

Technology & Aviation Division

June 4, 2024

Minutes

Present: Mark Dieny, Andrew Feldman, Christopher Herwerth, Dave Martin,
Manijeh Nazami, Jorge Palma, Curtis Potter

Non-Voting

Present: Anthony Bagan, Victor Castellanos, Martha Cuevas, Sam DiGiovanna,
Edith Elyasi, Adina Lerner, Tim Papienski, Brian Reff, Tracy Rickman,
Odett Zeynalyan

Absent: Sona Donayan (Excused)

- I. Called to order by Curtis Potter at 12:32 P.M. This meeting took place in AT 232 and on the Zoom platform. Minutes taken by Victor Castellanos.
- II. **MSC (Herwerth/Dieny)** to approve the minutes of May 7, 2024.
- III. **MSC (Feldman/Dieny)** to approve the agenda for June 4, 2024.
- IV. **Division Chair Report**
 1. Curtis said farewell to the division members. Curtis is retiring June 30, 2024 at the end of the month.
- V. **Guest Speakers**
 1. Adina Lerner, our division liaison to the college library announced a Flex opportunity during the summer for faculty (GCC Textbook Affordability Cohort) and handed out a flyer for reference.
- VI. **Old Business**
 1. None
- VII. **New Business**
 1. **MSC (Feldman/Herwerth)** to approve proposed revisions to the Fire Technology Certificate of Achievement/Associates Degree.
 2. New Business Item number two to discuss online marketing issues was tabled.
- VIII. **Governance/Special Committee Reports**
 1. **Brian Reff gave a report on the Academic Senate:**
 - Faculty Obligation Number (F.O.N.) - Dr. Cornner gave a detailed presentation on the calculation, etc., but didn't talk about our actual number.
 - Nominations for new Senate Officers.
 - Artificial Intelligence Policy for College to be discussed this week at senate.

- Senate opposed to Biology and Chemistry Divisions merging. Opposed to the process.
 - Senate recommends notifying students of the use of online proctoring software in class by including it in the ticket note, the Welcome Letter and the syllabus for the class.
- 2. Dave Martin gave a report on the Committee on Distance Education:**
- No DE Addenda for the division.
 - GCC Copyleaks contract. Will be purchased and in place by July 1st, 2024.
 - New Peer Online Course Review (POCR) courses are due June 5th, 2024.
- 3. Jorge Palma gave a report on Student Learning Outcomes and Assessments.**
- Jorge did not submit a narrative.
- 4. Brian Reff gave a report on the Guild Meeting.**
- 2025 - 2026 Calendar Survey sent in email from Richard Kamei.
 - Negotiations - 2 openings with 10% release time. Apply.
 - Guild Division Liaison - 1 position 10% release time.
 - Ballot to ratify or not ratify Tentative Agreements - Due June 12, 2024, at 12 Noon.
 - Flex and Gader are a Memorandum of Understanding for 1 Year , not on ballot.
 - Flex became more complex. GADER 3 hours for Full-timers. 2 Hours for Adjuncts. No forms for either yet.
- 5. No report given on the Committee on Diversity, Equity, Inclusion, and Accessibility by Mel Futrell.**
- Committee did not meet.

Governance/Special Committee Reports are copied and pasted to the minutes from member narratives emailed to Curtis and Victor after the division meeting.

IX. Announcements/Information

1. Next division meeting is scheduled for September 3, 2024.

X. Adjournment