

**GLENDALE COMMUNITY COLLEGE
LO COMMITTEE
MINUTES ADOPTED
Thursday, March, 29 2018 – 12:30-1:30PM
AD 121**

Meeting was called to order at 12:33 pm

Present: Reid Kerr, Charlotte Schulten, Margaret Mansour, Kirk Vaughn, Susie Chin, Nick Smith, Francien Rohrbacher, Charlotte Schulten, Sevada Isayan, Vlasta Lyle , Margaret Richer (for Ingle), Yvette Ybarra (Chair), Terrence Yu

Absent: Jennifer Krestow, John Rome, Paul Sherman, Victoria Buresch, Elizabeth Fremgen, Tiffany Ingle, David Yamamoto

Quorum: 15/18

**APPROVAL OF MINUTES – October 26, 2017
MSC Isayan/Rohrbacher-- Unanimous**

1. INFORMATION ITEMS

	OUTCOMES
<ul style="list-style-type: none"> No assessment submissions until end of Spring 2018/Summer 2018 	<ul style="list-style-type: none"> n/a
<ul style="list-style-type: none"> There is no longer a requirement for the disaggregation of LOs at student level or it can be at the department's discretion. 	<ul style="list-style-type: none"> GCC will disaggregate at the student level only by simple demographic variables, for example such as evening vs. day students for particular course, etc.
<ul style="list-style-type: none"> eLumen will connect with program review 	<ul style="list-style-type: none"> Information from assessments can be used in program review- a more streamlined approach to reviewing information in regards to assessment.
<ul style="list-style-type: none"> Pilot program eLumen of one course per volunteer departments (Biology, Health Sciences, Kinesiology (HLTH), Foreign Languages and Sign Language, Student 	<ul style="list-style-type: none"> Coursework from Fall 2017/Winter 2018 will be assessed; Yvette will send link to specific volunteer. The form will be simple and consist of checking for meets or not (70% threshold) and a summary reflection (which can be gathered by the lead for the dept./division who will be coordinating assessments and inputted into a spreadsheet. These should be accomplished before the end of Spring 18.

<p>Services, NC Business and ESL, and Math:</p>	<ul style="list-style-type: none"> Note: Old assessments prior to this pilot time can be obtained by contacting Yvette, David Yamamoto, or Ed Karpp. Old/former assessment info/data from the old LO database will not be migrated to the new system. Collection of assessment data/info will begin for Fall 2018 semester so all (with the exception of pilot participants) will start on a clean slate.
<ul style="list-style-type: none"> eLumen and CMS integration 	<ul style="list-style-type: none"> eLumen and CMS (curriculum management system) will be integrated. Francien proposed we can try testing the integration using small batches of CORs/content from CMS. Nothing will go into eLumen unless the COR or program is approved by Chancellor. Possibility that Yvette and David's roles will change to being co-coordinators as opposed to having separate position for database coordinator.

2. NEW BUSINESS

<ul style="list-style-type: none"> eLumen and integration to Canvas This item was #2 and was moved to #1(Isayan/Rohrbacher) 	<p>Motion to move forward with integration of Canvas and eLumen using the LTI interface (1st Kerr/ 2nd Isayan) All Approved</p>
<ul style="list-style-type: none"> QFE Action Project from accreditation (5-8) <i>This item was #1 and was moved to #2 (Isayan/Rohrbacher)</i> 	

3. OLD BUSINESS

<ul style="list-style-type: none"> LO Mission Statement and Goals (October version 2-3 and updated 4) <i>This item was #3 but was moved to #1 (Schulten/Isayan)</i> 	<ul style="list-style-type: none"> Yvette recommends that this statement include a debunking of myths about SLOs. Committee members should come back with ideas of how to do this. The finalized document will be sent out to everyone via email and posted on the official LO site. Yvette will come up with monthly notices re LO committee and efforts. Yvette would like to work on making the goals briefer and to the point. (Mansour/Isayan) All Approved
<ul style="list-style-type: none"> Assessing each semester 	<ul style="list-style-type: none"> Divisions/depts. can decide how to coordinate assessments. Admin access will be limited to division chair and assessment lead from division/dept. for privacy purposes. However, most faculty will have access to enter their data. Yvette recommended that the LO

	Committee rep would be a good person to be the division/dept. lead for assessment
<ul style="list-style-type: none"> • Dialog on campus and proposed workshops (Yvette and Terrence) on how to use data for assessment reporting • <i>This item was #1 but was moved to #3 (Schulten/Isayan)</i> 	<ul style="list-style-type: none"> • Melissa will be coming in mid-May and summer to provide training.

ADJOURNMENT: 1:32 pm

NEXT MEETING: April 26, 2018 12:30pm-1:30pm Room AD 121

Respectfully submitted by Susie Chin
Reviewed by Yvette Ybarra (Chair)