GLENDALE COMMUNITY COLLEGE
FACULTY DEVELOPMENT
ADJUNCT ATTENDANCE VERIFICATION 2022 – 2023

Name_____ Division_____ Phone_____

To claim flex for activities/meetings done at GCC where there are no verification of attendance forms, as there are for organized staff development workshops, complete the table below. Be sure to obtain the initials of the chair.

Enter the total hours on one line of your GCC Individual Flex Completion Form

COMPLETE ACTIVITY TITLE	DATE	TIME	ROOM	HOURS	DEPARTMENT CHAIR OR COMMITTEE CHAIR	INITIALS

Total Hours: _____