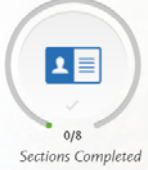





# CSU Application Worksheet

<https://www2.calstate.edu/apply>     2020 – 2021  
**For Transfer Applicants**

<b>Create an Account</b>	<p>It is important to enter information accurately</p> <ul style="list-style-type: none"> <li>• Enter a cellphone number and check the box if you authorize text notification from the CSU system (you must accept responsibility for any charges incurred)</li> <li>• Create a user name (at least 6 characters) and a password (minimum of 8 characters and contains at least one letter and one number or special character).</li> </ul>
<b>Complete Your Profile Degree Goal</b>  <b>Which of the following best describes you</b>	<p>First Bachelor's Degree (Seeking your first bachelor's degree and have not earned a prior bachelor's degree)</p> <p><input type="checkbox"/> Transferring with an Associate Degree for Transfer (AA-T/AS-T) awarded by a California Community College</p> <p><input type="checkbox"/> Transferring from a community college or four-year institution</p> <p>ADT applicants select college and ADT program OR          Transferring from a CA Community College select how many credits you are transferring with (Greater than or equal to 60 units)</p> <p>*How many college credits will you have earned when you enroll at the CSU campus to which you are applying?</p> <p><input type="checkbox"/> Less than 60 or 90 quarter hours (equivalent to Sophomore or below)</p> <p><input type="checkbox"/> Greater than or equal to 60 semester or 90 quarter hours (equivalent to junior or higher)</p> <p><b>NOTE:</b> You can view and update My Profile and Extend Profile before submitting completed application. Select down arrow next you're your name at the top of the page. Then select the profile area to view/update. <b>NOTE.</b> Changes to profile may affect program selections and require re-entry of answers and or additional questions in the application.</p>
<b>U.S. Military Status</b>	Select the value that corresponds with your military status
<b>Residency</b>	Do you have or will you require an F1 Visa (student) or J1 Visa (exchange) to study at the California State University (CSU)? What U.S. State/Possession do you regard as your permanent home?
<b>Status U.S. Citizenship</b>	Select the value that corresponds with your citizenship status. International students select Non-Resident. If none of the status values applies to you, select None/No Selection. (AB540)
<b>Start Your Application</b>	Select the programs you want to apply. You can add additional programs at any time before the application deadline, Your application details will be shared with the programs you choose.
<b>Select Programs</b>	<ul style="list-style-type: none"> <li>• You can use the filters to search for a program or scroll through the listing (keeping in mind that there several pages).</li> <li>• You can only select one program per campus.</li> <li>• Multiple programs can be selected, but they must be at different campuses</li> <li>• If you select an impacted program, you will be prompted to select an alternate program.</li> <li>• After all programs are selected click on 'I am Done, Review my Selections'</li> </ul>
<b>Complete the four quadrants of the application</b>	<p>The first three quadrants are required for all programs. The fourth quadrant, Program Materials, will appear completed if no questions within the quadrant are required. It may include information specific to programs selected so applicants should read through the each of the areas within the quadrant.</p> <p><b>Program Materials Quadrant</b></p> <ul style="list-style-type: none"> <li>• This quadrant contains CSU campus specific supplemental requirements</li> <li>• It will automatically turn green if there are no campus supplemental requirements or once the required supplemental requirements have been entered/addressed.</li> </ul>
<div style="text-align: center;">  <p>0/8 Sections Completed</p> </div>	<ul style="list-style-type: none"> <li>• <b>Release Statement:</b> Check boxes – You must check the and read the statements.</li> <li>• <b>Biographic Information</b> – Applicant information</li> <li>• <b>Contact Information</b> (address, email, phone): This information can be updated at any time before submission.</li> <li>• <b>Citizenship/Residency Information</b></li> <li>• <b>Race &amp; Ethnicity:</b> Select any and all of the options in this section which you feel best apply to you. (used for statistical purposes only and in no way affects your application or financial aid eligibility)</li> <li>• <b>Social Security #</b> (if you have one): This information is optional but failure to include a social security number could delay financial aid processing if you are admitted to a campus.  <i>If you have qualified for Deferred Action for Childhood Arrivals (DACA) from the United States Citizenship and Immigration Services and subsequently been issued a Social Security Number, please enter the number.</i></li> <li>• <b>Student Statewide ID:</b> This information is requested but it is not required. It can be left blank on the application.</li> <li>• <b>Language Proficiency:</b> What is your First Language?</li> <li>• <b>Other Information:</b> Military Dependent Question          Questions about Academic Standing (yes/no)          Academic Infractions and Conduct          Teacher or Other Education Credential Information: Must select an option          CalFresh – checking your eligibility for monthly food assistance to be used towards groceries through the Cal Fresh Program?          CA Promise?          RN License</li> </ul> <div style="border: 1px solid black; padding: 5px; width: fit-content; margin-top: 10px;"> <p><b>AB 540 Students</b>          Social Security – Leave Blank          Citizenship Status – Select "None"</p> </div> <ul style="list-style-type: none"> <li>• <b>Financial and Parental Information</b>  <i>This information is required for EOP applicants and admission application fee waiver applicants</i></li> <li>• Domestic students born before January 1, 1998 are considered independent (2021-22 FAFSA)</li> </ul>
<div style="text-align: center;">  <p>0/10 Sections Completed</p> </div>	<ul style="list-style-type: none"> <li>• <b>High School Attended</b> and Graduation Status If the name of the high school does not appear after typing in the name of the school in the box, click on the "Search for Your School" button and click on the "None of these are my school" link. You will be allowed to save the school after you enter the name of the city along with the term type and dates of attendance.</li> <li>• <b>Colleges Attended</b> If the name of the college does not appear after typing the name of the school in the box, click on the "Can't find your school" link. You will be able to save it after identifying the type of institution along with some additional minor questions. List all colleges attended, even if no coursework was completed.</li> <li>• <b>Transcript Entry</b> Complete the Transcript Entry section by entering <b>ALL</b> courses. This includes repeats and non-transferable courses. Initial admission eligibility determination is made based on applicant reported courses and grades.</li> </ul>

**General Education:**  
After completing transfer credit entry, go to the General Education section and complete the required GE course identification. Designate courses for each of the four categories (A1, A2, A3, B4). Select a course from the drop-down list for each area.

**College Coursework**  
Once you enter all your all your course work click back on the tab "College Coursework" it will ask you if you completed entering your transcript.

**Transcripts:**  
You want to ensure the information you enter is accurate. Print your course history from your MyGCC account Info on how to order Unofficial transcripts from GCC.

Email  
ARDocs@glendale.edu  
Attach a copy of your Driver's License/ID. Include your GCC ID number. The unofficial copy will be mailed in 3-4 business days.

**General Education:** The section captures which course you have completed that fulfill the "Golden Four" courses (Oral Communication, Written Communication, Critical Thinking, and Math).

CSU General Education – The Golden Four (required for admission)		
Subject	Institute	Selected Courses
<b>Area A – English Language Communication and Critical Thinking</b>		
A3 - Critical Thinking	GCC	English 102, 102H, 104, 195; Humanities 105H, 110; Philosophy 117, 123; Speech 100, 103, 104
A1- Oral Communication	GCC	Speech 101, Business Administration 152
A2 - Written Communication	GCC	English 101, 101+. 101H, 194
<b>Area B – Scientific Inquiry and Quantitative Reasoning</b>		
B4 - Math/Quant. Reasoning	GCC	College level Math course, Business Administration 131, Economics 127

- **Repeated Coursework:** Mark all attempts to take a course as repeated including the final attempt. If transcript identifies the course as repeated and excludes course from institution GPA, enter a grade of RP. Enter repeated courses noted on the transcript with a grade of RP. Enter Academic Renewal courses with a grade of AR only if you have already petition for it and it is on your transcript.
- **Withdrawn Courses and Courses taken multiple times for new credit (e.g. Physical Education courses):** These courses should not be considered as repeated courses.
- **Standardized Test Scores:** SAT and ACT scores are not necessary for transfer students with 60 or more transferable semester units that will be completed by the time of entry to the CSU.
- **TOEFL, IELTS or PTE** scores should be entered by all international students come from non-English speaking countries, if available. Please confirm if you need these requirements on the transfer admission web page of the CSU campus(es) that you are applying to.
- **AP, CLEP, and IB scores:** should be listed under your first semester transcript entry. Select "Test Credit-No Subject" as the subject designation and enter "CR" for the grade". Lastly, the transfer box should be checked.(✓) (AP Credit see pages 44-48 of the Glendale College Catalog) It is the student's responsibility to petition for credit through the Office of Admissions and Records Office.

**GLENDALE COMMUNITY COLLEGE (CA) Transcript**  
Fall September 2018 - Still Attending

\* Indicates required field.

\*TERM: Fall | \*YEAR: 2018 | \*ACADEMIC STATUS: Freshman | \*COMPLETION STATUS: Select

\* COURSE CODE: [ ] | \* COURSE TITLE: [ ] | \* SUBJECT: Select Subject | \* CREDITS: [ ] | \* GRADE: [ ] | CAS GRADE: [ ] | TRANSFERABLE: [ ]

e.g., BIO 101 | e.g., Introduction to Biology | e.g., 3.00 | e.g., 85 or B

+ Add A Course | Add A Semester | Cancel | Save

Enter your courses first. For any courses you took that fall outside of the typical academic statuses, choose Freshman. After you enter all courses, you will start Transcript Review where you will be asked to identify courses that are Repeated, Advanced Placement, Other Tests, Honors, and Study Abroad.

Enter the course code. Department prefixes and course numbers must exactly match what appears on your official transcript. Some courses may populate from a drop-down that appears as you type the course. These are pre-loaded courses from ASSIST. If your course does not appear on the list, please complete the entry with the course subject and number as listed on your transcript. Select the course subject area. In most cases, it corresponds to the course subject code. This field does not default with a value. Make sure to select a subject for each course line. The CAS Grade populates automatically.

**Authorized GE Breath Exceptions for High-Unit Majors:**  
Students applying to high-unit majors with an authorized exception for GE Breath and who will not complete all four required GE areas should enter the exception as a course

Under their last completed/graded term. Before doing this, verify the CSU campus Where you are applying allows the exception. See the website for a list of majors with Authorized exceptions. <https://www2.calstate.edu/attend/student-services/casper/Pages/high-unit-majors.aspx>

**Field entry instructions**

**Course Code:** enter GE Breath Area

**Course Title:** enter GE area + Exception High-Unit Major

**Subject:** select Special Topics

**Credits:** enter zero Credits

**Grade:** enter Grade of P

**Transferable:** Check the Transferable box

**Military Credit**

Applicants can upload copies of the DD214 and Joint Services Transcript in the Documents area of the application. Credit awarded for the military service and training is not entered under Transcript Entry. Campuses will review the uploaded documentation and request official copies later on in the admission process if needed.

If the community college is applying military credit to meet the 60 credit minimum for transfer and/or associate degree credits, those may be entered as one course under the community college course entry as follows:

**Field entry instructions**

**Course code:** Military

**Course Title:** DD214

**Subject:** Special Topics

**Credits:** Enter 3 - 6 credits depending on the value assigned on the community college transcript.

**Grade:** CR

**Supporting Information Quadrant**



- Achievement: Reported achievements for undergraduates are optional and will not be used in the consideration of your application for admission.
- EOP: if the question "Are you interested in EOP?" is answered yes in the Personal Information quadrant, and EOP title will appear for you in the Supporting Information quadrant (OR) a message may appear that encourages you to apply to EOP based on information provided in the application.
  - This is a program for domestic students, not international students. The program serves California residents from low-income households who demonstrate the motivation and potential to earn a baccalaureate degree

**Submit Application**

- Fee waivers are calculated based on application responses. A maximum of four waivers per term are permitted. Approved waivers will automatically appear on the Submit Application tab.
- Fee Waivers are for domestic students, not international students.
- Paper checks are no longer accepted. Payment options: E-check, PayPal, or Credit/Debit card.

**WHAT HAPPENS NEXT?**

You will receive emails from the schools you apply to, telling you what to do next. All CSU's do something different for the rest of your application process.

**Pay attention to your emails, and always check your spam/junk folders, too. If you miss deadlines, they assume you no longer want to attend, and your application will not be considered.**