



Associated Students of Glendale Community College  
ASGCC Legislature Committee Minutes  
March 24, 2025  
1:00 – 3:00 PM  
Student Center 208 – Verdugo Campus

**I. Call to Order at 1:00 pm by President/Student Trustee Lilit Yerkanyan**

**II. Flag Salute**

**III. Roll Call**

**Present:** Lilit Yerkanyan, Carlos Matute, Claris Boghosian, Iren Abelian, Isabelle Karayan, Levon Chaglasian, Alejandro Zamarripa, Masaki Sannomiya, Tamar Chavdarian, Hasmik Khachatryan, Lena Markosian, Nathan Andriassian, Alex Kalantaryan, Eric Tsaturyan, Ryan Avakian, Natalie Hairapetian, Arevik Grigoryan, Sharon Solares, Aren Sepanian, Liana Issaian, Mane Asilbekyan, Francisco Corletto, Alberto Huerta, Emily Kasumyan, Sayat Teker, Ani Vardanyan

**Absent:** None

**Non – voting members:** Claudia Juan, Advisor, Jasmin Rios, Student

**IV. Approval of Minutes – March 17, 2025**

**MSC:** Liana Issaian / Alberto Huerta

**V. Approval of Agenda – March 24, 2025**

**MSC:** Carlos Matute / Nathan Andriassian

**VI. Report of President/Student Trustee – Lilit Yerkanyan**

- Lilit shared that on April 11th ASGCC is going to visit LA Pierce College to learn more about how we organize our committees. Also, she mentioned that The Kiwanis Duck Race Fundraising and board of trustees' meeting's details will be discussed later in this meeting.

**VII. Report of Administration Committee – Carlos Matute**

- Carlos mentioned that ASGCC elections for President and Vice Presidents will be held and caution that to be respectful for others who try to run for these positions. Carlos also introduces Jasmin who is running for student senate.
- Alejandro talked about the Administration Committee's educational initiative event, which is going to be held April 2, in Student Center 212 from 12 pm to 2 pm. He also mentioned that this event's purpose, to show and connect our support to our student athletes.

**VIII. Report of Finance Committee – Claris Boghosian**

- Claris thanks Pacheco for helping to find a guest speaker for educational initiative. She also announced that the Finance Committee educational initiative event will be held on April 3, from 12:00 pm to 2:00 pm.

**IX. Report of Activities Committee – Iren Abelian**

- Everyone from the Activity Committee thanks for helping the LEGO lab events. Ryan announced that the Activity Committee is going to hold a Peso Pasa Class event at SB 280 on Friday, March 28.

**X. Report of Relations Committee – Isabelle Karayan**

- Isabelle announced the Relations Committee educational initiative event, which was held on Wednesday, March 26 12:30 pm to 2 pm, featuring students from various universities (UCLA, USC, UCI, UCSD, UCSB, UCB, CSUN and Pomona) to help students who are going to transfer school.
- Additionally, Isabelle mentioned an event hosted by Talia Guerra, 12:20 pm to 1:30 pm March 25 in beauty 101.
- Lastly, Isabelle announced that she had printed flyers for their educational initiative advertisement and encouraged ASGCC members to help advertise for students who are going to transfer.

## **XI. Report of Organizations Committee – Levon Chaglasian**

- Levon mentioned that the Organizations Committee finalized their first educational initiative events as a sport day which finalized the programs and the vendors.

## **XII. Report of Officers**

- Tamar shared a flyer that she got shared by Alice Martines to invite everyone to an event to share the students' experience. It will be held in Plaza Vaquero on Tuesday, March 25, from 12:30 to 1 pm.

## **XIII. Reports of Governance/Special Committee Meetings**

### **1. Board of Trustees Committee – Lilit Yerkanyan**

- Lilit described that any motion about Item 6.1 regarding a 21- unit change for local degrees was not decided yet, final decision to take place in April.
- Dr. Cornner presented on enrollment's financial impact, noting that \$80 million comes from enrollment and the SKIP program generates \$121 million this year. However, the school expects two years of financial deficits due to the end of emergency funding. To address this, GCC plans to adjust online and in-person class offerings, expand short-term courses, and implement better enrollment management strategies

### **2. Student Affairs Committee – Lilit Yerkanyan / Isabelle Karayan / Carlos Matute**

- Isabelle shared information about the meeting, which covered the approval of the previous minutes, BP 5020 and AR 5020 on non-resident tuition, the Student Affairs Committee's resource requests allocating funding for career assessment and the Health Center's front counter replacement, and the student health fee increase from \$26 to \$27, which will generate an additional \$15,000 entirely for the Health Center.

### **3. Academic Affairs Committee – Levon Chaglasian / Sayat Teker / Carlos Matute**

- Sayat shared about AR 40-25 on course repetition and withdrawals. The proposal under AR 4225 requiring students to meet with a counselor for a third attempt after two standard grades, two withdrawals, or one of each, and for a fourth attempt needing division chair approval, though fourth attempts are rarely granted unless in special circumstances, and despite some committee members wanting to change the wording, it was emphasized that the process should not be delayed to help students as soon as possible, and the proposal was approved.
- Levon shared that we approve the change of the check in sign assignment due date, which is the date for online check in assignments, from Sunday to Thursday, we're 10-to-16-week classes, and from Thursday to one day, from four to eight-week classes.

### **4. Professional Development Committee – Tamar Chavdarian / Carlos Matute**

- Tamar shared that this meeting covered the goals for the Professional Development website, emphasizing the need for a clear focus, valuable resources to encourage curiosity, and an updated calendar.
- Tamar also mentioned that the meeting concluded with discussions on selecting appropriate session formats, defining clear goals, and addressing the Train the Trainer initiative aimed at training faculty members who would, in turn, train others to enhance faculty development.

### **5. College Computer Coordinating (4C'S) Committee – Lecon Chaglasian / Mane Asilbeyan**

- Levon mentioned that the hardware is nearing the end of its life, so instead of purchasing new hardware, data will be stored in the cloud.
- Additionally, Levon shared that multi-factor authentication (MFA) will be set up for classified and confidential staff by April 7. It will be integrated into the portal, with authentication done via email, and students without phone or email access can contact the help desk to obtain a code.
- Mane covered that the strategic plan includes the GCCD technology plan, outlining a five-year IT plan (2025–2029) with ranked projects, including the computer standard and refresh plan.
- Moreover, Mane shared that coordination with Dr. Coroner ensures mobility for employees, using HEERF funds to buy laptops for full-time staff, allocating \$250,000 annually for replacements, while part-time staff continue using shared desktops.
- Lastly, Mane mentioned that with a 3:1 computer-to-person ratio, extra devices over \$1,000 will be purchased using HEERF funds before June. Staff can choose Windows 10 or Mac, while non-responding faculty will have computers selected. AI and email retention policies will be updated, and the April 17 meeting is rescheduled to April 23 via Zoom due to spring break.

### **6. Scholars Program Committee – Natalie Hairapetian**

- Natalie shared that the Scholars Program continues to grow, with 67 new scholars joining in winter, bringing the total to 303. Scholarship applications are in, and 60-70% of scholars are expected to be admitted to UCLA, compared to 15-20% of non-scholars.
- Also, Natalie mentioned that mid-semester evaluations will be held on April 11, and faculty have requested more approachable texts for ELP students, with suggestions to incorporate Instagram reels and the website for better engagement.

**7. Safety Committee – Alejandro Zamarripa / Alberto Huerta**

- Alberto covered the border patrol incident, with officers explaining their presence, a potential collaboration between ASGCC and campus police for an event on safety and emergencies.
- In addition, Alberto describes those delays in AED installations due to paperwork issues and plans for a no-smoking campaign and speeding safety initiative, including potential social media collaborations with campus police were discussed.

**XIV. Guest Speakers**

**XV. Old Business**

**XVI. New Business**

**1. Approval of \$4,000.00 for Student and Athlete Exchange – AS Educational Initiatives: Fall and Spring Account**

MSC: Tamar Chavdarian / Claris Boghosian

**2. Approval of \$750.00 for GCC Feminist Society OES Application - AS Organizational Event Support Account**

MSC: Sharon Solares / Tamar Chavdarian

**3. Approval of \$400.00 for Dream Big Club SOS Application - AS Special Organizational Support Account**

MSC: Mane Asilbekyan / Francisco Corletto

**4. Approval of \$400.00 for Hidden Road Initiative Club OES Application - AS Organizational Event Support Account**

MSC: Aren Sepanian / Arevik Grigoryan

**5. Approval of \$400.00 for Kiwanis Duck Race Fundraiser – AS Assemblies Account**

MSC: Tamar Chavdarian / Aren Sepanian

**6. Appointment of Election Committee – Action Item**

MSC: Sharon Solares / Carlos Matute

**XVII. Reports of Advisors**

**- Claudia Juan**

- Claudia mentioned that to be respectful and attentive to each other's reports, highlighting the importance of kindness when others have a presentation. Also praising the progress in education initiatives this semester and urging further improvement in advertising efforts.

**XVIII. Announcements/Information**

**XIX. Adjournment at 1:56 pm**

MSC: Arevik Grigoryan / Alberto Huerta

*Masaki Sannomiya*

Submitted by Masaki Sannomiya

Senator of Administration

March 27, 2025