

MEMORANDUM OF UNDERSTANDING
between the
GLENDALE COMMUNITY COLLEGE GUILD, LOCAL 2276
and the
GLENDALE COMMUNITY COLLEGE DISTRICT

The following Memorandum of Understanding (MOU) reflects the agreement of the Glendale Community College Guild, Local 2276 (Guild) and the Glendale Community College District (District) regarding the following:

The District and Guild recognize the importance of promoting measures to ensure minimal disruption to instructional and student services support while advancing measures meant to mitigate the impact of the COVID-19 virus.

To this end, on a non-precedent setting basis, the District and Guild agree to the following:

1. Numbers 1 through 4 of this MOU shall be applicable during the Summer 2020 term, June 11 through August 21, 2020.
2. In accordance with Article VI, Hours, Section 1, Basic Hours, G, which states,

“Faculty members serving on governance committees (with the exception of Budget, Campus Development, Campus Executive, Student Fees, and the Institutional Planning Coordination Committees) shall be paid form schedule B3 for all meeting hours that are not on a working day in their contract assignment. Said meetings shall not occur unless approved by the appropriate Vice-President....”

and Article VIII, Salaries, Section 16. Regulations and Salary Rates for Extra-Curricular Coaching, Assistant Athletic Directors, Performing Arts, Released Time/Stipend for Instructional Activities, E. Adjunct Faculty Ancillary Activities Stipends

“Ancillary Activities that are undertaken at the request of another college employee, such as a department chair, Division Chair, or Administrator, or undertaken by appointment to a committee by the Senate or the Guild must be authorized by the appropriate vice president and will be compensated at the non-instructional rate...”

The District shall compensate faculty, at the Appendix B-3 rate, who participate in Summer 2020 term division meetings and governance committees to begin undertaking review of approximately 400 expired course outlines of record and completion of the necessary Distance Education (DE) addenda related to the expired course outline of record, with a goal of completion by the end of 2020.

3. The District anticipates the review of expired course outlines of record and completion of the related DE addenda shall involve the time commitments noted below:
 - Division meetings: one-half hour of preparation time prior to the division meeting and one-half hour of division meeting time;
 - CoDE meetings: one hour of preparation time prior to the CoDE meeting and one hour of CoDE meeting time;

- C&I meetings: two hours of preparation time prior the C&I meeting and two hours of C&I meeting time; and
- Academic Affairs: one hour of preparation time prior to the Academic Affairs meeting and one hour of Academic Affairs meeting time.

4. Should the approximate time commitment noted in item 3 above exceed the hours noted, the District and the Guild agree to reopen this MOU.

Date of Agreement: April 30, 2020



Caroline DePiro , Chief Negotiator
Glendale College Guild, Local 2276



Victoria Simmons, Chief Negotiator
Glendale Community College District