



RN PROGRAM APPLICATION

2025 / 2026



glendale.edu/nursing



GCCnursing@glendale.edu

APPLICATION TIMELINE



NOTE:

The dates listed below are an **approximate** estimate of how applications will be processed. **Dates may change**, and will be updated on the “Announcements” page of www.glendale.edu/nursing.



MARCH 1

First day applications can be accessed and submitted



MARCH 15

Last day to submit application & supporting documents



MAY 15

Applicants are notified via email if they meet **Eligibility Criteria #1: Equivalency** and **Eligibility Criteria #2: Chancellor’s Formula**.



MAY 23

TEAS 7 will be offered by GCC (online) to those who are eligible. Those who have already taken TEAS 7 can send their scores via ATI to GLENDALE CC ADN CA



JUNE 6

Final selection letters sent via email. Selected students will be notified regarding in-person orientation



JULY 14

Summer Intersession begins

GLENDALE COMMUNITY COLLEGE NURSING PROGRAM

Eligibility Criteria

1

EQUIVALENCY

- All prerequisite courses must be completed with a grade of "C" or higher. Grades of "C-" will not be considered.
- Cumulative GPA (from all schools attended) must be at least 2.50
- Science GPA (Anatomy, Physiology, Microbiology) must be at least 2.00
- No more than one (1) substandard grade (W, C-, D, F) between the science prerequisites (Anatomy, Physiology, Microbiology) within the last 7 years. COVID-19 Conditions: Substandard grades (W, C-, D, F) in Anatomy, Physiology, Microbiology taken during Spring 2020, Summer 2020, and Fall 2020 will not be counted towards GPA calculations or repeats.
- All prerequisite courses taken outside GCC must be equivalent (may require review of syllabus)

2

CHANCELLOR'S FORMULA CUT SCORE

The following are considered in the Chancellor's Formula

- Cumulative GPA
- Science GPA (Anatomy, Physiology, Microbiology)
- Freshman English
- Science Repeats (No more than one (1) substandard grade (W, C-, D, F) between the science prerequisites (Anatomy, Physiology, Microbiology) within the last 7 years)

If your Chancellor's Formula score is 75% or higher, applicants continue for review of Eligibility Criteria #3

If your Chancellor's Formula score is lower than 75%, you will be offered the option to complete the Chancellor's Formula (CF) Remediation Plan. You are not eligible to move forward to Eligibility Criteria #3 until you have completed the CF Remediation Plan

3

TEST OF ESSENTIAL ACADEMIC SKILLS (TEAS)

The Test of Essential Academic Skills (TEAS) is required for all eligible applicants. Applicants must receive a total score of 62% or higher on their first attempt of the current version to be eligible

- If you have taken the TEAS 7, send your score electronically via www.atitesting.com to GLENDALE CC ADN CA
- If you have not taken the TEAS 7, you will be invited via email to take the TEAS at the nursing department on select dates

If the first attempt of your TEAS 7 total score is 62% or higher, you will be eligible for random selection

If the first attempt of your TEAS 7 is lower than 62%, you will be offered the TEAS Remediation plan. Other TEAS attempts cannot be considered for random selection until you have completed the TEAS Remediation

GLENDALE COMMUNITY COLLEGE NURSING PROGRAM

Application Checklist



APPLY FOR A GCC ID NUMBER

If you do not have a GCC ID number, visit www.glendale.edu/apply to register for one.



REQUEST OFFICIAL TRANSCRIPTS

Request one (1) official transcript from each institution you have attended. If any of the colleges offer a district-wide transcript, submit one transcript from the district.

Requesting official transcripts includes:

- Official transcripts from Glendale Community College if any coursework was completed at GCC
- Transcripts from colleges where coursework is not related to Nursing
- Transcripts from colleges where transfer credit is reflected on another transcript

If you received a degree (i.e. AA/AS, BA/BS), make sure it is reflected on your transcript. Otherwise, provide proof of high school completion.

How to send official transcripts: Do not send transcripts to Admissions & Records. This could result in your application being delayed to the next application period. Use one of the following options to submit your transcripts to the Department of Nursing:

PREFERRED METHOD: ELECTRONIC TRANSCRIPTS

When requesting electronic transcripts, use gccnursing@glendale.edu as the Intended Recipient. Request these to be sent prior to submitting your application.

<BACK Set Delivery Destination CANCEL X

Your order will be sent from Los Angeles Valley College to the individual and/or organization at the destination below.

X Where would you like to send the credential? Search

OR

I'm sending to myself or another individual

ALTERNATE METHOD: PAPER TRANSCRIPTS

Enter the following address: **Glendale Community College
ATTN: Department of Nursing
1500 N. Verdugo Rd
Glendale, CA 91208**

GLENDALE COMMUNITY COLLEGE NURSING PROGRAM

Application Checklist



REQUEST COURSE SYLLABUS

Did you complete any prerequisite courses at a private college OR outside of California?

NO - This does not apply to you. Skip this step.

YES - Complete instructions below

Request a course syllabus for each prerequisite course taken at a private college or outside of California. Contact the department of the college where you took the prerequisite to obtain the syllabus. Course descriptions will not be accepted. Failure to submit the course syllabus may result in your application being delayed to the next application period.

Attach any syllabi using file name format: LastNameFirstName_F2025_Course Name



REQUEST AP TRANSCRIPTS

Are you using Advanced Placement (AP) credit for General Psychology, Freshman English, or eligibility for Intermediate Algebra?

NO - This does not apply to you. Skip this step.

YES - Complete instructions below

You must submit one (1) official Advanced Placement (AP) CollegeBoard Transcript which reflects that you received a score of 3 or higher. High school or college transcripts showing AP credit will not suffice.

Include an Individual Score Report using file name format: LastNameFirstName_F2025_AP



REQUEST INTERNATIONAL EVALUATION

Did you complete any college courses outside of the United States?

NO - This does not apply to you. Skip this step.

YES - Complete instructions below

Provide one (1) "Detailed Report" from one of the following evaluators approved by GCC. Translations will not be accepted. Begin this request before you submit your application as it may take weeks for processing. You must choose between one of the following evaluators:

- World Evaluation Services, Inc. | www.wes.org
- International Educational Research Foundation | www.ierf.org

GLENDALE COMMUNITY COLLEGE NURSING PROGRAM

Application Checklist



REQUEST HIGH SCHOOL COMPLETION

Do any of your transcripts show your college degree? (AA/AS, BA/BS, MA/MS)

YES - This does not apply to you. Skip this step.

NO - Complete instructions below

If you do not have a college degree, or it will be posted on your transcript after the application deadline, provide proof of completion of high school (or equivalent) using the following methods:

- If high school (or equivalent) was completed in the United States, use one (1) of the following options to show proof of completion:
 - A copy of your high school (or equivalent) diploma
 - **Use file name format: LastNameFirstName_F2025_HS**
 - One official high school (or equivalent) transcript
- If high school (or equivalent) was completed outside the U.S., provide one (1) "General Report" from one of the following evaluators approved by GCC. Translations will not be accepted. Begin this request before you submit your application as it may take weeks for processing. You must choose between one of the following evaluators:
 - World Evaluation Services, Inc. ☐ www.wes.org
 - International Educational Research Foundation ☐ www.ierf.org



CERTIFICATE OF RELEASE OR DISCHARGE FROM ACTIVE DUTY (DD-214)

Are you a veteran of the US Armed Forces?

NO - This does not apply to you. Skip this step.

YES - Complete instructions below

Include a copy of your DD-214 as proof of honorable discharge.

Use file name format: LastNameFirstName_F2025_DD214



SSN/ITIN AND PHOTO ID

Possession of an Social Security Number (SSN) or Individual Taxpayer's Identification Number (ITIN) is required by the California State Board of Registered Nursing for licensure. Provide a copy of your SSN/ITIN card and a government-issued photo ID together on the same page. See sample image of this requirement.

Use file name format: LastNameFirstName_F2025_SSID

Acceptable forms to verify SSN/ITIN (Only one needed from below)

- SSN/ITIN card, W-2 form, or most recent tax return

Acceptable forms to verify govt.-issued Photo ID (Only one needed from below)

- Driver's License, State ID, or Passport





SUBMIT YOUR COMPLETE APPLICATION

All three (3) parts listed below must be completed in order to be considered. Any missing documents may result in an ineligible application or being delayed to future semesters.

Generic RN Program applicants: Eligible applicants will be considered for the Summer/Fall 2025 cohort. Those who are not selected will be considered for the Winter/Spring 2026 cohort.

LVN–RN Bridge Program applicants: Eligible applicants will be considered for the Summer/Fall 2025 cohort only. Need help? Attend a [Nursing Application Workshop](#) for assistance.

[PART 1 of 3] Fill out the Google Form

[This link](#) will allow you to complete Part 1 of 3 of your Application.

[PART 2 of 3] Fill out Equivalency Form

[This link](#) will allow you to access the fillable PDF that will be submitted via email to GCCnursing@glendale.edu.

Use File Name Format: `LastNameFirstName_F2025_Equivalency`

[PART 3 of 3] Email Supporting Documents

Email the list of documents below to GCCnursing@glendale.edu. Refer to the Application Checklist (pages 4–6) to verify which documents you are required to submit

Use subject line: `LastNameFirstName_F2025_ApplicationPacket`

Attach the following documents to complete Part 3 of 3: of your Application:

- `LastNameFirstName_F2025_SSID`
- `LastNameFirstName_F2025_Equivalency`
- `LastNameFirstName_F2025_CourseName` (*if applicable*)
- `LastNameFirstName_F2025_AP` (*if applicable*)
- `LastNameFirstName_F2025_HS` (*if applicable*)
- `LastNameFirstName_F2025_DD214` (*if applicable*)