

**GLENDALE COMMUNITY COLLEGE DISTRICT**  
1500 North Verdugo Road  
Glendale, California 91208  
(818) 240-1000

**BOARD OF TRUSTEES MEETING NO. 12**

February 18, 2025

Trustees Present:

Dr. Sevan Benlian  
Yvette V. Davis  
Dr. Armine Hacopian  
Desirée P. Rabinov Dr.  
Ann H. Ransford  
Lilit Yerkanyan, ST

Administrators Present:

Dr. Ryan Cornner  
Sharlene Coleal  
Dr. Alen Andriassian  
Dr. Brittany Grice  
Dr. Michael Ritterbrown

Representatives Present:

Academic Senate: Cameron  
Hastings  
CSEA: Nonah Maffit  
Guild: Richard Kamei

A copy of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>.

**REGULAR SESSION**

The Regular Session was called to order by President Rabinov at 5:04 p.m.

**1. PLEDGE OF ALLEGIANCE**

Leading the Pledge of Allegiance was Francisco Corletto. Francisco is a second-year student majoring in philosophy and sociology. He is a veteran student who is an active member of the VRC, an ambassador of the Office of Hispanic Serving Initiatives, and a returning senator of Organizations for ASGCC.

**2. COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY**

No comments presented related to Board agenda items.

**3. RESOLUTIONS – ACTION**

3.1 Resolution Nos. 22-2024-2025 to-25-2024-2025: Signature Resolutions

It was moved (Hacopian) and seconded (Davis) to adopt Resolution No. 22-2024-2025 to 25-2024-2025.

The motion passed unanimously.

3.2 Resolution No. 26-2024-2025: Board of Trustee Absence (Hacopian)

It was moved (Yerkanyan) and seconded (Davis) to adopt Resolution No. 26-2024-2025.

The motion passed unanimously.

3.3 Resolution No. 27-2024-2025: Board of Trustee Absence (Benlian)

It was moved (Hacopian) and seconded (Ransford) to adopt Resolution No. 27-2024-2025.

The motion passed unanimously.

**4. INFORMATIONAL REPORTS - NO ACTION**

4.1 Enrollment Update

4.2 Glendale College Foundation - Statement of Financial Position, Income Statement and 2nd Quarter Report of Donations, December 31, 2024

4.3 Quarterly Statement of Income and Expenditures - Measure GC GO Bond, Series B Fund 70

4.4 Second Quarter Financial Status Report

4.5 Second Quarter Budget Balances as of December 31, 2024

4.6 2024-25 Guild Re-Openers for the Negotiations on the Collective Bargaining Agreement between the Glendale College Guild Local 2276 and Glendale Community College District

Informational Report No. 4.1 through 4.6 were duly noted.

4.7 Emergency Operations Committee & Incident Command System (ICS) Update

Cornner outlined the Emergency Operations Committee/ICS responsibilities and procedures.

## **5. CONSENT CALENDAR – ACTION**

5.1 Approval of Regular Session Meeting Minutes

5.2 Approval of Special Session Meeting Minutes

5.3 Warrants

5.4 Contract and Purchase Order Listing

5.5 Budget Revisions and Appropriation Transfers General Fund Unrestricted (01)

5.6 Staffing Report No. 8 - Academic, Classified, Administrators, All Other Temporary Employees and Student Employees Reports

It was moved (Benlian) and seconded (Davis) to approve Consent Calendar item Nos. 5.1 – 5.6.

The motions passed unanimously.

## **6. NEW BUSINESS REPORTS – ACTION**

6.1 Buena Vista Phase II Consent to Use Construction Contingency and Owner's Allowance Funds

It was moved (Hacopian) and seconded (Benlian) to approve Buena Vista Phase II Consent to Use Construction Contingency and Owner's Allowance Funds.

The motion passed unanimously.

6.2 Sabbatical Requests for Fall 2025 - Spring 2026

It was moved (Ransford) and seconded (Yerkanyan) to approve sabbatical requests for Fall 2025 - Spring 2026.

The motion passed unanimously.

6.3 Board Policy 3433: Prohibition of Sex Based Harassment Under Title IX

As Board policy 3433 contains changes required by law and currently in effect, it was necessary to proceed without a first read.

It was moved (Benlian) and seconded (Ransford) to suspend Board Policy 2410 section A.3.b requiring a first read of policies.

The motion passed unanimously.

It was moved (Davis) and seconded (Ransford) to approve Board Policy 3433.

The motion passed unanimously.

## **7. COLLEGE LEADERS' REPORTS**

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

## **8. BOARD OF TRUSTEES REQUESTS FOR INFORMATION**

Request for clarification between State and Federal funding (may be presented through upcoming Budget update).

Request to conduct future Board of Trustees retreats on two separate, ½ days (will be noted on 2025-2026 Board meetings calendar).

## **9. COMMENTS FROM THE AUDIENCE - SUBJECT MATTER JURISDICTION OF BOARD ONLY**

No comments presented.

## **10. ADJOURNMENT**

The Board of Trustees adjourned at 6:35 p.m. in memory of former adjunct instructor, Joseph Okeyo, who passed away on January 8, 2025.

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Board of Trustees President

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Board of Trustees Clerk

Board of Trustees Regular Meeting, February 18, 2025

Minutes recorded by Deb Kallas, Executive Assistant to the Superintendent/President and the Board of Trustees.

Minutes approved at the Regular Board of Trustees Meeting, March 18, 2025