



Spring 2025 Payroll Schedule

**Please note the following dates are tentative and subject to change by
Los Angeles County Office of Education (LACOE)**

Full-Time and Adjunct Faculty: Full Semester Classes (C1 pay cycle – 16 weeks):

There are 5 equal payments and checks are issued on the 1st working day of each month. The check issue dates are: **03/03/25, 04/01/25, 05/01/25, 06/02/25, and 07/01/25.**

Full-Time and Adjunct Faculty: Hourly, Non-Instructional & Substitute Hours (C2 pay cycle - less than 16 weeks):

Payroll Periods	Time Report Due	Warrants Issued
02-18-25 to 03-20-25	03-14-25	03-28-25
03-21-25 to 04-20-25	04-15-25	04-30-25
04-21-25 to 05-20-25	05-15-25	05-30-25
05-21-25 to 06-11-25	06-11-25	06-30-25

If you have any questions or concerns, please email your Payroll Technician:

Ms. Valerie Gockel: vgockel@glendale.edu

Full-Time Faculty and Classified Staff at Verdugo Campus

Ms. Gohar Gasparyan: gohar@glendale.edu

Non-Credit Adjunct, Certificated Stipends, and Classified Hourly

Ms. Lianna Khatcherian: lkhatcherian@glendale.edu

Facilities, Classified Staff at Garfield Campus, and Student Workers

Mr. Armen Mnatsakanian: armenm@glendale.edu

Credit Adjunct at Verdugo Campus, Full-Time Overload, and Intersession