



**GLENDALE COMMUNITY COLLEGE DISTRICT
PRE-QUALIFICATION APPLICATION
VERDUGO CAMPUS – CAMINO REAL RENOVATION**

FEBRUARY 11, 2025

**PRE-QUALIFICATION APPLICATION
VERDUGO CAMPUS – CAMINO REAL RENOVATION**

DISTRICT	GLENDALE COMMUNITY COLLEGE DISTRICT
PROJECT NAME	VERDUGO CAMPUS CAMINO REAL RENOVATION
PROJECT DESCRIPTION	GENERAL CONTRACTOR PREQUALIFICATION
PREQUALIFICATION APPLICATIONS DUE	12:00 PM, Tuesday, February 18, 2025
PREQUALIFICATION BIDDERS LIST ISSUED	Friday, February 21, 2025
MANDATORY JOB WALK	11:00 AM, Monday, February 24, 2025
PREBID RFIs DUE FROM PREQUALIFIED BIDDERS	4:00 PM, Wednesday, February 26, 2025
GCCD PREBID RFI RESPONSES	Monday, March 3, 2025
CALL FOR BIDS FROM PREQUALIFIED BIDDERS	12:00 PM, Friday, March 7, 2025
NOTICE OF INTENT TO AWARD (NOITA)	Monday, March 10, 2025
BOARD OF TRUSTESS (BOT) APPROVAL	Tuesday, March 18, 2025
NOTICE TO PROCEED (NTP)	Monday, March 24, 2025
LOCATION FOR OBTAINING PRE-QUALIFICATION APPLICATION	Website: www.glendale.edu, Current Bids & RFPs
ESTIMATED PROJECT VALUE	\$8,795,000 (Incl \$300k Allowance)
REQUIRED LICENSE	California Contractors' License: B, C22-Asbestos Removal, ASB, HAZ
Project Duration	282 Calendar Days; (Includes Weekends & Holidays) Substantial Completion December 31, 2025
LOCATION FOR OBTAINING BID AND CONTRACT DOCUMENTS	ARC Document Solutions PlanWell - Public Planroom 681 S Raymond Ave Pasadena CA 91105 Tel: 626-583-1122 www.crplanwell.com Email: pasadena@e-arc.com

NOTICE IS HEREBY GIVEN that pursuant to Public Contract Code §20651.5, GLENDALE COMMUNITY COLLEGE DISTRICT (“District”), acting by and through its Board of Trustees, will receive up to, but not later than the above-stated date and time, completed and executed Pre-Qualification Applications for general contractors to construct a work of improvement on District’s Verdugo Campus commonly referred to as the CAMINO REAL RENOVATION (“Project”).

- 1. Pre-Qualification Application.** All Pre-Qualification Applications must be submitted on forms furnished by the District. Applicants are solely responsible for submittal of their Pre-Qualification Application at or prior to the latest date/time for submitting Pre-Qualification Applications as set forth above. The District is not responsible to any Applicant for limitations, hindrances or interferences to an Applicant’s ability to submit a Pre-Qualification Application. Pre-Qualification Applications must be submitted in one of the following ways:

Email. Pre-Qualification Applications may be e-mailed to SSorkazian@glendale.edu. Pre-Qualification Applications that are submitted through e-mail, must utilize an e-signature software with an audit trail such as DocuSign or Adobe Acrobat Sign.

Mailed or Hand-Delivered. Pre-Qualification Applications may be emailed or hand-delivered to the following submittal address:

Mailed or Hand Delivered
Attn: Silva Sorkazian, Interim Assistant Director Facilities,
Bond Projects and Construction
c/o: Glendale Community College – Verdugo Campus
1500 N Verdugo Rd, HS217
Glendale, CA 91208

The Pre-Qualification Application is available as set forth above.

- 2. Pre-Qualification Application Procedures and Instructions.**

- 2.1. Questions/Clarifications.** Questions or clarifications regarding Pre-Qualification Applications or requirements must be submitted by email to SSorkazian@glendale.edu. The District will not respond to questions or clarification requests submitted in any other manner. All requests for clarification of this Pre-Qualification Application must be submitted and actually received by the District no later than the date/time set forth in this Pre-Qualification Application. Responses of the District to any requested clarification will be in writing in the form of a written addendum posted to the District’s web site.

- 2.2. Addenda.** Addenda, if any, to the Pre-Qualification Application will be distributed solely by posting to the District’s webpage: www.glendale.edu, [Current Bids & RFPs](#) page Applicants are solely responsible for monitoring the District’s webpage for the Pre-Qualification Application Addenda. Pre-Qualification Applications which do not acknowledge receipt of all Addenda posted to the District’s Purchasing webpage will be rejected for non-responsiveness.

- 2.3. Pre-Qualification and Bidding Process.** The purpose of the Pre-Qualification Application process is to pre-qualify Contractors to submit Bid Proposals for the Project. If two or more entities intend to submit a Bid Proposal for the Project as a Joint Venture, each entity forming a part of the Joint Venture must be separately pre-qualified. **The District will only consider Bid Proposals for the Project submitted by pre-qualified Contractors; a Bid Proposal submitted by a Bidder who has not completed the Pre-Qualification Application and not been deemed a Pre-Qualified Bidder will be rejected for non-responsiveness.** The District will not consider Pre-Qualification Applications during the bidding process for award of the Contract to construct the Project.

- 2.4. Unauthorized Communications. Applicants shall not directly or indirectly communicate, in any manner and through any media/medium, with: (i) the District or District employee engaged in preparation, processing or review of Pre-Qualification Applications; (ii) any consultant or professional retained by the District for the purpose of providing the District advice or professional services relating to the Project or the Pre-Qualification Application; or (iii) any other employee or representative of the District. The Pre-Qualification Application of an Applicant who engages in any prohibited communications will be rejected for non-responsiveness. All Applicant questions, clarification requests and other communications to the District relating to this Pre-Qualification Application or the Project shall be directed to e-mail the District at SSorkazian@glendale.edu.
- 2.5. District Pre-Qualification Application Modifications. The District expressly reserves the right to modify any portion of this Pre-Qualification Application prior to the latest date/time for submission of Pre-Qualification Applications, including without limitation, the cancellation of this Pre-Qualification Application, by issuing Addenda to this Pre-Qualification Application.
- 2.6. No Oral Clarifications/Modifications. The District will not provide any oral clarifications or modifications to the Pre-Qualification Application or the requirements hereof; no employee, officer, agent or representative of the District is authorized to provide oral clarifications or modifications to the Pre-Qualification Application. No Applicant shall rely on any oral clarification or modification to the Pre-Qualification Application.
- 2.7. Pre-Qualification Application Costs. All costs to respond to this Pre-Qualification Application and all related activities shall be borne solely by Applicants.
- 2.8. Additional Information. The District may request Applicants to provide additional or supplemental information or other materials. Failure of an Applicant to timely submit information or other materials requested by the District will result in rejection of the Applicant's Pre-Qualification Application for non-responsiveness.
- 2.9. Public Records. Pre-Qualification Application and other documents responding to the Call for Qualifications become the exclusive property of the District upon submittal to the District. The Pre-Qualification Applications (questionnaire answers and financial statements) submitted by Contractors are not public records and are not open to public inspection. All information provided will be kept confidential to the extent permitted by law. However, the contents may be disclosed to third parties for purpose of verification, or investigation of substantial allegations, or in an appeal hearing. The names of contractors applying for Pre-Qualification status are deemed public records subject to disclosure, and the first page of the Pre-Qualification Application will be used for that purpose. If the District is required to defend or otherwise respond to any action or proceeding wherein request is made for the disclosure of the contents of any portion of a Pre-Qualification Application deemed exempt from disclosure hereunder, the Applicant submitting the materials sought by such action or proceeding agrees to defend, indemnify and hold harmless the District in any action or proceeding from and against any liability, including without limitation attorneys' fees arising therefrom. The party submitting materials sought by any other party shall be solely responsible for the cost and defense in any action or proceeding seeking to compel disclosure of such materials; the District's sole involvement in any such action shall be that of a stakeholder, retaining the requested materials until otherwise ordered by a court of competent jurisdiction.

Project. Generally, the proposed project consists of demolition and renovation of a two-story building (17,660 s.f.), abatement and exterior window replacement.

3. The program spaces include: L1 – Dreamscape Learn Virtual Reality (VR), Makerspace, Sandbox, e-Gaming; L2 – Student Success Spaces. Scope of work also includes: 1. Limited demolition of site, 2. Exterior Window Replacement.

3.1. Estimated Construction Costs. The estimated Construction Costs for the Project is Eight Million Seven Hundred Ninety-Five Thousand Dollars (\$8,795,000.00).

3.2. Required Contractors' License. Applicants are required to hold a California Contractors' License: B, General Building license and C22-Asbestos Removal, ASB, HAZ.

3.3. Prevailing Wage Rates; DIR Registered Contractor. Public works prevailing wage rates are applicable to the work of the Bid. The successful bidder and its subcontractors shall pay not less than the prevailing wage rate determined by the California Department of Industrial Relations ("DIR") for the classification of work performed. The successful bidder and its subcontractors shall be DIR Registered Contractors. DIR Contractor Registration is required to be a Pre-Qualified bidder.

3.4. Project Delivery Method. The District will utilize a General Contractor to construct the Project. The District will provide Project Management (PM) services to schedule and coordinate the work of the Project.

4. Applicant Pre-Qualification.

4.1. Evaluation Criteria. The Pre-Qualification of prospective bidders will be determined by the application of a pre-established scoring system to the information submitted by Applicants on the "Pre-Qualification Application." **To prequalify, an Applicant must answer all questions in Section 3 "Essential Requirements" for the Project the Applicant is prequalifying for such that no (blank) answer results in a "Not Qualified" response. Applicants must also meet or exceed the minimum number of points required for EACH of the Pre-Qualification Application sections as set forth below. Failure to achieve the minimum number of points in any category will result in the Applicant being deemed Not Qualified.**

Section 4, "Financials and Company History", the contractor must receive a minimum of 30 points out of a maximum score of 50.

Section 5, "Performance/Claims/Litigation", the contractor must receive a minimum of 140 points out of a maximum score of 175.

Section 6, "Safety/Labor", the contractor must receive a minimum of 30 points out of a maximum score of 40.

Section 7, "Specific Project Requirements", the contractor must receive a minimum of 50 points out of a maximum score of 65.

4.2. Pre-Qualified Bidders List. Upon completing review of Pre-Qualification Applications, the District will issue the Pre-Qualified Bidders List to the Applicants submitting a Pre-Qualification Application.

5. Anticipated Schedule. The anticipated schedule for completing the Pre-Qualification/bidding

process for the Project and for completing Project is:

Pre-Qualification Applications Due	2/18/2025
Pre-Qualified Bidders List Issued	2/21/2025
Call for Bids from Pre-Qualified Bidders	3/7/2025
Board Award of Construction Contract	3/18/2025
Anticipated Construction Start Date	3/24/2025
Project Contract Time	282 Calendar Days

6. Appeals Process. An Applicant submitting a Pre-Qualification Application and who is not identified in the Pre-Qualified Bidders List may appeal its Pre-Qualification status with an emailed Appeal Request within two (2) business days after issuance of the Pre-Qualified Bidders List to: SSorkazian@glendale.edu. The Appeal Request shall set forth in detail all grounds for the request including, without limitation, all facts, supporting documentation, legal authorities and arguments in support of the grounds for the request. Any matters not set forth in the Appeal Request shall be deemed waived. All factual contentions must be supported by competent, admissible and credible evidence. If an Appeal Request is not timely submitted, the District's determination of the Applicant's Pre-Qualification status shall be final and all rights of the Applicant to challenge the District's decision, whether by administrative process, judicial process or any other legal process or proceeding, shall be waived. The District's Vice President, Administrative Services or his/her Designee shall provide the Applicant submitting the Appeal Request with a written statement concurring with or denying the Appeal Request ("Appeal Request Response"). The Appeal Request Response is deemed the final action of the District and not subject to appeal or reconsideration by any other employee or officer of the District or the Board of Trustees of the District.

7. Reservations of Rights. The issuance of this Pre-Qualification Application does not constitute an agreement by the District that any subsequent selection process will occur or that any contract will be entered into by the District. The District expressly reserves the right at any time to:

- Waive any defect or informality in any Pre-Qualification Application or the submittal of Pre-Qualification Applications
- Reject any or all Pre-Qualification Applications
- Issue a new Pre-Qualification Application in lieu of this Application
- Modify the subsequent selection process
- Procure all or any portion of the Work by any other means
- Determine that the Work will not be pursued

[END OF SECTION]

**PRE-QUALIFICATION APPLICATION FOR
GLENDALE COLLEGE, VERDUGO CAMPUS - CAMINO REAL RENOVATION**

1. Applicant Information.

1.1. Contact Information.

Company/Firm Name	_____
Mailing Address	_____ Street Address _____ City, State, Zip Code
Physical Location (if different from mailing address)	_____ Street Address _____ City, State, Zip Code

1.2. Applicant Contact.

Name	_____
Contact Information	(_____) _____ Telephone _____ Email

1.3. California Contractors' License.

License Number(s)	_____
License Classification(s)	_____
Responsible Managing Employee; Managing Officer	_____
Expiration Date(s)	_____

1.4. Applicant Form of Entity.

- | | |
|--|--|
| <input type="checkbox"/> Corporation | <input type="checkbox"/> Limited Liability Partnership |
| <input type="checkbox"/> General Partnership | <input type="checkbox"/> Joint Venture |
| <input type="checkbox"/> Limited Partnership | <input type="checkbox"/> Sole Proprietorship |
| <input type="checkbox"/> Limited Liability Company | |

1.5. Applicant Personnel. List all the Applicant's corporate officers, partners, proprietors, owners of equity interest of twenty percent (20%) or more and key personnel (including operations, safety, quality control/quality assurance, etc.) (attach additional pages as necessary):

Name	Position	Years With Firm	% of Ownership

2. Insurance.

Commercial General Liability Insurance	Insurer: _____ Policy No. _____ Broker _____
Commercial General Liability Insurance Broker	_____ (Contact Name) _____ (Street Address) _____ (City, State & Zip Code) (____) _____ (____) _____ Telephone _____
Bid, Performance and Labor & Materials Payment Bond Surety	Surety: _____ Surety Broker: _____ _____ (Surety Broker Contact Name) _____ (Street Address) _____ (City, State & Zip Code) (____) _____ (____) _____ Telephone _____ (Email address)
Workers Compensation Insurance	Insurer: _____ Policy No. _____ Broker _____

	Current EMR _____
Workers Compensation Insurance Broker	_____
	(Contact Name)

	(Street Address)

	(City, State & Zip Code)
	(_____) _____ (_____) _____
	Telephone Fax

	(Email address)

3. **Essential Requirements.** An Applicant will be deemed Not Qualified if the answer to any of the following questions results in a “Not Qualified” response.
- 3.1. Applicant possesses a valid and currently in good standing California Contractors’ license as a B-General Building contractor.
- Yes No (Not Qualified)
- 3.2. The Applicant maintains a physical business office (not a jobsite office) within One Hundred Fifty (150) miles of the Glendale College Verdugo Campus?
- Yes No (Not Qualified)
- Physical Business Office Location: _____
- 3.3. Applicant has a current commercial general liability insurance policy with coverage limits of at least \$1,000,000 per occurrence and \$2,000,000 in the aggregate.
- Yes No (Not Qualified)
- 3.4. Applicant has a current workers’ compensation insurance policy as required by the Labor Code or is legally self-insured pursuant to Labor Code §3700.
- Yes No (Not Qualified)
- 3.5. Applicant has submitted with this application a letter from an admitted surety insurer (approved by the California Department of Insurance, NOT the Applicant’s agent or broker) and authorized to issue bonds in the State of California, which states the Applicant has a per-project bonding capacity of at least \$15,000,000.00, and an aggregate bonding capacity of at least \$30,000,000.00.
- Yes No (Not Qualified)
- 3.6. The Applicant’s Surety (as disclosed in the Applicant’s response to Paragraph 2 of this Pre-Qualification Application) that will be issuing the Labor and Materials Payment Bond and the Performance Bond is A.M. Best rated at least A- (A.M. Best rating of Surety is subject to independent verification by the District).
- Yes No (Not Qualified)
- 3.7. The Applicant is ineligible or debarred from submitting Bid Proposals for public works

projects or public works contracts pursuant Labor Code §1777.1 or Labor Code §1777.7.

Yes (Not Qualified) No

3.8. Have any of the following been a party to a contract (for construction services, construction management services or project management services) within the past ten (10) years with Glendale Community College District that has been terminated (other than for convenience):

- (i) the Applicant;
- (ii) any predecessor in interest to the Applicant;
- (iii) any firm or entity that is a subsidiary or parent of the Applicant; or
- (iv) any firm or entity that is an Affiliate of the Applicant (an Affiliate means any entity, individual, firm, or corporation, directly or indirectly, through one or more intermediaries, controlling, controlled by, or under common control with the Applicant)

Yes (Not Qualified) No

3.9. During the past five (5) years, the Contractor or any predecessor to the Contractor, or any of the equity owners of the Contractor have been convicted of a federal or state crime involving fraud, theft, or any other act of dishonesty.

Yes (Not Qualified) No

3.10. Within the past five (5) years have any of the following agreed (verbally or in writing) with any public agency not to submit bids, bid proposals, proposals, quotes or similar offers to provide construction services, construction management services or project management services:

- (i) the Applicant;
- (ii) any predecessor in interest to the Applicant;
- (iii) any firm or entity that is a subsidiary or parent of the Applicant; or
- (iii) any firm or entity that is an Affiliate of the Applicant (an Affiliate means any entity, individual, firm, or corporation, directly or indirectly, through one or more intermediaries, controlling, controlled by, or under common control with the Applicant)

Yes (Not Qualified) No

3.11. During the past five (5) years a Surety has completed any project or your firm's obligations under a construction contract.

Yes (Not Qualified) No

3.12. Applicant is a registered contractor with the Department of Industrial Relations pursuant to Labor Code section 1725.5.

Yes No (Not Qualified)

3.13. Have you attached your CPA reviewed or audited financial statement for the 2024 Calendar Year or 2023/2024 Fiscal Year with accompanying notes and supplemental information?

Yes No (Not Qualified)

3.14. Within the past ten (10) years, has the Applicant been rejected for participation in any owner-controlled insurance policy relating to a public work project?

Yes (Not Qualified) No

- 3.15. Within the past five (5) years, a surety has refused to issue the Applicant a bid, payment or performance bonds for a public works or private works project.
- Yes (Not Qualified) No
- 3.16. Within the past five (5) years, the Applicant has reimbursed a surety for costs, fees, losses or damages arising out of enforcement of surety obligations under a bid bond or performance bond for a public works or private works project.
- Yes (Not Qualified) No
- 3.17. Does your firm have an average Worker’s Compensation Experience Modification Rate (EMR) of 1.1 or less over the last three (3) years **OR** a current year of 1.0 or less?
- Yes No (Not Qualified)
- 3.18. Does your firm have zero (0) Serious and Willful violations (Labor Code Section 6300) against it in the past five (5) years?
- Yes No (Not Qualified)
- 3.19. Does your firm have a written Injury and Illness Prevention Program (IIPP)?
- Yes No (Not Qualified)

4. Financials and Company History. An applicant must receive a minimum of 30 points out of a possible 50 points in this section. For questions where explanations are required, District will assign points based on the response/explanation/documentation; explanations will be disregarded when not required by the question.

4.1. Complete the following for the Applicant’s construction operations; if any portion of the revenue disclosed is generated by non-construction operations or activities, the Applicant must identify the portion of revenue attributed to construction operations and generally describe business activities of the Applicant that generates non-construction operations related revenue.

Calendar Year/ Fiscal Year	Annual Revenue	Gross	Average Dollar Value of all Contracts	Dollar Value of Largest Contract
2024 CY/2023-2024 FY				
2023 CY/2022-2023 FY				
2022 CY/2021-2022 FY				

- 4.2. Is your firm currently the debtor in a bankruptcy case? If “yes,” please attach a copy of the bankruptcy petition, showing the case number, and the date on which the petition was filed.
- Yes No
- No 5 points*
- Yes 0 points*

4.3. Has any predecessor to your firm sought protection under federal bankruptcy laws or any state insolvency laws in the last five (5) years? If “yes,” please attach a copy of the bankruptcy petition or pleading initiating insolvency protection, showing the case number and the date on which, the petition was filed.

- Yes No
- No 5 points*
- Yes 0 points*

4.4. How many years’ experience does your RMO/RME have as a licensed contractor?

- _____ Years
- 6 or more years 10 points*
- 3-6 years 5 points*
- Less than 3 years 0 points*

4.5. How many DSA public works construction projects (as defined in Labor Code sections 1720-1720.6) with an initial construction value of Ten Million dollars (\$10,000,000.00) or more, has your firm completed within the last ten (10) years?

- _____
- 3 or more 15 points*
- 2 10 points*
- 1 5 points*
- None 0 points*

4.6. How many years has your organization been in business in California as a contractor under your present business name and license number? _____

- 15 years or more 15 points*
- 10-15 years 10 points*
- 5-10 years 5 points*
- 3-4 years 2 points*
- Less than 3 years 0 points*

5. Performance/Claims/Litigation. An Applicant must receive a minimum of 140 points out of a possible 175 points in this section.

5.1. Have any of the following been a party in any litigation or arbitration proceeding against Glendale Community College District (Glendale College) within the past ten (10) years:

- (i) the Applicant;
- (ii) any predecessor in interest to the Applicant;
- (iii) any firm or entity that is a subsidiary or parent of the Applicant; or
- (iv) any firm or entity that is an Affiliate of the Applicant (an Affiliate means any entity, individual, firm, or corporation, directly or indirectly, through one or more intermediaries, controlling, controlled by, or under common control with the Applicant)

- Yes No
- No 10 points*
- Yes 0 points*

5.2. Has your firm or any of its owners, officers, or partners ever been found liable in a civil

suit, or found guilty in a criminal action, for making any false claim or material misrepresentation to any public entity or agency?

- Yes No
No 10 points
Yes 0 points

5.3. Have legal, arbitration or administrative proceedings (such as, dispute review boards) been brought by a construction project owner, subcontractor or general contractor against your firm or any of the principals, officers or equity owners of your firm within the past ten (10) years which arise out of or are related to any construction project?

- Yes No

If yes, on how many occasions? _____
No occasions 10 points
1 or 2 occasions 5 points
More than 2 occasions 0 points

5.4. Has your firm brought any legal, arbitration or administrative proceedings (such as, dispute review boards) against the owner of a construction project within the past ten (10) years which arise out of or are related to the construction project?

- Yes No

If yes, on how many occasions? _____
No occasions 10 points
1 or 2 occasions 5 points
More than 2 occasions 0 points

5.5. Has your firm brought any legal, arbitration or administrative proceedings (such as, dispute review boards) against the architect or design professional for a construction project within the past ten (10) years which arise out of or are related to the construction project?

- Yes No

If yes, on how many occasions? _____
No occasions 10 points
1 or 2 occasions 5 points
More than 2 occasions 0 points

5.6. Has your firm brought any legal, arbitration or administrative proceedings (such as, dispute review boards) against the construction/project manager for a construction project within the past ten (10) years which arise out of or are related to the construction project?

- Yes No

If yes, on how many occasions? _____
No occasions 10 points
1 or 2 occasions 5 points
More than 2 occasions 0 points

5.7. Has a claim or other demand ever been made against your organization's California Contractors License Bond?

Yes No

No 10 points

Yes 0 points

5.8. Has a complaint ever been filed against your organization's California Contractors' License with the California Contractors' State License Board?

Yes No

No 10 points

Yes 0 points

5.9. Within the past five (5) years has a Public Works-Worker Complaint been filed with the California Labor Commissioner against the Applicant which assert any of the following:

Unpaid prevailing wages, including unreported hours

Unpaid overtime, including overtime prevailing wage rates required for weekends and holidays. Unpaid travel reimbursements or benefits, such as medical, 401(k) plans, enhanced unemployment or other benefits.

Misclassification of pay grades or classifications of labor

Paychecks returned due to insufficient funds

Yes No

If yes, on how many occasions? _____

No occasions 10 points

1 occasion 5 points

More than 1 occasion 0 points

5.10. If a Public Works-Worker Complaint has been filed against the Applicant within the past five (5) years, did the Labor Commissioner issue a Civil Wage and Penalty Assessment (CWPA) in connection with such Worker Complaint?

Yes No

If yes, on how many occasions? _____

No Public Works-Worker Complaint filed or A Public Works-Worker Complaint was filed but not CWPA was issued	10 points
1 occasion	5 points
More than 1 occasion	0 points

5.11. Has the Applicant ever "failed to execute" a public works contract? Note: "Failed to Execute" is any of the following: (1) Refusal to pick up, sign, and/or return contract documents; (2) Inability to meet insurance and/or bond requirements; or (3) Failure to submit required agreement forms such as a Project Stabilization Agreement/Community Workforce Agreement/Project Labor Agreement.

- Yes No
No 10 points
Yes 0 points

5.12. Has your organization ever failed to complete a construction contract?

- Yes No
No 10 points
Yes 0 points

5.13. Has the Applicant ever been declared in default of a construction contract?

- Yes No
No 5 points
Yes 0 points

5.14. Has your organization ever been assessed and paid liquidated damages under a construction contract with either a public or private owner?

- Yes No
No 10 points
Yes 0 points

5.15. At any time during the past five (5) years, has any surety company made any payments on behalf of your firm to satisfy any claims made against a payment bond issued to the Bidder, in connection with a construction project, either public or private?

- Yes No
If yes, on how many occasions? _____
No occasions 10 points
1 or 2 occasions 5 points
More than 2 occasions 0 points

5.16. In the last five (5) years has any insurance carrier, for any policy of insurance, refused to renew or terminated an insurance policy for your firm?

- Yes No
If yes, on how many occasions? _____
No occasions 10 points
1 or 2 occasions 5 points
More than 2 occasions 0 points

5.17. Has any CSLB license held by your firm or its Responsible Managing Employee (RME) or Responsible Managing Officer (RMO) been suspended, put on probation, or revoked within the last five years?

- Yes No
No 10 points
Yes 0 points

5.18. Are there any indictments or charges currently pending against the Applicant, any parent/subsidiary of the Applicant or any predecessor to the Applicant which allege fraudulent, deceitful, dishonest conduct or false claims arising out of, or related to construction services or project/construction management services provided by the Respondent.

- Yes No
- No 10 points*
- Yes 0 points*

6. Safety/Labor. An Applicant must receive a minimum of 30 points out of a possible 40 points in this section.

6.1. Has Cal/OSHA cited and assessed penalties against your firm in the past five (5) years? (Note: If you have filed an appeal of citation and the appropriate appeals Board has not yet ruled on your appeal, you need not include information about the pending citation.)

- Yes No
- If yes, on how many occasions? _____
- No occasions 5 points*
- 1-2 occasions 3 points*
- More than 2 occasions 0 points*

6.2. Has the EPA or any Air Quality Management District or any Regional Water Quality Control Board cited and assessed penalties against either your firm or the owner of a project on which your firm was the contractor in the past five years? (Note: If you have filed an appeal of citation and the appropriate appeals Board has not yet ruled on your appeal, you need not include information about it.)

- Yes No
- If yes, on how many occasions? _____
- No occasions 5 points*
- 1-2 occasions 3 points*
- More than 2 occasions 0 points*

6.3. How often do you require documented safety meetings to be held for construction employees and field supervisors during the course of a project? _____

- Once a week or more often 5 points*
- Any other answer 0 points*

6.4. Within the last five (5) years, has there ever been a period when your firm had employees but was without workers' compensation insurance or state-approved self-insurance?

- Yes No
- If yes, on how many occasions? _____
- No occasions 5 points*
- 1 occasion 3 points*
- More than 1 occasion 0 points*

6.5. Within the past five (5) years, has your firm been required to pay either back wages or penalties for the Bidder's failure to comply with California prevailing wage laws? This

question refers only to the Bidder's violation of prevailing wage laws, not to violations of the prevailing wage laws by a subcontractor.

- Yes No

If yes, on how many occasions? _____

No occasions *10 points*
1-2 occasions *5 points*
More than 2 occasions *0 points*

6.6. Within the past five (5) years, has your firm been found to have violated any provision of California apprenticeship laws or regulations, or the laws pertaining to use of apprentices on public works projects?

- Yes No

If yes, on how many occasions? _____

No occasions *10 points*
1-2 occasions *5 points*
More than 2 occasions *0 points*

7. Specific Project Requirements. An Applicant must receive a minimum of 50 points out of a possible 65 points in this section.

7.1. Does your company prepare project progress schedules in house?

- Yes No

Yes *10 points*
No *0 points*

7.2. Does your firm have a written Quality Assurance/Quality Control program?

- Yes No

Yes *10 points*
No *0 points*

7.3. Complete a project data sheet (Attachment 1) for three (3) public works projects, **WITH SIMILAR SCOPE**, completed by your firm as the General Contractor in the last 7 years. One of the projects may be currently under construction, but must be at least 75% complete at the time of submitting this Pre-Qualification Application Names and references must be current and verifiable.

15 points possible for each project data sheet (total of 45 points)

8. Accuracy and Authority. The undersigned is duly authorized to execute this Pre-Qualification Application under penalty of perjury on behalf of the above-identified Applicant. The undersigned warrants and represents that he/she has personal knowledge of each of the responses to this Pre-Qualification Application and/or that he/she has conducted all necessary and appropriate inquiries to determine the truth, completeness and accuracy of responses to this Pre-Qualification Application. The undersigned declares and certifies that the responses to this Pre-Qualification Application are complete and accurate; there are no omissions of material fact or information that render any response to be false or misleading and there are no misstatements of fact in any of the responses. The District is authorized to verify the information submitted by the Applicant, and any related documents, or by supplemental information or data as necessary. The District is authorized to contact any individual, company or other agency named herein, and any individual, company or other agency named herein is hereby authorized to supply the District with any information necessary to verify the information submitted by the Applicant. The above-identified Applicant acknowledges and agrees that if the District determines that any response herein is false or misleading or contains misstatements of fact so as to be false or misleading, the Applicant's Pre-Qualification Application may be rejected by the District for non-responsiveness.

Executed this ___ day of _____ 20__ at _____.
(City and State)

I declare under penalty of perjury under California law that the foregoing is true and correct.

By: _____
(Signature of Applicant's Authorized Officer or Representative)

(Typed or Printed Name)

Title: _____

Addenda Received _____

[End of Section]

ATTACHMENT 1

(Attach duplicate forms for each Project)

PUBLIC WORKS PROJECT DATA SHEET

Applicant's Name: _____

1. Project Name: _____

2. Project Location: _____

3. Owner's Name: _____

Address: _____

Phone/Fax: _____

Contact: _____

4. Was your scope of work completed on time, including contractually-approved time extensions?
YES NO

Start Date: _____

Original Completion date: _____

Approved extended completion date: _____

Actual Completion date: _____

Completed on time *Yes 7 points*

Completed late *No 0 points*

5. General Contractor scope of work, please list the following:

A. Original Contract Award Amount: \$ _____

\$10,000,000 and above *5 points*

\$5 - \$10 million *3 points*

\$1 - \$5 million *1 point*

Below \$1 million *0 points*

6. Was the project subject to the Division of State Architects (DSA) jurisdiction and compliance with DSA standards/regulations?

YES NO

Yes 3 points

No 0 points

7. Provide a description of the scope of work your firm completed for the Project. If the scope of work your firm completed included: (i) BIM Coordination or (ii) LEED Certification, include a detailed description of each of those scopes of work:

Description (attach additional pages as necessary):

Project Data Sheet Verification

The undersigned is duly authorized to execute this Project Data Sheet under penalty of perjury on behalf of the above-identified Applicant. The undersigned warrants and represents that he/she has personal knowledge of each of the responses to this Project Data Sheet and/or that he/she has conducted all necessary and appropriate inquiries to determine the truth, completeness and accuracy of responses to this Project Data Sheet.

The undersigned declares and certifies that the foregoing responses are complete and accurate; there are no omissions of material fact or information that would render any response to be false or misleading and there are no misstatements of fact in any of the responses. The District is authorized to verify the information submitted by the Applicant, and any related documents, or by supplemental information or data as necessary. The District is authorized to contact any individual, company or other agency named herein, and any individual, company or other agency named herein is hereby authorized to supply the District with any information necessary to verify the information submitted by the Applicant. The above-identified Applicant acknowledges and agrees that if the District determines that any response herein is false or misleading or contains misstatements of fact, the Response shall be deemed non-responsive and the Respondent will not further participate in the RFQ process.

Executed this ____ day of _____, 20____ at _____
(City and State)

I declare under penalty of perjury under California law that the foregoing is true and correct.

(Signature)

(Name and Title)