

CD-ICW INCOME CALCULATION WORK SHEET – CASH, WAGES, or SALARY

Parent A	Pay Periods	Parent B	Pay Periods

- Twice-monthly pay cycles are usually 15 days or longer from the 1st - 15th and the 16th - 30/31st
- Twice-monthly salaried wage stubs will often show 86.66 or 86.67 under the "hours" section
- Every-2-weeks pay cycles are usually 14 days and begin on the same day of the week and end on the same day of the week per pay cycle
- For migrant workers, monthly gross income is computed by averaging the total gross income received during the previous 12 months and is **NOT** recalculated until the next **annual** recertification
- Select Appropriate Income Pay Cycle for Wage Calculations

Weekly: (52 pay periods annually):

A. \$ _____ + \$ _____ + \$ _____ + \$ _____ = \$ _____ /4 = \$ _____ (weekly average)

Weekly average \$ _____ X 52 weeks /12months = \$ _____ gross monthly income

B. \$ _____ + \$ _____ + \$ _____ + \$ _____ = \$ _____ /4 = \$ _____ (weekly average)

Weekly average \$ _____ X 52 weeks /12months = \$ _____ gross monthly income

Every two weeks (26 pay periods annually):

A. \$ _____ + \$ _____ = \$ _____ /2 = \$ _____ (Two week average)

Two week average \$ _____ X 26 pay periods /12 months = \$ _____ gross monthly income

B. \$ _____ + \$ _____ = \$ _____ /2 = \$ _____ (Two week average)

Two week average \$ _____ X 26 pay periods /12 months = \$ _____ gross monthly income

Twice monthly (24 pay periods annually):

A. \$ _____ + \$ _____ = \$ _____ gross monthly income

B. \$ _____ + \$ _____ = \$ _____ gross monthly income

Monthly: (12 pay periods annually):

A. \$ _____ gross monthly income B. \$ _____ gross monthly income

Fluctuating: use for seasonal, migrant, agricultural, fluctuating

A. \$ _____ 12 months* worth of income / 12 = \$ _____ gross monthly income

B. \$ _____ 12 months* worth of income / 12 = \$ _____ gross monthly income

Other Sources of Countable Income:

- _____ Public assistance
- _____ Disability/Unemployment
- _____ Workers Compensation
- _____ Spousal Support
- _____ Child Support
- _____ Survivor benefits
- _____ Retirement benefits
- _____ Dividends/Interest
- _____ Rental Income
- _____ Foster care grant
- _____ Financial assistance for child
- _____ Veterans pension
- _____ Annuity/Pension
- _____ Inheritance
- _____ Housing included in pay
- _____ Auto included in pay
- _____ Student loan living expenses
- _____ Insurance settlements
- _____ Net gain from property
- _____ Other income
- _____ *Subtotal*
- _____ GMI from column 1
- _____ **Total Countable Income**

* Add all paychecks received in the prior 12 months.