ACADEMIC MANAGEMENT EVALUATION FORM

I. Please submit a commendation/recommendation which takes into consideration, but is not limited to the following:

1. Accomplishments based on college goals and area of responsibility.

2. Ability to perform the job duties outlined on the job description. (Meet or exceed expectation)

3. Leadership competencies, accountability, development of others, integrity/ethics, flexibility/adaptability, action oriented, and communication skills.

II. Goals for next performance period.

III. Additional Comments

IV. Optional: Comments by Superintendent

I have read this evaluation and discussed it with my supervisor

_____	_____	_____
Employee Signature	Title	Date
_____	_____	_____
Supervisor Signature	Title	Date