



2025 - 2026 FACULTY AND STAFF
GRANT PROGRAM APPLICATION

Name of Project/Program: DSPS Access Grant Date: 5/27/25

Applicant's Name: Janelle Qamaruzzaman

GCC Position: DSPS Counselor Department: DSPS

E-mail: janelleq@glendale.edu Phone 818-240-1000 ext 3086

Please check which category best describes your project:

- Arts & Culture
- Athletics & Fitness
- Career & Work Training
- College Operations & Facilities
- Humanities/Social Sciences
- Science & Technology
- Other

Amount requested: \$ 10,000.00

Please attach a one- to two-page typed request that provides a comprehensive summary of your project/program and establishes the need. Please include the following:

- What do you propose to do?
- Who will be involved in the project/program?
- What are the benefits of this project/program to the students, college, and the community?
- How does this project/program support the College's Institutional Strategic Plan?
- Timeline for the project/program.
- How do you propose to use the funds requested? Please include specific budget information
- Please list any other sources of funding you have applied for and include dollar amounts if already awarded.
- How will the Foundation's support be recognized?
- How do you plan to evaluate this project's success?
- If your project/program is successful, how will it inform your practice moving forward?

Please email this completed and signed form along with your proposal to zjacobs@glendale.edu

Submission Deadline – Thursday, May 29, 2025, by 5:00 PM PST

Your signature indicates approval of this request to the Glendale College Foundation

Applicant's signature Janelle Qamaruzzaman

Chair or Department Head Signature Shana Haarman

Print name of Chair or Department Head Shana Haarman

Grant Review Committee comments and/or recommendations:

This grant was denied/approved on _____ The amount awarded is \$ _____

Foundation Grant 2025:

DSPS Access

1.) What do you propose to do?

In the last several years, the DSPS Department at GCC has become one of the most visible departments/programs on campus. One of the main factors that has contributed to this visibility is not only the commitment to equity and inclusion on the part of the DSPS team, but also having the resources that were generously given to us by the GCC Foundation.

Access is one of the main barriers students enrolled in DSPS face. While the faculty and staff of DSPS is committed to providing access to our students, we continue to look for avenues to foster a community of inclusion that is accessible to all students, all the while celebrating the intersectionality that is representative of the DSPS student population, which touches every student group on campus. As such, the goal is to create meaningful connections and interactions between DSPS faculty, staff, and students that support, enhance, and celebrate the diverse DSPS student population at GCC. This enables us as faculty and staff to not only support the academic and career goals of our students, but simultaneously enables us to enhance and professionally develop our skill to best serve and provide access to our students.

I am respectfully requesting funding that will provide various access pathways for students enrolled in DSPS via:

- professional development opportunities for DSPS faculty and staff
- professional development opportunities for GCC faculty and staff to provide a better understanding on how to provide access to DSPS students
- Career exploration and transportation to Verdugo for DSPS students enrolled at Garfield
- Campus events promoting access for DSPS students
- DSPS swag (which is been crucial and instrumental at events in increasing DSPS visibility on campus)
- iPads/tablets for student accessibility to fill out online DSPS applications in real time as we utilize technology to better serve our students with an online Learning Management System, AIM.

2.) Who will be involved in the project/program?

DSPS faculty, staff, and students will be involved to ensure student access is achieved in order to close gaps in accessibility our students face.

3.) What are the benefits of this project to the students, college and the community?

There are numerous benefits of awarding this grant to DSPS. Not only will these funds enable DSPS faculty and staff to focus on providing access to students enrolled in DSPS, it also provides funding for professional development opportunities for all GCC faculty and staff that put accessibility at the forefront. This in turn directly benefits students when the campus as a whole is focused on providing

accessibility to all. Ultimately, what works for and benefits DSPS students works for and benefits all students.

An accessibility focused DSPS program that provides as many resources as possible to GCC students, faculty is a hallmark of an academic institution that is committed to the success of all students. Student success cannot be achieved without accessibility being a cornerstone of the institutions espoused values.

As the DSPS office is now moving to implementing online Learning Management System (LMS), we are better and more effectively able to work with the community partners we have established relationships with in order to help them better serve our students. No longer will there be a barrier of students having to wait for a DSPS application to be emailed to them. Our community partners will be able to directly help our students register for the DSPS program via the new LMS system that will be going live for Fall 2025. This improves access for our students and sends a message to community partners that GCC is the place that is accessible to all students, not just those who are able to come to campus.

Additionally, professional development opportunities for DSPS faculty and staff aims to increase faculty and staff awareness, explores challenges faced by the diverse DSPS student population, and introduces pedagogical practices that help to ensure DSPS students are effectively supported in their higher ed journey. Staff development trainings benefit DSPS students by raising disability awareness so faculty and staff are better equipped when working with the DSPS population. This also helps to promote access for DSPS students. Lastly, those who work with DSPS students are sensitive to the myriad needs our students have. We recognize the importance of professional development opportunities that help us grow professional to assist our diverse student population as best as we can.

4.) How does this request support the Institutional Strategic Plan of the College?

The Glendale Community College Institutional Strategic Plan promotes diversity equity, inclusion and accessibility. DSPS students have some of the highest gaps in achievement and access and access is what opens the door to increase student achievement. Enrichment opportunities such as professional development for faculty and staff creates an opportunity to further develop our skills to empower students with disabilities via professional development. This in turn empowers not only DSPS faculty and staff but all campus wide employees to identify and work to reduce equity, achievement, and access gaps that our students face.

Additionally, the funding requested to integrate Garfield students into career exploration opportunities, campus wide events promoting access for DSPS students, swag, and iPads that allow students access to the DSPS program promote access for all DSPS students while supporting the mission of the college by directly helping students achieve their economic, educational, career and life goals. Swag is important as it helps DSPS maintain a presence on campus. A presence leads to better access and equity and gives students a pathway to achieve their goals.

4.) Please list any other sources of funding you applied for and include dollar amounts if already awarded.

I applied for a \$5,000 grant on behalf of the DSPS department in 2024 and was granted \$5000.00. The grant expires on 6/30/25

6.) How do you propose to use the funds requested? Include specific budget information.

We propose to use these funds for:

- professional development opportunities for DSPS faculty and staff
- professional development opportunities for GCC faculty and staff to provide a better understanding on how to provide access to DSPS students
- Career exploration and transportation to Verdugo for DSPS students enrolled at Garfield
- Campus events promoting access for DSPS students
- DSPS swag (which is been crucial and instrumental at events in increasing DSPS visibility on campus)
- iPads/tablets for student accessibility to fill out online DSPS applications in real time as we utilize technology to better serve our students with an online Learning Management System, AIM.

I cannot show each breakdown in good faith due to differing rates of locations and speakers we would look for professional development both on and off campus. The cost of career exploration and transportation depends on the type of event working with career services and length of the event (transportation), increase swag prices due to fluctuating tariffs, equity and access events, varying guest speaker fees, iPad costs due to the future implementation of announced tariffs, and workshops costs. Previously, we have had guest speakers such as the great late Judy Heumann from *Crip Camp* and author Gail Saltz. Previously speakers of this caliber agreed to significantly reduced speaking fees that took time and trust to negotiate. Additionally, prices for locations and transportation have fluctuated since the pandemic.

7.) Timeline for the project

The funds will be used beginning Fall 2025 and will continue to be used as long as available. Per the guidelines, funds need to be used by the end of the 2025-2026 academic year.

8.) How will the Foundation's award be recognized?

We will acknowledge the Foundation's generosity and sponsorship at every event and activity held to remind the GCC community of the importance of the foundation and the work they do to assist in funding equity and inclusive projects and events. We will also mention the Foundation in every DSPS publication and promotion.

9.) How do you plan to evaluate the project's success?

We will use student surveys for feed back and will also use quantitative analysis. We will share the results with the Foundation so it can review the effectiveness of the grant.

10.) If your project/program is successful, how will it inform your practice moving forward?

Our practice will be informed by recognizing existing equity gaps that exist both in DSPS and GCC. This grant will be a great resource in helping us close and address those gaps as it will provide access to DSPS students.

In conclusion, thank you for considering DSPS and for recognizing the importance of the work the department does on campus to help achieve goals of equity and inclusion.