

# MINUTES

March 21, 2023 1:30pm ZOOM# 8182401000

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## PROGRAM REVIEW COMMITTEE

Present: Stacy Jazan (Co-Chair & Senate), Daphne Dionisio (Co-Chair & Administrator), Reim Nohu (ASGCC), Thomas Nuño (ASGCC), Leticia Estrada (CSEA), Nonah Maffit (CSEA), Rosemarie Shamieh (Joint Faculty), Ed Karpp (Administration), Francien Rohrbacher (Resource), Yvette Ybarra (Resource)

Absent: Jeanette Farr (Guild), Tomás Aguirre (Joint Faculty),

Quorum: 9/10

Call to Order: Meeting called to order at: 1:31 p.m.

Review of Minutes: The Program Review Minutes from November 15, 2022, were reviewed.

***It was MSC (Shamieh/Jazan) that the Minutes from November 15, 2022, were approved without corrections.***

Old Business: None

New Business:

- I. Learning Outcomes Work to Streamline to eLumen Program Review Form
  - a. Yvette Ybarra will reach out to instructional departments due for Full Review Program Review in Fall 2023 to encourage their PLO assessment this Spring 2023 semester so it will be ready to copy and paste into their Program Review form. The Learning Outcomes & Assessment Committee (LO&A) is streamlining the questions asked for PLO assessment. When the Program Review form is redesigned for the new ACCJC Standards, the PLO question will aim to align with the LO&A assessment. It was also mentioned that the Program Review cycle schedule for departments will be adjusted to match the PLO cycle schedule for LO&A.
- II. Budget Calendar
  - a. Based on the recommendation of the Program Review Committee, the Budget Calendar now includes a date by which the final decisions for resource requests will be publicly reported at the Budget Committee meeting in September. Ed mentioned that Dr. Grice (VP of HR) indicated that the Office of Human Resources is able to provide that information for personnel decisions on an annual basis or more frequently, if needed.
- III. New ACCJC Standards As They Relate to Program Review
  - a. To date, the Program Review Committee has reviewed the proposed draft Standards for institutional and fiscal planning as they relate to Program Review. At the committee's next meeting in May, members will review and discuss the proposed Standards specifically for the remaining areas of institutional effectiveness as well as for instructional, learning support, and student services areas.

Meeting Adjourned at 1:51 p.m.

Next Meeting: May 16, 2023

Minutes Recorded by: Gordon Lui & Daphne Dionisio