



Associated Students of Glendale Community College
ASGCC Legislature Committee Minutes
June 2, 2025
1:00 – 3:00 PM
Student Center 208 – Verdugo Campus

I. Call to Order at 1:00 pm by President/Student Trustee Lilit Yerkanyan

II. Flag Salute

III. Roll Call

Present: Lilit Yerkanyan, Carlos Matute, Claris Boghosian, Iren Abelian, Isabelle Karayan, Levon Chaglasian, Alejandro Zamarripa, Masaki Sannomiya, Tamar Chavdarian, Hasmik Khachatryan, Lena Markosian, Nathan Andriassian, Alex Kalantaryan, Eric Tsaturyan, Ryan Avakian, Natalie Hairapetian, Arevik Grigoryan, Sharon Solares, Aren Sepanian, Liana Issaian, Mane Asilbekyan, Francisco Corletto, Alberto Huerta, Emily Kasumyan, Sayat Teker, Ani Vardanyan

Absent: None

Non – voting members: Dr. Tzoler Oukayan, Advisor, Claudia Juan, Advisor

IV. Approval of Minutes – May 19, 2025

MSC: Aren Sepanian / Alberto Huerta

V. Approval of Agenda – June 2, 2025

MSC: Claris Boghosian / Aren Sepanian

VI. Report of President/Student Trustee – Lilit Yerkanyan

- Lilit mentioned that information for AS Banquest event which details will be shared in email due to waiting email back from restrains.

VII. Report of Administration Committee – Carlos Matute

- Alejandro thanked everyone who was present, helped at events, and shared ideas with the committee. Also, Sayat shared that mayor visitation last Thursday which talked about AB 540 students. Tamar emphasized the importance of new ASGCC members paying close attention to governance meetings, as these meetings impact decisions related to the student learning environment.

VIII. Report of Finance Committee – Claris Boghosian

- Claris mentioned that the Finance Committee finalized the budget for next year and thanks to all of AS members.

IX. Report of Activities Committee – Iren Abelian

- Iren thanks to all the people who helped and supported the last event.

X. Report of Relations Committee – Isabelle Karayan

- Liana thanked everyone for their support and video participation, announced today's final "signing out" video, and gave special thanks to Isabel for her leadership as VP.

XI. Report of Organizations Committee – Levon Chaglasian

- No report by Organization Committee

XII. Report of Officers

- Nathan reported on the first meeting of the Citizens Bond Oversight Committee, which oversees the \$600 million bond for GCC maintenance and new facilities. The committee will review audits, inspect projects, and ensure funds are used efficiently. Meetings will be held quarterly or yearly, with updates to follow.
- Sharon raised the issue of night class students lacking access to a microwave after 5–6 PM. She suggested keeping at least one microwave available until 10 PM to support students coming from work or family obligations. She also emphasized the importance of setting rules to maintain cleanliness and plans to bring this topic to the Campus Development Committee.

XIII. Reports of Governance/Special Committee Meetings

1. Board of Trustees Committee – Lilit Yerkanyan

- Lilit reported on the final official Board of Trustees meeting, which focused mainly on the upcoming budget. The meeting was relatively short, lasting about an hour. The board congratulated three faculty members who received tenure and discussed rising bond maturity rates, comparing them to treasury trends. They are currently exploring ways to secure and grow GCC's funds.

2. Budget Committee – Claris Boghosian, Lilit Yerkanyan

- Meeting Canceled

3. Student Affairs Committee – Lilit Yerkanyan, Isabelle Karayan, Carlos Matute

- Lilit shared that the committee approved a wording change in AR 5530, a new DEIA statement, and the reduced student parking fee of \$55. They also revised ARs related to conduct, Title IX, and lactation accommodations. Student workers can now receive direct deposits. For commencement, 500 students and 3,600 guests have RSVP'd. ECAP early admissions had 699 participants, and two summer enrollment fairs are planned.

4. Academic Affairs Committee – Levon Chaglasian, Sayat Teker, Carlos Matute

- Levon reported the approval of the DEIA statement and an addition to AR 4261 regarding unclear late assignment policies. The committee discussed revising 2025 instructional priorities, including removing language on AI detection tools due to accuracy concerns. With AB 1705, students can now access calculus based on high school placement. Final exam block schedules for 16-week classes were eliminated, allowing finals during regular class time. Updates to the Study Abroad manual and emergency procedures were approved, and the Scholars program deadline is July 1.

5. Program Review Committee – Eric Tsaturyan

- Eric reported that the committee will keep using the Legacy system, launch program review in mid-July (due October 15), and assess app limitations for entering review data. Only courses offered will be assessed this year. The committee is also awaiting updates from ACCJC regarding possible accreditation changes.

6. Scholars Program Committee – Natalie Hairapatian

- Natalie reported that students will be removed from the Scholars roster mid-semester after two consecutive dismissals. There are currently 300 active scholars, with most of whom are in good standing. Evaluations occur mid-semester and at the end. Cabinet was announced at the May 29 GA. Dr. Harnett is considering starting a summer research group, and WING 101, 102, and 103 will now be honors courses with plans to add more

7. College Computer Coordinating (4C's) Committee – Mane Asilbekyan, Levon Chaglasian,

- Meeting Cancelled

8. Library and Information Competency Committee – Ani Vardanyan

- Ani reported on concerns regarding hate speech left on an LGBTQ+ display in the library, which was later met with positive responses. Staffing shortages have led to early library closures, and a safety issue occurred when a student in a wheelchair was stuck on the fourth floor without staff present. The library received \$35,000 for textbooks and \$5,000 for outreach.

9. Strategic Planning Team Committee – Masaki Sannomiya, Francisco Corletto

- Masaki reported that the high number of programs reviews this semester has highlighted staffing shortages, leading to suggestions for hiring program specialists. A decline in international student enrollment was noted, possibly due to economic and government changes. On a positive note, student success rates improved to 78.6%, though transfer rates have decreased, prompting efforts to address the issue.

10. Released Time or Extra Pay (RTEP) Committee – Lena Markosian, Iren Abelian

- Meeting Canceled

11. Committee on Distance Education Emily Kasumyan, Arevik Grigoryan

- Arevik reported that 8-week courses are now aligned with 16-week formats. The committee discussed adjusting class sizes for online vs. in-person formats and encouraged faculty to write their own welcome letters instead of using ChatGPT. They clarified assignment deadlines by week type and reviewed tools like Grammarly, Padlet, Canva, and Prompt Tool for classroom use.
- Emily shared concerns about faculty struggling to detect AI use, with some tools flagging citation links as AI-generated. Turnitin remains the primary plagiarism checker. Faculty are considering multi-part check-in assignments and platforms like Padlet or Quanto to verify student identity. Students raised concerns about professors using AI tools for course creation while discouraging students from doing the same.

12. Safety Committee – Alejandro Zamarripa, Aren Sepanian

- Levon reported a suspect incident on May 14 near the DQ complex. There have been 22 accident reports this year which is double last year's total. Student visits have doubled to 2,722 since last spring. Safety netting has been installed around Camino Real to prevent construction access. A May 24 power outage during a DSPS workshop was safely managed. There are 22 AEDs on campus, with Campus Police trained to operate them.

13. Study Abroad Committee – Aren Sepanian, Nathan Andriassian

- Share updates on upcoming study abroad programs. Summer programs are fully funded and ready to launch. The Winter 2026 Italy program has 25 accepted students awaiting deposits. Summer 2026 programs include France (\$4,500), Spain (\$4,800), and Vienna/Prague (\$2,900). Eight-week programs are being planned with possible formats of one week on campus and seven weeks abroad. Locations under consideration include Armenia and France.
- Emily added that more faculty are interested in the eight-week programs, ideally involving two instructors per trip. They passed the updated operations manual and emergency procedures. The proposed Winter 2027 program includes 17 days (about 2 and a half weeks) in New Zealand and 8 in Australia, with a focus on film and English field studies which cost is estimated at \$6,500.

14. Academic Calendar Committee – Hasmik Khachatryan, Erick Taturyan

- Hasmik noted that the next College Executive Committee meeting is scheduled for next week, and they are awaiting a response on pending matters. The committee reviewed and revised the 2026–2027 academic calendar, including updated recommendations.
- Eric reported that the proposal to move flex days was rejected due to conflict with Juneteenth. Flex days will remain in fall, with June 4 and December 11 added as non-instructional days before finals. Finals will extend from December 12 to 18.
- At the end, Hasmik added that the Wednesday before Thanksgiving will now be a non-instructional day, extending the Thanksgiving break from Wednesday to Sunday.

15. Curriculum and Instruction Committee – Tamar Chavdarian, Sharon Solares

- Tamar reported that more courses are shifting from prerequisites to advisories. Three new honors courses were approved: History 117, Philosophy 121, and Social Science 110. Several new courses were introduced, including STV 126, ESL 71 for healthcare, and others. Humanities 110 may be team-taught with rotating instructors. The 2025–2026 C&I schedule was revised, with nearly 60 courses and 30 programs approved for first and second reads. ABSE 40 and 70 were archived, and no programs were removed. The final meeting is scheduled for next Wednesday.

XIV. Guest Speakers

Edith Gomez, Student Worker from Multicultural Center

- No present

Brian Trivino, Student Worker from Multicultural Center

- Brian requested \$220 in funding (\$200 for food, \$20 for drinks) for the end-of-year New York picnic on June 13th. The event aims to celebrate achievements and offer a chance for students and staff to relax and reflect. He also shared plans to surprise the staff as a gesture of appreciation for their ongoing support.

XV. Old Business

1. Approval of \$750.00 for Baseball Club OES Application – AS Organizational Event Support

MSC: Alejandro Zamarripa / Tamar Chavdarian

- Several senators expressed concerns about fairness, timing, and consistency with past decisions, ultimately agreeing that the request and submitted late in the semester should not receive special treatment; the motion was denied following the vote.

XVI. New Business

1. Approve adoption of the ASGCC Legislature Meeting Time for Mondays from 1-3pm starting 2025-2026 academic year – Action Item

MSC: Aren Sepanian / Levon Chaglasian

- Lilit explained the vote to set the legislature meeting time for the 2025–2026 academic year. An “Aye” vote supported Monday and Wednesday, while a “Nay” would default the meetings to Tuesday and Thursday at 7–9 a.m. After counting 14 ayes, 9 nays, and 1 abstention, the legislature approved Monday and Wednesday as the official meeting days.

2. **Approval of ASGCC Budget 2025-2026 – Action Item**

MSC: Claris Boghosian / Isabelle Karayan

3. **Approval of \$2,000.00 to CWDL for preparing ASGCC’s tax return for FY ending 6/30/24**

MSC: Tamar Chavdarian / Sayat Teker

4. **Approval of \$1,000.00 for Student Services Breakfast – AS Guest and Receptions Account**

MSC: Alberto Huerta / Aren Sepanian

5. **Approval of \$889.00 for Wufoo online subscription – AS Online Platform Subscription Account**

MSC: Aren Sepanian / Alex Kalantaryan

6. **Approval of \$468.00 for SurveyMonkey online subscription – AS Online Platform Subscription Account**

MSC: Mane Asilbekyan / Aren Sepanian

7. **Approval of \$276.00 for Square Online subscription – AS Online Platform Subscription Account**

MSC: Aren Sepanian / Mane Asilbekyan

8. **Approval of Finance Report #22 – Action Item**

MSC: Alex Kalantaryan / Alberto Huerta

XVII. Reports of Advisors

- **Claudia Juan**

- Claudia thanked everyone who attended the Honors and Awards Banquet, calling it a successful and meaningful event celebrating students and donors. She emphasized the importance of getting a headcount for graduation this Saturday and asked members to let her know if they can attend, especially those not walking.
- Also, she encouraged everyone to take a moment to support their peers during finals and reminded returning members that senator applications for next semester are now open and available only

XVIII. Announcements/Information

- Tamar thanked everyone for their support throughout this past semester, with a special thank you to Claudia and Tzoler. He wished everyone the best in their next steps, offering encouragement to those still waiting on decisions, and extended good luck for finals.
- Lilit reminded everyone to stay active on email for banquet details, as the date and time are likely set, pending restaurant confirmation. She mentioned that executive meeting invitations will be sent out soon. Lilit closed by expressing gratitude for her time as ASGCC President and Student Trustee, wishing everyone well and encouraging them to reach out anytime.

XIX. Adjournment at 2:37 pm

MSC: Claris Boghosian / Iren Abelian



Submitted by Masaki Sannomiya
Senator of Administration Committee
June 8, 2025