

GLENDAL COMMUNITY COLLEGE DISTRICT
DIVISION EQUIVALENCY
MINIMUM QUALIFICATIONS WORKSHEET

Applicant's Name _____ Social Security Number _____

This form is being completed by (check one):

- ☒ The Equivalency Committee of the Division
- ☐ Division Chair and Senate VP/Designee in an Emergency Procedure

The decision of the committee is that the applicant (check one):

- ☐ possesses the Minimum Qualifications in the Discipline of _____
for the following reasons:

1. _____

2. _____

3. _____

Decisions to approve minimum qualifications must be referred to the Academic Senate and reviewed by the Senate Vice-President or designee.

- ☐ does NOT possess the Minimum Qualifications in the Discipline of _____
for the following reasons:

1. _____

2. _____

3. _____

This decision is made in accordance with the GCC Policy on the Equivalence to Minimum Qualifications and is signed by the members of either the Equivalency Committee of the Division; or the Division Chair and Senate Representative using the Emergency Procedure, as specified in the policy.

_____ Division Chair/designee	_____ Date
_____ Senator/Past Senator	_____ Date
_____ Senator/Past Senator OR Instructor	_____ Date
_____ Academic Senate Vice-president/designee (emergency procedure only)	_____ Date

If the decision of the committee is to recommend that the candidate meets the minimum qualifications, the review and approval by the Academic Senate Vice-president or designee is required.

_____ Academic Senate Vice-president/designee	_____ Date
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Original to: Human Resources

Copies to: Division Chair
1st Vice President, Academic Senate