

GLENDALE COMMUNITY COLLEGE DISTRICT

1500 North Verdugo Road
Glendale, California 91208
(818) 240-1000

BOARD OF TRUSTEES MEETING NO. 17

June 17, 2025

Trustees Present:

Dr. Sevan Benlian
Yvette V. Davis
Dr. Armine Hacopian
Desirée P. Rabinov
Ann H. Ransford (remote)
Lilit Yerkanyan, ST (outgoing)
Nathan Andriassian, ST (incoming)

Administrators Present:

Dr. Ryan Cornner
Dr. Alen Andriassian
Sharlene Coleal
Dr. Brittany Grice

Representatives Present:

Academic Senate: Cameron Hastings
CSEA: Nonah Maffit
Guild: Richard Kamei

Absent:

Dr. Michael Ritterbrown

A copy of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustee>.

REGULAR SESSION

The Regular Session was called to order by President Rabinov at 5:00 p.m.

1. PLEDGE OF ALLEGIANCE

Leading the Pledge of Allegiance was Natalie Hairapetian. She's an upcoming second year student at GCC majoring in biology. Hairapetian served in student government last semester, is a proud Scholar, and upcoming ASA treasurer.

5.2 Resolution No. 40-2024-2025 Board member virtual participation pursuant to AB 2449 remote teleconference attendance for "just cause" or with a qualifying "emergency circumstance"

It was moved (Benlian) and seconded (Yerkanyan) to adopt Resolution No. 40-2024-2025.

The motion passed unanimously.

2. COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

No public comments presented.

3. ADMINISTRATION OF OATH OF OFFICE – STUDENT TRUSTEE

3.1 Administration of Oath of Office - Student Trustee

Outgoing Student Trustee Yerkanyan introduced incoming Student Trustee and ASGCC President, Nathan Andriassian. Dr. Alen Andriassian led the Oath of Office.

Nathan Andriassian took and subscribed to the Oath of Office as required by the Constitution of California. The Student Trustee Oath of Office follows the Associated Students of GCC (ASGCC) election held from Monday, May 12 through Saturday, May 17, 2025. Andriassian was elected as ASGCC President and Student Trustee to the Governing Board of the Glendale Community College District for the 2025-2026 academic year.

The Board of Trustees welcomed incoming Student Trustee Andriassian and thanked outgoing Student Trustee Yerkanyan for her service to the Board, students and community. Yerkanyan's contributions to the board and commitment to GCC students were highly valued. The Board wished her continued success as she transfers to UCLA. Yerkanyan shared how grateful she had been to the Board and Administration for the leadership opportunity and valuable learning experience.

4. REORGANIZATION OF THE BOARD – ACTION

4.1 Reorganization of the Glendale Community College District Board of Trustees

It was moved (Portillo Rabinov) and seconded (Hacopian) to nominate Yvette Vartanian Davis as President of the Board.

The nomination was closed and a unanimous ballot cast.

On behalf of the Board of Trustees, President Davis thanked outgoing President Portillo Rabinov for her exemplary service and dedication to the college and community during the past year. Portillo Rabinov appreciated the opportunity to serve and shared her gratitude to the Board, students, staff and community. Cornner presented outgoing President Portillo Rabinov with a gavel plaque.

It was moved (Ransford) and seconded (Benlian) to nominate Dr. Armine Hacopian as Vice President of the Board.

The nomination was closed and a unanimous ballot cast.

It was moved (Hacopian) and seconded (Portillo Rabinov) to nominate Ann Ransford as Clerk of the Board.

The nomination was closed and a unanimous ballot cast.

4.2 Designate Board Member as Representative to Elect Members to the Los Angeles County Committee on School District Organization

It was moved (Ransford) and seconded (Portillo Rabinov) to nominate Sevan Benlian as Representative to Elect Members to the Los Angeles County Committee on School District Organization.

The motion passed unanimously.

4.3 Designate Board Member as an Annual Representative to the Los Angeles County School Trustees Association for July 1, 2025 - June 30, 2026

It was moved (Hacopian) and seconded (Benlian) to nominate Desiree Portillo Rabinov as an Annual Representative to the Los Angeles County School Trustees Association for July 1, 2025 - June 30, 2026.

The motion passed unanimously.

4.4 Approval of 2025-2026 Board of Trustees Meeting Dates

It was moved (Ransford) and seconded (Hacopian) to approve the 2025-2026 Board of Trustees meeting dates.

The motion passed unanimously.

5. RESOLUTONS – ACTION

5.1 Resolution Nos. 36-2024-2025 to 39-2024-2025 - Signature Resolutions

It was moved (Ransford) and seconded (Benlian) to adopt Resolution Nos. 36-2024-2025 to 39-2024-2025.

The motion passed unanimously.

6. INFORMATIONAL REPORTS - NO ACTION

6.1 Jack Kent Cooke College Scholarship Student Recognition

Dr. Tzoler Oukayan spoke of the achievements and successes of Taron Hakobyan and Carissa Coane as the Jack Kent Scholarship recipients. The Board shared their congratulations and appreciation to these exceptional students.

6.2 Enrollment Update

Informational Report No. 6.2 was duly noted.

7. CONSENT CALENDAR – ACTION

7.1 Approval of Regular Session Meeting Minutes

7.2 Warrants

7.3 Contract and Purchase Order Listing

7.4 Budget Revisions and Appropriation Transfers - General Fund Unrestricted (01)

7.5 Budget Revisions and Appropriation Transfers - General Fund Restricted (03)

7.6 Membership in Associations and Organizations Fiscal Year 2025-2026

7.7 CWDL Audit Firm Fees for Fiscal Years 2023-2024 and 2024-2025

7.8 Proposed New Courses

7.9 New Programs

7.10 Revised Courses and Programs

7.11 Travel Outside of the United States – Armenia

7.12 Travel Outside of the United States – Bali

7.13 Travel Outside of the United States – Greece

7.14 Staffing Report No. 12 - Academic, Classified, Administrators, All Other Temporary Employees and Student Employees Reports

It was moved (Benlian) and seconded (Portillo Rabinov) to approve Consent item Nos. 7.1 to 7.7 and 7.9 to 7.14.

The motion passed unanimously.

Item No. 7.8 was pulled for discussion. Ransford shared her appreciation for the new courses.

It was moved (Ransford) and seconded (Andriassian) to approve Consent item No. 7.8.

The motion passed unanimously.

8. NEW BUSINESS REPORTS – ACTION

8.1 Adoption of 2025-2026 Tentative Budget

It was moved (Hacopian) and seconded (Portillo Rabinov) to approve Adoption of 2025-2026 Tentative Budget.

Coleal presented a summary of the Tentative Budget and noted a Public Hearing of the proposed final will be presented on August 12th and for final approval and adoption on September 9th.

The motion passed unanimously.

8.2 Student Fees for Parking Beginning Fall 2025

It was moved (Andriassian) and seconded (Portillo Rabinov) to approve Student Fees for Parking Beginning Fall 2025.

The motion passed unanimously.

8.3 Approval for the District to enter into an agreement with Oracle for 5 years not exceed \$2.65 million for Oracle Fusion (ERP) to Replace Existing Enterprise Resource Planning (ERP) System

It was moved (Ransford) and seconded (Benlian) to approve the District to enter into an agreement with Oracle for 5 years not exceed \$2.65 million for Oracle Fusion (ERP) to Replace Existing Enterprise Resource Planning (ERP) System.

The motion passed unanimously.

8.4 Oracle Enterprise Performance Management

It was moved (Ransford) and seconded (Benlian) to approve Oracle Enterprise Performance Management.

The motion passed unanimously.

8.5 Technology Strategic Plan

It was moved (Hacopian) and seconded (Portillo Rabinov) to approve Technology Strategic Plan.

The motion passed unanimously.

8.6 Five-Year Construction Plan

It was moved (Hacopian) and seconded (Ransford) to approve Five-Year Construction Plan.

The motion passed unanimously.

8.7 GCC Auditorium Replacement Final Project Proposal 2027-2028

It was moved (Benlian) and seconded (Portillo Rabinov) to approve GCC Auditorium Replacement Final Project Proposal 2027-2028.

The motion passed unanimously.

8.8 Tentative Agreement between the District and Glendale College Guild, Local 2276, American Federation of Teachers

It was moved (Benlian) and seconded (Portillo Rabinov) to approve Tentative Agreement between the District and Glendale College Guild, Local 2276, American Federation of Teachers.

The motion passed unanimously.

8.9 Notice of Completion - Buena Vista (BV) Building Phase 1 & 11; DSA #03-120807

It was moved (Portillo Rabinov) and seconded (Benlian) to approve Notice of Completion - Buena Vista (BV) Building Phase 1 & 11; DSA #03-120807.

The motion passed unanimously.

8.10 Notice of Completion - Central Plant #1 Expansion; DSA #03-121483

It was moved (Portillo Rabinov) and seconded (Andriassian) to approve Notice of Completion - Central Plant #1 Expansion; DSA #03-121483.

The motion passed unanimously.

8.11 Notice of Completion - San Gabriel L2 Math Renovation; DSA #03-122657

It was moved (Hacopian) and seconded (Ransford) to approve Notice of Completion - San Gabriel L2 Math Renovation; DSA #03-122657.

The motion passed unanimously.

8.12 Management Employees One-Time Lump Sum Off-Schedule Payment for the 2024-25 Fiscal Year

It was moved (Portillo Rabinov) and seconded (Ransford) to approve Management Employees one-time lump sum Off-Schedule Payment for the 2024-25 Fiscal Year.

The motion passed unanimously.

8.13 Executive Management One-Time Lump Sum Off-Schedule Payment for the 2024-25 Fiscal Year

It was moved (Hacopian) and seconded (Benlian) to approve Executive Management one-time lump sum Off-Schedule Payment for the 2024-25 Fiscal Year.

The motion passed unanimously.

8.14 One-Time Lump Sum Off-Schedule Payment for the 2024-2025 Fiscal Year for the Superintendent/President

It was moved (Ransford) and seconded (Benlian) to approve one-time lump sum Off-Schedule Payment for the 2024-2025 Fiscal Year for the Superintendent/President.

The motion passed unanimously.

9. COLLEGE LEADERS' REPORTS

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

10. BOARD OF TRUSTEES REQUESTS FOR INFORMATION

The Board suggested an update presentation from the Professional Development Center (PDC).

11. COMMENTS FROM THE AUDIENCE - SUBJECT MATTER JURISDICTION OF BOARD ONLY

No comments presented.

12. CLOSED SESSION

Closed Session at 7:21 p.m. pursuant to Education Code Section 54956.9: Conference with Legal Counsel – Existing Litigation; P. and J. Forsyth v. GCCD et. al.

12. RECONVENE TO REGULAR SESSION

The Board reconvened to Regular Session at 9:15 p.m.

13. REPORT OF CLOSED SESSION (IF ACTION TAKEN)

No action taken in Closed Session.

14. ADJOURNMENT

The Board of Trustees adjourned at 9:15 p.m.

Board of Trustees President

Board of Trustees Clerk

Board of Trustees Regular Meeting, June 17, 2025
Minutes recorded by Deb Kallas, Executive Assistant to the Superintendent/President and the Board of Trustees.
Minutes approved at the Regular Board of Trustees Meeting, July 8, 2025