



Associated Students of Glendale Community College
ASGCC Legislature Committee Minutes
November 4, 2024
1:00 – 3:00 PM
Student Center 208 – Verdugo Campus

I. Call to Order at 1:00 by President/Student Trustee Lilit Yerkanyan

II. Flag Salute

III. Roll Call

Present: Lilit Yerkanyan, Carlos Matute, Claris Boghosian, Iren Abelian, Isabelle Karayan, Levon Chaglasian, Alejandro Zamarripa, Lianna Avanesian, Lidiia Khanheldian, Hasmik Khachatryan, Ryan Avakian, Lena Markosian, Alex Kalantaryan, Anahit Nazloyan, Masaki Sannomiya, Eric Tsaturyan, Aren Sepanian, Mane Asilbekyan, Emily Churukian, Arineh Khachikian, Tamar Chavdarian, Liana Issaian, Emily Kasumyan, Francisco Corletto

Absent: Kelin Minasian

Non-Voting: Dr. Tzoler Oukayan, Advisor

IV. Approval of Minutes – October 28, 2024

MSC: Lidiia Khanheldian / Liana Issaian

V. Approval of Agenda – November 4, 2024

MSC: Claris Boghosian / Liana Issaian

VI. Report of President/Student Trustee - Lilit Yerkanyan

- Recently recruited the VP of Administration Affairs hiring committee.
- The first meeting will be on October 29th from 3:00 pm - 5:00 pm.
- Initiating plans for an educational event: International Thanksgiving for students.
- Will require collaborative effort; further details to be shared soon.

VII. Report of Administration Committee - Carlos Matute

- Second location initiative scheduled for November 19.
- Be punctual for governance committee meetings and submit notes on time.
- A reminder to be respectful and mature during meetings, especially with both student and faculty speakers.

VIII. Report of Finance Committee - Claris Boghosian

- Discussion on music department funding approval to support conference attendance.
- There has been a finalized 15% commission with Box Enterprise (an increase from 5%) and are now awaiting the start date.

IX. Report of Activities Committee - Iren Abelian

- There will be a Paint Day event on November 12, from 12:15 to 2:00 pm, in Library Classroom 222.

- The Paint Day event will include an instructional session from 12:30 to 1:30 pm.
- The class is led by a teacher using a projector, with around 50 students expected.
- Students are encouraged to follow along with creative freedom, and from 1:30 to 2:00 pm, they will have free painting time.

X. Report of Relations Committee - Isabelle Karayan

- There will be a committee meeting today to discuss our second educational study.
- There will be filming sessions on financial literacy and strategies for a successful quarter.

XI. Report of Organizations Committee – Levon Chaglasian

- This is the beginning of a second educational initiative, Study Buddies, in collaboration with Relations.

XII. Report of Officers

- A hiring committee has been set up to fill the role of Director of Enterprise Application Systems, an IT management position at Glendale Community College.
- Ryan Avakian was initially scheduled to represent students but is unavailable due to scheduling conflicts.
- Lianna Avanesian will replace Ryan Avakian as the student representative on this hiring committee.

XIII. Reports of Governance/Special Committee Meetings

1. Equal Employment Opportunity Committee - Emily Kasumyan and Alejandro Zamarripa

- Cancelled.

2. Student Equity and Achievement (SEA) Committee - Emily Churukian, Mane Asilbekyan

- Cancelled.

3. Library and Information Competency Committee – Liana Issaian, Ryan Avakian

- The library is hiring for new tech positions focused on OER and textbook affordability; 100 Chromebooks have been ordered.
- Recent power outages caused evacuation issues, with one wheelchair user temporarily stranded and malfunctioning “push to open” doors adding to the confusion.
- There is a request for a public announcement system to improve emergency communication.
- Current displays in the library include Disability Awareness, Filipino Heritage, and Latinx Heritage; the First-Gen Event took place on October 9.
- Planned improvements include noise control, additional seating, and an increased outreach budget.

4. Study Abroad Committee – Aren Sepanian, Sosie Berg

- All 20 deposits received; program confirmed.
- Instructor Sarah will visit Paris accommodations and meet with vendors.
- Armenia, Greece, and Bali programs have around 10 accepted students each (deposits pending).
- Additional advertising is needed to recruit more students.

5. Budget Committee – Lilit Yerkanyan, Claris Boghosian

- The committee reviewed financial numbers focusing on the income statement, financial reporting, and cash flow statement.
- They are working on estimating the total budget for June 2025 but face challenges due

to monthly expense variations.

- \$18.7 million has been received for the income statement.
- The meeting was brief, and one item was tabled for later discussion.

6. Release Time/Extra Pay (RTEP) Committee - Iren Abedian, Lianna Avanesian

- Cancelled.

7. Curriculum and Instruction Committee – Tamar Chavdarian, Claris Boghosian

- Re-voted on GE requirements for the local AA degree, as a previous secret ballot vote was invalid per the constitution; held a public vote instead.
- Clarified that CNI can only recommend items to Senate, not request, or send for voting.
- Reviewed preliminary deadlines for course outline updates, adjusted CNI calendar dates, and approved around 50 classes for a second course description read.
- Scheduled to vote on specific items to be included in the GE requirements.

8. Committee on Distance Education (CoDE) - Hasmik Khachatryan, Sosie Berge

- Remote classes show lower success rates compared to hybrid classes, which are improving.
- Proposal to revise the mission statement to focus on closing opportunity gaps, with discussion scheduled for November.
- Suggested video check-ins in online classes to confirm student identity; accessibility issues will be addressed in November.
- Concerns about fraudulent enrollments in classes without prerequisites; check-ins may help mitigate this issue.

XIV. Guest Speakers

XV. Old Business

XVI. New Business

1. Approval of vending contract with The Box Enterprises at 15% commission for one year

MSC: Mane Asilbekyan / Emily Churukian

2. Approval of \$450,000 for CalPERS Unfunded Liability Contribution – Unappropriated Surplus – Bookstore Account

MSC: Anahit Nazloyan / Mane Asilbekyan

3. Approval of \$3,000.00 for Grateful Across Borders Event – AS Educational Initiatives: Fall and Spring

MSC: Alejandro Zamarripa / Emily Churukian

4. Approval of \$2,500.00 for Study Buddies – AS Educational Initiatives: Fall and Spring

MSC: Aren Sepanian / Mane Asilbekyan

5. Approval of \$1,700.00 for Health Fair – AS Educational Initiatives: Fall and Spring

MSC: Anahit Nazloyan / Mane Asilbekyan

6. Approval of \$1,200.00 for Music Department – Budget Drawing Miscellaneous (BDM)

MSC: Claris Boghosian / Alejandro Zamarripa

7. Approval of \$1,000.00 for Paint Day - AS Educational Initiatives: Fall and Spring

MSC: Eric Tsaturyan / Aren Sepanian

8. Approval of Finance Report #6 – Action Item

MSC: Claris Boghosian / Liana Issaian

XVII. Reports of Advisors

- **Tzoler Oukayan**
 - Members are expected to be punctual in all governance and hiring committee meetings; tardy and absence policies will be enforced.
 - Submit events for the student newsletter by Wednesday to ensure ASGCC activities are prioritized in weekly communications.
 - Students are urged to vote at the campus polling site, open until Election Day, with a focus on increasing participation among younger voters.
 - TimelyCare, a new 24/7 virtual health service goes live this Thursday, offering free access to doctors and mental health support for GCC students, alongside existing Health Center services.
 - The City Council Meeting on housing, transportation, and internships is scheduled for next Friday.
 - Transfer Fair is set for tomorrow, October 29, 10 am - 2 pm at Plaza Vaquero.

XVIII. Announcements/Information

XIX. Adjournment at 1:53PM

MSC: Anahit Nazloyan / Aren Sapanian



Submitted by **Lianna Avanesian**

Senator of Administration

October 31, 2024