

**Memorandum of Understanding
by and between the
Glendale College Guild, Local 2276
and the
Glendale Community College District**

The Glendale College Guild, Local 2276 (Guild) and the Glendale Community College District (District), on a non-precedent setting basis, hereby agree to the following:

This Memorandum of Understanding (MOU) shall apply to fulltime Counselors schedules during Summer 2022, which shall begin on June 20, 2022 and conclude on August 26, 2022.

1. Upon approval of the area administrator, Counselors who select the 21-day work option for the Summer 2022 shall be able to schedule work hours and be paid for the Summer 2022 hours based on 1.a.-f. below:
 - a. Work hours may be performed from June 20, 2022 through August 26, 2022;
 - b. A work schedule may include days longer or shorter than 7 hours a day;
 - c. A work schedule may include a four-day workweek. The four-day workweek may vary by office and shall be based on the anticipated need for student appointment times for counseling services;
 - d. Hours of work may include a variable start and end time on a given day;
 - e. Counselors shall be paid in accordance with Article VI, Hours, Section 20.C.
2. Fulltime Counselors Working Summer Adjunct Assignments
 - a. Student Development instructional assignments shall be not be considered part of the fulltime Counselor 21-day work option. Student Development instructional assignments shall be paid at the Intersession rate delineated in Appendix B-15.
 - b. Fulltime Counselors working Summer 2022 non-instructional adjunct assignments shall be paid in accordance with Appendix B-1 pursuant to the note on page 161 of the Collective Bargaining Agreement.
 - c. Fulltime Counselors who do not elect the 21-day work option for Summer 2022 shall be considered for adjunct counseling assignments as would part-time adjuncts and shall be assigned adjunct counseling assignment as needed.

The intent of this MOU shall be to permit Summer 2022 fulltime Counselor work schedules to include the seven (7) additional days delineated in the mutually negotiated Tentative Agreement entitled 'Appendix C2' signed on May 19, 2022. If any of the provisions of May 19, 2022 Tentative Agreement referenced in the previous sentence conflict with Appendix C2, Sections 2-6 or Article VI, Section 20, then the provisions of the May 19, 2022 Tentative Agreement Appendix C2, Section 1., shall be controlling for the fulltime Counselor Summer 2022 work schedule.

The Guild and District agree that this MOU shall not be used to evidence of nor to assert a past practice with respect to fulltime Counselor Summer scheduling.

Date of Agreement: June 9, 2022



Caroline DePiro, Chief Negotiator
Glendale College Guild, Local 2276



Paul Schlossman, for the
Glendale Community College District