



**Glendale Community College District
1500 North Verdugo Road
Glendale, California 91208**

BOARD OF TRUSTEES

Agenda

**Meeting No. 15
Regular Board Meeting
Tuesday, June 19, 2018 at 5:00 p.m.
Kreider Hall, San Rafael Building**

GLENDALE COMMUNITY COLLEGE DISTRICT
1500 North Verdugo Road
Glendale, California
(818) 240-1000

Vision
Glendale Community College is the Greater Los Angeles Region's premier learning community where all students achieve their informed educational goals through outstanding instructional and student services, a comprehensive community college curriculum, and educational opportunities found in few community colleges.

BOARD OF TRUSTEES MEETING NO. 15
Kreider Hall, San Rafael Building

Tuesday, June 19, 2018 at 5:00 p.m.

AGENDA

<u>ITEM</u>	<u>PAGE</u>
CALL TO ORDER	
PLEDGE OF ALLEGIANCE	
ROLL CALL	
CERTIFICATION OF COMPLIANCE	

To accommodate the requirement of Government Code §54954.2, it is hereby declared that the agenda for the meeting was posted 72 hours prior to this meeting at the following locations:

- At three locations in the Administration Building at Glendale Community College;
- In the display case on the outside wall of the San Gabriel Building at Glendale Community College.
- On the window adjacent to the main office entrance on the top floor of the Tropic Building on the Garfield Campus;
- On display inside the glass doors at the front entrance of the Professional Development Center;
- At <http://www.glendale.edu/boardoftrustees>.

In accordance with the Brown Act revisions, any writings relating to open session agenda items and distributed to all or a majority of all Board Members within 72 hours prior to a regular meeting, or within 24 hours prior to a special meeting, shall be made available for inspection by the public in the Office of the Superintendent/President, John A. Davitt Administration Building, AD 106, 1500 N. Verdugo Road, Glendale, CA 91208 during regular business hours. When possible, such writings may also be posted on the District's website: www.glendale.edu/boardoftrustees.

Individuals who require disability related accommodations or modifications, including but not limited to an American sign language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent/President's office by noon of the business day preceding the Board meeting. Please call (818) 551-5105.

PUBLIC HEARING

1. Public Hearing – District Openers for the 2018-2021 Collective Bargaining Agreement between the District and California School Employees Association (CSEA) Glendale College Chapter 76

The District's openers are being presented for a public hearing pursuant to Government Code Section 3547. Request for adoption follows in Unfinished Business Report No. 1.

ADMINISTRATION OF OATH OF OFFICE

David Khechumyan
2018-2019 Associated Students President and Student Trustee

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

ADDRESSING THE BOARD OF TRUSTEES - An individual or group representative may address the Board of Trustees on any item on the agenda by completing a "Request to Speak" card. A speaker must state his or her name and address prior to speaking to the Board. Not more than a total of five (5) minutes may be allotted to each speaker per board meeting and no more than twenty (20) minutes will be allocated to public comment on any agenda item, except by unanimous consent of the Board. A speaker's time may not be transferred to another speaker.

RESOLUTIONS

1. Resolution No. 24-2017-2018: Use of Education Protection Account Funding 9
The Superintendent/President recommends that the Board of Trustees approve the attached Resolution No. 24-2017-2018 to expend the estimated \$11,908,995 of Education Protection Account funds resulting from the passage of Proposition 30 to fund instructional salaries.
2. Resolution No. 25-2017-2018: Approval of California State Department of Education Contract for Child Care and Development Services for Fiscal Year 2018-2019 13
The Superintendent/President recommends that the Board of Trustees approve the attached Resolution No. 25-2017-2018 to approve the contract with the California State Department of Education in the amount of \$56,385 for fiscal year 2018-2019.

INFORMATIONAL REPORTS - NO ACTION

1. Enrollment Update 16
2. Measure G and GC Funds Balances and Schedule Update 19
3. Guided Pathways Update 22
4. GCC's Student Engagement and Success Summit 29
(Sandy Somo, Instructor of Sociology will provide a Powerpoint presentation)
5. California Community Colleges' Strong Workforce Stars Recognition – GCC Registered Nursing Program Recognized at Gold Star Level 39
(Emelyn Judge, Associate Dean of Nursing and Health Sciences will provide a Powerpoint presentation)

UNFINISHED BUSINESS REPORTS - SECOND READING OF TWO READINGS - ACTION

1. Proposed District Openers to the 2018-2021 Collective Bargaining Agreement between the District and the California School Employees Association (CSEA) Glendale College Chapter 76 74

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board approval on the proposed District openers to the 2018-2021 Collective Bargaining Agreement between the District and CSEA Glendale College Chapter 76.

2. General Institution – Board Policy 3715: Intellectual Property (New) 76

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board approval on Board Policy 3715.

FIRST READING REPORTS – FIRST OF TWO READINGS - NO ACTION

1. Business and Fiscal Affairs – Board Policy 6700: Use of College Facilities (Revised) 85

The Superintendent/President recommends that the Board of Trustees conduct the first of two readings before board approval on Board Policy 6700.

CONSENT CALENDAR - ACTION

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under New Business Reports/Action.

1. Approval of Minutes - Regular Board Meeting of May 15, 2018 87

Approval is recommended.

2. Warrants - District Funds May 1, 2018 through May 31, 2018 93

The Superintendent/President recommends that the Board of Trustees approve warrants issued during the month of May 2018 totaling \$13,545,461.59.

3. Contract Listing and Purchase Order Listing – May 1, 2018 through May 31, 2018 99

The Superintendent/President recommends that the Board of Trustees approve the contract listing and purchase order listing issued during the month of May 2018 totaling \$11,163,689.22.

4. Budget Revisions and Appropriation Transfers General Fund Unrestricted (01) - May 1, 2018 through May 31, 2018 138

The Superintendent/President recommends that the Board of Trustees approve Appropriation Transfers of \$12,940 in the General Fund Unrestricted (01) with no change in the total budget.

5. Budget Revisions and Appropriation Transfers General Fund Restricted (03) - May 1, 2018 through May 31, 2018 140

The Superintendent/President recommends that the Board of Trustees approve Budget Revisions of \$10,200 and Appropriation Transfers of \$67,485 in the General Fund Restricted (03) with an increase of \$10,200 in the total budget.

CONSENT CALENDAR – ACTION - continued

6. Declaration of Surplus Vehicle and Equipment with Approval of Disposal 144

The Superintendent/President recommends that the Board of Trustees authorize the declaration of surplus and disposal of the items listed.
7. Authorization to Make Appropriation Transfers 147

The Superintendent/President recommends that the Board of Trustees authorize the County Superintendent of Schools and the District's Controller to make appropriation transfers necessary at the close of the 2017-18 academic year to cover account overdrafts and permit the payment of District obligations incurred during the school year.
8. 2018-2019 Retroactive Pay Adjustment 149

The Superintendent/President recommends that the Board of Trustees declare that all unrepresented staff, such as administrators, management, confidential, and unclassified employees' salaries are declared indefinite for the 2018-19 fiscal year.
9. Agreements for Business, Payroll and Financial Data Processing Services 151

The Superintendent/President recommends that the Board of Trustees approve the agreements between the college and the Los Angeles County Office of Education for business, payroll, and financial data processing services for July 1, 2018 through June 30, 2019.
10. Approval of General Services Agreement between Glendale Unified School District and Glendale Community College for Fiscal Year 2018-2019 152

The Superintendent/President recommends that the Board of Trustees approve the General Services Agreement with the Glendale Unified School District for fiscal year 2018-2019.
11. Agreement with Companies to Provide Specialized Support Services for Professional Development Center Programs for Fiscal Year 2018-2019 153

The Superintendent/President recommends that the Board of Trustees approve the agreements with the aforementioned companies to provide specialized support services for the Professional Development Center for fiscal year 2018-2019.
12. Memberships in Associations and Organizations – Fiscal Year 2018-2019

The Superintendent/President recommends that the Board of Trustees approve the list of associations and organizations for membership for the District and its representatives for fiscal year 2018-2019.
13. Use of Volunteers for 2018-2019 Fiscal Year 155

The Superintendent/President recommends that the Board of Trustees approve the use of volunteers for the 2018-2019 fiscal year to assist in the operations of the college.

CONSENT CALENDAR – ACTION – continued

14. Acceptance of Contract as Complete - Lab/College Services Building Project 160

The Superintendent/President recommends that the Board of Trustees accept the contract for the Lab/College Services Building Project as complete.

15. Acceptance of Contract as Complete - Sierra Nevada Temporary Athletics Locker Facilities and ADA Path of Travel Project 162

The Superintendent/President recommends that the Board of Trustees accept the contract for the Sierra Nevada Temporary Athletics Locker Facilities and ADA Path of Travel Project as complete.

16. Proposed New Courses 164

New Courses

LIB 048 - Library Field Studies
LIB 100 - Critical Approaches to Information Research
ABSE 200 - College Readiness for Adults with Disabilities
ABSE 201 - Workforce Readiness for Adults with Disabilities
ECON 170 - Introduction to Global Studies
ENGL 99 - Composition Workshop for Reading, Writing, and Academic Literacy
ENGL 101 + - Freshman English
GEOG 170 - Introduction to Global Studies
GEOG 171 - Global Issues
HIST 111H - Honors The Woman in American History
HIST 118H - Honors United States History, 1865 – Present
PE 112 - Indoor Cycling III
PE 212 - Flag Football III
POL S 170 - Introduction to Global Studies
POL S 171 - Global Issues
SOC 171 - Global Issues

The Superintendent/President recommends that the Board of Trustees approve the new courses as presented.

17. Revised Courses 169

Course Revisions

ACCTG 175
ART 130, 138
BUSAD 111, 178
ENGL 199, 212
ESL 115, 125, 135, 145, 155
HUMAN 135
PHOTO 101, 103, 111, 112, 130, 132, 140, 144, 146, 156, 158, 160
PHY 103
ST DV 100

The Superintendent/President recommends that the Board of Trustees approve the revised courses as presented.

CONSENT CALENDAR – ACTION – continued

18. Proposed New Programs 172
- New Programs
Architectural Advanced Residential Design Skill Award
Architectural Introductory Residential Design Skill Award
Architectural Permit Technician Skill Award
Architectural Visualization Skill Award
- The Superintendent/President recommends that the Board of Trustees approve the new programs as presented.
19. Personnel Report No. 12 - Academic Personnel Report 174
Approval is recommended.
20. Personnel Report No. 12 - Classified Personnel Report 186
Approval is recommended.
21. Personnel Report No. 12 - Student Report 194
Approval is recommended.
22. Approval of Travel Outside of the United States - Baja Field Station 196
- The Superintendent/President recommends that the Board of Trustees approve Dr. Javier Gago, Dr. Maria Kretzmann, Mr. Greg Meyer and Mr. Guy Van Cleave to travel to the Baja Field Station (Estación del Mar Cortés) during the Summer Intersession from July 2, 2018 to July 29, 2018.

NEW BUSINESS REPORTS

1. Adoption of the 2018-2019 Tentative Budget 197
- The Superintendent/President recommends that the Board of Trustees adopt the 2018-19 Tentative Budget, as presented, for the General Fund-Unrestricted, General Fund-Restricted, Student Financial Aid Fund, Capital Projects Fund, Self Insurance Fund, Cafeteria Fund, Professional Development Fund and GO Bond Fund.
- The Superintendent/President also recommends that the District's proposed 2018-19 Final Budget be on file for public inspection during business hours on August 13, 2018 through August 20, 2018, in the Superintendents/President's Office, 1500 North Verdugo Road, Room AD 106, Glendale, California and that a public hearing on the budget be held at 5:00 p.m., Tuesday, August 21, 2018 in the San Rafael Building - Kreider Hall.
2. Tentative Agreements and Amendments to the 2018-2021 Collective Bargaining Agreement Between the District and the Guild 207
- The Superintendent/President recommends that the Board of Trustees approve the agreements and amendments to the 2018-2021 Collective Bargaining Agreement between the District and Guild.

NEW BUSINESS REPORTS - continued

3. Annual Equal Employment Opportunity (EEO) Fund Certification 225
The Superintendent/President recommends that the Board of Trustees approve the 2018 EEO Fund Certification Form.
4. Change Order No. 003 - College Police Renovation Project 235
The Superintendent/President recommends that the Board of Trustees approve Change Order No. 003 for the College Police Renovation Project and that the contract price be amended to reflect an increase of \$260,387.00.
5. Change Order No. 001 - PE Gym Replacement Increment 1 Project 239
The Superintendent/President recommends that the Board of Trustees approve Change Order No. 001 for the PE Gym Replacement Increment 1 Project and that the contract price be amended to reflect an increase of \$52,051.43.

COLLEGE LEADERS REPORTS 241

1. Academic Senate Representative to the Board
2. Guild Representative to the Board
3. CSEA Representative to the Board
4. Vice Presidents
5. Superintendent/President
6. Associated Students of Glendale Community College
7. Board of Trustees

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

(This is an opportunity for the Board of Trustees to request information.)

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

ADDRESSING THE BOARD OF TRUSTEES - An individual or group representative may address the Board of Trustees on subjects within its jurisdiction by completing a "Request to Speak" card. A speaker must state his or her name and address prior to speaking to the Board. Not more than a total of five (5) minutes may be allotted to each speaker per board meeting and no more than twenty (20) minutes will be allocated to public comment on any agenda or non-agenda item, except by unanimous consent of the Board. A speaker's time may not be transferred to another speaker.

CLOSED SESSION

1. Public Employee Performance Evaluation pursuant to Government Code §54957
Title: Superintendent/President

RECONVENE IN PUBLIC SESSION

REPORT OF CLOSED SESSION ACTION (IF ANY)

ADJOURNMENT

GLENDALE COMMUNITY COLLEGE DISTRICT
Board of Trustees Meeting No. 15
June 19, 2018

FUTURE DATES

Monday, June 18 –
Saturday, August 25, 2018

Summer Session -
flexible schedules of variable week sessions

Wednesday, July 4, 2018
Tuesday, July 17, 2018

Independence Day – Campus Closed
Regular Board Meeting

Thursday, August 2, 2018
Tuesday, August 21, 2018

Special Board Retreat Meeting
Regular Board Meeting

Monday, September 3, 2018
Tuesday, September 11, 2018

Labor Day Holiday – Campus Closed
Regular Board Meeting (Budget Adoption)

Tuesday, October 16, 2018

Regular Board Meeting

Monday, November 12, 2018
Tuesday, November 20, 2018
Thursday, November 22, Friday, November 23,
& Saturday, November 24, 2018

Veterans' Day Holiday Observed – Campus Closed
Regular Board Meeting
Thanksgiving Vacation

Tuesday, December 18, 2018
Monday, December 24 through
Tuesday, January 1, 2019

Regular Board Meeting
Campus Closed

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

RESOLUTION NO. 24-2017-2018

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Amir Nour, Controller

SUBJECT: USE OF EDUCATION PROTECTION ACCOUNT FUNDING

DESCRIPTION OF HISTORY / BACKGROUND

Proposition 30, the Schools and Local Safety Protection Act of 2012, passed in November 2012. This proposition temporarily raised the sales tax by .25 percent for four years and raised the income tax rate for high income earners (\$250,000 for individuals and \$500,000 for couples) for seven years to provide continuing funding for local school districts and community colleges. The Education Protection Account (EPA) is created in the General Fund to receive and disburse these temporary tax revenues.

Districts have sole authority to determine how the funds received from the EPA are spent, provided that the governing board makes these spending determinations in open session of a public meeting of the governing board. Each entity receiving funds must annually publish on its website an accounting of how much money was received from the EPA and how that money was spent. Additionally, the annual independent financial and compliance audit required of community colleges shall ascertain and verify whether the funds provided from the EPA have been properly disbursed and expended as required by law. Expenses incurred to comply with these additional audit requirements may be paid from the EPA.

On the District's P-1 apportionment report, it was estimated that \$11,908,995 of EPA funds will be received. The Act specifically prohibits the expenditure of EPA funds for administrative salaries and benefits or any other administrative costs. As a result, the college will be using its EPA funds for instructional salaries.

The EPA funds are not additional revenue to the college. They are simply a different source of funds used to fund community colleges and are treated as an offset to the college's traditional state funding.

By approving this resolution, the college will be complying with the provisions of Proposition 30 which requires the Board of Trustees to make the spending determination of these funds in open session of a public meeting.

COMMITTEE HISTORY

College Executive Committee June 12, 2018

FISCAL IMPACT

Estimated \$11,908,995 of revenue.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the attached Resolution No. 24-2017-2018, to expend the estimated \$11,908,995 of Education Protection Account funds resulting from the passage of Proposition 30 to fund instructional salaries.

GLENDALE COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 24-2017-2018

APPROVAL TO USE EDUCATION PROTECTION ACCOUNT
FUNDS FOR INSTRUCTIONAL SALARIES

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) created in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district, and charter school shall annually publish on its website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Account and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of the Glendale Community College District;

BE IT FURTHER RESOLVED, that in compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Glendale Community College District has determined to spend the monies received from the Education Protection Account will be spent for instructional salaries.

Adopted and signed this 19th day of June 2018.

Member, Board of Trustees

David Viar, Superintendent/President

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

RESOLUTION NO. 25-2017-2018

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: APPROVAL OF CALIFORNIA STATE DEPARTMENT
OF EDUCATION CONTRACT FOR CHILD CARE
AND DEVELOPMENT SERVICES FOR FISCAL
YEAR 2018-2019

DESCRIPTION OF HISTORY/BACKGROUND

The Parent Support Center for Child Development is in a modular 2,000+ square foot building that was built in January 2010 to serve students' children as their parents attended classes on the Garfield Campus. It is located on the southwest corner of the Garfield Campus 1122 South Garfield Avenue, Glendale, California 91205. In 2012, the center went through the licensing process and is currently offering parents, on or off campus, child care services for up to 30 children ages three to five.

Children who come to the Parent Support Center for Child Development at the Garfield Campus graduate with a strong sense of trust in themselves. Through guided activities and presentations, children gain an interest in their future educational experience. They are confident that they have the skills they need to begin the process of reading, and writing because they have been doing it every day. They practice science, art, literacy, poetry, simple machines, music, astronomy, geometry, division and physics, as well as languages such as Armenian, Spanish, Korean, and Arabic. The Parent Support Center honors cultural and linguistic differences by focusing on learning about each other. The family, being the primary teacher of the children, is targeted as a vital component of the success of the child's school experience. Children are provided with a very special educational experience that is gentle and supportive.

The annual contract allows for funding for the California State Preschool Program. The annual contract is in the amount of \$47,438 and provides for a maximum rate of \$45.73 per child, per day of enrollment. The rate remains the same as last year's contract. A copy of the contract is on file in the Purchasing Office.

COMMITTEE HISTORY

College Executive Committee June 12, 2018

FISCAL IMPACT

Revenues of \$56,385

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the attached Resolution No. 25-2017-2018 to approve the contract with the California State Department of Education in the amount of \$56,385 for fiscal year 2018-2019.

GLENDALE COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 25-2017-2018

This resolution must be adopted in order to certify approval of the Board of Trustees to accept a grant from the California Department of Education and to authorize the designated personnel to sign contract documents for Fiscal Year 2018/2019.

RESOLUTION

BE IT RESOLVED that the Board of Trustees of GLENDALE COMMUNITY COLLEGE DISTRICT authorizes entering into contracts for the performance of the services required by the grant and that the person/s who is/are listed below is/are authorized to sign the transaction for the Board of Trustees.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
Anthony Culpepper, Exec. V.P. Admin. Services		_____
Susan Courtney, Director, Business Services		_____

PASSED AND ADOPTED THIS _____ day of _____, 2018, by the Board of Trustees of GLENDALE COMMUNITY COLLEGE DISTRICT, of Los Angeles County, California.

I, _____, Member of the Board of Trustees of GLENDALE COMMUNITY COLLEGE DISTRICT, of Los Angeles County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by said Board at the Board of Trustees Meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

Clerk's Signature

Date

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

INFORMATIONAL REPORT NO. 1

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Michael Ritterbrown, Vice President, Instructional Services

PREPARED BY: Edward Karpp, Dean, Research, Planning, and Grants

SUBJECT: ENROLLMENT UPDATE

DESCRIPTION OF HISTORY / BACKGROUND

California community colleges' apportionment revenues from the state are based on the enrollments of resident students. Enrollments are converted into Full-Time Equivalent Students (FTES) numbers for apportionment reporting. The attached report includes updated enrollment numbers and projections.

One FTES, whether credit or noncredit, is defined by state regulations as 525 hours of student contact. Most credit courses use a weekly accounting method: They meet the same number of hours every week, and apportionment is based on a calculation of hours per week times number of weeks divided by 525. Credit courses shorter than a full semester (such as 8-week courses, or Summer and Winter courses) use an analogous daily accounting method. Both weekly and daily courses use a census date to determine enrollments and FTES.

All noncredit courses and a small number of credit courses use positive attendance accounting, which is not based on enrollment and class sessions per week but rather on the actual hours that students attend class. Each student's attendance is tracked for every class session. The total number of attendance hours is divided by 525 to calculate FTES based on positive attendance. FTES based on positive attendance is more difficult to project than FTES based on weekly or daily accounting because students' actual attendance must be tracked every day, rather than using a defined census date.

COMMITTEE HISTORY

None

FISCAL IMPACT

None

RECOMMENDATION

This report is being submitted for informational purposes.

ENROLLMENT UPDATE (RESIDENT, FACTORED FTES) – 2017-2018

	2016-2017	2017-2018	Difference	% Change
Summer Credit FTES excluding Positive Attendance (End of Summer Term)	887	967	+80	+9.0%
Summer Credit FTES from Positive Attendance	17	20	+3	+17.6%
Summer Noncredit FTES	450	469	+19	+4.2%
<i>Shifted Summer Credit FTES (to 2016-2017)</i>	+556	-556		
Summer Total FTES (actual enrollments)	1,354	1,456	+102	+7.5%
Fall Credit FTES excluding Positive Attendance (End of Fall Semester)	5,161	5,007	-154	-3.0%
Fall Credit FTES from Positive Attendance	74	62	-12	-16.2%
Fall Noncredit FTES	1,173	1,154	-19	-1.6%
Fall Total FTES (Projected End of Semester)	6,408	6,223	-185	-2.9%
Winter Credit FTES excluding Positive Attendance (End of Winter Term)	840	846	+6	+0.7%
Winter Credit FTES from Positive Attendance	18	18	-0	+0.0%
Winter Noncredit FTES	322	298	-24	-7.3%
Winter Total FTES (Projected End of Term)	1,179	1,162	-17	-1.5%
Spring Credit FTES excluding Positive Attendance (Day 103 of Classes)	4,820	4,611	-209	-4.3%
Spring Credit FTES excluding Positive Attendance	4,825	4,616	-209	-4.3%
Spring Credit FTES from Positive Attendance	72	72	+0	+0.0%
Spring Noncredit FTES	1,147	1,147	+0	+0.0%
Spring Total FTES (Projected End of Semester)	6,044	5,835	-209	-3.5%
Annual Credit FTES excluding Positive Attendance	11,713	11,436	-277	-2.4%
Annual Credit FTES from Positive Attendance	181	172	-9	-4.9%
Annual Noncredit FTES	3,091	3,068	-24	-0.8%
<i>Shifted Summer Credit FTES to 2016-2017</i>	+556	-556		
Annual Total FTES (including shifted Summer FTES)	15,541	14,120	-1,421	-9.1%
Annual Total FTES (actual enrollments)	14,985	14,676	-309	-2.1%

Note: Blue-shaded cells indicate projections or estimates.

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

INFORMATIONAL REPORT NO. 2

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: MEASURE G AND MEASURE GC FUNDS BALANCES
AND SCHEDULE UPDATE

Attached is a summary report on Measure G and Measure GC Funds activity and budget balances through May 31, 2018.

Measure G Financial Status Report as of May 31, 2018								
	Project	New Allocation As of July 1, 2017	Prior Year Expenditures (a)	2017-18 Expense	2017-18 Encumbrances	Total Obligated	Total Available	Project Status
1	Lab/College Services	8,019,942	4,609,498	1,230,467	303,000	6,142,965	1,876,977	March 2018
2	LCS - Secondary Effects	264,034	243,640	20,394	-	246,034	-	Complete
3	Energy Conservation - Phase I	1,500,000	1,440,055	59,945		1,500,000	-	Complete
4	Oracle R12/Imaging Upgrade	850,000	844,732			844,732	5,268	Complete
5	Facilities Master Plan	150,000	112,620	37,380	-	150,000	-	Complete
6	Energy Conservation - Phase II	1,000,000	185,792	764,245	49,963	1,000,000	-	Complete
	Network System Upgrade	1,260,107	845,129	412,402	-	1,257,531	2,576	Fall 2017
7	PE Remodel	3,000,000	118,925	275,149	68,059	462,134	2,537,866	TBD
8	Server Room Upgrade	1,500,943	1,500,943			1,500,943		Complete
9	Cafeteria Remodel	498,500	498,500			498,500		Complete
10	Infrastructure	1,991,399	1,991,399			1,991,399		Complete
11	Planning	834,759	834,759			834,759		Complete
12	Technology	8,243,547	8,243,547			8,243,547		Complete
13	Garfield Campus	22,976,842	22,976,842			22,976,842		Complete
14	Facility Renovation	2,480,697	2,480,697			2,480,697		Complete
15	Allied Health	10,294,917	10,294,917			10,294,917		Complete
16	COPS Payment	306,453	306,453			306,453		Complete
17	Temp O & M Bldg	229,524	229,524			229,524		Complete
18	Network/Telephone	1,978,103	1,978,103			1,978,103		Complete
19	Science Center	6,989,932	6,989,932			6,989,932		Complete
20	Parking (1185 spaces)	26,178,157	26,178,157			26,178,157		Complete
21	Health & Wellness (A/C for Gym)	994,480	994,480			994,480		Complete
22	Athletic Facilities	4,417,324	4,417,324			4,417,324		Complete
23	Costs of Issuance	83,357	83,357			83,357		
24	Contingency Reserves	-					-	
	Total	106,043,017	98,399,325	2,799,981	421,023	101,602,330	4,422,687	

Notes:

- (a) Prior year expenditures adjusted to reflect transfer of expenditures per Board approvals.
- (b) PeopleSoft implementation augmented from reserves, Lab/College Services and interest.
- (c) Garfield Campus project reflects additional funding from reserves and completed projects.
- (d) Allied Health reflects transfer of expenses to other projects, additional \$466,323 from reserves to cover cost increases.
- (e) Allied Health reflects additional \$8M, Foundation donation and transfer of \$267,176 to Garfield project approved by Board February 2009.
- (f) Server Room Upgrade funded with initial reallocation of \$1,500,000 from Lab/College Services Building.
- (g) Cafeteria Remodel funded with \$498,500 from Lab/College Services building.
- (h) Secondary Effects of Lab/College Services broken out to delineate for tracking purposes.
- (i) Energy Conservation - Phase I reallocated \$1,500,000 from Lab/College Services Building.
- (j) Oracle R12/Imaging Upgrade funded with \$850,000 from Contingency Reserves.
- (k) Facilities Master Plan funded from Contingency Reserves.
- (l) Energy Conservation - Phase II funded from Contingency Reserves.
- (m) PE Remodel funded from Contingency Reserves.
- (n) Network System Upgrade funded from Contingency Reserves.
- (o) LCS - Secondary Effects allocation and PE Redmodel were reallocated to Lab/College Services.

Measure GC Financial Status Report as of May 31, 2018								
	Project	New Allocation As of July 1, 2017	Prior Year Expenditures (a)	2017-18 Expense	2017-18 Encumbrances	Total Obligated	Total Available	Project Status
1	Infrastructure	8,000,000		7,320,136	1,799,724	9,119,860	(545,802)	Ongoing
2*	PE Remodel	34,000,000		2,497,281	7,040,644	9,537,925	24,462,075	TBD
3	Technology	1,500,000		846,451	172,938	1,019,389	480,611	Ongoing
4**	Montrose Campus			3,433,335			(3,433,335)	Ongoing
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
22								
23								
24	Contingency Reserves	78,528,464					78,528,464	
	Total	122,028,464	-	14,097,203	9,013,306	19,677,174	99,492,013	

Notes:

Projects are in the planning stages pending design and bidding.

* Increment 1 is being awarded at the April 2018 Meeting.

** Property Purchased. Monies to be allocated upon completion of construction estimate

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

INFORMATIONAL REPORT NO. 3

TO: Board of Trustees
SUBMITTED BY: David Viar, Superintendent/President
PREPARED BY: Michael Ritterbrown, Vice President, Instructional Services
SUBJECT: GUIDED PATHWAYS UPDATE

DESCRIPTION OF HISTORY / BACKGROUND

Attached is the Guided Pathways update.

COMMITTEE HISTORY

None

FISCAL IMPACT

None

RECOMMENDATION

This report is being submitted for informational purposes.



GUIDED PATHWAYS

Glendale Community College

June 2018



INTRODUCTION TO CAMPUS COMMUNITY

GOALS

- ✓ Introduce Guided Pathways to the Glendale Community College community
- ✓ Build on multiple measures assessment & placement (MMAP) implementation momentum to investigate and evaluate potential modifications to placement and developmental education programs
- ✓ Identify aspects of current categorical funding initiatives that are consistent with the goals of Guided Pathways
- ✓ Discuss ways to introduce greater implementation of high-impact practice in counseling and instruction

ACTIONS

- ✓ Held information sessions (SP17 through Title V Abriendo Caminos Grant)
- ✓ Distributed literature to constituencies
- ✓ Engage widespread discussion and begin implementation of MMAP in math and English
- ✓ Held information sessions for governance committees, including Division Chairs, Academic Affairs, Faculty Meeting, C&I, Cabinet, Master Plan, and College Executive
- ✓ Initiated Integrated Planning meetings that included SSSP, Student Equity, Basic Skills, AEBG, Perkins, Strong Workforce, and Title V
- ✓ Met with faculty development and Title V to plan faculty development for Guided Pathways
- ✓ Presented Guided Pathways overview to the Board
- ✓ Attended statewide and national training and information sessions
- ✓ Investigated infrastructure support platforms

GOALS

- ✓ Establish and communicate specific vision and goals
- ✓ Continue making the case for change
- ✓ Begin modifications to developmental education and placement programs to make them more consistent with effective practice
- ✓ Align Master Plan goals with Guided Pathway
- Broadly engage faculty and staff in examining current practice and planning redesign
- Build infrastructure for Guided Pathways program
- Prepare Instructional Services and Student Services for five-year implementation
- Focus and integrate categorical programs and projects to more closely align with Guided Pathways structure and goals
- Establish evaluation criteria for continuous improvement
- Receive Chancellor's Office funding to support Guided Pathways

ACTIONS

- ✓ Established Steering Committee and meeting schedule
- ✓ Acquired platform for infrastructure
- ✓ Master Plan draft aligned with Guided Pathways approved
- ✓ Steering Committee Workgroups established
- ✓ Begin implementation of co-requisite college-level core requirements as an alternative to developmental education
- ✓ Attend required Chancellor's Office Workshop 10/16/17
- ✓ Finalize implementation of MMAP and evaluation processes, and further prepare for Common Assessment Initiative
- ✓ Established working groups for meta-majors, faculty development, compliance, and student focus groups
- ✓ Established faculty, administrator, and staff inquiry groups to design meta-majors

(CONTINUED)

ACTIONS (CONTINUED)

- ✓ Established work groups for implementation of Guided Pathways infrastructure implementation
 - ✓ Published articles regarding Guided Pathways implementation and infrastructure in faculty newsletter
 - ✓ Held Guided Pathways self-assessment forums for faculty and staff
 - ✓ Visited Student Services faculty meetings to explain and discuss guided pathways
 - ✓ Complete required Self-Evaluation for Chancellor's Office
 - ✓ Held kick-off for EAB Navigate
 - ✓ Accounts for Guided Pathways have been established
 - ✓ GCC team attended IEPI workshop focusing on the Work Plan for the Chancellor's Office
 - ✓ Draft of Chancellor's Office Work Plan completed
 - ✓ Educational Advisory Board Opportunity Assessments held 3/15/18
 - ✓ Multiple Measures Placement established for Math and English
 - ✓ Chancellor's Office Work Plan completed
 - ✓ Representative attended IEPI Advanced Guided Pathways workshop
 - ✓ Developing an overall plan for communicating about Guided Pathways with the college community
 - ✓ Focus groups with students held to help determine current areas of strength and weakness where Guided Pathways is concerned Initial approval of Guided Pathways Faculty Coordinator
 - ✓ GCC team attended IEPI workshop to share work plans
 - ✓ Guided Pathways presentation and panel at CSEA retreat
 - ✓ Campus-wide Communications Workgroup discussions of Guided Pathways goals and message
 - Plan faculty engagement to implement high-impact practice
 - Work with Research and Planning to design evaluation process and criteria
- New** Completed initial draft of meta-majors
- New** Began work with categorical funding sources through the Integrated Planning committee to increase awareness of parallels between their missions and Guided Pathways
- New** Held Town Hall meetings to discuss Guided Pathways with the campus community
- New** Guided Pathways in Action workshop was held on campus and attended by 63 managers, classified staff, and faculty

GOALS

- Map program pathways for largest programs
- Scale modifications to developmental education
- Continue to develop and institutionalize faculty development programs
- Continue broad collaborations with governance to optimize Guided Pathways
- Continue focusing and integrating categorical funding initiatives and programs to be consistent with Guided Pathways
- Begin assessment for continuous improvement
- Plan integration of instruction, student services, and instructional support to facilitate student learning
- Communicate regularly through established governance channels and steering committee representatives, soliciting feedback and modifying plans as appropriate

ACTIONS

- Identify priority pathways and establish default schedules
- Ensure availability of default schedule offerings
- Pilot offerings of default schedules
- Redesign intake systems
- Revise MMAP to ensure optimal results
- Increase co-requisite programs in Math and English
- Evaluate counseling to support timely intervention
- Evaluate infrastructure to support effective student progress, monitoring, and counseling
- Institutionalize faculty development and engagement programs
- Continue communications and engagement with the college community regarding Guided Pathways
- Pilot evaluation process and criteria

GOALS

- Continue development of meta-majors and default schedules
- Evaluate initial implementation
- Continue broad communications and engagement with governance
- Continue focusing and integrating categorical funding initiatives and programs to be consistent with Guided Pathways
- Increase modifications and improvements to developmental education
- Institutionalize changes to placement and intake processes

ACTIONS

- Continue to create default schedules based on meta-majors
- Re-designed intake system
- Increase implementation of high-impact counseling practice integrated with Guided Pathways infrastructure
- Increase co-requisite offerings in Math and English
- Continue to refine and develop faculty development and engagement programs to increase high-impact classroom practice
- Scale implementation of multiple-measures placement.
- Work with categorical funding sources to institutionalize programs associated with Guided Pathways
- Refine evaluation process and criteria



IMPROVE SCALE IMPLEMENTATION

GOALS

- Refine and improve scale implementation of the system from intake to completion.
- Continue faculty and staff development to increase high-impact practice
- Continue communications and engagement with the college community

ACTIONS

- Begin scale implementation of meta-majors and default schedules
- Continue to evaluate and make changes based on previous evaluations



SCALE IMPLEMENTATION

GOALS

- Scale implementation of Guided Pathways
- Institutionalize evaluation and continuous improvement

ACTIONS

- Scale implementation of co-requisite programs in Math and English
- Make modifications based on evaluations

Adapted from: Jenkins, Davis. 2014. *Redesigning Community Colleges for Student Success: Overview of the Guided Pathways Approach*. New York, NY: CCRC p.13.

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

INFORMATIONAL REPORT NO. 4

TO: Board of Trustees
SUBMITTED BY: David Viar, Superintendent/President
PREPARED BY: Michael Ritterbrown, Vice President, Instructional Services
SUBJECT: GCC'S STUDENT ENGAGEMENT AND SUCCESS
SUMMIT UPDATE

DESCRIPTION OF HISTORY / BACKGROUND

Attached is the GCC's Student Engagement and Success Summit update.

COMMITTEE HISTORY

None

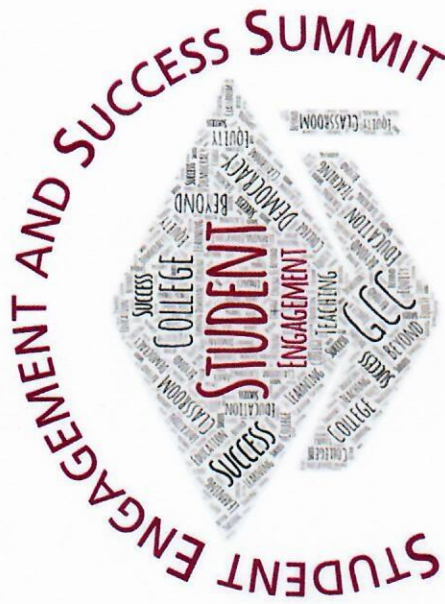
FISCAL IMPACT

None

RECOMMENDATION

This report is being submitted for informational purposes.

THE SEAS SUMMIT: AN INTERSECTION OF STUDENT ENGAGEMENT, ACTIVE LEARNING, AND EQUITY



DEMOCRATIZING EDUCATION
WITHIN AND BEYOND THE CLASSROOM
GLENDALE COMMUNITY COLLEGE

Saturday, April 28th, 2018

glendale.edu/studentengagement



Check out the “aha moments” posted on Twitter using #GCCSEAS!

Overview

- ❖ **Welcome! + Warm Up**
- ❖ **What is student engagement? What is active learning?**
- ❖ **Why do we need to scale learner-centered strategies?**
- ❖ **Let's talk SEAS! + The value of PLNs**
- ❖ **Where are we going from here?**



#GCCSEAS

Warm Up

- ◆ Open-ended poll via Poll Everywhere:
 - What do you think of when you hear “student engagement”?
 - What do you think of when you hear “active learning”?



About Engagement and Active Learning

- ◆ **Student engagement generally has five indicators:**
 - **the level of academic challenge**
 - **active and collaborative learning**
 - **student-faculty interaction**
 - **enriching educational experiences**
 - **a supportive learning environment (Kenny et al., 1995)**

- ◆ **Active learning is any learning activity in which the student interacts or engages with the material, as opposed to passively taking in the information (Bonwell & Eison, 1991)**



#GCCSEAS

The Effectiveness of Learner-Centered Teaching

- ❖ Teaching approaches that turned students into active participants rather than passive listeners reduced failure rates and boosted scores on exams by almost one-half a standard deviation, or about 6%
- ❖ Active learning methods raised attendance rates; higher attendance is correlated with higher grades
- ❖ “It’s almost unethical to be lecturing if you have this data”
- Eric Mazur, Harvard University physicist



#GCCSEAS

Our First SEAS Summit

- ◆ **Cross-disciplinary conference on teaching and learning**
- ◆ **130 attendees from 24 institutions total, including GCC**
- ◆ **Featured a keynote speaker, three breakout sessions with twelve workshop options, and an unconference session**
- ◆ **Funded by the Senate Innovation Grant and the Basic Skills Partnership Grant; outreach support from 3CSN and PLN**



#GCCSEAS

WHO?

WHAT?

WHY?

WE!

PEDAGOGY & EQUITY!

STUDENTS!

THE CONNECTED EDUCATOR

(PLN = Professional Learning Network)

- * Shares ideas & learns global pedagogy
- * Networks with PLN around the world
- * Cultivates relationships with PLN
- * Curates resources to access & share
- * Motivates & is motivated by PLN
- * Inspires & is inspired by PLN
- * Collaborates with PLN
- * Gains perspective on other cultures & pedagogy.



- * Models connected learning for students & colleagues
- * Never runs out of new ideas to try with students
- * Can turn to PLN for help at any time of day
- * Can connect students globally
- * Understands that in a global community, EVERYONE BENEFITS!

@SylviaDuckworth

#GCCSEAS

HOW?

CULTIVATING OUR PROFESSIONAL LEARNING NETWORKS (PLNs)



 #GCCSEAS

Looking Forward

- ◆ **More prominent focus on pedagogy and equity in professional development activities offered, including:**
 - **Year-round Professional Learning Communities**
 - **New, pre-semester professional development opportunities**
 - **The SEAS Summit: emerging annual convening at GCC!**



GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

INFORMATIONAL REPORT NO. 5

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Michael Ritterbrown, Vice President, Instructional Services

SUBJECT: CALIFORNIA COMMUNITY COLLEGES' STRONG
WORKFORCE STARS RECOGNITION – GCC
REGISTERED NURSING PROGRAM RECOGNIZED AT
GOLD STAR LEVEL

DESCRIPTION OF HISTORY / BACKGROUND

The California Community Colleges' Strong Workforce Stars recognition of GCC's Registered Nursing Program and receiving a Gold Star level for its success in improving student employment and wage outcomes through its innovative career education program.

COMMITTEE HISTORY

None

FISCAL IMPACT

None

RECOMMENDATION

This report is being submitted for informational purposes.



Glendale Community College Registered Nursing California Gold Start Program

demonstrating significantly higher outcomes
than other career education programs in the state
looking across three key employment and
earnings indicators



#1 – Award benchmark: Students experienced an increase in income of 50% or more

Glendale Community College Nursing Program

Outcome:

169% boost in earnings of students who participate in the program





- The annual income of currently working RNs in the Los Angeles region is \$92,532
- In 2016, the average hourly wage for registered nurses was \$40-50 in the Los Angeles region

(Source: U.S. Department of Labor, May 2017 and MIT Living Wage Calculator –Center For the Competitive Workforce 2018)



#2 – Award benchmark: At least 90% of students secured employment in their field of study:

**Glendale Community College Nursing Program
Outcome:**

**100% of students obtain employment in their
field of study**

Per the California Board of Registered Nursing 2016 Survey of Registered Nurses, only 62.3% of all RNs in the state had full-time employment.



#3 – Award benchmark: At least 70% of students attained regional living wage

Glendale Community College Nursing Program Outcome:

84% of students attained a regional living wage



Why Gold Star Success?

- 1) Strong ties and relationships with our practice partners for continued quality clinical experiences and training of strong competent registered nurses
- 2) Student mentorship and support
- 3) Strong faculty and staff commitment



1) Maintain strong ties and relationships with our practice partners for quality clinical experiences and to build a competent nursing workforce.



Partnerships

Our Main Goal

We want our practice partners to know and understand that at their fingertips is a rich local resource in the Glendale Community College Nursing program where they will find a strong workforce of nursing graduates who live in the community and are committed to staying and working in the area.



Partnerships



USC University Hospital and
USC Verdugo Hills Hospital



Adventist Health, Glendale



Los Angeles County-
USC Medical Center



Providence St. Joseph Medical Center



Partnerships



Kaiser Permanente Medical Center, LA and Panorama



Glendale Memorial Hospital



Huntington Memorial Hospital



ChildrensHospitalLosAngeles

International Leader in Pediatrics

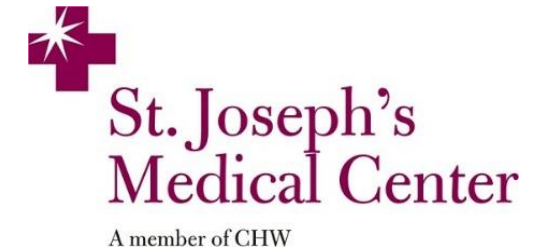
Children's Hospital Los Angeles



Partnerships

Various Community Agencies

- Home Health Care
- Golden Acres Adult Day Health Care
- Providence St. Joseph Medical Center Clinics
- GUSD
- LAUSD
- Vitas Hospice Services
- Adventist Health Glendale Home Care
 - Oncology and Infusion Clinics
- Patient Education Programs
- Adult Day Care Center



Partnerships

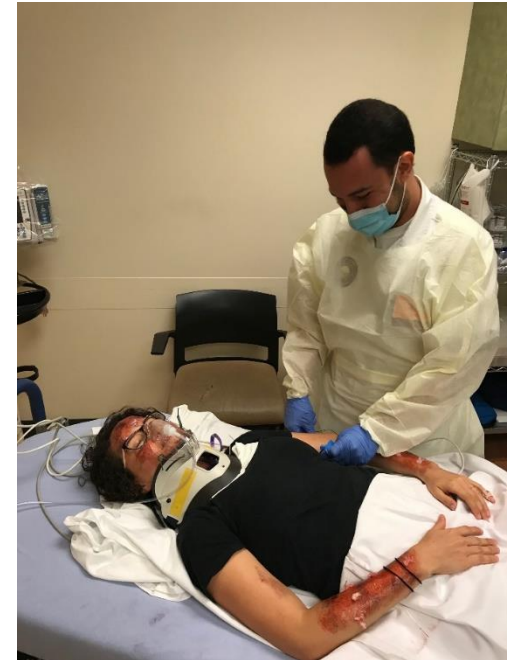
We want our students visible in the community and expose them to as many hospitals experiences as possible, which include:

- Involvement with hospital community activities
- Clinical rotations and Preceptorship Program
- Consistent communication with service partners
- Student preparation





Community Involvement



Partnerships

Preceptorship program: Capstone clinical rotation in 4th semester really “shows off” our students

- Students experience entire shifts with registered nurses and their team
- Builds direct rapport between nurses and students
- Develops clinical judgment and critical thinking skills
- Graduates a stronger competent entry level nurse
- Better prepared and evident in interview and practice.





Clinical Rotations



Partnerships

Open Channels of Communication with Partners

- With unit staff and managers regarding new graduates
- With our faculty to ensure all full-time and adjunct instructors comply with requirements
- Annual Anonymous Employer surveys collected from nurse managers and educators regarding graduate performance



Partnerships

Good working relationships lead to great clinical learning experiences for our students which lead to competent nursing graduates which lead to great job offers!



2) Student **Mentorship** and **Support** important to ensure that students are **successful** and become the nursing workforce for the **community**.

- Commitment to the program
- Educational advancement emphasis
- Quality Improvement
- Preparation for the Workforce



Mentorship and Support

Students are oriented to being committed from the start

- Dedicated full-time Nursing Program Counselor: Student Educational Plan
- Extensive orientation for each cohort every Fall and Spring entailing Campus resources



Welcome Center

Center for Students with Disabilities

Food for Thought Pantry

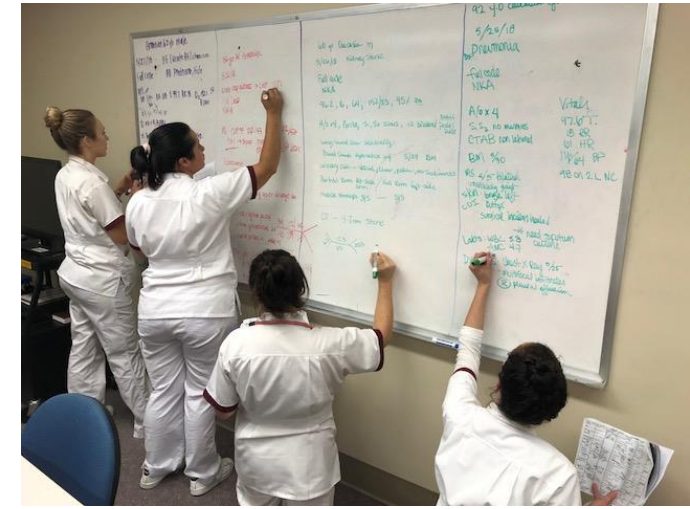
Veterans Resource Center

Health Center

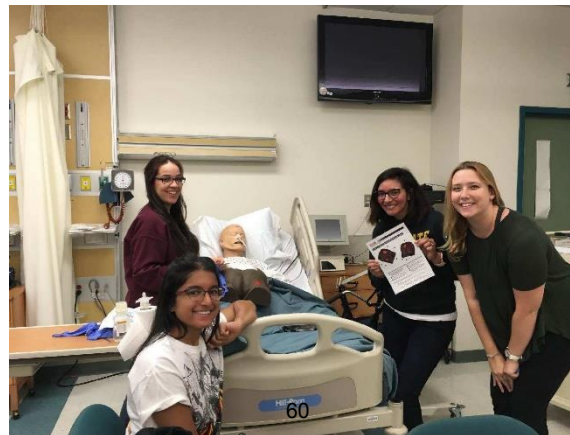
Scholarship Office

Financial Aid





Peer Tutoring, Remediation plans/courses, and a Nurse Advisor supported by the Department of Health Services Grant





Student Nurses' Association for Networking and Mentor and Mentee Assignment





Welcome Party for New Students and Farewell for Senior Graduating Students





Team: Staff from Barlow Respiratory Hospital and Glendale Community College.

Respiratory Nursing Program

Six nursing students are currently working at **Barlow Respiratory Hospital** in Van Nuys as part of the nursing education program at **Glendale Community College**.

Barlow is the only non-profit respiratory hospital in California. It has a main facility in Los Angeles and two satellite facilities in Van Nuys and Whittier. The hospital and the community college's partnership started in 2010 to help nursing students train in specific skills.

"A lot of baby boomers are retiring, and day by day the nursing shortage is getting more intense," said **Gladys D'Souza**, chief nursing officer at Barlow. "Partnering with the school of nursing is the best way we can help."

Students who excel in the program are nominated by their professors to win a \$5,000 scholarship that Barlow provides for tuition. The hospital awards the scholarship twice a year.

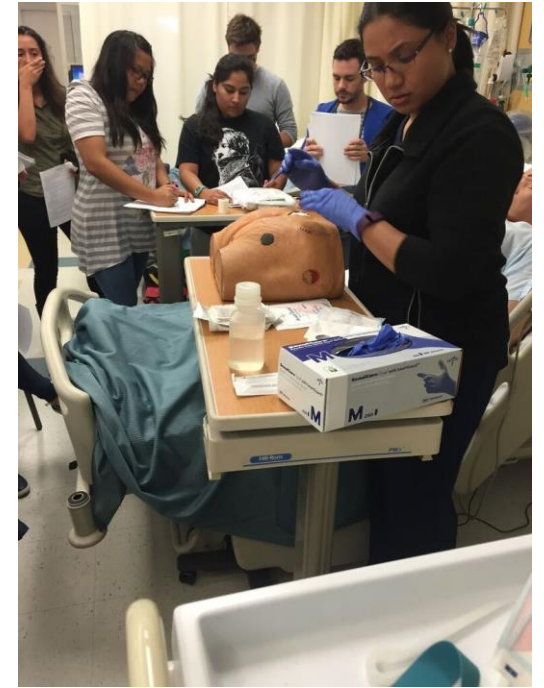
Emelyn Judge, associate dean of health and science at Glendale Community College, told the Business Journal that the scholarships provide great value to the nursing student body.

"All community college students struggle every day to continue school," Judge said. "This partnership helps those students move forward."

Staff Reporter Stephanie Bedolla can be reached at (818) 316-3130 or sbedolla@sfbvj.com.

Scholarships from Hospital Affiliates





Nursing Resource Lab: Manequins, laptop use, computer lab, study area





Simulations with new state of the art technology;
practice and remediation





Nursing Resource Lab Technician's give Academy Award performances



Mentorship and Support Affiliates invited to bi-annual Pinning Completion Ceremonies



Mentorship and Support

Educational Advancement: 60% of our current nursing students are in an RN-BSN Collaborative program. Nurse recruiters find graduates working on their BSN desirable for hire.



CSUN Graduates 2018

Collaborative Programs

CSULA

CSUN

CSUF (Jump Start)

Azusa Pacific University (APU)

University of Phoenix (UOP)

National University



Mentorship and Support

Students can earn their Baccalaureate Degrees in Nursing from our RN-BSN Collaborative Programs within one year of graduation from the GCC RN Nursing Program.



Mentorship and Support Quality Improvement

- Program Evaluation Plan (PEP)
- Required by Board of Registered Nursing (BRN)
 - Data gathered every year
 - ✓ Course and Clinical courses
 - ✓ Graduate Satisfaction
 - ✓ Curriculum data
 - ✓ Student input in faculty meetings



Mentorship and Support

Student Preparation for the Workforce

- Letters of Recommendations are not written for students unless they produce a well-written resume and instructor will provide feedback regarding resume.
- Mock Interview
 - Faculty participate in a mock interview held once per semester with 3-4 graduating students and held in a classroom for all students to watch.
- Portfolio





Great student **support** leads to better **retention**
and a **stronger** student **commitment** to finish
and be **successful!**



3) Excellent faculty and staff commitment

- Mentors
- Maintain part-time nursing jobs to keep up to date with knowledge and skills
- Do continuing education (CE) units to maintain RN license
- Bi-monthly faculty meetings and faculty retreats and development
- Serve as ambassadors of the nursing program wherever they go



GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

UNFINISHED BUSINESS REPORT NO. 1

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Valicia Dantzler, Human Resources Manager

SUBJECT: PROPOSED OPENERS TO THE 2018-2021 COLLECTIVE BARGAINING AGREEMENT BETWEEN THE DISTRICT AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) GLENDALE COLLEGE CHAPTER 76

DESCRIPTION OF HISTORY/BACKGROUND

The District is proposing the following openers to the CSEA Collective Bargaining Agreement.

1. Discipline – Under reasons for disciplinary action, clarify the definition of excessive absences. (Article XVIII, pg.66: Section 3J)
2. Classification - Remove recording secretary. The meetings can be recorded by the Committee Chair. We use an outside agency to do transcripts, as needed. (Article XV, pg.58: Section 4)
3. Hours of Employment – Provide alternative for District action when mutual agreement cannot be reached to change work schedules. (Article 7, pg. 21: Section 14)

COMMITTEE HISTORY

College Executive Committee	May 8, 2018
Board of Trustees Meeting	May 15, 2018

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board action on the proposed openers to the 2018-2021 Collective Bargaining Agreement between the District and CSEA Glendale College Chapter 76.

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

UNFINISHED BUSINESS REPORT NO. 2

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Merrilee Ahaus, Office of the Executive Vice President,
Administrative Services

SUBJECT: GENERAL INSTITUTION - BOARD POLICY 3715:
INTELLECTUAL PROPERTY

DESCRIPTION OF HISTORY / BACKGROUND

This policy was designated legally required by the Community College League of California (CCLC) and conforms with the requirements outlined in (Title) 35 (Patents), U.S.C (United States Code) 101 and (Title) 35 Code of Federal Regulations, Sections 1.1 et seq.

COMMITTEE HISTORY

Administrative Affairs Committee:	September 12, 2017 (First Reading)
Administrative Affairs Committee:	November 14, 2017 (Second Reading)
College Executive Committee:	April 10, 2018 (First Reading)
College Executive Committee:	May 8, 2018 (Second Reading)
Board of Trustees Meeting	May 15, 2018 (1 st Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required before board action and approve Board Policy 3715.

Glendale Community College District

3715 (NEW)

Board Policy

INTELLECTUAL PROPERTY

The Superintendent/President or designee shall develop procedures that define the rights, interests, protection and transfer of intellectual property created by the District employees and students.

Reference:

- 17 U.S. Code Sections 101 et seq.
- 35 U.S. Code Sections 101 et seq.
- 37 Code of Federal Regulations Sections 1.1 et seq.

Adopted:

Administrative Regulation is provided for reference purposes only.

Glendale Community College District

3715 (NEW)

Administrative Regulation

INTELLECTUAL PROPERTY

The following intellectual property procedure shall be interpreted consistent with other District policies, including, but not limited to, the District's policy on academic freedom and federal and state statutes and regulations. This procedure shall also be interpreted consistent with all collective bargaining agreements.

Definitions

For the purposes of this procedure, the following definitions apply to the following words or phrases:

“Administrative Activity” means the execution of the District’s management or administrative functions such as preparing budgets, policies, contracts, personnel management, printing course materials and catalogues, maintenance of computer data, long range planning, and keeping inventories of equipment. Teaching and academic endeavors are not administrative activities.

“Author” or “Creator” means an individual who alone or as part of a group of other creators, invent, author, discover, or otherwise create intellectual property.

“District Resources” means all tangible resources including buildings, equipment, facilities, computers, software, personnel, and funding.

“Course Materials” Materials prepared for use in teaching, fixed or unfixed, in any form, including, but not limited to, digital, print, audio, visual, or any combination thereof. Course materials include, but are not limited to, lectures, lecture notes, and materials, syllabi, study guides, bibliographies, visual aids, images, diagrams, multimedia presentations, web-ready content, and educational software.

“Course Syllabus” means a document that includes information about the outline, standards for student evaluation, and additional information which reflects the academic work of the faculty member.

“Digital Encoded Work” means a work (on a bit-sequence) that can be stored on computer-readable media, manipulated by computers, and transmitted through data networks.

“Employee” means an individual employed by the District, and shall include full-time and part-time faculty, classified staff, student employees, appointed personnel, persons with "no salary" appointments, and academic professionals, who develop intellectual property using District resources, unless there is an agreement providing otherwise.

“Intellectual Property” means works, products, processes, tangible research property, copyrightable subject matter, works of art, trade secrets, know how, inventions and other creations the ownership which are recognized and protected from unauthorized exploitation by law. Examples of intellectual property include scholarly, artistic, and instructional materials.

“Student” means an individual who was or is enrolled in a class or program at the District at the time the intellectual property was created.

“Student Employee” means a student who is paid by the District, and may include students participating in a work study program or who receive stipends while they are acting within the scope of their employment at the District at the time the intellectual property was created.

“Substantial Use of District Resources” means use of District resources beyond the normal professional, technology, and technical support generally provided by the District and extended to an individual or individuals for development of a product, project or program. The use of District resources must be important and instrumental to the creation of the intellectual property. The following do not constitute substantial use of the District’s resources: (1) incidental use of District resources and/or (2) extensive use of District resources commonly available to District employees. A substantial use of the District’s resources may be implicated in situations where the creator spends such time and energy in the creation of a work that results in a great reduction of the creator’s teaching activity.

“Work” means an “original work of authorship fixed in a tangible medium” as used in the Copyright Act.

Ownership of Intellectual Property

The ownership rights to a creation at the District shall be determined generally as set forth below, unless ownership is modified by an agreement.

Employee Intellectual Property Rights. A District employee who is the creator of an academic work in his or her field of expertise owns the copyright in that work. Academic works include textbooks, lecture notes and other course materials, literary works, artistic works, musical works, architectural works and software produced with no more than nominal or incidental use of the District’s resources. Academic works described in this paragraph are owned by the employee even though such works may have been developed within the employee’s scope of employment.

Intellectual property unrelated to an individual's employment responsibilities at the District, and that is developed on an individual's own time and without the District's support or use of District facilities is the exclusive property of the creator and the District has no interest in any such property and holds no claim to any profits resulting from such intellectual property.

District Intellectual Property Rights. The District owns all other intellectual property, including but not limited to patentable inventions, such as computer software, created by its employees under the following circumstances: This procedure shall also be interpreted consistent with all collective bargaining agreements.

- (1) If intellectual property is created through the District's administrative activities by an employee working within his or her scope of employment; or
- (2) If intellectual property is created by an employee executing a duty or specific assignment designated by the District; or
- (3) If intellectual property is created through the substantial use of District resources; or
- (4) If intellectual property is commissioned by the District pursuant to a signed contract; or
- (5) If intellectual property is produced within one of the nine categories of works considered works for hire under copyright law pursuant to a written contract, or
- (6) If intellectual property is produced from research specifically supported by state or federal funds or third party sponsorship.

Where circumstances give rise to District intellectual property rights, as described above, the creator of the potential intellectual property will promptly disclose the intellectual property to the District. The District and the creator may enter into a written agreement whereby the creator executes documents assigning intellectual property rights to the District.

The Superintendent/President or designee may waive the District's interests in its intellectual property by executing a written waiver.

Student Intellectual Property Rights. District students who created a work are owners of and have intellectual property rights in that work. District students own the intellectual property rights in the following works created while they are students at the District: (1) intellectual property created to meet course requirements using college or District resources, and (2) intellectual property created using resources available to the public. Intellectual property works created by students while acting as District employees shall be governed under provisions for employees.

Modification of Ownership Rights

The general provisions for ownership of intellectual property rights set forth in Section II may be modified by the parties as follows:

Sabbatical Works. Generally, intellectual property created by District employees during a sabbatical is defined as an academic work. However, where a work to be created as part of an approved sabbatical plan requires resources beyond those normally provided to other employees during a sabbatical (substantial use District resources), the parties may enter into an written agreement to define the District and employee's intellectual property rights in the sabbatical work.

Assignment of Rights. When the conditions outlined in the sections on employee intellectual property rights or student intellectual property are met, ownership will reside with the employee or student responsible for creating the intellectual property. In these circumstances, the creator may pursue intellectual property protection, marketing, and licensing activities without involving the District. If such a decision is made, the creator is entitled to all revenues received.

Any person may agree to assign some or all of his or her intellectual property rights to the District. In the event the creator offers to share or assign intellectual property rights in the creation to the District, the District may support and finance application for intellectual property protection (trademark, patent, or copyright) or it may enter into an agreement for other exploitation of the work, including management, development and commercialization of the property under terms and conditions as may be agreeable to the parties. After evaluating the creator's offer, the District may or may not decide to become involved in a joint investment agreement. A negative response from the District will be communicated in writing to the creator. An affirmative response from the District will be summarized as a offer to enter into a written contract. If the creator accepts the District's proposed contract, any revenues received from commercialization of the intellectual property will be distributed as defined in the contract.

Sponsorship Agreements. A sponsored work is a work first produced by or through the District in the performance of a written agreement between the District and a sponsor. Sponsored works generally include interim and final technical reports, software, and other works first created in the performance of a sponsored agreement. Sponsored works do not include journal articles, lectures, books or other copyrighted works created through independent academic effort and based on the findings of the sponsored project, unless the sponsored agreement states otherwise. Ownership of copyrights to sponsored works shall be with the District unless the sponsored agreement states otherwise. Where a sponsorship agreement does not define ownership of the intellectual property, ownership shall be determined under applicable law. Any sponsorship agreement that provides for ownership of the work by one other than the District generally shall provide the District with a nonexclusive, world-wide license to use and reproduce the copyrighted work for education and research purposes.

Collaboration/Partnership Agreements. The District may participate in projects with persons/organizations that result in the creation of intellectual property. Ownership rights of such intellectual property will be defined by the collaboration/partnership agreement, or shall be determined under applicable law.

Special Commissions. Intellectual property rights to a work specially ordered or commissioned by the District from a faculty member, professional staff member, other District employee, or other individual or entity, and identified by the District, as a specially commissioned work at the time the work was commissioned, shall belong to the District. The District, and the employee shall enter into a written agreement for creation of the specially commissioned work.

Use of Substantial District Resources. In the event the District provides substantial resources to an employee for creation of a work and the work was not created under an agreement (such as a sponsorship agreement, individual agreement, or special commission) the District and the creator shall own the intellectual property rights jointly in proportion to the respective contributions made.

Encoded Works/Software for Administrative Activities. The District may hire an individual or entity to develop software or other encoded works, to be used in the District's administrative activities. The District shall maintain ownership of the intellectual property rights in such encoded works. Similarly, the District shall have ownership of the intellectual property rights in encoded works created by an employee, even where the work was created out of the employee's own initiative, if the work is related to the employee's job responsibilities. For example, if an employee in the student records office creates a software program, on his own initiative, that will organize student records, such work is related to the employee's job duties and will belong to the District. Where an employee creates a program that does not relate to his or her job duties, and that program was created on the employee's own time, the work belongs to the employee.

Collective Bargaining Agreement. In the event the provisions of these procedures and the provisions of any operative collective bargaining agreement conflict, the collective bargaining agreement shall take precedence.

Jointly Created Works. Ownership of jointly created works shall be determined by separately assessing which of the above categories applies to each creator, respectively. Rights between joint owners of a copyright shall be determined pursuant to copyright law.

Work Acquired by Assignment or Will. The District may acquire copyrights by assignment or will pursuant to the terms of a written agreement or testament. The terms of such agreements should be consistent with District policies and these procedures.

Materials Implicating Third Party Rights

District employees and students must comply with District policies and state and federal laws, including copyright and privacy laws, in creating works. District employees and students must obtain all required licenses, consents, and releases necessary to avoid infringing the rights of third parties. District employees and students with questions or concerns regarding third party rights should direct all inquiries to the Office of the Superintendent/President or designee.

Preservation of Intellectual Property Right

Protection of Rights. The District shall undertake such efforts, as it deems necessary to preserve its rights in original works for which the District is the sole or joint owner of intellectual property rights. The District may apply for a patent, for trademark registration, for copyright registration, or for other protection available by law on any new work in which it maintains intellectual property rights.

Payment of Costs. The District may pay some or all costs required for obtaining a patent, trademark, copyright, or other classification on original works for which it exclusively owns intellectual property rights. If the District has intellectual property rights in a jointly owned work, the District may enter into an agreement with the joint owners concerning payment of such costs.

Commercialization of Intellectual Property

Right of Commercialization. The District may commercialize its Intellectual Property using its resources or it may enter into agreements with others to commercialize the work as authorized by law.

Distribution of Proceeds. An employee who creates a work and retains an intellectual property interest in such work in which the District maintains intellectual property rights is entitled to share in royalties, licenses, and any other payments from commercialization of the work in accordance with applicable agreements and applicable laws. All expenses incurred by the District in protecting and promoting the work including costs incurred in seeking patent or copyright protection and reasonable costs of marketing the work, shall be deducted and reimbursed to the District before the creator is entitled to share in the proceeds.

Intellectual Property Account. The District shall deposit all net proceeds from commercialization of intellectual property in its own general intellectual property account. The [insert authorized position] may use the account to reimburse expenses related to creating or preserving the District's intellectual property rights or for any other purpose authorized by law and District policy including the development of intellectual property.

Notification

The Intellectual Property Coordinator shall provide a copy of these Intellectual Property Procedures to persons upon request. The District shall arrange training on a periodic basis for faculty, staff and/or other persons who are covered by this Intellectual Property Procedure.

Reference:

- 17 U.S. Code Sections 101 et seq.
- 35 U.S. Code Sections 101 et seq.
- 37 Code of Federal Regulations Sections 1.1 et seq.

Adopted: 05/08/18

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

FIRST READING REPORT NO. 1

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Merrilee Ahaus, Office of the Executive Vice President,
Administrative Services

SUBJECT: BUSINESS AND FISCAL AFFAIRS - BOARD POLICY 6700:
USE OF COLLEGE FACILITIES

DESCRIPTION OF HISTORY / BACKGROUND

This policy was amended to conform with Board Policy and Administrative Regulation 3560 Alcoholic Beverages which allows the use of alcoholic beverages on campus as permitted by the Business and Professions Code, Sections 24045.4, 24045.6, 25608 and 25658 and by (Title) 34 Code of Federal Regulations, Section 668.48(b).

COMMITTEE HISTORY

Administrative Affairs Committee:	September 12, 2017 (First Reading)
Administrative Affairs Committee:	November 14, 2017 (Second Reading)
College Executive Committee:	April 10, 2018 (First Reading)
College Executive Committee:	May 8, 2108 (Second Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the first of two readings required before board action on Board Policy 6700.

Glendale Community College District

6700

Board Policy

USE OF COLLEGE FACILITIES

Glendale Community College District facilities are available to the public as defined in Ed Code 82537. The Vice President of Administrative Services shall establish procedures and regulations regarding the use of college property in Administrative Regulation 6700 – Use of College Facilities. The procedures shall include, but are not limited to facilities, equipment, supplies, fees and conduct by community groups and other outside contractors.

No group or organization may use District property for purposes that discriminate on the basis of race, color, religion, ancestry, national origin, military or veteran status, disability, gender, gender identity, gender expression, or sexual orientation, or the perception that a person has one or more of the foregoing characteristics, or because a person associates with a person or group with one or more of these actual or perceived characteristics, or on any basis prohibited by law.

In granting permission to use the college facilities, the District will not discriminate on the basis of viewpoint with regard to organizations engaging in expressive activities on the topics and subject matters articulated above.

No unlawful use of alcoholic beverages, intoxicants or controlled substances shall be brought onto the property of the District without prior written approval of the Executive Vice President of Administrative Services and must conform to Board Policy and Administrative Regulation 3560 Alcoholic Beverages. Persons under the influence of alcohol, intoxicants or controlled substances shall be denied participation in any activity.

Only events sponsored or co-sponsored by the Glendale College Foundation, Inc. are allowed to serve alcohol and do not require the written approval of the Executive Vice President of Administrative Services.

References:

- Education Code Sections 82537 & 82542
- Title 5 Sections 59601 et seq.

See Administrative Regulation 6700

Adopted: 3/31/83

Revised: 6/28/84; 7/21/97; 517/10; 04/07/15; 01/19/16

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

CONSENT CALENDAR NO. 1

TO: Board of Trustees
FROM: David Viar, Superintendent/President
PREPARED BY: Office of the Superintendent/President
SUBJECT: APPROVAL OF MINUTES – REGULAR BOARD MEETING

The Superintendent/President recommends that the Board of Trustees approve the Regular Board Meeting minutes of May 15, 2018.

GLENDALE COMMUNITY COLLEGE DISTRICT

1500 North Verdugo Road
 Glendale, California 91208
 (818) 240-1000

BOARD OF TRUSTEES MEETING NO. 14

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Ms. Ransford at 5:01 p.m. on Tuesday, May 15, 2018 in Kreider Hall of the San Rafael Building.

Trustees Present:

Ms. Yvette V. Davis
 Dr. Armine Hacopian
 Ms. Ann H. Ransford
 Dr. Vahé Peroomian
 Mr. Anthony P. Tartaglia
 Ms. Colleen Gabrimassihi ST

Administrators Present:

Dr. David Viar
 Dr. Anthony Culpepper
 Dr. Rick Perez
 Dr. Michael Ritterbrown

Representatives Present:

CSEA: Mr. Narbeh Nazari
 Academic Senate: Ms. Piper Rooney
 Guild: Mr. Roger Bowerman

A CD of this meeting will be on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by student Ms. Anna Parsamian. Ms. Parsamian is a Philosophy, Politics and Law major and has been accepted to attend USC in Fall 2018.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

No comments presented.

RESOLUTIONS

1. Resolution No. 21-2017-2018: Mitigated Negative Declaration

It was moved (Dr. Peroomian) and seconded (Mr. Tartaglia) to adopt Resolution No. 21-2017-2018: A Resolution of the Board of Trustees of the Glendale Community College Adopting the Negative Declaration for the Garfield Campus Parking Improvement Project.

The motion passed unanimously.

2. Resolution No. 22-2017-2018: Property Purchase Garfield

It was moved (Dr. Peroomian) and seconded (Ms. Davis) to adopt Resolution No. 22-2017-2018 to authorize the purchase of the 13 properties as identified in the resolution.

The motion passed unanimously.

3. Resolution No. 23-2017-2018: Resolution Recognizing Classified Employees

It was moved (Dr. Hacopian) and seconded (Ms. Davis) to adopt Resolution No. 23-2017-2018 recognizing classified employees.

The motion passed unanimously.

INFORMATIONAL REPORTS - NO ACTION

1. Third Quarter Budget Balances as of March 31, 2018
2. Third Quarter Financial Status Report as of March 31, 2018
3. Enrollment Update
4. Measure G and GC Funds Balances and Schedule Update
5. Guided Pathways Update
6. Glendale College Foundation - Statement of Financial Position, Income Statement and Third Quarter Report of Donations for Period Ending March 31, 2018
7. The Glendale Community College Hiring Process

Teyanna Williams presented details of the Glendale Community College five step hiring process to include evaluating the needs of the college, recruitment, the application process, a hiring committee process and, finally, candidate selection. The Board inquired about where positions are posted (online, newspapers, etc.) and how potential candidates are notified during the hiring process.

8. New Science Facility Presentation

HMC Architects representatives, Mark Schoeman and Sandy Kate, presented a proposed new science facility to be built on the north-west corner of the Verdugo campus. The Board inquired about the impact of the building on neighboring residents and campus parking, consideration in using solar roof tiles, timeline and costs.

Informational Report Nos. 1 through 8 were duly noted.

UNFINISHED BUSINESS - SECOND READING REPORTS – SECOND OF TWO READINGS - ACTION

1. Institutional Master Plan

It was moved (Dr. Perroomian) and seconded (Ms. Ransford) to approve the Institutional Master Plan.

The motion passed unanimously.

2. Student Services – Board Policy 5220: Shower Facilities for Homeless Students

It was moved (Ms. Davis) and seconded (Dr. Perroomian) to approve Board Policy 5220.

The motion passed unanimously.

FIRST READING REPORTS – FIRST OF TWO READINGS - NO ACTION

1. General Institution – Board Policy 3715: Intellectual Property (New)
2. Proposed Openers to the 2018-2021 Collective Bargaining Agreement between the District and the California School Employees Association (CSEA) Glendale College Chapter 76

First Reading Report Nos. 1 and 2 were duly noted.

CONSENT CALENDAR – ACTION

1. Approval of Minutes - Regular Board Meeting of April 17, 2018
2. Warrants - District Funds April 1, 2018 through April 30, 2018
3. Contract Listing and Purchase Order Listing – April 1, 2018 through April 30, 2018
4. Budget Revisions and Appropriation Transfers General Fund Unrestricted (01) - April 1, 2018 through April 30, 2018
5. Budget Revisions and Appropriation Transfers General Fund Restricted (03) - April 1, 2018 through April 30, 2018
6. Declaration of Surplus Equipment and Approval of Disposal
7. Approval of an Agreement with HMC Architects for Schematic Design and Bridging Documents for the New Science Building and Camino Real Renovation Project
8. Approval of Sole Source Acquisition of Planetarium Projection System Upgrade
9. Acceptance of Contract as Complete – Library Ceiling and Dome Renovation Project
10. Personnel Report No. 11 - Academic Personnel Report
11. Personnel Report No. 11 - Classified Personnel Report
12. Personnel Report No. 11 - Student Report
13. Approval of Travel Outside of the United States – Bali, Indonesia

It was moved (Mr. Tartaglia) and seconded (Dr. Peroomian) to approve Consent Calendar item Nos. 1 through 6, 8 and 10 through 13.

The motion passed unanimously.

It was moved (Dr. Peroomian) and seconded (Mr. Tartaglia) to approve Consent Calendar item No. 7.

The motion passed unanimously.

It was moved (Ms. Davis) and seconded (Dr. Peroomian) to approve Consent Calendar item No. 9.

The motion passed unanimously.

NEW BUSINESS REPORTS – ACTION

1. Tenured Faculty

It was moved (Mr. Tartaglia) and seconded (Ms. Gabrimassih) to approve granting tenure effective Fall 2018 to the faculty listed in this report.

The motion passed unanimously.

NEW BUSINESS REPORTS – ACTION - continued

2. Appointment of Members to the Independent Citizen’s Bond Oversight Committee

It was moved (Dr. Peroomian) and seconded (Dr. Hacopian) to approve the appointments of Armik Avedisian, Roberta Hacopian, Seda Khachaturian, Kevin Lee, Harry Leon, Alex Parajon, Jennifer Quinonez-Skinner and, student representative, Melanie Kasparian to the Glendale Community College District Independent Citizens’ Bond Oversight Committee for terms ending June 30, 2020.

The motion passed unanimously.

3. Change Order No. 004 - Sierra Nevada Temporary Athletics Locker Facilities and ADA Path of Travel Project

It was moved (Dr. Hacopian) and seconded (Dr. Peroomian) to approve Change Order No. 004 for the Sierra Nevada Temporary Athletics Locker Facilities and ADA Path of Travel Project and that the contract price be amended to reflect an increase of \$84,020.00.

The motion passed unanimously.

4. Change Order No. 002 - College Police Renovation Project

It was moved (Dr. Peroomian) and seconded (Ms. Davis) to approve Change Order No. 002 for the College Police Renovation Project and that the contract price be amended to reflect an increase of \$29,447.00.

The motion passed unanimously.

5. Change Order No. 023 - Lab/College Services Building

It was moved (Dr. Peroomian) and seconded (Mr. Tartaglia) to approve Change Order No. 023 for the Lab/College Services Building and that the contract price be amended to reflect an increase of \$186,381.00.

The motion passed unanimously.

6. Student Expulsion

This item was addressed in Closed Session No. 1 and reported out under Report of Closed Session, pursuant to Education Code Section 72122.

COLLEGE LEADERS REPORTS

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

No requests presented.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

No comments presented.

CLOSED SESSION

At 6:29 p.m., Ms. Ransford announced that the Board would move into Closed Session to consider Closed Session items No. 1 and No. 2.

1. Pursuant to Education Code §72122: Student Expulsion
Student #xxxx3740 - (one case)
2. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957

RECONVENE IN PUBLIC SESSION

The Board of Trustees reconvened in open session at 8:01 p.m.

REPORT OF CLOSED SESSION - ACTION

1. Pursuant to Education Code §72122: Student Expulsion
Student #xxxx3740 - (one case)

It was moved (Dr. Peroomian) and seconded (Ms. Davis) to accept the College Judicial Board recommendation to expel student #xxxx3740 for violating Glendale Community College District Administrative Regulation 5500 - Standards of Student Conduct, Procedural Guidelines and Disciplinary Action.

As specified in GCCD Administrative Regulation 5500, Section D(7), this expulsion order is a permanent dismissal that prohibits the student from reenrolling as a student at Glendale Community College. Furthermore, under GCCD Administrative Regulation 5500, Section D(6,B), the student is banned from all college premises for a two-year period effective May 16, 2018 through May 17, 2020.

The motion passed unanimously.

ADJOURNMENT

Ms. Ransford adjourned the meeting at 8:02 p.m.

Ms. Ann Ransford, President

Mr. Tony Tartaglia, Clerk

Board of Trustees Regular Meeting, May 15, 2018
Minutes recorded by Debra Kallas, Executive Assistant to the Superintendent/President and the Board of Trustees
Minutes approved at the Regular Board of Trustees Meeting, June 19, 2018.

GLENDALE COMMUNITY COLLEGE DISTRICT
 June 19, 2018
 CONSENT CALENDAR NO. 2
 FINANCE REPORT

TO: Board of Trustees
 SUBMITTED BY: David Viar, Superintendent/President
 REVIEWED BY: Anthony Culpepper
 Executive Vice President, Administrative Services
 PREPARED BY: Angineh Baghoomian, District Accountant
 SUBJECT: WARRANTS - DISTRICT FUNDS
 MAY 01, 2018 THROUGH MAY 31, 2018

It is recommended that "A" form (Payroll Warrants) as shown below totaling: \$ 6,703,538.53
 and "B" form (Other Than Payroll Warrants) NO 699520 through 701774: 6,841,923.06
 be approved. \$ 13,545,461.59

REGISTER NUMBER		WARRANT NUMBER		DESCRIPTION	AMOUNT
C1J	C	5664402	--- 5664517	Certificated Monthly	\$ 3,902,318.24
		3375375	--- 3376079	Certificated Monthly	-
C1J	N	5664518	--- 5664519	Classified Hourly	50,903.72
		3376080	--- 3376105	Classified Hourly	-
120	N	5664908	--- 5664908	Classified Monthly	2,509.28
120	C	5664907	--- 5664907	Certificated Monthly	1,244.60
121	C	5664965	--- 5664967	Certificated Hourly	4,001.66
122	C	5669967	--- 5669972	Certificated Hourly	3,069.78
127	N	5677244	--- 5677245	Classified Monthly	9,106.44
E4T	C	5672872	--- 5672872	Certificated Monthly	42.01
E4T	N	5672871	--- 5672902	Classified Monthly	1,887,059.69
		3420204	--- 3420511	Classified Monthly	-
C3J	C	5686037	--- 5686041	Certificated Hourly	10,716.43
		3446766	--- 3446771	Certificated Hourly	-
C3J	N	5686042	--- 5686562	Classified Hourly	365,901.04
		3446772	--- 3446858	Classified Hourly	-
128	N	5687265	--- 5687270	Classified Monthly	9,218.75
128	C	5687262	--- 5687264	Certificated Hourly	4,165.63
129	N	5687492	--- 5687492	Classified Hourly	23,798.15
130	N	5687791	--- 5687795	Classified Hourly	2,743.13
131	C	5688102	--- 5688102	Certificated Hourly	1,684.09
131	N	5688103	--- 5688103	Classified Monthly	1,008.42
136	C	5690336	--- 5690336	Certificated Hourly	1,684.09
136	N	5690337	--- 5690337	Classified Monthly	2,227.50
137	N	5692582	--- 5692583	Classified Hourly	2,328.48
138	C	5696144	--- 5696144	Certificated Hourly	519.75
142	N	5699122	--- 5699122	Classified Monthly	13,757.00
143	N	5703342	--- 5703342	Classified Monthly	758.69
C2K	C	5705334	--- 5705365	Certificated Hourly	394,786.32
		3502212	--- 3502380	Certificated Hourly	-
C2K	N	3502381	--- 3502388	Classified Hourly	7,985.64
					<u>\$ 6,703,538.53</u>

Expired warrant(s) to be reissued:

04/10/17	51495360	Bonnie Sandoz	\$ 131.25
06/30/17	23903128	Sharon Ku	\$ 74.50
06/30/17	23903463	Austin White	\$ 292.50
07/10/17	5286368	Hien T Nguyen	\$ 467.25
07/13/17	23925597	Austin Coale	\$ 100.00
07/26/17	23948925	Sulaiman Alkrood	\$ 3,805.50
08/24/17	23990698	Rozik Hakopian	\$ 1,059.50
09/21/17	24052520	Sarah Bertrand	\$ 1,403.00
09/28/17	24070685	Rozik Hakopian	\$ 570.00
09/28/17	24071506	Henrik Minasyan	\$ 1,480.00
10/19/17	24120878	Izabella Avetisyan	\$ 2,919.50

Summary of Commercial Warrants

	Amount	Count
GENERAL FUND - UNRESTRICTED	1,924,087.78	370
GENERAL FUND - RESTRICTED	1,051,697.68	452
STUDENT FINANCIAL AID	743,520.00	3
CAPITAL CONSTRUCTION	144,713.24	2
SELF INSURANCE	63,572.04	5
CAFETERIA	65,112.89	67
PROFESSIONAL DEVELOPMENT CENTER	79,354.64	59
GO BOND SERIES B & C	521,134.24	9
MEASURE GC-GO BOND, SERIES A	2,015,160.61	77
PAYROLL CLEARING	233,569.94	29

\$6,841,923.06	1073
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**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 1 GENERAL FUND - UNRESTRICTED

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
3790	RETIREE EMPLOYEE BENEFITS	4	34,741.68
4530	SUPPLIES & MATERIALS-BLDGS	16	21,412.19
4540	SUPPLIES & MATERIALS-GROUNDS	5	498.11
4550	SUPPLIES & MATERIALS-EQUIPMENT	12	9,030.24
4560	SUPPLIES & MATERIALS-CUSTODIAL	5	17,894.90
4590	OTHER SUPPLIES	79	38,838.47
5110	CONTRACT CONSULTANT	7	3,375.00
5120	CONTRACT LECTURES	1	350.00
5130	CONTRACT DOCTORS & NURSES	1	340.00
5200	TRAVEL, CONFERENCE, & MILEAGE	1	50.00
5210	MILEAGE	9	891.21
5220	TRAVEL	33	21,304.81
5300	MEMBERSHIP AND DUES	1	259.00
5510	NATURAL GAS	2	10,904.13
5521	GLENDALE WATER/SEW/RUBBISH	1	2,392.17
5522	GARFIELD E/W/S/R	1	13,632.96
5540	TELEPHONE	5	7,789.69
5550	LAUNDRY AND CLEANING	1	74.00
5560	TRASH DISPOSAL	2	8,263.33
5610	RENT & LEASES - REAL PROP	1	6,900.00
5615	RENTS & LEASE-PERSONAL PROPERT	3	2,947.72
5650	VENDOR REPAIRS-EQUIPMENT	10	183,662.47
5655	VENDOR REPAIRS-VEHICLES	4	12,238.34
5690	ALL OTHER CONTRACT SERVICES	91	394,402.63
5710	AUDIT COST	1	21,000.00
5730	LEGAL SERVICES	4	24,209.44
5820	TRANS INTEREST	1	3,793.09
5825	PRINTING AND ADVERTISING	17	24,797.34
5850	POSTAGE	15	29,877.32
5860	OPER. COST-DIST VEHICLES	1	4,139.79
5885	STUDENT TRANSPORTATION	5	14,383.74
5890	OTHER EXPENSE	7	2,043.00
5892	CREDIT CARD SERVICE CHARGE	1	1,492.66
6420	NON-INSTRUCTIONAL EQUIPMENT	10	11,199.02
6520	LEASE PURCHASE-PERSONAL PROP.	6	1,011.92
9164	RECEIVABLES-TUITION FEES	1	3,200.00
9523	FOUNDATION CONTRIBUTIONS	1	1,200.00
9530	FB-SUBS-H&W	5	925,255.55
9535	FB SUBS-ARP	1	32,176.87
9552	USE TAX PAYABLE	-3	-294.44
9555	STUDENT REFUNDS	2	32,409.43

**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 1 GENERAL FUND - UNRESTRICTED

OBJECT CODE	OBJECT NAME
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370 \$1,924,087.78

Fund: 3 GENERAL FUND - RESTRICTED

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
4300	INSTRUCTIONAL SUPPLIES	126	183,417.24
4400	INSTRUCT. MEDIA SUPPLIES	2	3,060.74
4590	OTHER SUPPLIES	74	38,736.93
4710	FOOD	7	27,872.84
5110	CONTRACT CONSULTANT	36	24,741.58
5130	CONTRACT DOCTORS & NURSES	1	500.00
5220	TRAVEL	70	39,493.19
5610	RENT & LEASES - REAL PROP	2	3,771.72
5615	RENTS & LEASE-PERSONAL PROPERT	2	2,218.00
5650	VENDOR REPAIRS-EQUIPMENT	2	1,324.28
5655	VENDOR REPAIRS-VEHICLES	2	14,752.90
5690	ALL OTHER CONTRACT SERVICES	40	139,849.24
5825	PRINTING AND ADVERTISING	9	24,439.39
5860	OPER. COST-DIST VEHICLES	1	6,705.74
5885	STUDENT TRANSPORTATION	9	11,238.80
5890	OTHER EXPENSE	19	10,696.87
6310	LIBRARY BOOKS	3	35,921.31
6320	SERIALS, CONTINUATION BOOKS	1	45,995.00
6410	INSTRUCTIONAL EQUIPMENT	33	247,328.82
6420	NON-INSTRUCTIONAL EQUIPMENT	10	25,112.44
6520	LEASE PURCHASE-PERSONAL PROP.	1	10,016.39
7900	RESERVE FOR CONTINGENCIES	1	206.55
8871	COMMUNITY SERVICE	1	29.00
9530	FB-SUBS-H&W	8	152,063.51
9535	FB SUBS-ARP	1	4,590.16
9552	USE TAX PAYABLE	-9	-2,384.96
		452	\$1,051,697.68

Fund: 9 STUDENT FINANCIAL AID

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
7500	STUDENT FINANCIAL AID	3	743,520.00
		3	\$743,520.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 15 CAPITAL CONSTRUCTION

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
5690	ALL OTHER CONTRACT SERVICES	2	144,713.24
		2	\$144,713.24

Fund: 18 SELF INSURANCE

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
3409	H & W, TEACHERS	3	55,361.28
3790	RETIREE EMPLOYEE BENEFITS	1	4,522.00
6420	NON-INSTRUCTIONAL EQUIPMENT	1	3,688.76
		5	\$63,572.04

Fund: 30 CAFETERIA

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
4590	OTHER SUPPLIES	8	4,116.97
4710	FOOD	49	51,375.53
5650	VENDOR REPAIRS-EQUIPMENT	2	905.70
9530	FB-SUBS-H&W	8	8,714.69
		67	\$65,112.89

Fund: 59 PROFESSIONAL DEVELOPMENT CENTER

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
4300	INSTRUCTIONAL SUPPLIES	8	6,055.18
5510	NATURAL GAS	1	33.13
5520	LIGHT AND POWER	1	1,756.40
5530	WATER	1	20.44
5560	TRASH DISPOSAL	1	115.64
5590	MISC. HOUSEKEEPING SERVICES	3	2,382.00
5630	VENDOR REPAIRS, BUILDINGS	1	350.00
5690	ALL OTHER CONTRACT SERVICES	27	59,697.95
5825	PRINTING AND ADVERTISING	4	859.24
5850	POSTAGE	2	130.16
5890	OTHER EXPENSE	2	775.00
6420	NON-INSTRUCTIONAL EQUIPMENT	2	4,750.00
8830	CONTRACT SERVICES	2	188.34
9530	FB-SUBS-H&W	4	2,241.16
		59	\$79,354.64

**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 71 GO BOND SERIES B & C

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
5690	ALL OTHER CONTRACT SERVICES	1	114.38
5730	LEGAL SERVICES	1	1,569.00
6220	ARCHITECT AND ENGINEERING	4	20,762.50
6240	INSPECTION AND TESTING FEES	1	1,460.00
6420	NON-INSTRUCTIONAL EQUIPMENT	2	497,228.36
		9	\$521,134.24

Fund: 74 MEASURE GC-GO BOND, SERIES A

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
4550	SUPPLIES & MATERIALS-EQUIPMENT	1	5,371.11
5690	ALL OTHER CONTRACT SERVICES	40	574,496.78
6120	SITE IMPROVEMENT	9	694,285.45
6210	BUILDING IMPROVEMENT	1	1,940.00
6220	ARCHITECT AND ENGINEERING	12	346,914.18
6230	CONSTRUCTION MANAGEMENT	1	69,720.00
6240	INSPECTION AND TESTING FEES	5	41,104.00
6410	INSTRUCTIONAL EQUIPMENT	1	171,082.77
6420	NON-INSTRUCTIONAL EQUIPMENT	8	110,348.96
9552	USE TAX PAYABLE	-1	-102.64
		77	\$2,015,160.61

Fund: 76 PAYROLL CLEARING

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
9502	ALTERNATE RETIREMENT PLAN	1	36,767.03
9518	TAX SHELTER ANNUITY	4	19,305.00
9530	FB-SUBS-H&W	5	42,738.43
9575	VOLUNTARY CREDIT UNION DEDUCTIONS	3	51,037.38
9576	VOLUNTARY CHARITABLE DEDUCTIONS	2	134.00
9577	VOLUNTARY UNION DEDUCTIONS	11	60,594.42
9579	VOLUNTARY DISABILITY/LIFE INS DED - 12	3	22,993.68
		29	\$233,569.94

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing and Purchase Order Listing**

05/01/18 - 05/31/18

REPORT DATE: 19-JUN-18

REPORT OF RECOMMENDATION

TO: THE BOARD OF TRUSTEES

SUBMITTED BY: DAVID VIAR, SUPERINTENDENT/PRESIDENT

PREPARED BY: PURCHASING OFFICE

SUBJECT: CONTRACT LISTING and PURCHASE ORDER LISTING

**IT IS RECOMMENDED THAT THE FOLLOWING CONTRACTS
ISSUED AS NEEDED TO MEET OPERATIONAL NEEDS BE
AUTHORIZED:**

Summary of Contracts

GENERAL FUND - UNRESTRICTED	806,291.14	400
GENERAL FUND - RESTRICTED	1,048,912.50	669
STUDENT FINANCIAL AID	283,491.32	1
CAPITAL CONSTRUCTION	663,572.21	2
SELF INSURANCE	2,757.08	2
CAFETERIA	319,372.85	8
PROFESSIONAL DEVELOPMENT CENTER	44,905.48	38
GO BOND SERIES B & C	29,569.00	2
MEASURE GC-GO BOND, SERIES A	7,964,817.63	51

Grand Total:

\$11,163,689.22 1173

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing & Purchase Order Listing

05/01/18 - 05/31/18

June 19, 2018

Fund: 01 GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
CONTRACT-PERSONAL SERVICE			
67349	DIANE BREWINGTON	Chair Massage - Wellness Program	850.00
67350	JAMES MARTENEY	Online Teacher Training for Faculty	750.00
67353	DIANE BREWINGTON	Chair Massage - Wellness Program May 17 2018	350.00
67547	NENITA PAMBID DOMINGO	Curriculum Development Filipino Language Courses \$50/Hr not to Exceed 30 Hours	1,500.00
CONTRACT-RENT/LEASE			
66971	MAIL FINANCE INC	Lease - Mail Machine	2,400.22
CONTRACT-SERVICE			
67015	EISENHART & ASSOCIATES	Assistance With Major Gifts Program	975.00
67042	SUSAN SAXE-CLIFFORD, PHD	Psychological Evaluations for Police Officer Applicant	400.00
67046	PACIFIC MOBILE STRUCTURES, INC.	Classroom Trailer	1,059.96
67115	PACIFIC MOBILE STRUCTURES, INC.	Classroom Trailer	1,059.96
67116	PACIFIC MOBILE STRUCTURES, INC.	Culinary Classroom Trailer	1,244.03
67132	HEALTH IMPACT	CCPS 2018 Invoice L2018.19 Dated 1/10/18	1,758.00
67133	APPLIED COMPUTER SYSTEMS INC	NetSupport For Classrooms and Labs	8,500.60
67232	SO CAL OFFICE TECHNOLOGIES	Admission and Records Xerox Copier SN AE9558430 Maintenance Renewal Valid 4/7/18-4/6/19	536.77
67257	INTEGRATED NONPROFIT SERVICES LLC	Raiser's Edge Consulting	540.00
67337	GAY'S AUTOMOTIVE AND TOWING SERVICE	GCCPD Towing	65.00
67427	HBEB INC	Paint Five Carts Per Proposal 4064	750.00
67444	SCOTT STALNAKER	Videotaping and Editing of the Board of Trustees Meeting 3/20/18	500.00
67456	DARREN LEAVER	Reimburse Classroom Rentals for 2019 Italy Study Abroad	500.00
67472	CALIFORNIA EMINENT DOMAIN LAW GROUP	Legal Services	3,910.00
67506	PACIFIC MOBILE STRUCTURES, INC.	Classroom Trailer	1,059.96
67553	T&T IMPROVEMENTS INC	Landscape 2350 Montrose Per Proposal 2912	1,598.00
67587	COLLEGENET INC	25 Live Invoice # 062372	6,735.00
CONTRACT-SITE LICENSE			
67470	CPP INC	Elevate License Renewal	195.00
DEFAULT-DEFAULT			
62124	REGENCY LIGHTING	Facilities Blanket 7/1/17 - 6/30/18 Supply of Lamps Authorized Signatures: Patrick Shahnazarian	8,000.00
62124	REGENCY LIGHTING	Increase Blanket PO 62124	13,500.00
62209	HUNTINGTON HARDWARE CO INC	Hardware Supplies Authorized Signatures: Dan Padilla, Trevor Pudvan Fiscal Year 2018	40,000.00
62690	DIRECT MAIL SOURCE INC	Increase PO 62690 for Direct Mail Source	430.00
63693	DAVID ATTYAH	Increase of Funds	1,000.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

05/01/18 - 05/31/18

June 19, 2018

Fund: 01 GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
DEFAULT-DEFAULT			
66298	WAXIE SANITARY SUPPLY	Waxie 2 Carts	1,044.63
67000	LAWSON PRODUCTS INC	Supplies for Facilities	519.55
67000	LAWSON PRODUCTS INC	Tax	49.35
67099	KST DATA INC	Cisco Twinax Cables Per Porposal 893498	1,750.03
67210	GARDEN VIEW NURSERY	Graduation Plant Rental (deliver 6-11-18)	1,124.99
67239	INDUSTRIAL METAL SUPPLY CO	Plate Saw & Other Supplies	70.52
67394	BUYSHADE.COM	Sales Tax	778.24
67394	BUYSHADE.COM	Purchase 8 GCC Canopies (Option 5)	8,446.00
67401	MIKE BROWN GRANDSTANDS INC	Bleachers for Graduation 180' x 4 Row (428 seats)	5,200.00
67512	REGENCY LIGHTING	Tax	292.70
67512	REGENCY LIGHTING	Base Cover 142-BZ	3,081.00
EQUIPMENT-COMPUTER			
66969	CDW-G	CDW-G Open DNS Umbrella Insight 1Y 1K-2499U ODNS - Insight 1Yr-1000-2499	13,932.00
67174	CDW-G	ASUS Monitors Qty 15	3,545.71
67183	APPLE INC	MacMini 2.6 GHz	1,015.08
67258	APPLE INC	Two iMacs	2,941.51
67297	APPLE INC	iMac	1,470.76
67322	OCEAN INTERFACE CO., INC.	HP 477fdn	430.01
67323	OCEAN INTERFACE CO., INC.	HP 607n	800.12
EQUIPMENT-INSTRUCTIONAL			
67101	STUDIO SPECTRUM INC	Projector/Mount Service Call	631.40
EQUIPMENT-OFFICE			
62093	WELLS FARGO	Xerox WorkCentre 5335 60 Month All-Inclusive Copy + Program (July 2017 - June 2018)	4,000.00
66687	SCANTRON CORPORATION	Scantron Scan One Year Maintenance ANNEX SN K27317	917.36
FURNITURE-FURNITURE			
66946	EPOCH UNIVERSAL INC	VX Tracker Renewal	2,250.00
MAINT AGREEMENT-COMPUTERS			
67266	ARS ENTERPRISES	ARS Maintenance Agreement No. Q3138-18 effective 2/1/2018 to 1/31/2019	1,625.00
MAINT AGREEMENT-COPIER			
67197	SO CAL OFFICE TECHNOLOGIES	Math Division Copier SN AE9559215 Valid 4/24/18-4/23/19 includes overage for \$188.03	875.51
67200	SO CAL OFFICE TECHNOLOGIES	Instuctional Office Copier SN AE9884375 Maintenance Renewal Valid 4/30/18-4/29/19	1,748.30
67348	SO CAL OFFICE TECHNOLOGIES	ITS Xerox Copier SN AE9558114 Maintenance Agreement Renewal Valid 4/22/18-4/21/18	249.81

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

05/01/18 - 05/31/18

June 19, 2018

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
MEMBERSHIPS-MEMBERSHIPS			
67390	ACADEMY OF NUTRITION AND DIETETICS	Membership Dues June 1 2018 to May 31 2019 Culinary Arts	259.00
OTHER SERVICES-OTHER SERVICE			
62028	YALE/CHASE	Repair/Maintenance Carts and Equipment Per Proposal	25,000.00
62028	YALE/CHASE	Yale/Chase Blanket PO#62028 Increase	30,000.00
62028	YALE/CHASE	Yale Chase - Blanket PO62028 Increase	10,000.00
62207	NORTH STATE ENVIRONMENTAL	Increase Blanket PO 62207	13,000.00
62207	NORTH STATE ENVIRONMENTAL	North State Environmental Increase Blanket PO 62207	15,000.00
62207	NORTH STATE ENVIRONMENTAL	Hazardous Material Management	45,000.00
62361	A-1 GRAPHICS, SIGNS	Increase of Funds	1,000.00
62361	A-1 GRAPHICS, SIGNS	Facilities Blanket 7/1/17 - 6/30/18 Authorized: Mike Nevious	1,000.00
62421	BUSINESS CARD	Amazon Storage - Cloud Services	30,000.00
62443	VITAL INSPECTION SERVICES INC	Special Projects Not to Exceed	30,000.00
62594	RED DIGITAL CINEMA	Service on Camera Per Quote CU 01 19317	125.00
64011	STOTZ EQUIPMENT	Grounds Machine - Repair Gator Fuel Pump	734.82
66596	EXTERMINATOR EXTRAORDINAIRE	Rodent Control	3,500.00
66934	MICHAEL RITTERBROWN	Reimburse Supplies for HMC Meeting	92.45
66935	NANE KAKOSIAN	Reimburse Supplies for Estudiantes Unidos Meeting 4/26/18	16.92
66950	MICHAEL DULAY	Reimburse Mailing Expense	29.70
66973	CLARK COMPANY	SF115 Install new Carpet	2,480.00
66974	CLARK COMPANY	SR Health Center Replace Carpet	9,620.00
66975	ASAP DOOR	Install new Liftmaster on 2nd Floor Bridge Garfield	3,345.60
66976	EMERGENCY RESPONSE	Carpet Cleaning SG 1st floor Computer Lab	756.00
66977	ASAP DOOR	Secure Bldg. from 10pm to 6am to Prevent Turning the Circuit Breakers On & Off SV	1,475.00
66978	H L MOE CO INC	Garfield - Drain Urinal	299.40
66982	ASAP DOOR	Key & Door Services in July/August/September 2017	28,200.00
66983	TWO GUYS FROM ITALY	Lunch order from Two Guys from Italy	313.14
67045	HOTCOURSES INC	Internattional Student Advertising	3,375.00
67063	ROSA BUFORD	Reimburse Supplies	31.42
67065	G&G DOOR PRODUCTS INCORPORATED	Door Harware and Parts	4,090.33
67080	DARREN LEAVER	Reimburse Journals and Supplies for 2018 Study Abroad	225.00
67088	ACE BUSINESS MACHINES INC	Annual Service Contract for Hedman Check Signer	400.00
67096	SCIENTIFIC PROTOTYPE INCORPORATION	HAAS SL10 and ST10 Preventative Maintenance Per Proposal	1,728.50
67114	G&G DOOR PRODUCTS INCORPORATED	Library Door Repair	440.00
67117	TELETRAC INC	Vehicle Tracking Tracking Service	455.81
67118	DSM RESOURCES	Network Services Assistance	4,611.68

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

05/01/18 - 05/31/18

June 19, 2018

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
OTHER SERVICES-OTHER SERVICE			
67120	TODD OLSON	Sigange PDC For Fire Alarm Upgrade	4,000.20
67121	OTIS ELEVATOR COMPANY	Garfield - Otis Elevator Repair	8,000.00
67122	NK CABINETS	Fabriacate Lectern Per Proposal 2511	4,675.00
67160	JOBELEPHANT.COM INC	Job Elephant:Ad for Vice President student Serives #2264694	1,144.00
67161	JOBELEPHANT.COM INC	2272016 Job Elephant Advertising DSPS FTTT	474.00
67162	CAREER TRACK	Annual HR Seminar Pass for H. Jenkins	199.00
67162	CAREER TRACK	HR Seminar for H. Jenkins	149.00
67162	CAREER TRACK	HR Seminar for T. Williams	149.00
67164	JOBELEPHANT.COM INC	Noncredit ESL instructor/coordinator 2273092	910.00
67173	AARVIG & ASSOCIATES APC	Investigative Services	12,063.44
67175	BUSINESS CARD	NEOGOV Conference	2,835.00
67178	BUSINESS CARD	Recognition Plaques	369.51
67179	BUSINESS CARD	Annual Fee	25.00
67181	LEADWEST EDUCATION INC	International Student Recruiting	600.00
67196	H L MOE CO INC	RR 2nd FI SR	1,334.60
67207	WESTERN MECHANICAL INC	WMI Maintenance Period 4/9 - 13, 2018	15,430.27
67211	EMERGENCY LIGHTING EQUIPMENT SERVICE COMPANY INC	Replace Batteries to Capacitor at Garfiled Campus	15,936.50
67212	UNIQUE UPHOLSTRY INC	Reapholster 6 Carts Seats Per Proposal	1,650.00
67214	TENNANT SALES AND SERVICE COMPANY	Grounds - Repair 385 Sweeper	3,351.44
67215	CLARK COMPANY	Replace Carpet AD246	3,694.00
67217	WESTERN MECHANICAL INC	WMI Replace Motor & Fan blade on York Chiller	3,211.55
67218	MIRACLE ART SERVICES	Concrete Work CDC	4,400.00
67219	MIRACLE ART SERVICES	PDC Washer Pressure Sidewalk	4,000.00
67220	AK CONSULTING & CONSTRUCTION INC	Power Wash around Library & 2nd Level Elevator Shaft across Pedestrian Bridge to Parking	9,255.00
67221	WESTERN MECHANICAL INC	WMI Maintenance Period 4/2 - 6, 2018	14,828.76
67222	ASAP DOOR	AD Retrofit 2 Sets of Entry Doors	1,270.00
67223	WESTERN MECHANICAL INC	WMI Maintenance 4/16 - 20, 2018 \$169 x 74 hrs plus Parts	15,719.09
67224	MIRACLE ART SERVICES	Bathrooms & Janitor Room Drywall Repair SR	2,200.00
67225	WESTERN MECHANICAL INC	WMI Maintenance 4/23 - 27, 2018	18,414.08
67226	MIRACLE ART SERVICES	Concrfete Ramp Demolition & Repair SF	4,200.00
67227	HOOVER ZARIANI	Reimburse Supplies for Volunteer Service Award	62.03
67267	MERRILEE AHAUS	Reimburse Supplies for Measure G Meeting 5/7/18	21.00
67277	DONNA DIAMOND	200014636: Reimbursement of \$50 ticket price (Conference Professionals in HR Association)	50.00
67278	HR DIRECT	Labor Law Posters	93.35
67278	HR DIRECT	Labor Law Poster	93.35
67279	JOBELEPHANT.COM INC	Job Elephant AD: Controller #2269937 \$1144	1,144.00
67280	JOBELEPHANT.COM INC	5/10/18 JOBelephant Ad: Custodial Supervisor	595.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

05/01/18 - 05/31/18

June 19, 2018

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
OTHER SERVICES-OTHER SERVICE			
67282	SPARKLING LAUNDRY SERVICES	Confirming PO for Sparkling Laundry Services Invoice 2257 Dated 05/09/18	74.00
67289	MIRACLE ART SERVICES	Retaining Wall Repair AD	8,900.00
67303	HEATHER GLENN	Reimburse Supplies	94.05
67340	ARC	ARC Imaging Resources Maintenance Renewal for Plotter	637.00
67357	MIRACLE ART SERVICES	Health Center Ceiling Tile Installation	7,800.00
67367	HBEB INC	CR Hang Map	375.00
67372	H L MOE CO INC	Restroom Sink SM, VG Water Lines, SF Trailer Line Trace	8,227.73
67373	H L MOE CO INC	Domestic Water Hook Up Tennis Courts	4,351.75
67374	H L MOE CO INC	Replace Fixtures	4,082.32
67375	VIC AVAKIANS	NC ESL Retreat Reimbursement - Vic Avakians	500.00
67376	TANYA TUFENKJIAN	Tuition Reimbursement/ Tanya Tufenkjian	150.00
67389	RICHARD KAMEI	Reimburse Meeting Supplies	24.97
67395	ASAP DOOR	SG 3rd Floor, Repair Door	1,075.90
67396	ASAP DOOR	CR 2nd Floor N. Entrance Door Repair	1,270.00
67397	EMERGENCY RESPONSE	SR Men's & Women's Restrooms - Moisture/Dehumidify	1,500.00
67398	MIRACLE ART SERVICES	Repairs to Retaining Wall to Gym and Ramp Access to SN	2,800.00
67399	SUNBELT CONTROLS	License Change from Existing Sjupervisor to Virtual Machine	9,745.00
67400	ACCU-LINE STRIPING	Reinstall Yellos Channelizer with Anchor & Bolts Lot b	450.00
67402	DOORTECH	AS Bldg. Repair Door	1,674.88
67403	EMCOR SERVICES	SV: Balance & R4eplace Belts on (4) Kitchen Exhaust Fans	2,635.00
67404	THOMAS PARTITIONS AND SPEC INC	CR Staff Restroom - Replace Partitions	3,220.00
67424	GLENDALE GLASS	Replace Mirrors in Men's & Women's RR AD 2nd Fl	1,712.13
67425	GLENDALE GLASS	Replace Door Glass SG	878.50
67428	NAHAL GHODOUSI	Tuition Reimbursement	150.00
67443	A & A GOLDEN WEST	Plaque for Student Trustee	87.65
67471	LIEBERT CASSIDY WHITMORE	Legal Fees	4,236.00
67504	DOORTECH	SG Door repair	400.43
67510	H L MOE CO INC	Relocate Copper Line SN.	2,386.08
67511	ROSENDIN ELECTRIC	Install LED Light Fixtures HS	13,925.00
67513	HBEB INC	HBEB Paint Projects on Campus March 2018 171 hrs x \$25 Inv.#4065	4,275.00
67514	HBEB INC	Santa Anita Bldg. Clean and Organize	1,250.00
67515	HBEB INC	AU Power Wash Proposal #4062	1,450.00
67519	ACE BUSINESS MACHINES INC	Service Date Stamp	170.99
67549	H L MOE CO INC	Library Ceiling Leak Repair	5,552.82
67551	MIRACLE ART SERVICES	Concrete Pad and Misc Repairs	4,890.00
67583	PARTY UNLIMITED RENTAL	Velvet Red Rope W/Gold Ends (for Graduation) Per Quote EQ25545	1,672.95

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

05/01/18 - 05/31/18

June 19, 2018

Fund: 01 GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
POSTAGE-POSTAGE			
67420	MICHAEL DULAY	Reimburse Postage Expense	24.70
PRINTING-CATALOG/SCHEDULE			
62728	ARC	Increase of Funds	171.45
66477	SOUTHWEST OFFSET PRINTING CO	Fall 2018 Class Schedule	4,950.00
PRINTING-MISC			
66956	TORNADO TIMES	Ad in the Hoover HS Newspaper	180.00
66957	ASIAN JOURNAL PUBLICATIONS INC	Ad in Nurses Week Supplement 5/2/18	1,560.00
66958	ARMENIAN MEDIA NETWORK	Ad Inv 00111383	2,500.00
67032	CALIFORNIA STATE UNIV LOS ANGELES-CSULA	Display Ad in University Times Spring 2018	210.80
67033	THE POLY POST	Ad in the 5/8/18 Issue	285.00
67127	INFOKOREA INC	Ad in Korean Yellow Pages Inv 18-0014	1,500.00
67154	PRINTEFEX	Welcome Cneter Printing and Advertising	3,800.00
67203	CALIFORNIA STATE UNIV NORTHRIDGE-CSUN	Ad in the SundialInv UI512774	380.00
67259	Q1 MEDIA	Digital Media Campaign	28,000.00
67358	PRINTEFEX	Canvas Prints Invoice # 70299	394.20
67445	PRINTEFEX	Welcome Center Postcards Inv 70296	500.42
67446	PRINTEFEX	Degrees & Certificates Flyers Inv 70295	689.85
67522	PRINTEFEX	Enrollment Fair Postcards Inv 70301	255.14
67586	MINUTEMAN PRESS	Certificate Per Invoice # 109291	111.47
REPAIRS-EQUIPMENT			
62054	MARK SCHMIDT	Increase PO 62054 for Mark Schmidt	410.00
62054	MARK SCHMIDT	Music Dept Blanket PO for Mark Schmidt Valid 7/1/17-6/30/18	1,500.00
62054	MARK SCHMIDT	Increase PO 62054 for Mark Smidth	350.00
62054	MARK SCHMIDT	Increase PO62054 for Mark Schmidt	2,645.00
62054	MARK SCHMIDT	Increase PO 62054 for Schmidt	650.00
67417	AARDVARK CLAY	Repairs to Equipment Ceramics Inv A16414	91.76
67426	ARS ENTERPRISES	34214 Repair Kit, Steam Valve, Large Piston 45 DEG ANGLE	453.90
67426	ARS ENTERPRISES	Sales Tax, 9.5%	159.63
67426	ARS ENTERPRISES	33401 VALVE SYSTEM REGULATOR 10-40 PSI 1/2" WATTS	1,226.37
STUDENT TRANSPORTATION-TRANSPORTATION			
67288	PACIFIC PLATINUM SERVICES INC	BB Transportation COC	555.00
67290	PACIFIC PLATINUM SERVICES INC	Baseball Transportation Citrus	625.00
67292	PACIFIC PLATINUM SERVICES INC	Baseball to COC	615.00
67475	SILVERADO STAGES	Baseball Transportation	2,626.10
SUBSCRIPTIONS-SUBSCRIPTION SERVICES			
67480	LOS ANGELES TIMES	Daily Delivery through 6/24/18 PIO	160.64

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

05/01/18 - 05/31/18

June 19, 2018

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-CLEANING			
66981	WAXIE SANITARY SUPPLY	Waxie Supplies for Facilities	1,623.68
67242	WAXIE SANITARY SUPPLY	Waxie Supplies for Facilities	3,441.77
67243	WAXIE SANITARY SUPPLY	Waxie Supplies for Facilities	6,759.54
SUPPLIES-INSTRUCTIONAL			
61944	VIRGIL'S GLENDALE HARDWARE CTR	Please increase PO# 61944 for Virgils	500.00
62006	ROSE BRAND	Increase of Funds	1,400.00
62006	ROSE BRAND	Increase of Funds	300.00
62690	DIRECT MAIL SOURCE INC	Blanket PO Theatre Arts Mailings	800.00
62725	NIGEL'S BEAUTY EMPORIUM	Increase of Funds	100.00
62728	ARC	Theatre Arts Blanket PO Valid 7/1/17-6/30/18 Authorized: lilana Hirschhorn	1,224.00
62734	FRANK'S VACUUM & SEWING	Theatre Arts Blanket PO Valid 7/1/17-6/30/18 Authorized : lilana Hirschhorn	500.00
63693	DAVID ATTYAH	Increase PO 62693 for David Attyah for Gallery Supplies from Gallery Account 01-0100-0- 614100-4590	500.00
63693	DAVID ATTYAH	Open PO for David Attyah from Gallery Supply Acct	556.06
66996	OFFICE DEPOT	Item #554553, HP 55X, High Yield Black origin Toner Cartridge (CE255X)	177.75
66996	OFFICE DEPOT	Sales Tax	16.89
67034	OFFICE DEPOT	Supplies for Business Division	485.15
67177	BUSINESS CARD	Twilio SMS Messaging	100.00
67312	OFFICE DEPOT	Brother P-Touch Supplies for Instructional Office	130.00
67313	OFFICE DEPOT	Toner Cartridges for Annex Office HP45 and HP78	75.00
67328	OFFICE DEPOT	Office Supplies for Administrative Services	704.22
67458	OFFICE DEPOT	Item 45453 Double Stuff Poly twin-Pocket Folders	52.35
67458	OFFICE DEPOT	Item 271289 Proforated Pads 5"x8"	8.99
67458	OFFICE DEPOT	Item 307944 Pens Pack of 12 Purple	7.15
67458	OFFICE DEPOT	Sales Tax	10.95
67458	OFFICE DEPOT	Item 307944 Pens Pack of 12 Blue	6.84
67458	OFFICE DEPOT	Item 648112 Office Depot Brand 12A Toner	39.90
67463	CAPP ASSOCIATES INC	Scantron Form F580	950.00
67463	CAPP ASSOCIATES INC	Sales Tax	90.25
67465	SYNCHRONY BANK/AMAZON	RollerKits for Printers for Assesment Center	250.00
SUPPLIES-OFFICE			
66140	OFFICE DEPOT	Supplies for Faculty Evaluations and the Adjunct Annex	1,125.99
66317	SYNCHRONY BANK/AMAZON	Sales Tax	4.75
66317	SYNCHRONY BANK/AMAZON	ASIN B01F9RGJJO AmazonBasics Nylon Braided USB A to Lightning Compatible Cable Apple MFi Certified Dark Grey 3 Feet/0.9 Meter	49.95

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-OFFICE			
66317	SYNCHRONY BANK/AMAZON	Shipping	5.10
66317	SYNCHRONY BANK/AMAZON	ASIN B019F9JMTG Attmu 100 PCS Reusable Fastening Cable Ties Microfiber Cloth 6 Inch Hook and Loop Cord Ties Black	12.99
66317	SYNCHRONY BANK/AMAZON	ASIN B000Y9FBVU Scotch Book Tape 845 4 Inches x 15 Yards	53.64
66338	OFFICE DEPOT	Supplies for English Division	438.97
66338	OFFICE DEPOT	Supplies	61.31
66348	SYNCHRONY BANK/AMAZON	Sign Holder Upright Clear Acrylic	74.95
66348	SYNCHRONY BANK/AMAZON	Flower Pens	0.00
66348	SYNCHRONY BANK/AMAZON	Slanted Sign Holders	44.97
66348	SYNCHRONY BANK/AMAZON	Sales Tax	4.50
66464	OFFICE DEPOT	Redi-strip window envelopes #10 Item #679428	274.65
66464	OFFICE DEPOT	Lexar USB Drive 64GB Item #326222	69.98
66464	OFFICE DEPOT	Sales Tax	11.77
66464	OFFICE DEPOT	Invitations Pack of 50 Item #998418	38.95
66464	OFFICE DEPOT	Air Refresher Item #776519	40.95
66464	OFFICE DEPOT	Post-it Item # 299847	54.57
66464	OFFICE DEPOT	Notes Dispenser Item # 577043	119.90
66464	OFFICE DEPOT	Item 108801 envelopes #10	157.95
66464	OFFICE DEPOT	Notes Dispenser Item	119.90
66464	OFFICE DEPOT	Lexar USB Drive 32GB Item#326201	49.98
66501	OFFICE DEPOT	Supplies for Computer Lab SV135	260.00
66617	OFFICE DEPOT	ITEM # 172627 Double Sided Yard	31.58
66617	OFFICE DEPOT	ITEM # 536330 2TB External Hard drive	109.99
66617	OFFICE DEPOT	ITEM # 944778 Logitech? M510 Wireless Laser Mouse	19.99
66617	OFFICE DEPOT	Price adjustment for Item 944778	20.00
66617	OFFICE DEPOT	ITEM # 344521 First Aid Kit	24.99
66617	OFFICE DEPOT	ITEM # 213940 Double sided tape	30.38
66617	OFFICE DEPOT	ITEM # 651328 Foam Mounting Tape	4.99
66617	OFFICE DEPOT	Sales Tax	0.52
66617	OFFICE DEPOT	ITEM # 325189 Magazine file	15.99
66621	OFFICE DEPOT	Office Supplies for ITS	216.79
66630	OFFICE DEPOT	Supplies for Police Dept	551.92
66700	OFFICE DEPOT	Item 1376659 Pencil	5.94
66700	OFFICE DEPOT	Item 345702 Copy Paper Gray	103.30
66700	OFFICE DEPOT	Item 276927 Paper-Blue	47.99
66700	OFFICE DEPOT	Sales Tax	29.63
66700	OFFICE DEPOT	Item 791806 Paper-Green	48.00
66700	OFFICE DEPOT	Item Paper -Purple	20.10
66700	OFFICE DEPOT	Item 791905 Paper Pink	47.99
66700	OFFICE DEPOT	Item Paper -Yellow	40.20

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-OFFICE			
66736	OFFICE DEPOT	HR Office Depot Multiple item order for Human Resources Office	265.64
66764	OFFICE DEPOT	Office Supplies for Administrative Services	1,217.78
66809	OFFICE DEPOT	See attached list	57.13
66812	OFFICE DEPOT	Supplies for English Division	721.07
66940	SILLWORKS	ST3300656FCV Seagate 300-GB GC-AL Hard Drives for ITS	239.90
66945	OFFICE DEPOT	Tax	12.91
66945	OFFICE DEPOT	Toner Cartridge and Organizer Payroll	135.98
66947	OFFICE DEPOT	830150 HP Toner CF251AM Pack of Three	327.99
66947	OFFICE DEPOT	Tax	48.63
66947	OFFICE DEPOT	193031 410A Black Toner	183.98
66989	TRANSPORTATION CHARTER SERVICES INC	56 Passenger Coach for Geog 111 Field Trip May 2018	1,450.00
66990	PROMO DIRECT	Sales Tax	93.10
66990	PROMO DIRECT	Order S158887 5x7 Eco Notebook With Flags	925.00
66990	PROMO DIRECT	Set up Fee	55.00
66990	PROMO DIRECT	Shipping	197.40
66992	OFFICE DEPOT	Toners for Athletics Office	226.49
66993	OFFICE DEPOT	Supplies for Welcome Center	802.72
66995	OFFICE DEPOT	Small Order fee	5.95
66995	OFFICE DEPOT	Sales Tax	3.21
66995	OFFICE DEPOT	Markers # 347527	11.98
66995	OFFICE DEPOT	Markers , Item # 347513	22.79
67005	DEMCO INC	Sales Tax	46.76
67005	DEMCO INC	shipping	140.60
67005	DEMCO INC	Book Truck/ Item #: WE13706020	351.50
67062	SYNCHRONY BANK/AMAZON	Uber Soccer Mini Flat Spot Markers (Orange, White, Yellow, Red, Blue) - 50 pack	399.50
67074	OFFICE DEPOT	Office Supplies for Multicultural Center	634.94
67110	OFFICE DEPOT	Supplies for Financial Aid Office	528.14
67111	OFFICE DEPOT	11x17 Paper and 10 Boxes Of 3" Binders	174.90
67143	HR DIRECT	Labor Law Posters	289.05
67163	OFFICE DEPOT	689244 Brother TN-310M Magenta Toner Cartridge	97.98
67163	OFFICE DEPOT	689217 Brother TN-310C Cyan Toner Cartridge	97.98
67163	OFFICE DEPOT	689118 Brother TN-310BK Black Toner Cartridge	44.09
67163	OFFICE DEPOT	384657 Brother TN-310Y Yellow Toner Cartridge	97.98
67163	OFFICE DEPOT	Sales Tax	32.11
67166	SYNCHRONY BANK/AMAZON	Duster # B076DJQDLZ	20.24
67166	SYNCHRONY BANK/AMAZON	Tape #B001LDKAVE	10.73
67166	SYNCHRONY BANK/AMAZON	Display Stand # B07BBWYX92	29.49
67166	SYNCHRONY BANK/AMAZON	Wipes #B00HSC9F2C	10.64

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-OFFICE			
67166	SYNCHRONY BANK/AMAZON	brochure holder B01NBKY801	39.98
67166	SYNCHRONY BANK/AMAZON	Zip Ties # B078T6N58P	11.99
67166	SYNCHRONY BANK/AMAZON	Sign Holder	67.99
67166	SYNCHRONY BANK/AMAZON	Sales Tax	16.11
67166	SYNCHRONY BANK/AMAZON	Tabs # B01H9SH2N8	9.98
67168	PRINTEFEX	Retractable Banners Registration Bannres	2,800.00
67169	GUN GALLERY	Surefire X300 Weapons Light	262.79
67170	SKAF'S LEBANESE CUISINE	Suppliies for Meeting Joint Efforts Training	300.00
67171	PRINTEFEX	New Student and Jump Start Guides	1,944.65
67184	SYNCHRONY BANK/AMAZON	Voice Amp and USB Hub	135.75
67185	SYNCHRONY BANK/AMAZON	Floor Pullers for ITS	197.76
67192	BUSINESS CARD	www.webstaurantstore.com frameless Magnetic Glass Board Item G8548LMW 85"x48"	530.63
67205	GORDON LUI	Reimburse Supplies	129.45
67233	CARD INTEGRATORS	Quote No 009520 BOX for SD360/CD800	81.07
67238	OFFICE DEPOT	See attached list	438.28
67240	OFFICE DEPOT	829906 HP 131A (CF211A) Cyan	69.95
67240	OFFICE DEPOT	829492 HP 131X (CF210X) Black Toner	55.85
67240	OFFICE DEPOT	829933 HP 131A (CF213A) Magenta Toner	69.95
67240	OFFICE DEPOT	Sales Tax	26.67
67240	OFFICE DEPOT	829924 HP 131A (CF212A) Yellow Toner	69.95
67274	OFFICE DEPOT	Office depot: multiple item purchase(water& pencils)	33.55
67296	SYNCHRONY BANK/AMAZON	OER Project Equipment and Supplies	175.48
67298	APPLE INC	2 Silver iPads	1,008.81
67299	APPLE INC	Apple Pencils	194.91
67316	OFFICE DEPOT	866545 HP 504A Yellow Original Toner Cartridge (CE252A)	217.29
67316	OFFICE DEPOT	Sales Tax	72.44
67316	OFFICE DEPOT	866370 HP 504A Cyan Original Toner Cartridge (CE251A)	217.29
67316	OFFICE DEPOT	866540 HP 504A Magenta Original Toner Cartridge (CE253A)	217.29
67316	OFFICE DEPOT	866355 HP 504A Black Original Toner Cartridge (CE250A)	110.69
67326	OFFICE DEPOT	420994 OD Notes	3.09
67326	OFFICE DEPOT	574866 OD Dividers	1.96
67326	OFFICE DEPOT	779982 PM Pens Blue	3.22
67326	OFFICE DEPOT	348359 Cardstock Paper	5.19
67326	OFFICE DEPOT	780009 PM Pens Red	3.22
67326	OFFICE DEPOT	212878 OD Binder White	18.20
67326	OFFICE DEPOT	386975 Magnets	19.79
67326	OFFICE DEPOT	Sales Tax	7.09
67326	OFFICE DEPOT	721485 Marker Eraser Caddy	19.99

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-OFFICE			
67329	OFFICE DEPOT	Supplies for Business Division	89.91
67330	OFFICE DEPOT	Supplies for Business Division	551.14
67346	OFFICE DEPOT	Small Order Fee	5.95
67346	OFFICE DEPOT	Sales Tax	1.85
67346	OFFICE DEPOT	Supplies for College Police	19.47
67347	OFFICE DEPOT	Office Supplies for ITS	76.33
67381	SYNCHRONY BANK/AMAZON	Canon Powershot 5x620 Digital Camera W/25x Optimal zooma	458.00
67381	SYNCHRONY BANK/AMAZON	Item 17729-00 Traffic Care Blank Sign 13"x11" Toppers	141.75
67409	OFFICE DEPOT	Sales Tax	9.34
67409	OFFICE DEPOT	108862 Paper rolls	39.20
67409	OFFICE DEPOT	111271 Labels	12.40
67409	OFFICE DEPOT	825488 Pencils	8.38
67409	OFFICE DEPOT	593785 Pens	5.95
67409	OFFICE DEPOT	150810 white	5.29
67409	OFFICE DEPOT	543280 Folders	10.87
67409	OFFICE DEPOT	664011 Pens	10.28
67409	OFFICE DEPOT	593794 Pens	5.95
67411	OFFICE DEPOT	Supplies for English Division	161.76
67423	OFFICE DEPOT	535872 HD Staples	4.64
67423	OFFICE DEPOT	Sales Tax	17.06
67423	OFFICE DEPOT	649950 HD 3 Holes Punch	136.99
67423	OFFICE DEPOT	495549 HD Stapler	38.00
67461	OFFICE DEPOT	756724 HP 305A (CE412A) Yellow Toner	195.50
67461	OFFICE DEPOT	Sales Tax	71.75
67461	OFFICE DEPOT	756697 HP 305X (CE410X) Black Toner	168.78
67461	OFFICE DEPOT	756769 HP 305A (CE413A) Magenta Toner	195.50
67461	OFFICE DEPOT	756706 HP 305A (CE411A) Cyan Toner	195.50
67464	OFFICE DEPOT	Supplies for Assesment Center	2,000.00
67476	OFFICE DEPOT	Supplies for Accounting	235.00
67477	OFFICE DEPOT	Item 940205 Banker Box	714.60
67477	OFFICE DEPOT	Sales Tax	67.89
67489	OFFICE DEPOT	Supplies for Purchasing Office	427.17
67518	ASSOCIATED STUDENTS OF GLENDALE COLLEGE	Board Meeting Refreshments	39.60
67531	OFFICE DEPOT	Inv 131934853002 Envelopes 6" x9 "	16.85
67555	OFFICE DEPOT	Supplies for Accounting Office	95.33
67592	ASSOCIATION OF NUTRITION & FOODSERVICE PROFESSIONALS	ANFP Program Review Fees	150.00
67594	ANOUSH CATERING COMPANY	Scholars Event	2,885.00
67595	MICHAEL HARNETT	Reimbursement for Expenses	190.00

TRAVEL-CONFERENCE

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
TRAVEL-CONFERENCE			
65152	MICHAEL RITTERBROWN	CCCCIO Spring Conference Apr 10 to 13 2018 San Francisco CA	1,265.59
66933	ACADEMIC SENATE	Curriculum Institute Registration Fee for Nancy Traynor	540.00
66951	MARIAN ROONEY	Faculty Leadership Institute June 14 16 2018 San Diego CA	1,093.43
67085	MICHELLE STONIS	The United States of Women Summit 5/5/18 Los Angeles CA	136.78
67140	MARIA CZECH	Reimburse Cost of Lyft Rides Between Garfield and the Verdugo Campus	24.45
67141	RUTH WILSON	Reimburse Cost of Lyft Rides Between Garfield and the Verdugo Campus	87.95
67148	KATHRYN SIMPSON	Reimburse Cost of Lyft Rides Roundtrip From Garfield to Various Locations	90.70
67186	ADINA LERNER	Creative Commons Certification Oct 1 to 7 2018 PCC	305.00
67265	ANTHONY CULPEPPER	Budget Conference Santa Rosa 5/20-23 2018	1,611.17
67268	FABIOLA TORRES	Online Teaching Conference 6/18/18 Anaheim CA	300.00
67271	BARBARA K ERFURT	Postural Research Institute May 3	150.00
67365	LACSTA	Registration LACSTA Event May 17 2018 for Yvette Davis	30.00
67391	DAVID VIAR	Meeting with Senator Sacramento May 9 2018	635.96
67408	MARIA CZECH	Reimburse Cost of Lyft Rides Between Garfield and the Verdugo Campus	7.75
67412	EMILY HARALDSON	Christies Education Art History Conference Presenter June 25 to 27 2018 New York NY	439.00
67415	CONRAD AMBA	CA Community College Chancellors Office 8/3/18 Petaluma CA	772.76
67416	MARK MAIER	Science Education Resource Center Advisory Board Meeting June 18 to 20 2018 St Paul MN	200.00
67422	MICHAEL REED	Geography 111 Field Trip 5/20/18 Palm Springs CA	165.00
67441	ANN RANSFORD	Assoc of Community College Trustees Congress Oct 24 to 28 2018 New York NY	306.40
67442	YVETTE DAVIS	Community College League of CA Conference May 3 & 6 2018 Valencia CA	398.52
67467	MATTHEW BRAATEN	Talking Horse Theatre & Productions Workshop June 7 to 11 2018 Kansas City MO	439.00
67529	SHANT SHAHOIAN	Summer Institute for Community College Instructors May 30 to June 2 2018 Berkely CA	210.00
67542	ANN RANSFORD	Community College League of CA Lobby Day 5/21/18 Sacramento CA	151.03
TRAVEL-TUITION REIMBURSEMENT			
67241	LUISA AGUILAR-SALAZAR	Reimburse Tuition for SOC 506 & 536 Spring 2018 USC	300.00

806,291.14

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
BOOKS-INSTRUCTIONAL			
64889	PEARSON EDUCATION	Item 978-0-13-508761-9 Side By Side Plus Level II Student BK +Activity + Test Prep	269.90
64889	PEARSON EDUCATION	Item 978-0-13-508760- 2 Side By Side Plus Level II Student BK +Activity + Test Prep	26.99
64889	PEARSON EDUCATION	Sales Tax	53.85
67068	FHEG STORE 1283	Statisitcs: Informed Decisions (For Library)	157.32
BOOKS-LIBRARY			
67072	SYNCHRONY BANK/AMAZON	Classroom Book Copies for Library	1,031.87
67102	MIDWEST LIBRARY SERVICE	Midwest Invoice DI 2249 Dated 05082018	21,199.06
67112	CREDO REFERENCE LIMITED	Reference Books	2,896.17
67113	INGRAM LIBRARY SERVICES	Invoice 05242016 Dated 5092018	11,826.08
CONTRACT-PERSONAL SERVICE			
63170	MICHELE MCCLURE	Marketing Materials for Library \$50 per Hour Not to Exceed	2,662.50
66968	KAREN CIVITATE	Class 18SBU230A Free Basic Mediation Skills Training Orientation 4/28/18	60.00
66970	MINUTEMAN PRESS	Marketing Materials for Library	1,081.86
67028	CONNIE SPARKS	Class 18SBU201 The Nuts & Bolts of Starting Your Own Business 4/28/18	31.20
67029	BRONWEN AKER	Class 18SBU263 Cyber Security 4/28/18	252.00
67030	QUAYUM ABDUL	Class 18SCA049 Make Your Own Candles 4/28/18	90.00
67031	SARAH O'REILLY	Class 18SSTAFF On-Site Facilitator Hoover High School Spring 2018	2,100.00
67037	DESTINEE BLACKMON	Couseling Services Feb 20 - June 13 2018	1,000.00
67038	ANGELIQUE SINGH	Couseling Services Feb 20 - June 13 2018	1,000.00
67039	CAROLYN DARIN	Couseling Services Feb 20 - June 13 2018	1,000.00
67040	KEVIN DIMATULAC	Couseling Services Feb 20 - June 13 2018	1,000.00
67041	MARINE BALAYAN	Couseling Services Feb 20 - June 13 2018	1,000.00
67119	JENNIFER IMAZEKI	Keynote Speaker Student Engagement and Suceess Summit	1,441.18
67193	MARK CHRISTOPHER HARVEY	Lecture and Demo for Students	520.00
67247	DANIELLE MURR-PINSKER	Class 18SCA050 Intro to Sewing 4/7/18	360.00
67248	BRONWEN AKER	Class 18SBU012 Excel for Windows 5/12/18	252.00
67249	SANDY MASUO	Class 18SSI044 Birding Basics 5/12/18	90.00
67250	QUAYUM ABDUL	Class 18SCA048 Soap Making Essentials 5/12/18	90.00
67250	QUAYUM ABDUL	Class 18SCA201 Make Your Own Body Butters 5/12/18	90.00
67371	JAYMON ORTEGA	Couseling Services Jan - June 2018	1,000.00
67434	ANAHD JAMSHIDIAN	Develop Student Handbook, Assist Welcome Center and Misc Dual Enrollment Initiatives	3,780.00
67482	JOY HINCKLEY	Scheduling School Visits Preparing Materials and Supplies for K Thru 12 Science Center Visits April 2018	500.00
67483	ERIN BURTON	Science Center Outreach Programs Instruction and Scheduling April 2018	987.50

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
CONTRACT-PERSONAL SERVICE			
67484	JUDITH HARTMAN	Give Presentations K thru 12 Students Science Center April 2018	87.50
67485	SANDRA MIMS	Science Center Scheduling and Activity Guide for Visiting Schools April 2018	875.00
67494	DALE LADUKE	Class 18SPA007 Harmony Singing 4/24/18	152.00
67494	DALE LADUKE	Class 18SPA029-A1 Beginning Ukulele Level I 4/23/18	456.00
67494	DALE LADUKE	Class 18SPA002-I Beginning Guitar Level I 4/23/18	228.00
67495	NANCY MILLER	Class 18SBU099 Curious About Starting a Home Based Business 5/19/18	68.25
67496	MIKE ROUNDS	Class 18SBU091-18 How to Create a Website for Business or Personal Use for Free 5/19/18	81.90
67497	PETER HAN	Class 18SFFI013-W Retirement Planning Today 5/9/18	177.00
67498	LEELA MARTIN	Class 18SDA028-M Beginning Bellydancing with Leela 4/9/18	300.00
67499	CAROLYN SIMON	Class 18SFB015 Makeup Artistry Certification 4/12/18	1,035.00
67500	VICKI MONTEZ	Class 18SCA006-71 Paper Arts Paper Crafting Odds & Ends 5/19/18	420.00
67501	LUCIAN BADICA	Class 18SSI027B Adult CPR 5/14/18	140.00
67502	ALYSSA PFAFF	Class 18SCA075 How to Take Great Pictures 4/10/18	480.00
67503	ARMINEH MARTIROSIAN	Class 18SCA001-A Introduction to Floral Design 4/9/18	540.00
67558	CHRISTIN MOLANO	Summer Enrichment Program Registration Period Administrator Feb to May 2018	3,450.00
67559	KAREN CIVITATE	Class 18SBU230 Basic Mediation Skills Training & Certificate 5/5/18	960.00
67562	ANNA BRODY	Class 18SCA050-8 Sewing Workshop Summer Blouse 5/12/18	360.00
67563	JAMES MILLER	Class 18SF002 Living Trusts, Wills and Probate What You Must Know 5/22/18	204.00
67577	ALYSSA PFAFF	Class 18UCA075 How to Take Great Pictures 6/20/18	480.00
67578	BOBBI KOONSE	Class 18SFH085 Gentle Tai Chi for Balance & Mobility 4/11/18	280.00
67578	BOBBI KOONSE	Class 18SFH083 Fallproof Balance & Mobility 4/10/18	280.00
		7/6/17	
67579	SHOUSHIK S MARDIROSIAN	Class 18WBU225-2 Medical Insurance Billing & Coding Certificate Program Part Two 5/8/18	1,605.00
67580	SUSAN QUON	Class 18SFH003W Tai Chi Chuan First Section 4/11/18	304.00
67580	SUSAN QUON	Class 18SFH003SA Tai Chi Chuan First Section 4/7/18	304.00
67580	SUSAN QUON	Class 18SFH003-3 Advanced Tai Chi Chuan Third Section 4/7/18	304.00
67580	SUSAN QUON	Class 18SFH086-G Gentle Yoga 4/11/18	380.00
67580	SUSAN QUON	Class 18SFH010W Hatha Yoga for Mind Body Spirit 4/11/18	380.00
67580	SUSAN QUON	Class 18SFH010S Hatha Yoga for Mind Body Spirit 4/7/18	380.00

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CONTRACT-PERSONAL SERVICE			
67580	SUSAN QUON	Class 18SFH003-2 Advanced Tai Chi Chuan Second Section 4/7/18	304.00
67581	KATHY METZ	Class 18SCA010 Adventures in Watercolor 4/28/18	525.00
67581	KATHY METZ	Class 18SFCA021-18 Expressive Figure Drawing 4/28/18	525.00
67582	MIRTHA SALDANA	Class 18SLA001-TH Conversational Spanish I 4/12/18	640.00
67582	MIRTHA SALDANA	Class 18SLA001-SA Conversational Spanish I 4/7/18	640.00
CONTRACT-SERVICE			
62717	ACEI	High School Transcript Evaluations Fiscal Year 2016	4,000.00
66690	DELL MARKETING LP	Extended Service Quote v 3000023879898.1	2,407.34
66948	AUMT INSTITUTE	CSE Pheb-S Inv.1052	12,000.00
66949	AUMT INSTITUTE	CSE Pheb-S Inv.1053	10,000.00
66964	GOOD TIMES TRAVEL	Trip Julians Camels & Apple Pie 4/28/18 Inv GCC042818	1,710.00
67020	GOOD TIMES TRAVEL	CSE MDT DVS	390.00
67082	SO CAL OFFICE TECHNOLOGIES	XER/X3635 #CU069 LBT202892 base charge	431.90
67082	SO CAL OFFICE TECHNOLOGIES	Sales TAX	41.03
67082	SO CAL OFFICE TECHNOLOGIES	shipping/handling	62.95
67187	GOOD TIMES TRAVEL	Trip Color Country Escape May 6 to 9 2018 Inv GCC050618	520.00
67188	GOOD TIMES TRAVEL	Trip Lunch With JFK 5/3/18 Inv GCC050318	1,943.00
67189	GOOD TIMES TRAVEL	Trip CA Vines Rails & Redwoods Apr 29 to May 4 2018 Inv GCC042918	260.00
67204	LEXIPOL LLC	Subscription Agreement Law Enforcement Manual and Training Bulletins	4,562.00
67213	MARY V DeGEORGE	Class 18SBU039A Accounting for Non Accountants Inv 2018-8AFNA	475.00
67216	GOOD TIMES TRAVEL	Trip National Parks of New Mexico & Texas May 8 2018 Inv GCC050818	510.00
67251	IKI INC	Class 18SPA016-2 Instant Piano by Ear Special Rate for Both Classes 5/5/18	387.20
67251	IKI INC	Class 18SPA016 Instant Piano for Hopelessly Busy People 5/5/18	39.20
67251	IKI INC	Class 18SPA016-B Play Piano by Ear 5/5/18	19.60
67272	JOHN WELLS GOLF INC	Classes Golf Spring 2018	1,960.00
67284	CPP INC	284106 Profile Reports	238.80
67284	CPP INC	262153 Career Reports	339.00
67327	GOOD TIMES TRAVEL	Trip LA Murder Mystery & Scandal 5/11/18 Inv GCC051118	2,145.00
67333	U S BANK	Lease Purchase Payment Copiers Duplicating Center	10,016.39
67338	ENTERPRISE RENT-A-CAR	Car Rental	1,247.17
67343	CHILD CARE CAREERS LLC	Substitute Teachers CDC	2,334.82
67486	EDUCATIONAL TESTING SERVICE	Fees for the High School Equivalency Test HISSET Program April 2018 Inv SP20059195	160.00
67487	GOOD TIMES TRAVEL	Trip Choo Choo for Chocolate 5/18/18 Inv	3,230.00

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
CONTRACT-SERVICE			
		GCC051818	
67488	GOOD TIMES TRAVEL	Trip Chicago & The Grand Hotel 5/20/18 Inv GCC052018	975.00
67505	TAYLOR DOMINIQUE MASON	Speaker for Prizm Student Event MAY 31 2018	500.00
67535	MARY V DeGEORGE	Class 18SBU040A Intro to QuickBooks 5/19/18	380.00
67574	CAROL REYNOLDS	Class 18SSI008 Reality Horseback Riding Spring 2018	2,840.00
67575	NOTARY PUBLIC SEMINARS INC	Class 18SBU051 Notary Public Seminar Spring 2018	1,204.00
DEFAULT-DEFAULT			
66493	VINTAGE KING AUDIO INC	Music Supplies Per Quote 139436	1,695.41
66856	OFFICE DEPOT	Sales Tax	19.28
66997	OFFICE DEPOT	Sales Tax	37.80
67069	VINTAGE KING AUDIO INC	Tax and Shipping and Handling	8,040.00
67093	FILMTOOLS	Sales Tax	190.57
67093	FILMTOOLS	Photography Supplies Per Quote SQ-8010790	2,006.03
67123	OFFICE DEPOT	Sales Tax	17.81
67150	VINTAGE KING AUDIO INC	Music Equipment Per Quote 142820	2,289.74
67339	VINTAGE KING AUDIO INC	Music Equipment Per Quote 143036	4,766.50
EQUIPMENT-COMPUTER			
67139	COMPUTERLAND - SILICON VALLEY	Surface Pro 12.3 W/Cover	1,719.14
67261	APPLE INC	iPad Mini 4 CDC Qty 2	840.01
67262	SYNCHRONY BANK/AMAZON	HP 27B Curved Display	482.95
67263	APPLE INC	MacBook Air 13 In 256gb	1,336.66
67300	DELL MARKETING LP	Optiplex SFF Qty 3	2,645.39
67301	SYNCHRONY BANK/AMAZON	ASUS Monitors Qty 2	494.61
67438	APPLE INC	MacBook Pro Qty 9	23,211.50
67469	AVENTIS SYSTEMS	PowerVault MD3800i SAN Storage Per Estimate 72441	17,247.00
67469	AVENTIS SYSTEMS	Sales Tax	1,638.47
EQUIPMENT-INSTRUCTIONAL			
65347	SYNCHRONY BANK/AMAZON	Jiraph Electric Stapler with Staple Remover and 25-Sheet Capacity (Loaded with Staples)	39.97
65347	SYNCHRONY BANK/AMAZON	DYMO LabelManager Plug N Play Label Maker for PC or Mac (1768960)	24.99
65347	SYNCHRONY BANK/AMAZON	Panasonic On Ear Sterio Headphone	0.00
65347	SYNCHRONY BANK/AMAZON	Sales Tax (9.5%)	27.55
65347	SYNCHRONY BANK/AMAZON	DYMO Authentic Standard D1 53713 Labeling Tape (Black Print on White Tape , 1" W x 23' L , 1 Cartridge)	38.04
66004	BOSSLASER	LS-1420 Laser Cutter Per Quote Q9358	8,962.25
66004	BOSSLASER	Sales Tax	822.23
66131	MIDWEST TECHNOLOGY PRODUCTS	Stress Analyzer, Hardness Tester, Tensile Tester with Hand Pump Per Quote 2091985-	12,671.65

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EQUIPMENT-INSTRUCTIONAL			
		00	
66232	AIRGAS USA LLC	Welding Lab Supplies Airgas Quote 2007025928	10,713.97
66280	CDW-G	Equipment for the Smart Start Office Order JTLC551	17,350.37
66296	AIRGAS USA LLC	Welding Supplies Per Quote 2007057331	4,453.41
66771	VINTAGE KING AUDIO INC	Music Equipment Per Quote 140813	7,445.14
67022	SYNCHRONY BANK/AMAZON	Lenovo Yoga Book - FHD 10.1 "Windows Tablet - 2 in 1 Tablet (Intel Atom x5-Z8500 Processor, 4GB RAM, 64GB SSD), Black, ZA150000US	1,649.75
67022	SYNCHRONY BANK/AMAZON	Price Increase	500.00
67023	STUDIO SPECTRUM INC	MP Community Room at Garfield AV Upgrade Per Proposal	9,111.10
67069	VINTAGE KING AUDIO INC	SSL AWS 948 Delta TBD 1	72,000.00
67094	SWEETWATER- MUSIC TECH	Music Supplies Per Quote 4718503	8,561.00
67094	SWEETWATER- MUSIC TECH	Sales Tax	813.30
67106	DELL MARKETING LP	Dell Quote 3000024711621.1	267.13
67107	DELL MARKETING LP	Dell Quote 3000023972354.2 AIOs	5,380.62
67108	ACTION SALES	Quote 04/27/2018 Glendale CC - Excalibur	1,085.25
67131	SYNCHRONY BANK/AMAZON	Sales Tax (9.5%)	16.77
67131	SYNCHRONY BANK/AMAZON	Logitech Conference Cam BCC950 Video Conference Webcam, HD 1080p Camera with Built-In Speakerphone	176.49
67291	STUDIO SPECTRUM INC	MP305 AV Upgrade	9,785.60
67439	MEDIA SUPPLY INC	Zortrax Inventure 3D Printer Support ans Supplies	3,830.00
67439	MEDIA SUPPLY INC	Sales Tax	363.85
67473	SMI AWARDS	Pro Round Logo 14 Men - 14 Women	1,062.60
67473	SMI AWARDS	Sales Tax	103.65
67473	SMI AWARDS	Shipping and Handling	28.66
67508	STUDIO SPECTRUM INC	MP204 AV Upgrade	9,758.60
67509	STUDIO SPECTRUM INC	MP205 AV Upgrade	9,758.60
67548	STUDIO SPECTRUM INC	MP 116 AV Upgrade	9,111.10
67552	STUDIO SPECTRUM INC	MP203 AV Upgrade	9,758.60
EQUIPMENT-OFFICE			
60335	SCANTRON CORPORATION	Scantron Scan One Year Maintenance	782.00
67334	SCANTRON CORPORATION	Maintenance Agreement Scantron 01/25/17 to 01/24/18 Customer 0024494-00 Serial OP4/ES Model OP4/2801 Contract 00190135	805.00
EQUIPMENT-VEHICLE			
67138	SUNRISE FORD	F150 4X2 Reg Cab White	24,149.00
MAINT AGREEMENT-COMPUTERS			
67191	SCANTRON CORPORATION	Maintenance Renewal Agreement 00192098 Assessment SN 0604523	1,471.00

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
MAINT AGREEMENT-COPIER			
67009	SO CAL OFFICE TECHNOLOGIES	Garfield Campus Calworks Copier E1B982592 Maintenance Agreement 12/15/17-3/14/18	500.00
67010	SO CAL OFFICE TECHNOLOGIES	Main Campus CalWorks Copier E1B982596 Maintenance Agreement 12/15/17-03/14/18	500.00
67231	SO CAL OFFICE TECHNOLOGIES	DSPS Xerox Copier SN AE9577096 Mailnetance Renewal Valid 4/14/18-4/13/19	788.40
OTHER SERVICES-OTHER SERVICE			
62190	ACCU-LINE STRIPING	Striping and Signage for Parking Lots	10,000.00
62482	PACIFIC CLINICS	CDC Blanket PO for Food Services Fiscal Year 2018	55,000.00
66647	CAADE	Confirming PO ADST Ad CAADE 2018 Per Invoice Dated 04/04/18	150.00
66807	OFFICE DEPOT	Item # 490054, Quaker Chewy Granola Bars, 3 Lb, Box Of 60, Assorted	21.99
66807	OFFICE DEPOT	Item # 818589, Hershey's Nuggets Chocolate Assortment, Pack Of 2 Bags	35.99
66869	PROMO DIRECT	Sales Tax	28.50
66869	PROMO DIRECT	Item # 14344R, Desk in a Box, with GCC imprint	300.00
66869	PROMO DIRECT	Shipping	64.25
66885	LA BANQUETS LLC	CalWorks Year End Event	13,590.00
66913	PANERA BREAD COMPANY	Catering - Hiring Committee	194.78
66979	THE FLAME BROILER	Encumbrance for Flame Broiler for Spring 2018 English High School Collaborative Meeting	289.37
66980	JESSICA GROPER	Reimbursement for supplies for the English High School Collaborative Meeting for Spring 2018	250.00
66986	RAFAEL CARDONA	Reimbursement to Rafael Cardona for .COM Domain Registration for Student Entrepreneurship	228.60
66987	PANERA BREAD COMPANY	SSSP Training	200.00
66999	STANDOUT MARKETING STRATEGIES	Multi Tech Kit with USB wall Charger,Powerbank, USB Car Charger, 4 in 1 cable Black Case with White White Tech items with Burgundy (PMS 1945) logos	1,920.00
66999	STANDOUT MARKETING STRATEGIES	Shipping	114.76
66999	STANDOUT MARKETING STRATEGIES	Sales Tax (9.5%)	211.09
66999	STANDOUT MARKETING STRATEGIES	Re-order Set-up fee	40.00
66999	STANDOUT MARKETING STRATEGIES	Color Pop Earbuds White with yellow Gold imprint (PMS 124)	212.00
67012	MICHAEL DULAY	Encumbrance Reimburse Name badge supplies for the SEAS Summit on 4/28/18.	255.21
67013	TWO GUYS FROM ITALY	Payment for pizza lunch for the Estudiantes Unidos Event on 4/26/18	239.34
67014	THE FLAME BROILER	8 bowls for the Writing Across the Curriculum faculty discussion group meeting on 5/2/18	56.72
67018	BUSINESS CARD	Bay Area Maker Faire Student Hotel	2,009.80
67021	GLENDALE COLLEGE CAFETERIA	Purchase of meal cards for students in the Partnership program.	500.00
67024	JEANETTE TASHIRO	Reimburse Supplies for CDC	106.41

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OTHER SERVICES-OTHER SERVICE			
67025	JEAN LECUYER	Reimburse Science Center Supplies	156.86
67026	JEANETTE TASHIRO	Reimburse Supplies for CDC	55.34
67027	JEAN LECUYER	Reimburse Science Center Supplies	81.89
67080	DARREN LEAVER	Reimburse Journals and Supplies for 2018 Study Abroad	419.35
67104	THE FLAME BROILER	16 bowls for lunch for the Distance Education Community of Practice meeting on 5/3/18	111.14
67105	ASSOCIATED STUDENTS OF GLENDALE COLLEGE	Ticket for staff member to attend the Spring 2018 Honors and Awards Banquet on 6/18/18	90.00
67147	ROBERT S TAYLOR	Supplies for English 101 Entry Standards Meeting 5-30-18	200.00
67153	RED SHOE PRODUCTIONS	DJ/MC Services CalWorks Event	500.00
67158	CALIFORNIA COMMUNITY COLLEGES CALWORKS ASSOCIATION	Student Success Inv CCC CWA-2	437.84
67159	JOSE A MERCADE	Reimburse Director Expenses Baja Field Station for March 17 to April 19, 2018	3,142.63
67172	FLIGHT SCHEDULE PRO	ProPlan Resources for Flight Training	1,449.57
67180	BUSINESS CARD	QuickBooks Payroll	429.01
67195	ASSOCIATED STUDENTS OF GLENDALE COLLEGE	Deposit to Witt Scholarship Fund Acct 6832 From Royalty Fees	1,000.00
67246	JOSE A MERCADE	Advance for Baja Field Station Director Summer 2018	6,000.00
67255	TRADE BOND FUTURES INC	Financial Literacy Seminar May 17, 18 2018	6,500.00
67281	THE FLAME BROILER	Lunch (20 bowls) for the Distance Education Community Practice Meeting 5/16/18	142.46
67283	MARIOS ITALIAN DELI & CATERING	Lunch Estudiantes Unidos Event 5/17/18	255.00
67285	ZELMA JACOBS	Reimbursement for SS Hiring Committee Lunch	60.81
67286	TROY DAVIS	Reimbursement for refreshments for SS Hiring Committee	16.14
67287	KEVIN MEZA	Reimbursement for providing meals for Counseling Seminar	210.00
67295	ROYAL AMERICAN TOURS	Glendale College to Will Rogers Confirmation Number 78922081 on 5-19/2018	575.00
67320	ATI INC	Item ORTEASCOP007 TEAS Version VI	5,220.00
67325	CATHY DURHAM	Reimburse Cash Incentives to students completing survey	150.00
67351	SUSANA MORAN	Reimburse Supplies for Social Sciences Winter 2018 Retreat	525.89
67354	SEVAK KHACHATOORIAN	Reimbursement for Hotel	450.00
67359	TWO GUYS FROM ITALY	Payment for pizza and salad order for the Estudiantes Unidos event on May 17, 2018	223.12
67361	KABOB WORLD	Student Equity Event May 25 2018	750.00
67363	TERESA A DAVIS	Student Equity Event May 25 2018	200.00
67364	LAKASHIA NEWSOME	Student Equity Event May 25 2018	200.00
67380	THE FLAME BROILER	Economic Survival Event May 18 2018	490.20
67388	PACIFIC CLINICS	Food for the Parent Support Center Inv 03312018 01312018 02282018	1,218.10
67393	THE FLAME BROILER	Catering lunch (9 bowls) for the Reading Apprenticeship meeting on 5/17/18	62.47
67418	JEANETTE TASHIRO	Reimburse Supplies for CDC	159.31

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
OTHER SERVICES-OTHER SERVICE			
67419	JEANETTE TASHIRO	Reimburse Supplies for CDC Displays	218.78
67421	EVET PATROSSIAN	Reimburse Supplies for EOPS Graduation	66.81
67430	PANERA BREAD COMPANY	Panera Breakfast Order for Student Services Retreat	378.67
67431	PANERA BREAD COMPANY	Panera Lunch Order for Student Services Retreat	751.81
67432	THE FLAME BROILER	Lunches for SS Hiring Committee	83.23
67440	SMART & FINAL	Supplies for EOPS Graduation Event	367.85
67459	OFFICE DEPOT	Item #620007, Nestle Pure Life Purified Bottled Water, 16.9 Oz., Case Of 24	40.95
67459	OFFICE DEPOT	Increase in funds to existing PO #67459.	106.00
67459	OFFICE DEPOT	Sales Tax	19.71
67459	OFFICE DEPOT	Item #226218, Nutri Grain Breakfast Bars, Box Of 48, Assorted	22.49
67459	OFFICE DEPOT	Item #490054, Quaker Chewy Granola Bars, Box Of 60, Assorted	23.09
67459	OFFICE DEPOT	Item #908526, Nature Valley Crunchy Granola Bars, Box Of 49, Assorted	14.99
67479	PHOENIX GROUP	Citation Processing Fees	200.00
67493	PEPI CORPORATION	Alonti Catering 5/11/18. Garfiled EEO training by Teyanna Williams	206.55
67517	TWO GUYS FROM ITALY	Catering: FDIP Committee Interviews-5/25/18	86.79
67523	JOHN FUHRMANN	Reimburse Supplies for Adjunct Workshop	43.10
67524	MICHAEL DAVIS	Reimburse Supplies for Math Workshop	46.67
67525	ROBERT S TAYLOR	Reimburse Supplies for the May 3 2018 Best Practices Meeting	166.24
67526	ATKINSON ANDELSON LOYA RUUD & ROMO	2018 Civil Rights Conference Registration Fee for Teyanna Williams	95.00
67532	JEANETTE TASHIRO	Reimburse Supplies for CDC	134.69
67565	DIANA BRANDIN	April 2018 Contract ASL & RTC: Invoice_GCC0418 from Diana Brandin Realtime Captioning Sign Language	27,493.75
67585	MARTHA CUEVAS	Encumbrance to Reimburse for the purchase of food for the CSUN/GCC Summer Program student orientation on 6/1/18	80.00
67590	THE HABIT RESTAURANTS LLC	August 24 2018 at 12 pm to 2 pm - Deposit	500.00
67591	KABOB WORLD	Spark Event June 13 2018	667.00
67593	FOUNDATION FOR CALIFORNIA COMM COLLEGES	CAP Community College Practice 2017 -18 Math CoP July 13-15 2018	1,400.00
PRINTING-MISC			
67362	ALCO PRINTING INC	Student Equity Brochures	300.00
67557	PRINTEFEX	Career Education Folders Inv 70304	4,516.88
REPAIRS-VEHICLE			
61863	ABLE AIR CORPORATION	Aircraft Repairs FY 2018	100,000.00
STUDENT TRANSPORTATION-TRANSPORTATION			
66866	LACMTA	TAP Card Fee	400.00

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STUDENT TRANSPORTATION-TRANSPORTATION			
66866	LACMTA	30-Day + Zone 1 Pass, Ride Metro for 30 consecutive days from the first tap - Includes all Metro services	24,400.00
66866	LACMTA	Shipping	3.00
67455	FLAVIO FRONTINI	Reimburse Airfare for 2019 Italy Study Abroad	605.09
67456	DARREN LEAVER	Reimburse Accomodations for 2019 Italy Study Abroad	3,700.60
67457	DARREN LEAVER	Reimburse Expenses for 2019 Italy Study Abroad and 2018 Bali Study Abroad	2,331.11
67540	DARREN LEAVER	Reimburse Travel Expenses for Study Abroad Program	1,152.43
SUPPLIES-INSTRUCTIONAL			
61892	VWR INTERNATIONAL	Increase Blanket PO 61891 FY 2017-2018 Authorized Signature Joseph Soriano	200.00
61944	VIRGIL'S GLENDALE HARDWARE CTR	Theatre Arts Dept Blanket Po for Supplies Valid 7/1/17-6/30/18 Authorized Users: Guido Girardi, Marco Navarro and Dina Dominguez	1,500.00
62006	ROSE BRAND	Theatre Arts Blanket PO Valid 7/1/17-6/30/18 Authorized : Guido Girardi	2,000.00
62006	ROSE BRAND	Increase of Funds	1,070.00
62366	FLINN SCIENTIFIC	Increase of Funds	2,900.00
62725	NIGEL'S BEAUTY EMPORIUM	Theatre Arts Blanket Valid 7/1/17-6/30/18 Authorized :	200.00
62730	AIRGAS USA LLC	EMT Blanket PO 16-17 Authorized Buyer Rick Hayne	3,000.00
62730	AIRGAS USA LLC	Increase EMT Blanket PO 62730	300.00
62954	KYLA HANSEN	Increase PO 62954 for Kyla Hansen	801.00
62954	KYLA HANSEN	Blanket PO for Kyla Hansen	300.00
62954	KYLA HANSEN	Increase PO 62594 for Hansen	600.00
62954	KYLA HANSEN	Increase of Funds	317.77
63042	DAVID ATTYAH	Blanket PO for David Attyah	300.00
63042	DAVID ATTYAH	Increase of PO	600.00
63042	DAVID ATTYAH	Increase PO 63042 for David Attyah for Instructional Supplies from Voucher Account 03-0100-0-100200-4300	200.00
64931	PM INDUSTRIAL SUPPLY COMPANY	Materials for Classroom	6,375.78
65323	GRACE TRAINING SUPPLY INC	Item KGCC-COMPLETE ADN Lab Kit	2,400.00
65323	GRACE TRAINING SUPPLY INC	Tax	228.00
65462	SYNCHRONY BANK/AMAZON	Sales Tax 9.5%	11.54
65462	SYNCHRONY BANK/AMAZON	Mylivell aquarium air pump with air stone and silicon tube	80.97
65462	SYNCHRONY BANK/AMAZON	Exchange Fees	9.23
65462	SYNCHRONY BANK/AMAZON	API Filstar XP filter size M aquarium canister filter	121.48
65462	SYNCHRONY BANK/AMAZON	Maci Jet Filter	57.26
65709	JAMES E PERRY CO INC	Custom Cerdugo Fire Academy Per Quote	180.68
65826	PM INDUSTRIAL SUPPLY COMPANY	Materials for Classroom	7,000.00
66098	MOORE MEDICAL CORP	Item 26109 TrueMetrix Pro Meter	27.56

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-INSTRUCTIONAL			
66098	MOORE MEDICAL CORP	Item 87406 Tenderskin Tape 120 Per Case	67.30
66098	MOORE MEDICAL CORP	Item 26110 TrueMetrix Pro Test Strips 1200 Per Case	361.20
66098	MOORE MEDICAL CORP	Item 08641 Transpore Tape 120 Per Case	143.50
66098	MOORE MEDICAL CORP	Item 74890 Angiocath 22Gx1 200 Per Case	952.00
66098	MOORE MEDICAL CORP	Item 72061 IV Start Tegaderm 50 Per Case	162.00
66098	MOORE MEDICAL CORP	Item 11651 Glo Germ Kit	92.52
66098	MOORE MEDICAL CORP	Shipping Estimate Only	0.00
66098	MOORE MEDICAL CORP	Item 98721 Alcohol Prep Pad 4000 Per Case	61.20
66098	MOORE MEDICAL CORP	Tax	179.18
66098	MOORE MEDICAL CORP	Item 81087 Angiocath 20Gx1 200 Per Case	468.24
66340	OFFICE DEPOT	Student Equity Trip : Snack for N Californina University Trip	233.87
66542	DICK BLICK COMPANY	Sales Tax	18.04
66542	DICK BLICK COMPANY	Price Difference	49.20
66542	DICK BLICK COMPANY	Item 10419-1002 White Paper 22x30 22x30 2800gsm	140.70
66543	OFFICE DEPOT	Supplies for Social Sciences Division	73.50
66568	CAROLINA BIOLOGICAL SUPPLY CO.	Quote No 385024 Item 566661 Altay Human Head and Neck	559.46
66568	CAROLINA BIOLOGICAL SUPPLY CO.	Sales Tax	204.88
66568	CAROLINA BIOLOGICAL SUPPLY CO.	Item 566793 Somso Human Brain	1,597.29
66633	LACMTA	2 Boxes of Tokens Plus Shipping	3,520.00
66692	ULINE SHIPPING SUPPLIES SPECIALISTS	ULINE Request WB85624771-1	636.86
66693	MCMASTER CARR	McMaster-Carr Quotation 34624 Supplies for AT229 Lab	832.53
66714	DISCOUNT SCHOOL SUPPLY	Construction Paper White 9CPWH	24.96
66714	DISCOUNT SCHOOL SUPPLY	Wood Cubes CWCB	19.44
66714	DISCOUNT SCHOOL SUPPLY	Paint Purple GWSTPU	23.30
66714	DISCOUNT SCHOOL SUPPLY	Glue Sticks 24 Packs	36.92
66714	DISCOUNT SCHOOL SUPPLY	Paint White GWSTBL	23.30
66714	DISCOUNT SCHOOL SUPPLY	Sales Tax	34.66
66714	DISCOUNT SCHOOL SUPPLY	Construction Paper Black 9CPBL	6.24
66714	DISCOUNT SCHOOL SUPPLY	Construction Paper 9CPHC	24.96
66714	DISCOUNT SCHOOL SUPPLY	Goodly Eyes	17.99
66714	DISCOUNT SCHOOL SUPPLY	Big Foam Formrus	15.78
66714	DISCOUNT SCHOOL SUPPLY	Water Colors WCPAK	59.43
66714	DISCOUNT SCHOOL SUPPLY	Construction Paper 9CPHR	24.96
66714	DISCOUNT SCHOOL SUPPLY	Paint Blue GWSTBL	23.30
66714	DISCOUNT SCHOOL SUPPLY	Glue Gallon	40.92
66714	DISCOUNT SCHOOL SUPPLY	Paint Green GWSTGR	23.30
66813	BUSINESS CARD	www.reynolds.com Supplies for Studio Arts	3,715.74
66856	OFFICE DEPOT	683118 Office Depot Brand Large Format Open End Catalog Envelopes 10 by 13 inches Brown Kraft Box of 100	20.49

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-INSTRUCTIONAL			
66856	OFFICE DEPOT	344352 Energizer Max Alkaline AA Batteries Pack of 36	16.69
66856	OFFICE DEPOT	502643 Lexmark 60F1000 Return Program Black Toner Cartridge	166.74
66861	OFFICE DEPOT	Item 119719 Elmer's Glue	174.36
66931	JAN SWINTON	Reimburse Supplies for Crosstown Manufacturing HUB Meeting 4/27/18	77.67
66932	ORIENTAL TRADING CO INC	Sales Tax	49.73
66932	ORIENTAL TRADING CO INC	Per Shopping Cart	523.50
66932	ORIENTAL TRADING CO INC	Shipping Free Promo Code Coupon 18	100.21
66984	CCLC	PsycArticles	6,099.00
66985	DOLPHIN RENTS INC	Payment to Dolphin Event Services for renting 8 bar tables and 11 linens for the President's Circle event on May 2, 2018	373.43
66988	FREESTYLE	Photo Supplies Per Cart	2,929.91
66994	FHEG STORE 1283	Partnership Program Blanket order for Supplies for Students during Spring 2018. Authorized : Martha Cuevas	500.00
66997	OFFICE DEPOT	193031 HP 410A Black Toner Cartridge	91.99
66997	OFFICE DEPOT	830150 HP410 Cyan/Magenta/Yellow Toner Cartridges Pack of 3	327.99
66998	OFFICE DEPOT	345660 Xerox Vitality Colors Multipurpose Printer Paper, Yellow, 500 sheets	32.16
66998	OFFICE DEPOT	345652 Xerox Vitality Colors Multipurpose Printer Paper, Pink, 500 sheets	4.02
66998	OFFICE DEPOT	478156 Xerox Vitality Colors Multipurpose Printer Paper, Lilac, 500 sheets	4.02
66998	OFFICE DEPOT	345637 Xerox Vitality Colors Multipurpose Printer Paper, Blue, 500 sheets	20.10
66998	OFFICE DEPOT	204057 EXPO White Board Cleaner, 8 Oz.	19.40
66998	OFFICE DEPOT	Sales Tax	10.90
66998	OFFICE DEPOT	127731 EXPO Dry-Erase Surface Cleaner, 1 Gallon Bottle	14.88
66998	OFFICE DEPOT	345645 Xerox Vitality Colors Multipurpose Printer Paper, Green, 500 sheets	20.10
67001	LIVESCRIBE INC	Livescribe SmartPen	600.00
67001	LIVESCRIBE INC	Sales Tax (9.5%)	57.00
67035	OFFICE DEPOT	Supplies for Workforce Development Office	206.08
67036	OFFICE DEPOT	Item 984488 Canon 104 Black Toner Cartridge	241.16
67036	OFFICE DEPOT	Item 974032 Office Depot Brand Copy Paper Ledger Sheets 11x17	22.06
67036	OFFICE DEPOT	Item 550665 Scotch Restickable Glue Stick	21.48
67036	OFFICE DEPOT	Item 305324 Scotch Transparent Tape Pack of 12	16.29
67036	OFFICE DEPOT	Item 917243 Scotch Double Sided Tape Pack of 2	24.20
67036	OFFICE DEPOT	Item 991152 Duracell Coppertop Alkaline AAA Batteries Pack of 36	32.64
67036	OFFICE DEPOT	Item 251387 Saunders UHU stic Washable Glue Stick 0.74 oz 12 Pack White	28.99
67036	OFFICE DEPOT	Item 330808 Office Depot Brand Clasp	32.74

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-INSTRUCTIONAL			
		Envelopes 9x12 Box of 100	
67036	OFFICE DEPOT	Item 9822175 Staedtler Mars Plastic Eraser Box of 20	32.50
67036	OFFICE DEPOT	Item 964955 Epson High Resolution Print Paper 50 Pack White	27.79
67036	OFFICE DEPOT	Item 402437 BIC Round Stic Ball Pens Blue Pack of 50	4.19
67036	OFFICE DEPOT	Item 242936 3M 2307 Masking Tape 1 in x 60 yd Case of 36	188.99
67036	OFFICE DEPOT	Item 940740 Fiskars Office Scissors 8in	11.18
67036	OFFICE DEPOT	Item 771066 Office Depot Brand Packaging Tape Pack of 36	32.13
67036	OFFICE DEPOT	Item 843796 Office Depot Brand Self Stick Notes Pack of 12	7.10
67036	OFFICE DEPOT	Item 674028 Master Caster Giant Foot Door Stop Orange	34.14
67036	OFFICE DEPOT	Tax	95.46
67036	OFFICE DEPOT	Item 790710 Scotch Multi Use Duct Tape Silver	83.88
67036	OFFICE DEPOT	Item 706260 Scotch 811 Removable Tape Pack of 2	26.52
67036	OFFICE DEPOT	Item 810838 Office Depot Brand File Folders 1/3 Cut Letter Size Pack of 100	17.98
67060	SYNCHRONY BANK/AMAZON	The Undergraduate Experience 20 Copies Hardcover	746.59
67061	ANAWALT LUMBER AND HARDWARE CO	Delivery fee	65.00
67061	ANAWALT LUMBER AND HARDWARE CO	96"x48"x3/4 A-C Plywood Sheet	1,000.00
67061	ANAWALT LUMBER AND HARDWARE CO	Sales Tax	101.18
67061	ANAWALT LUMBER AND HARDWARE CO	CA Lumber Assesment Fee	10.00
67070	ANDREW FELDMAN	Reimbursement for food expenses for Culinary Arts Lab classes and Special Events	1,164.15
67075	OTHER WORLD COMPUTING	SKU NWTCLMDPVGA Mini Display Port to VGA Adapter	37.50
67075	OTHER WORLD COMPUTING	SKU OWCCBLTB1MRDP Thundebolt Cable Red	67.98
67075	OTHER WORLD COMPUTING	SKU NWTCLMDPDVI Mini Display Port to DVI Adapter	29.85
67075	OTHER WORLD COMPUTING	SKU APLMJVU2AMAU Apple HDMI to DVI Adapter	18.00
67075	OTHER WORLD COMPUTING	Sales Tax and Shipping	73.25
67075	OTHER WORLD COMPUTING	SKU NWTBAP13MBA55 Battery For MacBook Air 13" 1010/15	335.00
67077	SARGENT-WELCH SCIENTIFIC	Item 470225-204 Throw Item	32.00
67077	SARGENT-WELCH SCIENTIFIC	Item 470123-110 Freefall Tape Knife Switch Single Pole Double	143.00
67077	SARGENT-WELCH SCIENTIFIC	Sales Tax and Shipping	40.00
67078	DICK BLICK COMPANY	Item 55693-1012 Westcott No 36 12" Ruler	38.00
67078	DICK BLICK COMPANY	Item 57222-2000 Stanley 12" Long Reach Stapler	88.77

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-INSTRUCTIONAL			
67078	DICK BLICK COMPANY	Sales Tax	12.04
67103	CCLC	CCLC invoice # 9446	17,212.61
67103	CCLC	CCLC invoice # 9446	45,995.00
67109	INKHEAD INC	Shipping	340.41
67109	INKHEAD INC	Jolt Power Chargers Item 31609 Imprint Color Gold Athletic PMS-123	5,430.00
67109	INKHEAD INC	Sales Tax	547.52
67123	OFFICE DEPOT	352106 Scotch Magic Greener Invisible Tape with C38 Dispenser	27.29
67123	OFFICE DEPOT	545469 Duracell AAA Batteries Pack of 24	24.58
67123	OFFICE DEPOT	620650 Memorex CD R Recordable media Spindle Pack of 100	21.78
67123	OFFICE DEPOT	330888 Office Depot Brand Clasp Envelopes 10 by 13 Inches Brown Box of 100	39.58
67123	OFFICE DEPOT	386151 Post it Super Sticky Notes 3 by 3 inches Pack of 24	39.74
67123	OFFICE DEPOT	993993 Maxell CD DVD Storage Sleeves	17.98
67123	OFFICE DEPOT	584260 Post It Notes 1 1/2 by 2 inches Pack of 24	26.98
67126	BUSINESS CARD	Item 394EN503L Case of 1000 Noble Products Nitrile Powder Free Nitrile Gloves Large	36.92
67126	BUSINESS CARD	Tax	7.01
67126	BUSINESS CARD	Item 394EN502M Case of 1000 Noble Products Nitrile Powder Free Nitrile Gloves Medium	36.92
67126	BUSINESS CARD	Shipping	17.86
67130	ARTSTOR	Access Fee for Library	5,690.00
67134	OCLC	Cataloging and Metadata Subscription WCD First SEarch WorldCat - Library	6,905.00
67135	CCLC	CCLC Academic Licenses - LibraryDatabases	4,412.15
67149	CCLC	CCLC Nursing Database	5,202.95
67165	MOORE MEDICAL CORP	Item 79081 Bitrex Solution	35.80
67165	MOORE MEDICAL CORP	Item 79080 Bitrex Threshold Solution	35.80
67165	MOORE MEDICAL CORP	Sales Tax and Shipping Fuel Charge	19.65
67194	SYNCHRONY BANK/AMAZON	Supplies for Physics Department	200.00
67198	HIGHLAND PLASTICS INC	Sales Order No 73309 Natural Polyethylene Cup and Lids for Ceramics lab	1,187.13
67199	OFFICE DEPOT	Sales Tax	2.37
67199	OFFICE DEPOT	Item 517947 Logitech Z130 Computer Speakers	24.99
67199	OFFICE DEPOT	Small Order Fee	5.95
67230	ASSOCIATED STUDENTS OF GLENDALE COLLEGE	Payment for Fitness Specialist Cert. Prog. Review Advisory Com. Meeting Supplies on May 18, 2018	198.75
67236	OFFICE DEPOT	Item 727287 Black Refills	14.37
67236	OFFICE DEPOT	Item 424152 Blue Cardstock	14.25
67236	OFFICE DEPOT	Sales Tax	16.84
67236	OFFICE DEPOT	Item 305129 Certificate Frame	119.92

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-INSTRUCTIONAL			
67236	OFFICE DEPOT	Item 424367 Yellow Cardstock	14.25
67236	OFFICE DEPOT	Item 307512 Eraser	15.40
67237	HOUGHTON MIFFLIN HARCOURT PUBLISHING CO	Sales Tax	16.41
67237	HOUGHTON MIFFLIN HARCOURT PUBLISHING CO	Shipping	34.60
67237	HOUGHTON MIFFLIN HARCOURT PUBLISHING CO	WJ ACH Form A Test Record & Response Booklet Package (25)	172.70
67293	KANOPY LLC	KDEP - 2255 Database Access	2,965.15
67306	JOSE A MERCADE	Reimburse Additional Expenses for Winter 2018 Baja Field Station Expenses	1,297.03
67308	OFFICE DEPOT	Small Order Fee	5.95
67308	OFFICE DEPOT	Sales Tax	4.37
67308	OFFICE DEPOT	Item 924692 HP 60 Inkjet Pack of 2	45.99
67309	OFFICE DEPOT	Item 484148 Picture Hanging Strips	32.60
67309	OFFICE DEPOT	Small Order Fee	5.95
67309	OFFICE DEPOT	Sales Tax	3.10
67310	TRIARCH INCORPORATED	Quote No Q180503 Models for Thyroid and Kidney abd Esoph.	98.15
67315	OFFICE DEPOT	Item#756697 HP 305X(CE410X) Black High Yield Laser Jet Cartridge	84.39
67315	OFFICE DEPOT	Item#688052 HP 305A (CF370AM) Cyan/Magenta/Yellow Toner Cartridge, 3 Pack	264.05
67315	OFFICE DEPOT	Sales Tax	33.10
67319	SYNCHRONY BANK/AMAZON	MR16 LED Bulbs, 12 Volt, 5W 450lm, 50W Halogen Bulbs Equivalent, 3000K Warm White, 40? Beam Angle Non-Dimmable MR16 GU5.3 LED Light Bulbs, UL Listed, Pack of 10	86.97
67319	SYNCHRONY BANK/AMAZON	Sales Tax	8.26
67324	ANDREW FELDMAN	Reimbursement Food expenses for Culinary Arts Lab classes and Special Events	3,192.68
67341	MOLE RICHARDSON CO	Lighting Equipment - Media Arts Per Quote 642759	26,163.05
67356	OCEAN INTERFACE CO., INC.	USB Flash Drives Qty 20	289.26
67368	BRITTANY NEIMETH	Reimbursement for Brittany Neimeth for Purchase of Photo Paper	31.76
67379	OFFICE DEPOT	Sales Tax	30.78
67379	OFFICE DEPOT	Item#688052 HP 305A CF370AM	264.05
67379	OFFICE DEPOT	Cyan/Magenta/Yello Toner Cartridge Pack of 3 Item#756589 HP 305A CE410A Black Toner Cartridge	68.69
67382	FHEG STORE 1283	Student Equity Summer Bridge Books for Math and English Courses	12,327.80
67383	FHEG STORE 1283	Student Emergency Cap and Gown for Hasanna Jackson	50.00
67384	COMMUNITY PLAYTHINGS	Item B551 Half Preschool Set Hollow Blocks	795.00
67384	COMMUNITY PLAYTHINGS	Shipping	79.50
67384	COMMUNITY PLAYTHINGS	Sales Tax	75.53
67406	SYNCHRONY BANK/AMAZON	Makerbot Supplies	3,576.88
67407	B & H PHOTO VIDEO	Makerbot Supplies	796.42

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SUPPLIES-INSTRUCTIONAL			
67407	B & H PHOTO VIDEO	Sales Tax	75.66
67429	VICTOR ROBLES	Reimbursement for display board posters	414.73
67433	ANDREW FELDMAN	Reimbursement to Andrew Feldman for Food Expenses and Special Events	788.41
67436	PRINTEFEX	Banner for Spring Dance	153.30
67437	B & H PHOTO VIDEO	Photo Supplies Per Bid 740383820	8,654.40
67437	B & H PHOTO VIDEO	Sales Tax	822.17
67474	SCANTRON CORPORATION	Shipping	18.48
67474	SCANTRON CORPORATION	Sales Tax	24.79
67474	SCANTRON CORPORATION	9702 ITEM ANALYSIS 50QUS 2/5 RED (75/PKG)	51.00
67474	SCANTRON CORPORATION	882-E Answer Sheet; 100Q; 5 Chc Alpha (500/PKG)	209.85
67491	B F PLASTICS INC	Quote 0161610 Miscellenous Casts for Sandbox Lab	1,384.36
67491	B F PLASTICS INC	Sales Tax	131.51
67491	B F PLASTICS INC	Shipping	35.00
67528	AIRGAS USA LLC	Inv 9075441737 for F-Clamp Welding Supply	195.79
67544	TAMS-WITMARK MUSIC LIBRARY INC	Blanket PO for Tams Witmark Music Library Inc	100.00
67545	THEATRICAL RIGHTS WORLDWIDE	Blanke PO for Theatrical Rights Worldwide	100.00
67550	ANDREW FELDMAN	Reimbursement for Food expenses for Culinary Arts Lab Classes and Special Events	1,066.76
67588	CAMILLA TAYLOR	Open PO for Camilla Taylor from Voucher Account 03-0100-0-100200-4300 for Instructional Materials	250.00
SUPPLIES-LAB			
61886	CHATSWORTH GLOVES INC	Add to the PO	600.00
61886	CHATSWORTH GLOVES INC	Increase Blanket PO 61886 FY 2017-2018 Authorized Signature Joseph Soriano	300.00
61886	CHATSWORTH GLOVES INC	Biology Dept Blanket PO FY 2017-2018 Authorized Signature Joseph Soriano	1,500.00
61892	VWR INTERNATIONAL	Biology Dept Blanket PO FY 2017-2018 Authorized Signature Joseph Soriano	3,000.00
61892	VWR INTERNATIONAL	Increase Blanket PO 61892 FY 2017-2018 Authorized Signature Joseph Soriano	2,700.00
61892	VWR INTERNATIONAL	Add to PO 61892 FY 2017-2018 authorized signature Joseph Soriano	3,000.00
62366	FLINN SCIENTIFIC	Chemistry Dept Open Po Valid 7/1/17-6/30/18 Authorized: Anahid Tosunuyan Chaminda Hettige and Asmik Oganessyan and Sevada Chamras	5,000.00
62366	FLINN SCIENTIFIC	Increasing po Funds for Fall 2017 Lab Supplies	5,000.00
SUPPLIES-MEDICAL			
66454	MOORE MEDICAL CORP	89336- Pillowcase	10.60
66454	MOORE MEDICAL CORP	81768 Isopropyl Alcohol case 16 oz	34.80
66454	MOORE MEDICAL CORP	tax/shipping	14.43
66454	MOORE MEDICAL CORP	89336 Pillowcase w/zipper	9.68

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SUPPLIES-MEDICAL			
66454	MOORE MEDICAL CORP	88008 Guaicon DMS box/20	27.88
66454	MOORE MEDICAL CORP	98560 SSD 1% Silver Sulfadiazine Crm 25gm	9.53
66454	MOORE MEDICAL CORP	68188 2x4 adhesive bandages box/50	10.24
66454	MOORE MEDICAL CORP	55365 3"x4.5yds elastic bandages box/10	8.72
67003	VAXSERVE	Tax and Shipping	3.38
67003	VAXSERVE	305553 BD safety-lok 1mL tb syr w/ndl 27Gx1/2	45.03
67003	VAXSERVE	752-21 Tubersol 5tu/0.1mL	387.50
67004	MOORE MEDICAL CORP	34089 Webcol Alcohol Prep Pads 2 ply, box/200	38.60
67004	MOORE MEDICAL CORP	76999 MooreBrand Table paper box/12	55.43
67004	MOORE MEDICAL CORP	Tax and Shipping	0.00
67004	MOORE MEDICAL CORP	85062 Cotton Tipped Applicators 3" sterile box/100	3.23
67004	MOORE MEDICAL CORP	08657 Surpass Facial Tissues box/30	45.89
67004	MOORE MEDICAL CORP	Sales Tax	13.59
SUPPLIES-OFFICE			
65347	SYNCHRONY BANK/AMAZON	Safco Products 5577BL Onyx Mesh Rotating Magazine Floor Stand, 30 Pocket, Black	146.30
65347	SYNCHRONY BANK/AMAZON	Safco Products 3255BL Onyx Mesh Desktop Organizer with 6 Vertical/ 2 Horizontal Sections, Black	31.99
65347	SYNCHRONY BANK/AMAZON	Safco Desk Tray, Three Tiers, Steel Mesh, Letter, Black (3271BL)	23.64
65347	SYNCHRONY BANK/AMAZON	Safco Products 3253BL Onyx Mesh Desktop Organizer with 8 Vertical Sections, Black	26.48
65990	SYNCHRONY BANK/AMAZON	HP82x Black Toner	128.99
65990	SYNCHRONY BANK/AMAZON	Sales Tax	12.25
66502	OFFICE DEPOT	Supplies for EOPS Office	787.60
66737	OFFICE DEPOT	Office Supplies for Workforce Development	654.60
66738	SYNCHRONY BANK/AMAZON	Certificate Frames	161.03
66763	OFFICE DEPOT	Office Supplies for Workforce Development	1,541.39
66779	PRINTEFEX	Color Postcards Qty 10,000	698.61
66855	SYNCHRONY BANK/AMAZON	eBoot foam stickers	79.30
66855	SYNCHRONY BANK/AMAZON	Class of 2018 grad.stickers	10.95
66855	SYNCHRONY BANK/AMAZON	Assorted Jewel Balloons	6.49
66855	SYNCHRONY BANK/AMAZON	Homder 6 color steamer	18.58
66855	SYNCHRONY BANK/AMAZON	Graduation photo props	44.80
66855	SYNCHRONY BANK/AMAZON	19.5 yard 4 inch satin ribbon	56.94
66855	SYNCHRONY BANK/AMAZON	Color Acrylic Paint	17.98
66855	SYNCHRONY BANK/AMAZON	NO-BLEED GRAFFITTI Fabric marker	11.99
66855	SYNCHRONY BANK/AMAZON	Balloon Time Helium Tank	48.50
66855	SYNCHRONY BANK/AMAZON	180 Foam Stickers	27.96
66855	SYNCHRONY BANK/AMAZON	Purple Orcid Cardstock	29.97
66855	SYNCHRONY BANK/AMAZON	Adhesive Vinyl sheets	59.48

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SUPPLIES-OFFICE			
66855	SYNCHRONY BANK/AMAZON	36" Balloons	12.04
66855	SYNCHRONY BANK/AMAZON	Advantus Storage Box 15 Gal	78.10
66855	SYNCHRONY BANK/AMAZON	Misc. Items Vases and Flowers for the Cal Works Year End Event k	1,000.00
66855	SYNCHRONY BANK/AMAZON	Cricut Explore Air 2	211.47
66855	SYNCHRONY BANK/AMAZON	Glitter Star Stickers	25.98
66855	SYNCHRONY BANK/AMAZON	Karen Foster Sticker Sheets	55.60
66865	OFFICE DEPOT	Supplies for Financial Aid office	1,135.09
66883	OFFICE DEPOT	Soft Drinks for Economic Survival Workshop May 17 and 18, 2018	66.40
66991	OFFICE DEPOT	Instructional Supplies for Give Aways to Teachers	753.63
67002	SYNCHRONY BANK/AMAZON	tax	3.03
67002	SYNCHRONY BANK/AMAZON	AmazonBasics Legal/Wide Ruled Pad-Canary, 12 pack	11.99
67002	SYNCHRONY BANK/AMAZON	Renewable Toner 53X	26.00
67006	OFFICE DEPOT	274402 Stand-Up Sign Holder Horizontal	7.00
67006	OFFICE DEPOT	254089 Paper Mate Correction Tape	35.20
67006	OFFICE DEPOT	594627 Steelmaster Posting Tub Legal Size Black	254.97
67006	OFFICE DEPOT	750375 Command Small Wire Hooks	52.90
67006	OFFICE DEPOT	9758399 Adhesive Remover	12.39
67006	OFFICE DEPOT	162370 Receipt Book	25.40
67006	OFFICE DEPOT	836202 Dual-Stand Acrylic Vertical/Horizontal Sign Holders	206.99
67006	OFFICE DEPOT	432255 Standard Staples	5.55
67006	OFFICE DEPOT	Sales Tax	0.19
67006	OFFICE DEPOT	735910 Stand-Up Sign Holder Vertical	30.48
67007	PROMO DIRECT	Sales Tax	51.21
67007	PROMO DIRECT	White GCC Logo Imprint on Front Set up Charge	60.00
67007	PROMO DIRECT	Compu-Brief With Laptop Sleeve Item 18167	479.00
67081	SYNCHRONY BANK/AMAZON	Sales Tax	42.95
67081	SYNCHRONY BANK/AMAZON	Safco Products 4175BL Onyx Mesh Magnetic Triple File Pocket	277.90
67081	SYNCHRONY BANK/AMAZON	Pendaflex Two-Tone Color File Folders, Letter Size, Assorted Colors, 1/3 Cut, 100 per box	44.97
67081	SYNCHRONY BANK/AMAZON	SimpleHouseware Mesh Desk Organizer with Sliding Drawer, Double Tray and 5 Stacking Sorter Sections, Silver	129.35
67090	OFFICE DEPOT	Supplies for Robotics	394.18
67090	OFFICE DEPOT	Supplies for Robotics Program	1,363.81
67155	OFFICE DEPOT	Door Prizes to Give Awaty for Economic Survival Workshop	1,192.68
67167	OFFICE DEPOT	Sales Tax	14.98
67167	OFFICE DEPOT	206967 Precise V7 Liquid Ink Blue	157.74
67228	PIZZA CHI INC DBA ROCKYS GOURMET PIZZA	EOPS Care Meeting	125.48

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SUPPLIES-OFFICE			
67252	FHEG STORE 1283	Door Prizes for the Economic Survival Workshop 5/17-5/18/18 Authorized Arpi Amirian. Yeranuhi Barseghian	100.00
67260	ARTS BAKERY INC	EOPS Retreat	40.00
67264	ANOUSH CATERING COMPANY	EOPS Graduation	1,677.45
67273	OFFICE DEPOT	Supplies for EOPS Office	828.29
67275	OFFICE DEPOT	Supplies for EOPS	439.23
67276	THE FLAME BROILER	Delivery and Gratuty	20.00
67276	THE FLAME BROILER	Tax	13.80
67276	THE FLAME BROILER	Flame Broiler Lunch EOPS retreat on 6/1/2018	145.30
67311	SYNCHRONY BANK/AMAZON	Avery 1X4 Laser White Address Labels 5961	30.91
67317	OFFICE DEPOT	385702 HP 80A (CF280A) Black LaserJet Cartridge	802.10
67317	OFFICE DEPOT	Sales Tax	76.10
67318	HUNTINGTON PARK RUBBER STAMP CO	Stamp	38.95
67318	HUNTINGTON PARK RUBBER STAMP CO	Shipping	9.30
67318	HUNTINGTON PARK RUBBER STAMP CO	Sales Tax	3.70
67329	OFFICE DEPOT	Supplies for Business Division	306.00
67352	LYNNEE DENISE BONNER	Cultural Diversity Event MaY 31 2018	500.00
67360	RUTH VASQUEZ	eimbursement for Supplies	70.00
67366	SYNCHRONY BANK/AMAZON	Go Pro Housing	59.49
67378	B & H PHOTO VIDEO	LG Mini Beam Projector	438.05
67378	B & H PHOTO VIDEO	Sales Tax	41.61
67460	OFFICE DEPOT	461949 Xerox Paper Green	48.20
67460	OFFICE DEPOT	Sales Tax	18.94
67460	OFFICE DEPOT	345652 Xerox Paper Pink	40.20
67460	OFFICE DEPOT	723832 Post-it Notes Pack of 6 Pads	43.45
67460	OFFICE DEPOT	546318 Kleenex Tissue 125 Sheets per box case of 48 boxes	67.55
67462	SYNCHRONY BANK/AMAZON	Safco 3255BL Onyx Mesh Desktop Organizer with 6 Vertical/2 Horizontal Sections Black	31.99
67462	SYNCHRONY BANK/AMAZON	Safco 3253BL Onyx Mesh Desktop Organizer with 8 Vertical Sections Black	29.99
67462	SYNCHRONY BANK/AMAZON	Safco 5577BL Onyx Mesh Rotating Magazine Floor Stand 30 Pocket Black	151.10
67527	OFFICE DEPOT	667827 Presentation clicker	109.98
67527	OFFICE DEPOT	139687 Duster extender	32.58
67527	OFFICE DEPOT	932798 Desk Lamp	55.99
67527	OFFICE DEPOT	787300 Magnifier glass	58.95
67527	OFFICE DEPOT	Sales Tax	25.48
67527	OFFICE DEPOT	115864 Duster	10.68
67530	STANLEY JUNG	Reimburse Supplies for Assessment Center	93.93
67554	ASSOCIATED STUDENTS OF GLENDALE COLLEGE	Dual Enrollment Meeting	134.25

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-OFFICE			
67560	OFFICE DEPOT	Avery Tab Inserts Item# 644757	5.97
67560	OFFICE DEPOT	Shredder Oil Item#285661	4.20
67560	OFFICE DEPOT	Ativa 8-Sheet Shredder Item#918158	59.99
67560	OFFICE DEPOT	Post-it Dispenser and 12pads Item#432479	24.10
67560	OFFICE DEPOT	Xerox Multipurpose paper Pink Item # 345652	8.04
67560	OFFICE DEPOT	HP 81A Black Toner Item #883741	349.22
67560	OFFICE DEPOT	OD Brown Envelopes Item#331088	55.42
67560	OFFICE DEPOT	HP 80A Item#385702	160.42
67560	OFFICE DEPOT	Lysol wipes Item # 406019	13.10
67560	OFFICE DEPOT	Xerox Multipurpose paper Green Item # 345645	12.06
67560	OFFICE DEPOT	Xerox Multipurpose paper Purple Item#478156	12.06
67560	OFFICE DEPOT	Avery File Folder Labels Item#112391	4.26
67560	OFFICE DEPOT	Xerox Multipurpose paper Salmon Item# 478123	12.06
67560	OFFICE DEPOT	Sales Tax	77.02
67560	OFFICE DEPOT	Dymo LabelWriter Item#621687	40.76
67560	OFFICE DEPOT	Uni-ball Pen Blue Item#593785	5.95
67560	OFFICE DEPOT	Boardwalk tissues Item#1385533	37.19
67560	OFFICE DEPOT	Uni-ball Pen Black Item#593794	5.95
67564	SYNCHRONY BANK/AMAZON	Supplies for Graduation	104.60
67566	OFFICE DEPOT	68321 Address Labels	13.99
67566	OFFICE DEPOT	172460 Post it Notes 1 1/1' X Canary Yellow	8.39
67566	OFFICE DEPOT	737097 Scotch Tape	10.78
67566	OFFICE DEPOT	633888 Envelopes	95.94
67566	OFFICE DEPOT	543280 File Folder	9.99
67566	OFFICE DEPOT	450397 Cair Math	228.94
67566	OFFICE DEPOT	330808 Envelopes Clasp	15.99
67566	OFFICE DEPOT	393045 Scotch Tape	13.99
67566	OFFICE DEPOT	471385 Binder	139.90
67566	OFFICE DEPOT	489461 Scotch Tape	15.00
67566	OFFICE DEPOT	749601 Staples 1/4 "	2.99
67566	OFFICE DEPOT	287444 HP 83 A	302.70
67566	OFFICE DEPOT	106950 Manila Tab Divider	47.58
67566	OFFICE DEPOT	Sales Tax	87.07
67566	OFFICE DEPOT	991109 Clear Tabs	10.38
67567	OFFICE DEPOT	462869 Sealed Air Bubble Wrap	51.59
67567	OFFICE DEPOT	455939 Coffe Filters	33.98
67567	OFFICE DEPOT	541351 8 Tier Storage Rack	109.90
67567	OFFICE DEPOT	Sales Tax	32.82
67567	OFFICE DEPOT	453697 87 qt grey and red Plastic Storage Trunk	149.96
67568	OFFICE DEPOT	Supplies for Student Equity Office	96.39
67569	OFFICE DEPOT	Supplies for EOPS Office	550.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

05/01/18 - 05/31/18

June 19, 2018

Fund: 03

GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
TRAVEL-CONFERENCE			
65494	JOANNA SAPORITO	Myers-Briggs Type Indicator Training Apr 16 to 20 2018 San Francisco CA	157.96
65494	JOANNA SAPORITO	Myers-Briggs Type Indicator Training June 24-28 San Jose	450.00
65495	ANDRA VERSTRAETE	Myers-Briggs Type Indicator Training Apr 16 to 20 2018 San Francisco CA	2,807.96
65495	ANDRA VERSTRAETE	Myers-Briggs Type Indicator Training June 24-28 San Jose	470.00
66379	JAN SWINTON	WorkCon Presenter May 2 to 4 2028 San Diego CA	1,292.52
66943	JAN YOUNG	CA Community Colleges Admissions & Records Non Credit Progress Indicators Session 4/30/18 Sacramento CA	362.00
66944	ESTHER KIM	CA Mathematics Council Community Colleges South Conference Mar 3 2018 Pomona CA	126.30
66952	HOOVER ZARIANI	Guided Pathways Plan Review 4/27/18 Costa Mesa CA	80.00
66953	AGNES EGUARAS	Guided Pathways Plan Review 4/27/18 Costa Mesa CA	51.33
66954	AGNES EISAGHALIAN	Guided Pathways Plan Review 4/27/18 Costa Mesa CA	51.88
66955	MARIAN ROONEY	Guided Pathways Plan Review 4/27/18 Costa Mesa CA	82.10
66959	MARISELA CANELA	National Career Development Assoc Conference June 20 to 23 2018 Phoenix AZ	1,400.96
66960	NAOMI SATO	Career & Noncredit Education Institute May 3 to 5 2018 Costa Mesa CA	840.00
67044	LAC 5	Registration for Annual Training	400.00
67047	KENNETH NAKASONE	Bay Area Maker Faire May 18 to 20 2018 San Mateo CA	231.00
67048	ANDREW NAZARIANS	Bay Area Maker Faire May 18 to 20 2018 San Mateo CA	231.00
67049	ADRIK SHAMLONIAN SANAKANI	Bay Area Maker Faire May 18 to 20 2018 San Mateo CA	231.00
67050	SUNG BUM LEE	Bay Area Maker Faire May 18 to 20 2018 San Mateo CA	231.00
67051	AVERY BALL	Bay Area Maker Faire May 18 to 20 2018 San Mateo CA	231.00
67052	EMMANUEL GHAREHBEKLOO	Bay Area Maker Faire May 18 to 20 2018 San Mateo CA	734.00
67053	ENRIQUE CERNAS AGUILAR	Bay Area Maker Faire May 18 to 20 2018 San Mateo CA	734.00
67054	PIUNIK HAGHNAZARIAN	Bay Area Maker Faire May 18 to 20 2018 San Mateo CA	231.00
67055	SCARLET ISABEL GALVEZ	Bay Area Maker Faire May 18 to 20 2018 San Mateo CA	734.00
67056	CHRISTINA LEON	Bay Area Maker Faire May 18 to 20 2018 San Mateo CA	231.00
67057	CHARLSON SO	Bay Area Maker Faire May 18 to 20 2018 San Mateo CA	231.00
67058	ARMEN TOORIAN	Bay Area Maker Faire May 18 to 20 2018 San Mateo CA	1,000.00
67059	GAREN KHANOYAN	Bay Area Maker Faire May 18 to 20 2018 San Mateo CA	1,000.00
67064	KATHY SEIFERT	Audit & Evaluate Multi Day Tour Procedures	190.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

05/01/18 - 05/31/18

June 19, 2018

Fund: 03

GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
TRAVEL-CONFERENCE			
		May 6 to 9 2018 Zion & Bryce National Parks NV	
67073	RICHARD OHANIAN	Bay Area Maker Faire May 18 to 20 2018 San Mateo CA	1,000.00
67084	ELIZABETH FREMGEN	Career & Noncredit Education Institute May 2 to 5 2018 Costa Mesa CA	500.00
67086	JAN YOUNG	Career & Noncredit Education Institute May 3 to 5 2018 Costa Mesa CA	822.00
67087	CHRISTINA TANGALAKIS	National Assoc of Student Financial Aid Administrators Training June 23 to 27 2018 Austin TX	2,020.82
67089	CHRISTINA TANGALAKIS	National Association of Student Financial Aid Administrators Training June 23 to 27 2018 Austin TX	2,020.82
67128	GREGORY PERKINS	Ensure Transfer Success 5/9/18	120.00
67176	BUSINESS CARD	CalWorks Travel to Sacramento April 16-19 2018 Red Lion Students	1,817.64
67190	DOUGLAS ROMANDO MATTHEWS	Pantry Asssitance	570.00
67269	JAN YOUNG	Statewide Curriculum Meeting 5/17/18 Sacramento CA	391.00
67270	DEBORAH VIRGINIA ROBIGLIO	Comprehensive Adult Student Assessment Systems Conference June 18 to 21 2018 San Diego CA	1,809.60
67302	ELIZABETH RUSSELL	AMATYC & National Mathematics Summit Conference Nov 13 to 18 2018 Orlando FL	1,100.00
67304	RICHARD CORTES	National Career Dvelopment Conference June 19 to 22 2018 Phoenix AZ	1,429.00
67305	SONA DONAYAN	Assoc of Food Service & Nutrition Professionals Conference June 1 to 4 2018 Orlando FL	1,796.40
67336	MARY ANN PRANKE	Reimbursement for Expenses	830.00
67413	DIANE MURRAY	CA Acceleration Project Summer Institute July 13 to 15 2018 Riverside CA	292.31
67414	MICHAEL DAVIS	CA Acceleration Project Summer Institute July 13 to 15 2018 Riverside CA	292.31
67481	FRANCIEN ROHRBACHER	Curriculum Institute Meeting JULY 11 to 14 2018 Riverside CA	590.00
67521	SUZANNE PALERMO	CA Acceleration Project Summer Institute July 13 to 15 2018 Riverside CA	292.31
67546	AARIN EDWARDS	CalWORKS Strategic Planning Session June 18 to 21 2018 Sacramento CA	720.71
67556	JAN YOUNG	Statewide Curriculum Meeting 6/7/18 Sacramento CA	260.00
67576	AVID	AVID Training Pro Tools Music Production Expert (Train-the-Trainer) Monday, August 6, 2018 - Wednesday, August 8, 2018	1,650.00
67584	DOUGLAS ROMANDO MATTHEWS	Pantry Pick Ups	950.00
TRAVEL-TUITION REIMBURSEMENT			
67385	LYN RIBISI	Reimburse GCC Classes Fall 2017	300.00
67386	LIDOOSH NAZARIAN	Reimburse Child Dev Special Needs 155 Fall 2017	138.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing & Purchase Order Listing

05/01/18 - 05/31/18

June 19, 2018

Fund: 03	GENERAL FUND - RESTRICTED		
	PO #	VENDOR NAME	DESCRIPTION
			AMOUNT
			\$1,048,912.50

Fund: 09	STUDENT FINANCIAL AID		
	PO #	VENDOR NAME	DESCRIPTION
			AMOUNT

BOOKS-INSTRUCTIONAL

67533	FHEG STORE 1283	Book Vouchers Spring 2018	283,491.32
			\$283,491.32

Fund: 15	CAPITAL CONSTRUCTION		
	PO #	VENDOR NAME	DESCRIPTION
			AMOUNT

CONTRACT-SERVICE

62224	SMARTWATT ENERGY INC	Change Order	98,237.76
62224	SMARTWATT ENERGY INC	Interior LED and Lighting Control	565,334.45
			\$663,572.21

Fund: 18	SELF INSURANCE		
	PO #	VENDOR NAME	DESCRIPTION
			AMOUNT

CONTRACT-SERVICE

67490	GLENDALE FENCE CO	Fence Repair Per Proposal	2,395.00
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FURNITURE-FURNITURE

67478	INDOFF INCORPORATED	Alera Ravino High Back Chair	362.08
			\$2,757.08

Fund: 30	CAFETERIA		
	PO #	VENDOR NAME	DESCRIPTION
			AMOUNT

OTHER SERVICES-OTHER SERVICE

62261	REYES COCA COLA BOTTLING LLC	Blanket PO Fiscal Year 2018	40,000.00
62262	US FOODS INC	Blanket PO Fiscal Year 2018	200,000.00
62266	PSLA	Blanket PO Fiscal Year 2018	55,000.00
62269	MISSION FOODS CORP	Blanket PO Fiscal Year 2018	6,000.00
62271	PEPSI-COLA COMPANY	Blanket PO Fiscal Year 2018	10,000.00
62272	HEALTHY TIMES	Blanket PO Fiscal Year 2018	6,500.00
67507	ONTARIO REFRIGERATION	Ice Machine Repair	372.85

SUPPLIES-OFFICE

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing & Purchase Order Listing

05/01/18 - 05/31/18

June 19, 2018

Fund: 30

CAFETERIA

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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SUPPLIES-OFFICE

63544	BRAVIA FOODS	Food For Cafeteria FY 2018	1,500.00
			<hr/>
			\$319,372.85

Fund: 59

PROFESSIONAL DEVELOPMENT CENTER

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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BOOKS-INSTRUCTIONAL

67208	BARNES & NOBLE INC	Guide to Project Management Textbooks Inv 7264591	1,387.58
67450	BARNES & NOBLE INC	Guide to Project Management Textbooks Inv 7264591	260.17

CONTRACT-SERVICE

66962	CAREER STRATEGIES TEMPORARY INC	Temporary Services for PDC for the Week of 4/16/18 Inv 380893	1,342.32
66963	ALMA PAMELA SHRODER	Consulting Services Apr 2 to 26 2018 Inv 111	6,916.60
66965	GS1 GROUP INC	Security Services Invoice 4590	2,088.00
66967	EXPRESS SERVICES INC	Temporary Services for PDC Inv 20493720	1,096.96
67008	LEVON MOVSESYAN	IT Consultant - PDC	1,200.00
67083	EXPRESS SERVICES INC	Temporary Services for PDC Inv 20533652	1,096.96
67151	LEVON MOVSESYAN	IT Consultant - PDC	262.50
67152	SAMUEL MARTINEZ	IT Consultant MasterCam - PDC Inv 10010	720.00
67209	EXPRESS SERVICES INC	Temporary Services for PDC Inv 20565938	1,096.96
67405	MADWIRE LLC	Marketing & Training Services	2,000.00
67448	GS1 GROUP INC	Security Services Invoice 4624	2,136.00
67449	EXPRESS SERVICES INC	Temporary Services for PDC Inv 20594798	548.48
67451	CAREER STRATEGIES TEMPORARY INC	Temporary Services for PDC for the Week of 4/30/18 Inv 382847	1,721.04
67452	CAREER STRATEGIES TEMPORARY INC	Temporary Services for PDC for the Week of 4/30/18 Inv 382847	1,721.04
67570	CAREER STRATEGIES TEMPORARY INC	Temporary Services for PDC for the Week of 4/23/18 Inv 381410	1,721.04
67571	CAREER STRATEGIES TEMPORARY INC	Temporary Services for PDC for the Week of 5/14/18 Inv 384741	963.60
67572	EXPRESS SERVICES INC	Temporary Services for PDC Inv 20623311	1,096.96

EQUIPMENT-COMPUTER

67011	DELL MARKETING LP	Optiplex - PDC	2,580.24
67071	OCEAN INTERFACE CO., INC.	HP M653X Per Quote	2,241.76

OTHER SERVICES-OTHER SERVICE

66930	ASSOCIATED STUDENTS OF GLENDALE COLLEGE	Ad in Vaquero Football Fundraiser Program	500.00
66972	RAFAEL AGUILAR	Teacher Assistant PDC	320.00
67387	ANI KESHISHIAN	Reimburse Parking Fee and Supplies for PDC	40.00
67447	GLENDALE LATINO ASSOCIATION	Scholarship Awards Event 5/24/18	275.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing & Purchase Order Listing

05/01/18 - 05/31/18

June 19, 2018

Fund: 59 PROFESSIONAL DEVELOPMENT CENTER

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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PRINTING-MISC

66966	EMBROIDME	Promotional Items Inv E16373	219.38
67537	EMBROIDME	Sweatshirts Inv 16596	630.13
67538	EMBROIDME	Lunch Bag Inv 16595	421.03
67539	EMBROIDME	Promotional Items Inv E16496	18.07

REPAIRS-BUILDING

67142	ABE'S SECURITY SYSTEMS INC	Repairs to Outer Doors at PDC	350.00
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SUPPLIES-INSTRUCTIONAL

66961	STAPLES ADVANTAGE	Classroom Supplies Inv 8049609380	58.20
67129	STAPLES ADVANTAGE	Classroom Supplies Inv 8049699441	90.88
67453	STAPLES ADVANTAGE	Classroom Supplies Inv 8049890862	568.24
67454	STAPLES ADVANTAGE	Classroom Supplies Inv 8049801912	15.74
67536	MSC INDUSTRIAL SUPPLY CO	Flexible Rulers and Protractors Inv 53321739	362.99
67561	NATIONAL INSTITUTE FOR AVIATION RESEARCH	CATIA Textbooks Inv 18-2157-83	5,698.95
67573	STAPLES ADVANTAGE	Classroom Supplies Inv 8049973200	474.70

TRAVEL-CONFERENCE

67543	KIM EDELMAN	Employment Training Panel Meeting 5/24/18 Sacramento CA	663.96
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\$44,905.48

Fund: 71 GO BOND SERIES B & C

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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CONTRACT-SERVICE

67229	HOLO DISCOVERY	Legal Expenses LCS	1,569.00
67254	FLEWELLING & MOODY	Additional Services College Police Renovation Mechanical Revisions	28,000.00

\$29,569.00

Fund: 74 MEASURE GC-GO BOND, SERIES A

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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CONTRACT-CONSTRUCTION

64467	PCN3 INC	Sierra Nevada Tem Gym and ADA	780,000.00
64467	PCN3 INC	Change Order 1	133,646.07
64467	PCN3 INC	Change Order 2	132,278.39
64467	PCN3 INC	Add Alternate	150,000.00
64467	PCN3 INC	Change Order 3	53,733.89
64467	PCN3 INC	Change Order 4	84,020.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing & Purchase Order Listing

05/01/18 - 05/31/18

June 19, 2018

Fund: 74

MEASURE GC-GO BOND, SERIES A

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
CONTRACT-CONSTRUCTION			
65335	USTA CONSTRUCTION INC	Change Order 2	29,447.00
65335	USTA CONSTRUCTION INC	Change Order 1	111,995.00
65335	USTA CONSTRUCTION INC	Campus Police Renovation	769,000.00
66178	CUMMING CONSTRUCTION MANAGEMENT INC	Estimate Construction Cost - PE Gym Increment 2 48 Hours at \$165/hr	7,920.00
66178	CUMMING CONSTRUCTION MANAGEMENT INC	CO 1 Increase to 120 HOURS	11,880.00
67201	ACCESS PACIFIC INC	PE Gym Replacement Increment1 Demo and Site Work	4,949,075.00
67234	PCN3 INC	Weight Room Pad Revisions - Reinforcements	16,668.88
67392	PCN3 INC	Lot A and ADA Ramp Per Proposal	22,957.68
67492	PCN3 INC	Reclaimed Water Signage Per Proposal	4,210.47
CONTRACT-SERVICE			
65952	PERFORMANCE ARCHITECTS INC	PCBS Implementation Consultants Phase 2	90,000.00
66936	CITY OF GLENDALE	PE Gym Replacement Plan Approval Application	5,097.00
66942	ROSENDIN ELECTRIC	Library Electrical Panel Replacement	26,885.00
67066	KOURY ENGINEERING & TESTING	Science Center Geo Tech and Geohazard Investigation Per Proposal	22,350.00
67095	LITTLE DIVERSIFIED ARCHITECTURAL CONSULTING INC	SV VP Office Conversion	18,000.00
67097	JT ENGINEERING	Field Oversight Per Proposal	47,600.00
67144	PACIFIC MOBILE STRUCTURES, INC.	Temp Trailer DSPS	2,571.06
67145	ARC	PE Project - Plans and Specs and PlanWell	384.43
67146	ARC	PE Project - Plans and Specs	667.23
67202	APEX ENGINEERS LLC	AA Ceramics and Sculpture Labs Mechanical Design for Hoods and Dust Collection	59,900.00
67244	H L MOE CO INC	PE Decommissioning Plumbing 3/5 to 3/9 2018	19,924.12
67253	LITTLE DIVERSIFIED ARCHITECTURAL CONSULTING INC	Storage Ramp Design	18,000.00
67256	TIGRAN AKOPYAN	TR-213 Electrical	1,500.00
67331	PACIFIC MOBILE STRUCTURES, INC.	CM Trailer Rental	1,853.84
67332	PACIFIC MOBILE STRUCTURES, INC.	HR Trailer	2,409.00
67344	GKKWORKS	Feasibility Study Food Services Renovation	63,800.00
67355	OWNER INSITE LLC	Document and Communication Management for Construction	9,750.00
67435	JT ENGINEERING	Topo Survey - Science Center Per Proposal	10,950.00
67466	JT ENGINEERING	Partial Topo Survey - Montrose Parking Lot	3,400.00
67534	LITTLE DIVERSIFIED ARCHITECTURAL CONSULTING INC	Acoustical Study SV 371 and 129/129	4,900.00
EQUIPMENT-COMPUTER			
66207	EPOCH UNIVERSAL INC	Switches and SPF's Per Proposal	58,028.41
66626	DELL MARKETING LP	Optiplex and Monitors	3,442.40
EQUIPMENT-INSTRUCTIONAL			
66939	STUDIO SPECTRUM INC	AD 217 Classroom Upgrade Per Proposal	4,476.33

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

05/01/18 - 05/31/18

June 19, 2018

Fund: 74

MEASURE GC-GO BOND, SERIES A

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
EQUIPMENT-INSTRUCTIONAL			
67100	BKM OFFICE ENVIRONMENTS INC	Additional Furniture and Parts Quote 31541	10,307.52
OTHER SERVICES-OTHER SERVICE			
65300	RAUL LONGONE	IOR Services Misc Infrastructure Projects	80,000.00
66937	G&G DOOR PRODUCTS INCORPORATED	Mens Locker Room Door and Hardware	3,477.00
66938	G&G DOOR PRODUCTS INCORPORATED	Key Changes SV Per Proposal	12,644.33
67016	B2 ENVIRONMENTAL INC	Dust Sampling Services PE Inc 1	31,090.00
67017	INDOFF INCORPORATED	Mid Back Chairs Per Porposal 8012507	1,051.66
67067	H L MOE CO INC	Relocation of Wasteline EOPS Bldg	17,259.17
67098	SIGNS & LUCITE PRODUCTS INC	Construction Signs and Banners	254.03
67335	G&G DOOR PRODUCTS INCORPORATED	Framing and Doors Weight Room	5,670.72
67369	MIRACLE ART SERVICES	Remove and Replace Lockers into SF	11,980.00
67370	MIRACLE ART SERVICES	Remove and Replace Lockers into SN	4,042.00
REPAIRS-BUILDING			
67043	DIVISION OF THE STATE ARCHITECT	SR Second Floor Plan Check Fees	41,550.00
67342	DIVISION OF THE STATE ARCHITECT	HR Plan Check Fees	12,770.00
			<u>\$7,964,817.63</u>

GLENDALE COMMUNITY COLLEGE DISTRICT

CONSENT CALENDAR NO. 4
 BUDGET REVISIONS AND APPROPRIATION TRANSFERS REPORT NO.1

June 19, 2018

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
 Executive Vice President, Administrative Services

PREPARED BY: Angineh Baghoomian, District Accountant

SUBJECT: BUDGET REVISIONS AND APPROPRIATION TRANSFERS
GENERAL FUND UNRESTRICTED (01)
 MAY 01, 2018 THROUGH MAY 31, 2018

It is recommended that the Board of Trustees approve the following Budget Revisions and Appropriation Transfers, under the provisions of Education Code Section 85200 through 85202.

<u>EXPENDITURE CHANGES</u>		<u>Approved Budget</u>	<u>Budget Revisions</u>	<u>Appropriation Transfers</u>	<u>Revised Budget</u>
1000	Certificated Salaries	\$ 40,837,167	\$ -	\$ -	\$ 40,837,167
2000	Classified Salaries	20,407,300	-	-	20,407,300
3000	Employee Benefits	20,317,543	-	-	20,317,543
4000	Books/Supplies	613,781	-	6,940	620,721
5000	Contract Services	7,997,891	-	(12,940)	7,984,951
6000	Capital Outlay	144,855	-	6,000	150,855
7000	Other Outgo	4,633,318	-	-	4,633,318
7900	Reserve for Contingencies	12,747,223	-	-	12,747,223
	Total	\$ 107,699,078	\$ -	\$ -	\$ 107,699,078

Note: See attached for significant transfers.

Significant Transfers:

	<u>Amount</u>	<u>To</u>	<u>From</u>
1.	<u>\$ 10,000</u>	6420 - Non-Instructional Equipment	5825 - Printing and Advertising
		To provide funds for Non-Instructional Equipment for Marketing.	
2.	<u>\$ 7,000</u>	4590 - Other Supplies	
	\$ 3,000		5220 - Travel
	<u>4,000</u>		6420 - Non-Instructional Equipment
	<u>\$ 7,000</u>		
		To provide funds for Supplies for Academic Administration.	

GLENDALE COMMUNITY COLLEGE DISTRICT

CONSENT CALENDAR NO. 5
 BUDGET REVISIONS AND APPROPRIATION TRANSFERS REPORT NO. 2

June 19, 2018

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
 Executive Vice President, Administrative Services

PREPARED BY: Angineh Baghoomian, District Accountant

SUBJECT: BUDGET REVISIONS AND APPROPRIATION TRANSFERS
GENERAL FUND RESTRICTED (03)
 MAY 01, 2018 THROUGH MAY 31, 2018

It is recommended that the Board of Trustees approve the following Budget Revisions and Appropriation Transfers, under the provisions of Education Code Section 85200 through 85202.

<u>EXPENDITURE CHANGES</u>		<u>Approved Budget</u>	<u>Budget Revisions</u>	<u>Appropriation Transfers</u>	<u>Revised Budget</u>
1000	Certificated Salaries	\$ 6,729,286	\$ -	\$ (14,430)	\$ 6,714,856
2000	Classified Salaries	6,761,813	-	(35,070)	6,726,743
3000	Employee Benefits	2,547,206	-	3,664	2,550,870
4000	Books/Supplies	2,403,424	8,200	22,221	2,433,845
5000	Contract Services	4,000,737	2,000	41,600	4,044,337
6000	Capital Outlay	2,466,222	-	(17,985)	2,448,237
7000	Other Outgo	366,014	-	-	366,014
7900	Reserve for Contingencies	11,584,802	-	-	11,584,802
	Total	\$ 36,859,504	\$ 10,200	\$ -	\$ 36,869,704

NEW INCOME

8822	Foundation Contributions	\$ 2,200
8890	Other Local Income	8,000
		<u>\$ 10,200</u>

Note: See attached for significant transfers.

GLENDALE COMMUNITY COLLEGE DISTRICT
 BUDGET REVISIONS AND APPROPRIATION TRANSFERS REPORT NO. 2
 June 19, 2018
 Page 2

Significant Transfers:

	<u>Amount</u>	<u>To</u>	<u>From</u>
1.	\$ 17,000	4590 - Other Supplies	
	15,000	4710 - Food	
	<u>\$ 32,000</u>		
	\$ 27,270		2110 - Non-Instructional Salary Clerical
	2,500		5221 - Training
	2,230		6420 - Non-Instructional Equipment
	<u>\$ 32,000</u>		
	To provide funds for Supplies and Food for TANF.		
2.	<u>\$ 5,000</u>	5220 - Travel	5825 - Printing and Advertising
	To provide funds for Travel for Strong Workforce Program.		
3.	\$ 8,000	1295 - Release Time	
	35,000	5690 - All Other Contract Services	
	<u>\$ 43,000</u>		1395 - Stipends
	To provide funds for Release Time and Contract Services for Engineering Department.		
4.	<u>\$ 3,000</u>	5885 - Student Transportation	4300 - Instructional Supplies
	To provide funds for Student Transportation for Geography Department.		
5.	<u>\$ 9,664</u>	3000 - Employee Benefits	
	\$ 5,000		2380 - Classified, Extra Help
	894		6410 - Instructional Supplies
	3,770		6420 - Non-Instructional Equipment
	<u>\$ 9,664</u>		
	To provide funds for Employee Benefits for AEFLA.		
6.	\$ 2,000	4100 - Textbooks	
	6,000	5220 - Travel	
	<u>\$ 8,000</u>		
	\$ 2,000		4400 - Instructional Media Supplies
	6,000		6410 - Instructional Equipment
	<u>\$ 8,000</u>		
	To provide funds for Textbooks and Travel for AEFLA.		
7.	\$ 5,900	5220 - Travel	
	100	6410 - Instructional Equipment	
	<u>\$ 6,000</u>		
	\$ 3,000		2350 - Non-Instructional Classified, Overtime
	2,000		2380 - Classified, Extra Help
	1,000		3000 - Employee Benefits
	<u>\$ 6,000</u>		
	To provide funds for Travel and Instructional Equipment for AEFLA.		

Significant Transfers:

	<u>Amount</u>	<u>To</u>	<u>From</u>
8.	\$ 66,000	1450 - Counselors, Hourly	
	10,000	1455 - Counselors, Hourly (Summer)	
	25,000	2360 - Non-Cert., Student Assistant	
	10,000	3000 - Employee Benefits	
	<u>\$ 111,000</u>		
	\$ 46,000		1450 - Counselors, Hourly
	12,000		1455 - Counselors, Hourly (Summer)
	7,000		1456 - Counselors, Hourly (Winter)
	15,000		2380 - Classified, Extra Help
	16,000		2390 - Professional Expert
	15,000		3000 - Employee Benefits
	<u>\$ 111,000</u>		

To provide funds for Hourly Counselors, Non-Certificated Student Assistant and Employee Benefits for CalWORKs.

9.	<u>\$ 5,191</u>	1466 - Other Non-Instructional hourly S.S	
	\$ 4,032		6410 - Instructional Equipment
	1,159		6420 - Non-Instructional Equipment
	<u>\$ 5,191</u>		

To provide funds for Non-Instructional, Hourly for AEFLA.

10.	\$ 11,900	1460 - Other Non-Instructional, Hourly	
	5,153	1466 - Other Non-Instructional Hourly, S.S	
	8,200	2380 - Classified, Extra Help	
	<u>\$ 25,253</u>		
	\$ 12,674		1465 - Other Non-Insertional Hourly S.S
	5,779		4100 - Textbooks
	1,000		4400 - Instructional Media Supplies
	2,000		5110 - Contract Consultant
	800		5210 - Mileage
	1,000		5650 - Vendor Repairs-Equipment
	2,000		5840 - Printing and Advertising
	<u>\$ 25,253</u>		

To provide funds for Non-Instructional, Hourly for AEFLA.

New Income:

- | | <u>Amount</u> | <u>To</u> | <u>From</u> |
|----|-----------------|--|------------------|
| 1. | <u>\$ 200</u> | 4590 | - Other Supplies |
| | | To establish budget for Foundation Contributions for Chemistry Department. | |
| 2. | <u>\$ 2,000</u> | 5220 | - Travel |
| | | To establish budget for Foundation Contributions for Academic Senate. | |
| 3. | \$ 5,000 | 4590 | - Other Supplies |
| | <u>3,000</u> | 4710 | - Food |
| | <u>\$ 8,000</u> | | |
| | | To establish budget for Foundation Contributions for ESL. | |

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

CONSENT CALENDAR NO. 6

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: DECLARATION OF SURPLUS VEHICLE AND
EQUIPMENT WITH APPROVAL OF DISPOSAL

DESCRIPTION OF HISTORY/BACKGROUND

It is recommended that the attached list of electronic items and the College Police vehicle, be declared surplus to the needs of the college. The vehicle is inoperable and has little to no monetary value. It is also recommended that college staff be authorized to dispose of the listed items pursuant to the Education Code 81300 et seq., 70902 (b)(6), and 81452.

COMMITTEE HISTORY

College Executive Committee June 12, 2018

FISCAL IMPACT

Negligible.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees authorize the declaration of surplus and disposal of the attached list of items.

SURPLUS ITEMS AS OF JUNE 19, 2018

ITEM	MODEL	GCC#	SERIAL #
Cassette Player	RQ-2309av	6269	
Computer	Apple imac - emc 2429	16002	D25HG118DHJW
Computer	8200 elite		MXL2030937
Computer	Apple imac - emc 2429	15679	D25G90D5DHJW
Computer	Apple impac pro	15252	G87192X2UPZ
Computer	Dell Dimension 3100	401176	J29TMB1
Computer	Dell Optiplex 745	401425	87FYSC1
Computer	Dell Optiplex 755	3595	JHGSXF1
Computer	Dell Optiplex 755	3596	5JGSXF1
Computer	Dell Optiplex 755		GW57BF1
Computer	Dell Optiplex 755	13260	7144NH1
Computer	Dell Optiplex 755	401701	8416GG1
Computer	Dell Optiplex 755	10408	9S9FJD1
Computer	Dell Optiplex 780	17603	9ZXNPL1
Computer	Dell Optiplex 790	13421	16637V1
Computer	Dell Optiplex 9020	13592	JYBJCZ1
Computer	Dell Optiplex 960	3685	72x71j1
Computer	Dell Optiplex 960	17630	D8DTRL1
Computer	Dell Optiplex 960	3766	F10S4J1
Computer	Dell Optiplex 990	401671	D7PHTR1
Computer	Dell Optiplex gx280	24013	CTPZ481
Computer	Dell Optiplex gx520	401850	3CC51B1
Computer	Dell Optiplex 745	400511	4GQQ9C1
Computer	Dell Optiplex 755	15474	4K9FGH1
Computer	Dell Optiplex 755	20048	7YK91J1
Computer	Dell Optiplex 755	20052	CYK91J1
Computer	Dell Optiplex 755	20009	1DF3GF1
Computer	Dell Optiplex 755	20079	22GC1J1
Computer	Dell Optiplex 790	17927	8RBGTR1
Computer	Dell Optiplex 960	3789	9B6CWK1
Computer	pentium 2	6906	na
Laptop	Dell Inspiron 9400		D5TJ1D1
Monitor	14 inch	15755	23G3347
Monitor	15 inch		A8KKU4846176
Monitor	15 inch		CN0FK9457161869MAA3F
Monitor	15 inch		CN0FK9457161868PAA4L
Monitor	15 inch		MX0W06644760545LAHL5
Monitor	17 inch		CN0FP18271618763AGJX
Monitor	17 inch		CN0CJ1677287269Q1HVU
Monitor	17 inch		CN0F534H744438AAABS1
Monitor	17 inch		CN0F534H744438AAABC2
Monitor	17 inch		CN0FK9457161879AAHBH
Monitor	Viewsonic GS790		31E012000023
Printer	HP Deskjet d4260		TH7593320Y04XT

SURPLUS ITEMS AS OF JUNE 19, 2018

Printer	HP Laserjet 4	6905	L10293A
Printer	HP LASERJET P1606DN		vnd3f54413
Printer	HP 1012		CNFB971659Q2461A
Printer	HP 5M	25803	JPKL003447
Server	Poweredge 2950	401979	69C7RH1
Transparency Projector	Buhl		
Transparency Projector	Buhl 80	12782	C133627
Transparency Projector	Buhl 80	13730	C1778128
Transparency Projector	Buhl 80	9538	C93480
Transparency Projector	Eiki 3878		8021042
Transparency Projector	Eiki 3990A		5042530
SURPLUS COLLEGE POLICE VEHICLE			
YEAR	MAKE/MODEL	LICENSE	VIN #
2001	Ford Crown Victoria	E1255078	2FAFP73W1X174019

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

CONSENT CALENDAR NO. 7

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Amir Nour, Controller

SUBJECT: AUTHORIZATION TO MAKE APPROPRIATION
TRANSFERS

DESCRIPTION OF HISTORY / BACKGROUND

At the close of any school year a school district may, with the approval of the governing board, identify and request the County Superintendent of Schools to make appropriation transfers to cover budget overdrafts as necessary to permit the payment of obligations of the district incurred during that school year.

This report of recommendation will authorize the County Superintendent of Schools to make transfers for overdrafts and will expedite our payments so that the County will not have to notify us and request approval for appropriation transfers for each overdraft.

The County will provide copies of all appropriation transfers made pursuant to this authorization.

COMMITTEE HISTORY

College Executive Committee

June 12, 2018

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees of the Glendale Community College District authorize the County Superintendent of Schools and the District's Controller to make appropriation transfers necessary at the close of the 2017-18 school year to cover account overdrafts and permit the payment of District obligations incurred during the school year.

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

CONSENT CALENDAR NO. 8

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Amir Nour, Controller

SUBJECT: 2018-19 RETROACTIVE PAY ADJUSTMENT

DESCRIPTION OF HISTORY / BACKGROUND

California Constitution, Article II, Section 10 prohibits officers or employees from receiving additional compensation for services already rendered. Retroactive pay adjustments have generally been allowed within the Constitution if salaries were legally "indefinite."

Salaries for bargaining unit-represented employees automatically become indefinite upon expiration of a collective bargaining agreement or expiration of the salary/compensation provisions of the agreement.

For unrepresented employees, the Board of Trustees must declare salaries "indefinite" for 2018-19 if the college intends to permit retroactivity for any period of time during the year.

This action is taken to avoid any problems concerning retroactive salary adjustments for unrepresented staff, such as administrators, management, confidential and unclassified employees for the 2018-19 fiscal year.

COMMITTEE HISTORY

College Executive Committee June 12, 2018

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees declare that all unrepresented staff, such as administrators, management, confidential, and unclassified employees' salaries are declared indefinite for the 2018-19 fiscal year.

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

CONSENT CALENDAR NO. 9

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Amir Nour, Controller

SUBJECT: AGREEMENTS FOR BUSINESS, PAYROLL AND FINANCIAL
DATA PROCESSING SERVICES

DESCRIPTION OF HISTORY / BACKGROUND

The Los Angeles County Office of Education provides an online budgeting, accounting, and payroll system that the college uses for its accounting/payroll records and for warrant processing. Cost of the agreement is based on full-time equivalent students (FTES).

COMMITTEE HISTORY

Not applicable

FISCAL IMPACT

Estimated cost is \$47,220

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees of the Glendale Community College District approve the agreements between the college and the Los Angeles County Office of Education for business, payroll, and financial data processing services for July 1, 2018 through June 30, 2019.

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

CONSENT CALENDAR NO. 10

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: APPROVAL OF GENERAL SERVICES
AGREEMENT BETWEEN GLENDALE UNIFIED
SCHOOL DISTRICT AND GLENDALE COMMUNITY
COLLEGE FOR FISCAL YEAR 2018-2019

DESCRIPTION OF HISTORY/BACKGROUND

Since 1982, Glendale Community College District has contracted with the Glendale Unified School District for classroom rental. Community Services and Continuing Education will utilize classroom space at the rate of \$23.00 per classroom per day. The rental of classrooms at Hoover High School will have an additional charge of \$47.25 per hour for heating and air conditioning usage. All other rates and terms remain the same as last year's agreement. A copy of the agreement is on file in Business Services.

COMMITTEE HISTORY

College Executive Committee June 12, 2018

FISCAL IMPACT

Approximately \$30,000. Funds are available in the Community Services and Continuing Education budgets.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the General Services Agreement with the Glendale Unified School District for fiscal year 2018-2019.

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

CONSENT CALENDAR NO. 11

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: AGREEMENTS WITH COMPANIES TO PROVIDE
SPECIALIZED SUPPORT SERVICES FOR
PROFESSIONAL DEVELOPMENT CENTER
PROGRAMS FOR FISCAL YEAR 2018-2019

DESCRIPTION OF HISTORY/BACKGROUND

The continuation of numerous programs administered by the Professional Development Center creates the need to establish formal agreements with various companies to provide specialized professional support. These services would include, but not be limited to, course instruction, assessment, interviews, evaluations and curriculum development.

Companies

Alma Pamela Shroder
APICS
Feliciano, Jose
Golden Aspen Communication Services
Griffith Training
Ernest Gutierrez
McEndree and Associates
MH Management
Rogers, Henry
Torbrons's CAD Associates
Up and Running CNC Consulting

COMMITTEE HISTORY

College Executive Committee June 12, 2018

FISCAL IMPACT

The costs for each agreement vary on level of service required. Costs will be distributed within specific Employment Training Panel and Professional Development Center program budgets.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the agreements with the aforementioned companies to provide specialized support services for the Professional Development Center for fiscal year 2018-2019.

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

CONSENT CALENDAR NO. 12

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: MEMBERSHIPS IN ASSOCIATIONS AND ORGANIZATIONS
FISCAL YEAR 2018 - 2019

DESCRIPTION OF HISTORY/BACKGROUND

The college maintains memberships in city, state and national associations and organizations that are beneficial to both the college and to our students. At the end of each fiscal year, membership forms are sent college wide asking for cost updates and justification as to why their respective department needs the membership. This list is then updated and maintained in Business Services.

COMMITTEE HISTORY

College Executive Committee June 12, 2018

FISCAL IMPACT

The cost for FY 2018 - 2019 is \$161,154.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the attached list of associations and organizations for membership for the District and its representatives for fiscal year 2018-2019.

TENTATIVE ORGANIZATIONAL MEMBERSHIPS FOR 2018/2019

ORGANIZATION	AMOUNT	DEPARTMENT
Academic Senate for California Community Colleges	\$4,565	Academic Senate
American Accounting Association (AAA)	\$75	Administrative Services
Institute of Management Accountants	\$260	Administrative Services
California Assoc. of Comm. College Registrars and Admiss. Officers (CACCRAO)	\$200	Admission & Records
Organization of Biological Field Stations (OBFS)	\$150	Baja Field Station
National Association of Educational Buyers	\$595	Business Services
National Association of Educational Procurement (NAEP)	\$890	Business Services
California Background Investigators Association	\$60	College Police
California College and University Police Chiefs Assoc (CCUPCA)	\$100	College Police
International Association of Campus Law Enforcement Admin's (IACLEA)	\$350	College Police
Californians for Quality Early Learning (CQEL)	\$209	CDC
California Community Colleges Early Childhood Educators (CCCECE OR TRICEC)	\$100	CDC
(The) Child Care Information Exchange	\$47	CDC
National Association for the Education of Young Children (NAEYC)	\$180	CDC
National Coalition for Campus Childrens Centers (NCCCC)	\$150	CDC
Academy of Nutrition and Dietetics (Formerly known as the American Dietetic Assoc-ADA)	\$259	Culinary Arts
California Travel Industry (CALTIA)	\$100	Culinary Arts
National Association of Student Employment (NASEA)	\$125	Financial Aid
National Association of Student Financial Aid Administrators (NASFAA)	\$2,737	Financial Aid
The College Board	\$2,000	Financial Aid
Community College Facility Coalition (CCFC)	\$1,213	Facilities
Adams Square Merchants	\$120	Garfield
Association of Community & Continuing Education (ACCE)	\$318	Garfield

TENTATIVE ORGANIZATIONAL MEMBERSHIPS FOR 2018/2019

California Child Development Administrators Association (CCDAA)	\$250	Garfield (Parent Support Center)
Health Services Association of CA Community Colleges (HSACCC)	\$150	Health Center
American Journal of Nursing (AJN)	\$728	Health Sciences
California Association of Alcohol & Drug Education (CAADE)	\$300	Health Sciences
California Org. of Associate Degree Nursing Program Directors (COADN)	\$100	Health Sciences
Organization for Associate Degree Nursing (OADN)	\$450	Health Sciences
National League of Nursing (NLN)	\$1,440	Health Sciences
Association of California Community College Administrators (ACCCA)	\$0	Human Resources
Association of Chief Human Resources Officers/Affirmative Action Officers	\$350	Human Resources
Cooperative Organization for the Development of Employee Selection Procedures (CODESP)	\$1,850	Human Resources
Southern 30 (Formerly known as Equal Employee Diversity and Equity Consortium EEDEC)	\$200	Human Resources
California Community Colleges Chief Instructional Officers (CCCCIO)	\$300	Instructional Office
Institute of International Education (IIE)	\$375	International Students
National Association of International Educators (NAFSA)	\$3,213	International Students
Chief Information Systems Officers Association (CISOA)	\$100	ITS
EDUCAUSE	\$3,638	ITS
Higher Education User Group (HEUG)	\$1,600	ITS
Oracle Applications Users Group (OAUG)	\$840	ITS
Alpha Mu Gamma - National Collegiate Foreign Language Honor Society	\$0	Language Arts
American Forensics Association	\$75	Language Arts
Journalism Assoc of Comm Colleges (JACC)	\$500	Language Arts
American Library Association (ALA)	\$1,300	Library
Association of College and Research Libraries (ACRL)	\$125	Library
CA Community Colleges Distance Education Coordinators Organization (CCCDECO)	\$100	Library

TENTATIVE ORGANIZATIONAL MEMBERSHIPS FOR 2018/2019

Community College Consortium for Open Educational Resources (CCCOER)	\$525	Library
Council of Chief Librarians of the California Community Colleges	\$150	Library
Online Learning Consortium (OLC)	\$1,500	Library
Crescenta Valley Chamber of Commerce	\$115	PDC
Glendale Chamber of Commerce	\$362.00	PDC
Montrose Verdugo City Chamber of Commerce	\$270	PDC
National Council for Marketing and Public Relations for Community Colleges (NCMPR)	\$250	PDC
Research and Planning Group for the CA Community Colleges (The RP Group)	\$350	Research & Planning
Honors Transfer Council of California (HTCC)	\$90	Scholars
National Social Science Association-(NSSA)	\$80	Social Science
CA Community College Council for Staff and Organizational Devel. (4C/SD)	\$125	Staff Development
Association of California Community College Administrators (ACCCA)	\$0	Student Affairs
California Coalition of Early and Middle Colleges (CCEMC)	\$250	Student Affairs
California Community College Athletic Assn. (CCCCAA)/Commiss. on Athletics (COA)	\$9,950	Student Affairs
National Alliance of Two Year College Athletic Administrators (NATYCAA)	\$40	Student Affairs
National Behavioral Intervention Team Association (NaBITA)	\$639	Student Affairs
Southern California Football Association (SCFA)	\$2,200	Student Affairs
The Democracy Commitment	\$1,000	Student Affairs
Western State Conference (WSC)	\$5,200	Student Affairs
Chief Student Services Officers Association (CSSO)	\$300	Student Services
Southern California Intersegmental Articulation Council (SCIAC)	\$100	Student Services
California Colleges for International Education (CCIE)	\$450	Study Abroad
American Association of Community Colleges (AACC)	\$16,189	Superintendent/President
Accrediting Commission for Community & Junior Colleges	\$36,895	Superintendent/President
Armenian American Chamber of Commerce	\$100	Superintendent/President
Association of Community College Trustees (ACCT)	\$7,017	Superintendent/President

TENTATIVE ORGANIZATIONAL MEMBERSHIPS FOR 2018/2019

Burbank Chamber of Commerce	\$205	Superintendent/President
Community College League of California (CCLC) - District Services, Policies and Procedures	\$1,500	Superintendent/President
Community College League of California (CCLC) - Organization Membership	\$24,293	Superintendent/President
Crescenta Valley Chamber of Commerce	\$115	Superintendent/President
Glendale Chamber of Commerce	\$337.00	Superintendent/President
Glendale Latino Association	\$250	Superintendent/President
Los Angeles County School Trustees Association (LACSTA)	\$100	Superintendent/President
San Gabriel/Foothill Assn. of Community Colleges (SanFACC)	\$500	Superintendent/President
Southern California Community College Districts Consortium (SCCCD)	\$3,250	Superintendent/President
American Welding Society	\$445	Technology & Aviation
Western Association for College Admission Counseling (WACAC)	\$45	Transfer Center
American Association of University Women (AAUW)	\$175	Workforce
California Fire Technology Directors Association	\$25	Workforce
California Internship & Work Exper. Assn. (CIWEA)	\$255	Workforce
Los Angeles County Economic Development Corporation (LAEDC)	\$2,500	Workforce
National Alliance for Partnerships in Equity (NAPE)	\$100	Workforce
National Association for Community College Entrepreneurship (NACCE)	\$750	Workforce
National Council for Workforce Education (NCWE)	\$150	Workforce
San Gabriel Valley Economic Partnership	\$2,625	Workforce
Valley Economic Alliance (Formerly the Economic Alliance of the San Fernando Valley)	\$5,000	Workforce
Valley Industry and Commerce Association (VICA)	\$1,600	Workforce

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

CONSENT CALENDAR NO. 13

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: USE OF VOLUNTEERS FOR 2018-2019 FISCAL YEAR

DESCRIPTION OF HISTORY/BACKGROUND

Historically, volunteers' services have been utilized to assist in the operations of the college. Volunteers, must be 16 years of age or older, may not use any District facilities, equipment or material except under the direct supervision of a District employee, and may not obligate or expend any public money. In addition, prior to authorizing any volunteer, the tasks, hours, and length of time must be established. In adherence to all bargaining agreements, tasks may not include anything that may be construed as classified work nor instructional and non-instructional faculty activities. A volunteer agreement must be fully executed and all provisions complied with, including background checks and other screening as required for all volunteers. For liability and workers compensation purposes, at the start of a new fiscal year, the Board of Trustees must annually authorize the use of volunteers in the areas listed:

1. Classrooms, offices, laboratories, the Library and Learning Centers, and any area where instruction and learning takes place
2. Glendale College Foundation activities
3. Athletics and intramural activities
4. Associated Student activities and clubs
5. Booster organizations, such as the Patrons Club and Alumni Association associated with college activities
6. Health Center

A current list of all volunteers and the executed volunteer agreements must be maintained by the areas in which they volunteer, with a copy of the listing filed in the Business Services Office.

COMMITTEE HISTORY

College Executive Committee June 12, 2018

FISCAL IMPACT

No cost to District.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the use of volunteers for the 2018-2019 fiscal year to assist in the operations of the college.

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

CONSENT CALENDAR NO. 14

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: ACCEPTANCE OF CONTRACT AS COMPLETE –
LAB/COLLEGE SERVICES BUILDING PROJECT

DESCRIPTION OF HISTORY/BACKGROUND

The bid proposal from Mallcraft, Inc. for the Lab/College Services Building Project was accepted on July 31, 2013. Mallcraft was terminated and their surety took over the completion of the Project. At the beginning of the project the state had set aside \$2,122,000 for changes in scope from the original contract price. In addition, funds in the amount of \$1,192,000 were released by the State to cover some of the additional costs for unforeseen field conditions related to hard bedrock and ground water issues. The College augmented the project budget for its share of these costs in the amount of \$194,000. The total contingency amount available for the project was \$3,508,000. The surety completed the Project and the work has been completed and it is being recommended that the Board of Trustees accept the project as substantially complete as of May 31, 2018.

COMMITTEE HISTORY

College Executive Committee June 12, 2018

FISCAL IMPACT

\$38,918,054.00. This project is being funded by Measure G monies allocated for the project.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees accept the contract for the Lab/College Services Building Project as complete.

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

CONSENT CALENDAR NO. 15

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: ACCEPTANCE OF CONTRACT AS COMPLETE –
SIERRA NEVADA TEMPORARY ATHLETICS LOCKER
FACILITIES AND ADA PATH OF TRAVEL PROJECT

DESCRIPTION OF HISTORY/BACKGROUND

The Bid Proposal from PCN3 Inc. for the Sierra Nevada Temporary Athletics Locker Facilities and ADA Path of Travel Project was received on October 18, 2017 and was accepted on November 21, 2017. The work has been completed and it is being recommended that the Board of Trustees accept the project as substantially complete as of April 1, 2018.

COMMITTEE HISTORY

College Executive Committee June 12, 2018

FISCAL IMPACT

\$1,333,678.35. This project is being funded by Measure GC monies allocated for the project.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees accept the contract for the Sierra Nevada Temporary Athletics Locker Facilities and ADA Path of Travel Project as complete.

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

CONSENT CALENDAR NO. 16

TO: Board of Trustees
SUBMITTED BY: David Viar, Superintendent/President
REVIEWED BY: Michael Ritterbrown, Vice President, Instructional Services
PREPARED BY: Hasmik Sarkissian, Office of Vice President, Instructional Services
SUBJECT: PROPOSED NEW COURSES

DESCRIPTION OF HISTORY/BACKGROUND

LIB 048 – Library Field Studies

LIB 048 provides college credit for travel and study in foreign countries at the student's own expense in programs provided by agencies approved in advance by the College and under the direction of a Glendale Community College instructor.

LIB 100 - Critical Approaches to Information Research

LIB 100 introduces students the effective use of library and non-library information resources and services in a variety of academic disciplines and professions. Students learn the core concepts of information retrieval and the essential techniques of organizing, presenting, evaluating, and analyzing information as well as how to properly attribute sources used. Topics include: information cycle and timeline; comparing, contrasting, and selecting library and open web resources; types and characteristics of information sources; effective information research planning; search techniques, evaluation criteria, and ethical use of information. This class enhances critical thinking and evaluation skills by using a variety of textual, graphical, visual, and audio (re)sources to assess how information is produced, consumed, and presented and teaches students how to assess sources for perspective, veracity, and authority in order to develop the ability to apply critical thinking practices to specific disciplinary contexts and information problems within the student's field of interest.

COMMITTEE HISTORY

Curriculum & Instruction Committee	December 13, 2017 (First Reading)
Curriculum & Instruction Committee	February 28, 2018 (Second Reading)
Academic Affairs Committee	May 16, 2018, 2018
College Executive Committee	June 12, 2018

DESCRIPTION OF HISTORY/BACKGROUND

ABSE 200 - College Readiness for Adults with Disabilities

ABSE 200 is designed to assist students with disabilities to become better prepared to meet the challenges of college. Special emphasis is placed on learning styles, academic and career goal development, improving self-esteem, building self-confidence, learning and study strategies, accommodations, campus and community resources.

ABSE 201 - Workforce Readiness for Adults with Disabilities

ABSE 201 is designed to assist students with disabilities to become knowledgeable about the occupational options available to them. Each student identifies realistic jobs that match their skills set and interest. Emphasis is placed on understanding the Americans with Disabilities Act (ADA), developing soft skills, successful interviewing techniques, completing job applications, and resume writing.

ECON 170 - Introduction to Global Studies

ECON 170 is an introduction to the interdisciplinary field of Global Studies, including the history of globalization, and economic, political, social, cultural and ecological developments related to the process of globalization. Students evaluate topics such as NGOs, the global economy, and transnational population trends.

ENGL 99 - Composition Workshop for Reading, Writing, and Academic Literacy

This course is for students who have assessed into ENGL 120 or who have successfully completed a developmental English course at Glendale Community College and desire to concurrently enroll in English 101: Freshman English. ENGL199 includes rigorous content and support for students in English 101 that focuses on reading, writing, and critical thinking. Students practice articulating written arguments and buttress their skills in grammar, editing, and essay organization. Students develop strong academic identities, and build and strengthen their relationships with texts and peers.

ENGL 101 + - Freshman English

ENGL 101+ is a foundation course in critical reading and writing skills required of those students intending to transfer to a university. Through their reading and discussion of selected prose works, students learn to identify problems, examine possible solutions, recognize unstated assumptions and values, appraise evidence, evaluate arguments, draw inferences, and test conclusions. Through their writing, students learn to analyze, synthesize, organize information logically, and propose original ideas. Students also receive instruction in research and MLA documentation and are required to complete a fully documented research paper.

GEOG 170 - Introduction to Global Studies

GEOG 170 is an introduction to the interdisciplinary field of Global Studies, including the history of globalization, and economic, political, social, cultural and ecological developments related to the process of globalization. Students evaluate topics such as NGOs, the global economy, and transnational population trends.

GEOG 171 - Global Issues

GEOG 171 introduces students to the origins, current status, and future trends of major transnational issues confronting the global community. Topics can include population trends, economic development and inequality, basic human needs (for food, water health care), human rights, international conflict and security concerns, and environmental problems. The course also focuses on global governance, including the study of collective global responsibilities.

HIST 111H - Honors The Woman in American History

HIST 111H is a survey of the history of women in America from the colonial period to the present with emphasis on relevant political, economic and social factors. Traditional roles of women in society are analyzed in terms of literary images, popular culture, and stereotypes. The efforts of women to change their traditional roles are examined along with the attitudes and prejudices they encountered from both sexes in their efforts to bring about change. In addition, women's contributions to various wars, reform movements, religious crusades, the women's rights movements are examined in the context of American history to establish the real contributions women have made to this country. The honors course is enhanced in one or more of the following ways: 1. Students have an increased responsibility for leading class discussions and facilitating group activities inside and outside the classroom. 2. Writing assignments are focused on critical thinking, the interpretation of primary sources, and the application of historical concepts.

HIST 118H - Honors United States History, 1865 – Present

HIST 118H is a survey course that looks in depth at United States history from the Reconstruction period to the present. The Reconstruction period, the Gilded Age, Populism and Progressivism, Imperialism, the Great Depression and New Deal, World War II, the Cold War, Vietnam, Watergate, and the Carter, Reagan, Bush, and Obama years are examined. The honors course is enhanced in one or more of the following ways: 1. Students have an increased responsibility for leading class discussions and facilitating group activities inside and outside the classroom. 2. Writing assignments are focused on critical thinking, the interpretation of primary sources, and the application of historical concepts.

PE 112 - Indoor Cycling III

PE 112 offers instruction in advanced techniques of indoor cycling to improve cardiovascular and muscular fitness, including steady-state training, intervals, hill climbs, sprints and high-intensity interval training (HIIT). Targeting appropriate heart rate zones and arranging various components of training are discussed, as well as programming appropriate revolutions-per-minute (RPM) and music tempo for choreographed workouts.

PE 212 - Flag Football III

PE 212 offers instruction and practice in advanced flag football techniques and team play in a recreational environment. This course builds upon the application of skills, offensive and defensive strategies learned in Physical Education 200. Rules, football etiquette, and team plays are major components of this course.

POL S 170 - Introduction to Global Studies

POL S 170 is an introduction to the interdisciplinary field of Global Studies, including the history of globalization, and economic, political, social, cultural and ecological developments related to the process of globalization. Students evaluate topics such as NGOs, the global economy, and transnational population trends.

POL S 171 - Global Issues

POL S 171 introduces students to the origins, current status, and future trends of major transnational issues confronting the global community. Topics can include population trends, economic development and inequality, basic human needs (for food, water, health care), human rights, international conflict and security concerns, and environmental problems. The course also focuses on global governance, including the study of collective global responsibilities.

SOC 171 - Global Issues

SOC 171 introduces students to the origins, current status, and future trends of major transnational issues confronting the global community. Topics can include population trends, economic development and inequality, basic human needs (for food, water, and health care), human rights, international conflict and security concerns, and environmental problems. The course also focuses on global governance, including the study of collective global responsibilities.

COMMITTEE HISTORY

Curriculum & Instruction Committee	February 28, 2018 (First Reading)
Curriculum & Instruction Committee	March 14, 2018 (Second Reading)
Academic Affairs Committee	May 16, 2018, 2018
College Executive Committee	June 12, 2018

FISCAL IMPACT

None

PROPOSED NEW COURSES WEBSITE ACCESS

The proposed new courses presented for approval may be accessed through the GCC District website under the Board of Trustees 2017-2018 meeting agenda webpage, Tuesday, June 19, 2018 - Supporting Documents or through this provided link [Proposed New Courses](#).

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the new courses as presented.

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

CONSENT CALENDAR NO. 17

TO: Board of Trustees
SUBMITTED BY: David Viar, Superintendent/President
REVIEWED BY: Michael Ritterbrown, Vice President, Instructional Services
PREPARED BY: Hasmik Sarkissian, Office of Vice President, Instructional Services
SUBJECT: REVISED COURSES

DESCRIPTION OF HISTORY / BACKGROUND

The attached document represents changes to courses that have been vetted by the divisions and approved by the Curriculum & Instruction (C&I), Academic Affairs, and College Executive Committees.

COMMITTEE HISTORY

See the dates listed on the attached document.

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the revised courses as presented.

Revised Courses

Course Number	Type of Change	Curriculum and Instruction Approval	Academic Affairs Committee Approval	College Executive Review
ACCTG 175	Error Correction at Chancellor's Office	(April 25, 2018 1 st Reading, May 9, 2018 2 nd Reading)	May 16, 2018	June 12, 2018
ART 130, ART 138	Change in Hours	(March 14, 2018 1 st Reading, March 28, 2018 2 nd Reading)	May 16, 2018	June 12, 2018
BUSAD 111	CSU Transferability	(April 25, 2018 1 st Reading, May 9, 2018 2 nd Reading)	May 16, 2018	June 12, 2018
BUSAD 178	Error Correction at Chancellor's Office	(April 25, 2018 1 st Reading, May 9, 2018 2 nd Reading)	May 16, 2018	June 12, 2018
ENGL 212	Error Correction at Chancellor's Office	(February 28, 2018 1 st Reading, March 14, 2018 2 nd Reading)	May 16, 2018	June 12, 2018
ENGL 199	Change in Units, Change in Hours, Course Content	(April 25, 2018 1 st Reading, May 9, 2018 2 nd Reading)	May 16, 2018	June 12, 2018
ESL 115, ESL 125, ESL 135, ESL 145, ESL 155	Change in Units,	(March 28, 2018 1 st Reading, April 11, 2018, 2 nd Reading)	May 16, 2018	June 12, 2018
HUMAN 135	CSU Transferability	(April 25, 2018 1 st Reading, May 9, 2018 2 nd Reading)	May 16, 2018	June 12, 2018
PHOTO 103, 112, 146	Error Correction at Chancellor's Office	(April 25, 2018 1 st Reading, May 9, 2018 2 nd Reading)	May 16, 2018	June 12, 2018

PHOTO 111, 144, 146, 156, 158, 160	Courses Renumbered	(April 25, 2018 1 st Reading, May 9, 2018 2 nd Reading)	May 16, 2018	June 12, 2018
PHOTO 101, 130, 140	CSU Transferability	(April 25, 2018 1 st Reading, May 9, 2018 2 nd Reading)	May 16, 2018	June 12, 2018
PHOTO 132	Change in hours	(April 25, 2018 1 st Reading, May 9, 2018 2 nd Reading)	May 16, 2018	June 12, 2018
PHY 103	Change in Title	(March 28, 2018 1 st Reading, April 11, 2018, 2 nd Reading)	May 16, 2018	June 12, 2018
ST DV 100	Error Correction at Chancellor's Office; Change in SLOs;	(April 25, 2018 1 st Reading, May 9, 2018 2 nd Reading)	May 16, 2018	June 12, 2018

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

CONSENT CALENDAR NO. 18

TO: Board of Trustees
SUBMITTED BY: David Viar, Superintendent/President
REVIEWED BY: Michael Ritterbrown, Vice President, Instructional Services
PREPARED BY: Hasmik Sarkissian, Office of Vice President, Instructional Services
SUBJECT: PROPOSED NEW PROGRAMS

DESCRIPTION OF HISTORY / BACKGROUND:

Architectural Advanced Residential Design Skill Award

The Architectural Advanced Residential Design Skill Award is to train the student in the advanced design techniques for a two-story multi-family structure. Introductory instruction in the area of interior design is also included. Upon completion of this skill award, the student may enter the workforce as an architectural and interior drafter/designer. This is the second of three stackable skill awards for Architectural Design.

REQUIRED COURSES:

ARCH 125 Residential Architectural Design II
ARCH 141 Interior Design

Architectural Introductory Residential Design Skill Award

The Architectural Introductory Residential Design Skill Award is to train the student in introductory design techniques for a one & two-story residence. Upon completion of this skill award, the student may enter the workforce as a residential architectural drafter/designer. This is the first of three stackable skill awards for Architectural Design.

REQUIRED COURSES:

ARCH 101 Drafting And Basic Design
ARCH 102 Architectural Drafting And Design
ARCH 120 Residential Architectural Design I

Architectural Permit Technician Skill Award

The Architectural Technical Development Skill Award is to train the student in the fields of Building Codes and Print Reading. Upon completion of this skill award, the student will be able to apply the relevant codes and interpret the information on construction documents.

REQUIRED COURSES:

ARCH 106 Building Codes
ARCH 108 Architectural Print Reading

Architectural Visualization Skill Award

The Architectural Visualization Skill Award is to train the student in the fields of Perspective Drawing and Descriptive Geometry. This will enhance the students' skill in visualizing an architectural structure. Introductory training in the SketchUp and Rhinoceros software is also included. Upon completion of this skill award, the student will be able to create drawings needed for the preliminary design of an architectural project.

REQUIRED COURSES:

ARCH 101	Drafting And Basic Design
ARCH 103	Descriptive Geometry
ARCH 105	Perspective Graphics with Introduction to SketchUp and Rhinoceros

COMMITTEE HISTORY

Curriculum & Instruction Committee	April 25, 2018 (First Reading)
Curriculum & Instruction Committee	May 9, 2018 (Second Reading)
Academic Affairs Committee	May 16, 2018
College Executive Committee	June 12, 2018

FISCAL IMPACT

None

PROPOSED NEW PROGRAMS WEBSITE ACCESS

The proposed new programs details presented for approval may be accessed through the GCC District website under the Board of Trustees 2017-2018 meeting agenda webpage, Tuesday, June 19, 2018 - Supporting Documents or through this provided link [Proposed New Programs](#).

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the new programs as presented.

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

CONSENT CALENDAR NO. 19

PERSONNEL REPORT NO. 12

TO: BOARD OF TRUSTEES

SUBMITTED: David Viar, Superintendent/President

REVIEWED BY: Teyanna Williams, Associate Vice President, Human Resources

PREPARED BY: Rima Tarverdian, Sr. Human Resources Generalist

SUBJECT: ACADEMIC PERSONNEL REPORT

The Superintendent/President recommends that the various entries on the following report be approved as presented.

Full Name	Location	Position	Dates	Account No	Hours	Rate	Fte	Acc%	Board Action
Collins, Ms. Elodia	Continuing and Community Ed Center	Counselor	09/01/18 -			C III-19		100	Advancement on Salary
Zakaria, Mrs. Marisa	Business Division	Business Instructor	08/25/14 -			C IV-7			Change Salary Adjustment
Cruz, Andres E	Continuing and Community Ed Center	Noncredit ESL Adjunct				\$3,807.00			Correction to the Board: 11/21/17 - Stipend Amount
Limina, Mrs. Sandra	Continuing and Community Ed Center	Noncredit ESL Adjunct				\$3,807.00			Correction to the Board: 11/21/17 - Stipend Amount
Zayas, Mrs. Patricia	Continuing and Community Ed Center	Non-Credit ESL Adjunct				\$3,807.00		100	Correction to the Board: 11/21/17 - Stipend Amount
Limina, Mrs. Sandra	Continuing and Community Ed Center	Noncredit ESL Adjunct				\$3,807.00			Correction to the Board: 2/21/17 - Stipend Amount
Robiglio, Ms. Deborah Virginia	Continuing and Community Ed Center	Noncredit ESL Instructor				\$3,807.00			Correction to the Board: 2/21/17 - Stipend Amount
Zayas, Mrs. Patricia	Continuing and Community Ed Center	Noncredit ESL Adjunct				\$3,807.00			Correction to the Board: 2/21/17 - Stipend Amount
Cruz, Andres E	Continuing and Community Ed Center	Noncredit ESL Adjunct				\$3,807.00			Correction to the Board: 4/17/18 - Stipend Amount
Limina, Mrs. Sandra	Continuing and Community Ed Center	Noncredit ESL Adjunct				\$3,807.00			Correction to the Board: 4/17/18 - Stipend Amount
Robiglio, Ms. Deborah Virginia	Continuing and Community Ed Center	Noncredit ESL Instructor				\$3,807.00			Correction to the Board: 4/17/18 - Stipend Amount
Zayas, Mrs. Patricia	Continuing and Community Ed Center	Noncredit ESL Adjunct				\$3,807.00			Correction to the Board: 4/17/18 - Stipend Amount
Cruz, Andres E	Continuing and Community Ed Center	Noncredit ESL Adjunct				\$3,807.00			Correction to the Board: 6/20/17 - Stipend Amount

Full Name	Location	Position	Dates	Account No	Hours	Rate	Fte	Acc%	Board Action
Limina, Mrs. Sandra	Continuing and Community Ed Center	Noncredit ESL Adjunct				\$3,807.00			Correction to the Board: 6/20/17 - Stipend Amount
Robiglio, Ms. Deborah Virginia	Continuing and Community Ed Center	Noncredit ESL Instructor				\$3,807.00			Correction to the Board: 6/20/17 - Stipend Amount
Zayas, Mrs. Patricia	Continuing and Community Ed Center	Noncredit ESL Adjunct				\$3,807.00			Correction to the Board: 6/20/17 - Stipend Amount
Vera, Mr. Paul Ross	Credit ESL Division	ESL Instructor	06/18/18 - 08/24/18	03 1000 0 661500 1465	NTE 50 hrs	C III-4		100	Election Guild-reimbursed non-instructional hourly compensation- Summer 2018
Reff, Mr. Brian C	Technology and Aviation Division	Culinary Arts Adjunct	06/18/18 - 08/24/18	03 1000 0 661500 1465	NTE 3 hrs	C III-4		100	Election Guild-reimbursed non-instructional hourly compensation-Summer 2018
Abramian, Mrs. Armella	Technology and Aviation Division	Tech and Aviation Adjunct	06/18/18 - 08/24/18	01 0100 0 095000 1315		C II-1		100	Election Hourly
Akina, Mr. Scott Allen	Technology and Aviation Division	Tech and Aviation Adjunct	06/18/18 - 08/24/18	01 0100 0 095000 1315		C IV-1		100	Election Hourly
Aratoonian, Mrs. Talin	Continuing and Community Ed Center	Counselor Adjunct	07/02/18 - 08/24/18	03 4820 9 601001 1455		C IV-2		100	Election Hourly
Aratoonian, Mrs. Talin	Continuing and Community Ed Center	Counselor Adjunct	06/18/18 - 06/30/18	03 4820 8 601001 1455		C IV-2		100	Election Hourly
Azizian, Ms. Edith	Continuing and Community Ed Center	Counselor Adjunct	06/18/18 - 08/24/18	03 2820 0 700001 1455		C IV-6		100	Election Hourly
Bagan, Mr. Anthony	Technology and Aviation Division	Fire Academy Adjunct	06/14/18 - 09/02/18	01 0100 0 213500 1315		C II-6		100	Election Hourly
Barrera, Ms. Vivian	Continuing and Community Ed Center	Counselor Adjunct	06/18/18 - 08/24/18	03 2820 0 700001 1455		C IV-2		100	Election Hourly
Barrera, Ms. Vivian	Continuing and Community Ed Center	Counselor Adjunct	06/18/18 - 06/30/18	03 4820 8 601001 1455		C IV-2		100	Election Hourly
Barrera, Ms. Vivian	Continuing and Community Ed Center	Counselor Adjunct	07/02/18 - 08/24/18	03 4820 9 601001 1455		C IV-2		100	Election Hourly
Bateman, Mr. Kenneth L.	Technology and Aviation Division	Fire Academy Adjunct	06/14/18 - 09/02/18	01 0100 0 213500 1315		C II-6		100	Election Hourly

01 = Day
 02 = Evening
 03 = Non-Credit

Full Name	Location	Position	Dates	Account No	Hours	Rate	Fte	Acc%	Board Action
Beck, Ms. Anne-Marie	Continuing and Community Ed Center	Counselor Adjunct	06/18/18 - 08/24/18	03 2820 0 700001 1455		C IV-1		100	Election Hourly
Byrnes, Mr. Anthony (Tony)	Technology and Aviation Division	Tech and Aviation Adjunct	06/18/18 - 08/24/18	01 0100 0 095000 1315		C IV-2		100	Election Hourly
Claridge, Mr. Daniel	Technology and Aviation Division	Fire Academy Adjunct	06/14/18 - 09/02/18	01 0100 0 213500 1315		C II-1		100	Election Hourly
Collins, Ms. Elodia	Continuing and Community Ed Center	Counselor	06/18/18 - 08/24/18	03 2820 0 700001 1455		C II-6		100	Election Hourly
Cooling, Ms. Rebecca Susan	Library and Learning Resources	Librarian	06/18/18 - 08/21/18	01 1000 0 612000 1435		C II-4		100	Election Hourly
Davis, Mr. Michael Grant	Office of VP Instructional Services	Mathematics Instructor	06/18/18 - 08/24/18	03 1081 8 490001 1315	NTE 20 hrs	C IV-6		100	Election Hourly
DiGiovanna, Mr. Sam R	Technology and Aviation Division	Fire Academy Adjunct	06/14/18 - 09/02/18	01 0100 0 213500 1315		C II-6		100	Election Hourly
Ghodousi, Ms. Nahal Eilana	Student Services	Counselor	06/18/18 - 08/24/18	03 0600 0 630000 1455		per diem		100	Election Hourly
Hallock, Mr. Matthew P.	Technology and Aviation Division	Fire Academy Adjunct	06/14/18 - 09/02/18	01 0100 0 213500 1315		C IV-2		100	Election Hourly
Haney, Mr. David George (Dave Haney)	Technology and Aviation Division	Fire Academy Adjunct	06/14/18 - 09/02/18	01 0100 0 213500 1315		C IV-3		100	Election Hourly
Hassakoursian, Ms. Yvette	Office of VP Instructional Services	Mathematics Instructor	06/18/18 - 08/24/18	03 1081 8 490001 1315	NTE 20 hrs	C IV-6		100	Election Hourly
Holm, Ms. Jesse	Continuing and Community Ed Center	Counselor Adjunct	06/18/18 - 08/24/18	03 2820 0 700001 1455		C IV-2		100	Election Hourly
Hopkins, Mr. David J.	Technology and Aviation Division	Tech and Aviation Adjunct	06/18/18 - 08/24/18	01 0100 0 095000 1315		C IV-2		100	Election Hourly
Irwin, Mr. Christopher Joe	Technology and Aviation Division	Tech and Aviation Adjunct	06/18/18 - 08/24/18	01 0100 0 095000 1315		C I-1		100	Election Hourly
Lima, Mr. Nicholas A.	Technology and Aviation Division	Fire Academy Adjunct	06/14/18 - 09/02/18	01 0100 0 213500 1315		C III-2		100	Election Hourly
Mansour, Dr. Margaret	Continuing and Community Ed Center	Mental Health Counselor	06/18/18 - 08/24/18	03 2820 0 700001 1455		C IV-6		100	Election Hourly
Mercer, Ms. Molly	Student Services	Counselor	06/18/18 - 08/24/18	03 0600 0 630000 1455		per diem		100	Election Hourly
Murray, Dr. Diane R	Office of VP Instructional Services	Mathematics Instructor	06/18/18 - 08/24/18	03 1081 8 490001 1315	NTE 20 hrs	C IV-1		100	Election Hourly
Pagliuso, Mr. Justin J.	Technology and Aviation Division	Fire Academy Adjunct	06/14/18 - 09/02/18	01 0100 0 213500 1315		C III-2		100	Election Hourly
Palermo, Ms. Suzanne N	Office of VP Instructional Services	Mathematics Adjunct	06/18/18 - 08/24/18	03 1081 8 490001 1315	NTE 20 hrs	C III-3		100	Election Hourly

01 = Day
 02 = Evening
 03 = Non-Credit

Full Name	Location	Position	Dates	Account No	Hours	Rate	Fte	Acc%	Board Action
Peltier, Mr. Craig	Technology and Aviation Division	Fire Academy Adjunct	06/14/18 - 09/02/18	01 0100 0 213500 1315		C II-2		100	Election Hourly
Regli, Peter W	Continuing and Community Ed Center	Life Skills Noncredit Business Adjunct	06/18/18 - 08/11/18	01 0300 0 051401 1315	NTE 16 hrs/wk, 8wks	C III-1		100	Election Hourly
Rowe, Mrs. Kathleen Martin Anne	Office of VP Instructional Services	English Adjunct	04/12/18 - 05/10/18	03 3770 0 630002 1310	NTE 4 hrs	C IV-6		100	Election Hourly
Sepulveda Jr., Mr. Robert D	Technology and Aviation Division	Fire Academy Adjunct	06/14/18 - 09/02/18	01 0100 0 213500 1315		C I-4		100	Election Hourly
Shamhart, Mr. William M.	Office of VP Instructional Services	Mathematics Instructor	06/18/18 - 08/24/18	03 1081 8 490001 1315	NTE 20 hrs	C IV-6		100	Election Hourly
Stach, Mr. Murray H.	Student Services	Counselor	06/18/18 - 08/24/18	03 0600 0 630000 1455		per diem		100	Election Hourly
Taghdis, Mr. Mohammad	Continuing and Community Ed Center	Counselor	06/18/18 - 08/24/18	03 2820 0 700001 1455		C IV-6		100	Election Hourly
Talaoc, Mr. Jeremy Jason	Office of VP Instructional Services	Mathematics instructor	06/18/18 - 08/24/18	03 1081 8 490001 1315	NTE 20 hrs	C II-6		100	Election Hourly
Tashiro, Mrs. Jeanette	Continuing and Community Ed Center	Life Skills Noncredit Business Adjunct	06/18/18 - 08/11/18	01 0300 0 130501 1315	2hrs/wk, 8 wks	C III-4		100	Election Hourly
Torres, Ms. Fabiola	Office of VP Instructional Services	Ethnic Studies Instructor	04/26/18 - 05/11/18	03 3770 0 630002 1310	NTE 6 hrs	C III-6		100	Election Hourly
Cortes, Dr. Richard	Student Services	Counselor	06/18/18 - 08/24/18	03 0600 0 630000 1455		per diem		100	Election Hourly
Davis, Dr. Troy	Student Services	Counselor	06/18/18 - 08/24/18	03 0600 0 630000 1455		per diem		100	Election Hourly
Aque, Mr. Jonn	Student Services	Counselor	06/18/18 - 08/24/18	03 0600 0 630000 1455		C IV-6		100	Election Hourly OVL
Bouyadjian, Ms. Nairy	Student Services	Counselor	06/18/18 - 08/24/18	03 0600 0 630000 1455		C IV-4		100	Election Hourly OVL
Davis, Ms. Teresa	Student Services	Counselor	06/18/18 - 08/24/18	03 0600 0 630000 1455		C II-6		100	Election Hourly OVL
Medina, Ms. Nancy	Student Services	Counselor	06/18/18 - 08/24/18	03 0600 0 630000 1455		C IV-3		80	Election Hourly OVL
Medina, Ms. Nancy	Student Services	Counselor	06/18/18 - 08/24/18	01 1000 0 630000 1455		C IV-3		20	Election Hourly OVL
Meza, Dr. Kevin	Student Services	Counselor	06/18/18 - 08/24/18	03 0600 0 630000 1455		C IV-6		100	Election Hourly OVL
Ribeiro, Ms. Mariah	Student Services	Counselor	06/18/18 - 08/24/18	03 0600 0 630000 1455		C IV-6		100	Election Hourly OVL
Preston, Mrs. Lilia	Health Sciences Division	Nursing Adjunct	04/23/18 - 06/13/18	01 0100 0 120300 1320		C IV-1		100	Election Hourly Sub
Salazar, Mrs. Arsho Siroun	Health Sciences Division	Nursing Adjunct	04/23/18 - 06/13/18	01 0100 0 120300 1320		C II-1		100	Election Hourly Sub
Allen, Mr. Kenneth Robert	Technology and Aviation Division	Fire Academy Adjunct	06/14/18 - 09/02/18	01 0100 0 213500 1460		C II-1		100	Election Non Instructional Hourly
Baker, Mr. Shane Albert	Technology and Aviation Division	Fire Academy Adjunct	06/14/18 - 09/02/18	01 0100 0 213500 1460		C I-1		100	Election Non Instructional Hourly
Baldiwala, Mrs. Fatema S	Office of VP Instructional Services	English Adjunct	05/11/18 - 05/11/18	03 1080 7 490001 1460		C III-3		100	Election Non instructional hourly
Cass, Mr. Aaron E.	Technology and Aviation Division	Fire Academy Adjunct	06/14/18 - 09/02/18	01 0100 0 213500 1460		C III-1		100	Election Non Instructional Hourly

Rate Legend

01 = Day
 02 = Evening
 03 = Non-Credit

C = Class in Salary Schedule
 Example: C1 - 1 = Class 1, Step 1

Full Name	Location	Position	Dates	Account No	Hours	Rate	Fte	Acc%	Board Action
Cates, Mr. Patrick H	Technology and Aviation Division	Fire Academy Adjunct	06/14/18 - 09/02/18	01 0100 0 213500 1460		C III-4		100	Election Non Instructional Hourly
Delgado, Mr. Carlos Daniel	Technology and Aviation Division	Fire Academy Adjunct	06/14/18 - 09/02/18	01 0100 0 213500 1460		C II-1		100	Election Non Instructional Hourly
Falcon, Mr. Michael W	Office of VP Instructional Services	English Adjunct	05/11/18 - 05/11/18	03 1080 7 490001 1460	NTE 9 hrs	C III-4		100	Election Non instructional hourly
Frankian, Ms. Narineh	Mathematics Division	Mathematics Instructor	06/18/18 - 08/24/18	03 1072 8 170000 1460	NTE 9 hrs	C II-4		100	Election Non Instructional Hourly
Fuhrmann, Mr. John M	Mathematics Division	Mathematics Instructor	06/01/18 - 06/30/18	03 1072 8 170000 1460	NTE 9 hrs	C III-3		100	Election Non Instructional Hourly
Geoppo, Mr. Patrick	Office of VP Instructional Services	English Adjunct	05/11/18 - 05/11/18	03 1080 7 490001 1460		C III-4		100	Election Non instructional hourly
Gharibi, Ms. Linette	Office of VP College Services	Mathematics Instructor	02/20/18 - 06/13/18	03 0613 8 170000 1460	NTE 6 hrs	C II-2		100	Election Non Instructional Hourly
Hallock, Mr. Matthew P.	Technology and Aviation Division	Fire Academy Adjunct	06/14/18 - 09/02/18	01 0100 0 213500 1460		C III-2		100	Election Non Instructional Hourly
Haney, Mr. David George (Dave Haney)	Technology and Aviation Division	Fire Academy Adjunct	06/14/18 - 09/02/18	01 0100 0 213500 1460		C III-3		100	Election Non Instructional Hourly
Kost, Ms. Nickie D	Health Sciences Division	Nursing Adjunct	02/20/18 - 06/13/18	03 1151 0 120300 1460		C II-2		100	Election Non Instructional Hourly
Lima, Mr. Nicholas A.	Technology and Aviation Division	Fire Academy Adjunct	06/14/18 - 09/02/18	01 0100 0 213500 1460		C III-2		100	Election Non Instructional Hourly
Miller, Mr. James	Technology and Aviation Division	Fire Academy Adjunct	06/14/18 - 09/02/18	01 0100 0 213500 1460		C II-4		100	Election Non Instructional Hourly
Mitchell-Marell, Ms. Gabrielle	Office of VP Instructional Services	English Adjunct	05/11/18 - 05/11/18	03 1080 7 490001 1460		C III-2		100	Election Non instructional hourly
Onyekwe, Dr. Rose	Health Sciences Division	Nursing Instructor	03/26/18 - 06/13/18	03 1150 0 120300 1460		C III-4		100	Election Non Instructional Hourly
Pagliuso, Mr. Justin J.	Technology and Aviation Division	Fire Academy Adjunct	06/14/18 - 09/02/18	01 0100 0 213500 1460		C III-2		100	Election Non Instructional Hourly
Peltier, Mr. Craig	Technology and Aviation Division	Fire Academy Adjunct	06/14/18 - 09/02/18	01 0100 0 213500 1460		C II-2		100	Election Non Instructional Hourly
Riedel, Mrs. Isabela Monica	Office of VP Instructional Services	English Adjunct	05/11/18 - 05/11/18	03 1080 7 490001 1460	NTE 9 hrs	C III-3		100	Election Non instructional hourly
Rosenblatt, Mr. William E	Office of VP Instructional Services	English Adjunct	05/11/18 - 05/11/18	03 1080 7 490001 1460	NTE 9 hrs	C III-4		100	Election Non instructional hourly
Rowe, Mrs. Kathleen Martin Anne	Office of VP Instructional Services	English Adjunct	05/11/18 - 05/11/18	03 1080 7 490001 1460		C III-4		100	Election Non instructional hourly

01 = Day
 02 = Evening
 03 = Non-Credit

Full Name	Location	Position	Dates	Account No	Hours	Rate	Fte	Acc%	Board Action
Salazar, Mrs. Arsho Siroun	Health Sciences Division	Nursing Adjunct	03/26/18 - 06/13/18	03 1150 0 120300 1460		C II-1		100	Election Non Instructional Hourly
Schilf, Mr. Michael	Office of VP Instructional Services	English Adjunct	05/11/18 - 05/11/18	03 1080 7 490001 1460	NTE 9 hrs	C III-4		100	Election Non instructional hourly
Shamhart, Mr. William M.	Mathematics Division	Mathematics Instructor	06/18/18 - 08/24/18	03 1072 8 170000 1460	NTE 9 hrs	C III-4		100	Election Non Instructional Hourly
Shamhart, Mr. William M.	Office of VP College Services	Mathematics Instructor	05/21/18 - 06/13/18	03 0610 8 630000 1460	NTE 56 hrs	C III-4		100	Election Non Instructional Hourly
Tatevossian, George	Office of VP Instructional Services	English Adjunct	05/11/18 - 05/11/18	03 1080 7 490001 1460	NTE 9 hrs	C III-1		100	Election Non instructional hourly
Wan, Mr. Christopher	Technology and Aviation Division	Fire Academy Adjunct	06/14/18 - 09/02/18	01 0100 0 213500 1460		C III-1		100	Election Non Instructional Hourly
Watkins, Ms. Vita M	Office of VP Instructional Services	English Adjunct	05/11/18 - 05/11/18	03 1080 7 490001 1460		C III-4		100	Election Non instructional hourly
Allen, Mr. Michael Smith	Mathematics Division	Mathematics Instructor	06/18/18 - 08/24/18	03 1000 0 661500 1465	NTE 3 hrs	C III-4		100	Election Non Instructional Hourly - Guild Funded Release Time Summer 2018
Bender, Mr. Jason E	Health and Physical Education Division	Health/PE Adjunct	06/18/18 - 08/24/18	03 1000 0 661500 1465	NTE 3 hrs	C III-4		100	Election Non Instructional Hourly - Guild Funded Release Time Summer 2018
Bowerman, Mr. Roger	Social Sciences Division	Social Science Instructor	06/18/18 - 08/24/18	03 1000 0 661500 1465	NTE 150 hrs	C III-4		100	Election Non Instructional Hourly - Guild Funded Release Time Summer 2018
Depiro, Ms. Caroline M	Continuing and Community Ed Center	Noncredit ESL Adjunct	06/18/18 - 08/24/18	03 1000 0 661500 1465	NTE 50 hrs	C III-4		100	Election Non Instructional Hourly - Guild Funded Release Time Summer 2018
Haiduk-Pollack, Dr. Cynthia	Continuing and Community Ed Center	Life Skills Noncredit Business Adjunct	06/18/18 - 08/24/18	03 1000 0 661500 1465	NTE 3 hrs	C III-4		100	Election Non Instructional Hourly - Guild Funded Release Time Summer 2018
Hassett, Mr. David	Mathematics Division	Mathematics Instructor	06/18/18 - 08/24/18	03 1000 0 661500 1465	NTE 150 hrs	C III-4		100	Election Non Instructional Hourly - Guild Funded Release Time Summer 2018

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Full Name	Location	Position	Dates	Account No	Hours	Rate	Fte	Acc%	Board Action
Scott, Mr. Michael	Business Division	Business Instructor	06/18/18 - 08/24/18	03 1000 0 661500 1465	NTE 3 hrs	C III-4		100	Election Non Instructional Hourly - Guild Funded Release Time Summer 2018
Taghdis, Mr. Mohammad	Continuing and Community Ed Center	Counselor	06/18/18 - 08/24/18	03 1000 0 661500 1465	NTE 3 hrs	C III-4		100	Election Non Instructional Hourly - Guild Funded Release Time Summer 2018
Galvan, Rosario	Life Skills - Non-Credit Business Division	Adult Basic and Secondary Ed	02/20/18 - 06/13/18	01 0300 0 493001 1310	3.00	C III-1			Election of Flat Rate Assignment
Galvan, Rosario	Life Skills - Non-Credit Business Division	Adult Basic and Secondary Ed	02/20/18 - 06/13/18	01 0300 0 493001 1311	0.63	C III-1			Election of Office Hours
Aronoff, Ms. Shelley	Library and Learning Resources	Librarian	06/18/18 - 08/21/18	01 1000 0 612000 1235	NTE 140 hrs	per diem		100	Election Per Diem - Summer 2018
Chin, Ms. Susie C.	Library and Learning Resources	Librarian	06/18/18 - 08/21/18	01 1000 0 612000 1235	NTE 140 hrs	per diem		100	Election Per Diem - Summer 2018
Jones, Mrs. Brenda	Library and Learning Resources	Librarian	06/18/18 - 08/21/18	01 1000 0 612000 1235	NTE 24hrs	per diem		100	Election Per Diem - Summer 2018
Kaye, Ms. Zohara G	Library and Learning Resources	Librarian	06/18/18 - 08/21/18	01 1000 0 612000 1235	NTE 72hrs	per diem		100	Election Per Diem - Summer 2018
Lerner, Ms. Adina	Library and Learning Resources	Librarian	06/18/18 - 08/21/18	01 1000 0 612000 1235	NTE 120 hrs	per diem		100	Election Per Diem - Summer 2018
Esmail, Ms. Karima	Health Sciences Division	Nursing Instructor	06/18/18 - 07/27/18	01 0100 0 120300 1315		Per Diem		100	Election Per Diem 12 days
Getz, Ms. Marilyn C	Health Sciences Division	Nursing Instructor	06/18/18 - 07/27/18	01 0100 0 120300 1315		Per Diem		100	Election Per Diem 12 Days
Johnson, Ms. Jing Xu	Health Sciences Division	Nursing Instructor	06/18/18 - 07/27/18	01 0100 0 120300 1315		Per Diem		100	Election Per Diem 12 days
Vale, Mr. Timothy	Health Sciences Division	Nursing Instructor	06/18/18 - 07/27/18	01 0100 0 120300 1315		Per Diem		100	Election Per Diem 12 days
Aghamalian, Mrs. Araz	Non-Credit ESL Division	Non-Credit ESL Adjunct	04/16/18 - 07/30/18						Leave of Absence Maternity/Parental Leave
Aratoonian, Mrs. Talin	Continuing and Community Ed Center	Hourly Counselor	05/07/18 - 09/10/18						Leave of Absence Maternity/Parental Leave
Barsegyan, Ms. Anait	Mathematics Division	Mathematics Adjunct	04/27/18 - 05/11/18						Leave of Absence Medical Leave

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Full Name	Location	Position	Dates	Account No	Hours	Rate	Fte	Acc%	Board Action
Telles, Mr. Franky L	Physical Science Division	Physical Science Adjunct	08/27/18 - 11/21/18						Leave of Absence Parental Leave
Ridgway, Mrs. Rachel	Physical Science Division	Earth Sciences (Geology/Oceanography) Instructor	08/27/18 -	01 0100 0 191400 1110		AC V-5	1	100	New Hire
Faddoul, Mr. Guillaume E	Business Division	Business Adjunct	06/12/18 -					100	Resignation
Cooper, Ms. Jacqueline A.	Credit ESL Division	Credit ESL Adjunct	12/13/17 -					100	Retirement 4 years, 1 month of service
Rooney, Ms. Marian Amanda C	Office of VP Instructional Services	English Instructor	01/08/18 - 02/15/18	01 1000 0 603000 1395	40hrs @ Non instructional Rate	\$2,372.00		100	Stipend Academic Senate President - Winter 2018
Robiglio, Ms. Deborah Virginia	Continuing and Community Ed Center	NC ESL Instructor	08/28/17 - 12/13/17	03 5370 8 150802 1395		\$3,807.00		100	Stipend AEFLA Coordinator - Fall 2017
Harvey, Mr. Mark C	Office of Instructional Services	Visual and Performing Arts Adjunct	05/15/18 - 06/13/18	01 1000 0 601000 1395		\$500.00		100	Stipend Ancillary Adjunct Activity Stipend
Yefremian, Mr. Andre	Office of Instructional Services	Social Science Adjunct	05/07/18 - 06/13/18	01 1000 0 601000 1395		\$1,500.00		100	Stipend Ancillary Adjunct Activity Stipend
Byrnes, Mr. Brendan	Office of Instructional Services	Visual - Performing Arts Adjunct	02/20/18 - 06/13/18	01 1000 0 601000 1395		\$1,500.00		100	Stipend Ancillary Adjunct Activity Stipend - Commercial Music Program Ancillary Work
Taylor, Mrs. Camilla Anne	Office of Instructional Services	Visual and Performing Arts Adjunct	05/25/18 - 06/13/18	01 1000 0 601000 1395		\$1,500.00		100	Stipend Ancillary Adjunct Activity Stipend - Curriculum Development for Intermediate Screenprint
Delgado, Ms. Ziza J	Office of Instructional Services	Social Science Adjunct	02/20/18 - 06/13/18	01 1000 0 601000 1395		\$1,500.00		100	Stipend Ancillary Adjunct Activity Stipend - Restorative Justice Center Committee and Grant Work
Stonis, Michelle R	Office of Instructional Services	Social Science Adjunct	04/20/18 - 06/13/18	01 1000 0 601000 1395		\$500.00		100	Stipend Ancillary Adjunct Activity Stipend - Women's History Month
Krannig-Moscatello, Ms. Dora S	Visual and Performing Arts Division	Dance Instructor	02/20/18 - 05/01/18	01 1000 0 100000 1395	as needed	\$1,228.00		100	Stipend Assistant Choreographer
Green, Dr. Peter	Visual and Performing Arts Division	Music Instructor	02/20/18 - 06/03/18	01 1000 0 100000 1395	as needed	\$495.35		100	Stipend Chamber Chorale

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Full Name	Location	Position	Dates	Account No	Hours	Rate	Fte	Acc%	Board Action
Pflueger, Ms. Bethany Ann	Visual and Performing Arts Division	Music Instructor	02/20/18 - 06/03/18	01 1000 0 100000 1395	as needed	\$495.35		100	Stipend Chamber Chorale
Sparfeld, Dr. Tobin Christopher	Visual and Performing Arts Division	Music Instructor	02/20/18 - 06/02/18	01 1000 0 100000 1395		\$1,733.88		100	Stipend College Choir
Pflueger, Ms. Bethany Ann	Visual and Performing Arts Division	Music Instructor	02/20/18 - 06/03/18	01 1000 0 100000 1395	as needed	\$1,318.33		100	Stipend Community Orchestra
Acosta, Mrs. Gail A.	Visual and Performing Arts Division	Music Adjunct Instructor	02/20/18 - 05/20/18	01 1000 0 100000 1395	as needed	\$330.43		100	Stipend Concert Band
Green, Dr. Peter	Visual and Performing Arts Division	Music Instructor	02/20/18 - 06/03/18	01 1000 0 100000 1395	as needed	\$1,733.88		100	Stipend Concert Singers
MacLean, Ms. Megan M.	Visual and Performing Arts Division	Theatre Adjunct	02/20/18 - 04/05/18	01 1000 0 100000 1395	as needed	\$1,062.50		100	Stipend Costume Design Eurydice
Karamian, Mr. Vahe	Office of Instructional Services	Business Adjunct	05/23/18 - 06/13/18	01 1000 0 601000 1395		\$1,000.00		100	Stipend CS/IS Curriculum Development
Robles, Mr. Victor J	Visual and Performing Arts Division	Dance Instructor	02/20/18 - 05/01/18	01 1000 0 100000 1395	as needed	\$3,005.89		100	Stipend Dance Production
Randel, Ms. Melissa R.	Visual and Performing Arts Division	Theatre Instructor	02/20/18 - 04/05/18	01 1000 0 100000 1395	as needed	\$1,041.00		100	Stipend Director - Eurydice
Foyer, Mr. Matt	Visual and Performing Arts Division	Theatre Adjunct	02/20/18 - 05/03/18	01 1000 0 100000 1395	as needed	\$1,041.00		100	Stipend Director Marco Millions
Kretzmann, Dr. Maria B	Office of VP Instructional Services	Biology Instructor	07/02/18 - 07/16/18	01 0100 0 499900 1395	17.5 hrs	\$1,037.75		100	Stipend Director of the Baja Program - Summer 2018
Sy, Mr. Deomarlee Lalu	Health and Physical Education Division	Health/PE Adjunct	06/18/18 - 08/09/18	03 1000 0 640000 1395	24 hrs	\$1,200.00		100	Stipend Facilitating the LSFC Staff/Faculty Hours
Bagan, Mr. Anthony	Technology and Aviation Division	Fire Academy Adjunct	07/01/18 - 06/30/19	01 0100 0 213500 1395		\$3,823.40/mo		100	Stipend Fire Academy Co Director
DiGiovanna, Mr. Sam R	Technology and Aviation Division	Fire Academy Adjunct	07/01/18 - 06/30/19	01 0100 0 213500 1395		\$3,369.26		100	Stipend Fire Academy Co Director
Davis, Mr. Michael Grant	Mathematics Division	Mathematics Instructor	05/01/18 - 06/12/18	03 1074 8 170000 1395		\$250.00		100	Stipend for authoring Common Final
Murray, Dr. Diane R	Mathematics Division	Mathematics Instructor	05/01/18 - 06/12/18	03 1074 8 170000 1395		\$250.00		100	Stipend for authoring Common Final
Fuhrmann, Mr. John M	Mathematics Division	Mathematics Instructor	06/01/18 - 06/30/18	03 1074 8 170000 1395		\$75.00		100	Stipend for grading Common Final
Hassett, Mr. David	Mathematics Division	Mathematics Instructor	06/01/18 - 06/30/18	03 1074 8 170000 1395		\$75.00		100	Stipend for grading Common Final
Murray, Dr. Diane R	Mathematics Division	Mathematics Instructor	06/01/18 - 06/30/18	03 1074 8 170000 1395		\$75.00		100	Stipend for grading Common Final

Rate Legend

01 = Day
 02 = Evening
 03 = Non-Credit

C = Class in Salary Schedule
 Example: C1 - 1 = Class 1, Step 1

Full Name	Location	Position	Dates	Account No	Hours	Rate	Fte	Acc%	Board Action
Newberry, Mr. Lawrence	Mathematics Division	Mathematics Instructor	06/01/18 - 06/30/18	03 1074 8 170000 1395		\$75.00		100	Stipend for grading Common Final
Paxton, Ms. Carol	Mathematics Division	Mathematics Instructor	06/01/18 - 06/30/18	03 1074 8 170000 1395		\$75.00		100	Stipend for grading Common Final
Russell, Mrs. Elizabeth	Mathematics Division	Mathematics Instructor	06/01/18 - 06/30/18	03 1074 8 170000 1395		\$75.00		100	Stipend for grading Common Final
Sherman, Dr. Paul Jon	Visual and Performing Arts Division	Music Instructor	02/20/18 - 06/01/18	01 1000 0 100000 1395	as needed	\$330.43		100	Stipend Guitar Ensemble
Delto, Mr. Byron Daniel	Visual and Performing Arts Division	Music Instructor	02/20/18 - 05/25/18	01 1000 0 100000 1395	as needed	\$990.70		100	Stipend Jazz Band
Braaten, Mr. Matthew Howard	Visual and Performing Arts Division	Theatre Adjunct	02/20/18 - 03/01/18	01 1000 0 100000 1395	as needed	\$291.00		100	Stipend KCACTF Coaching
Munsey, Mr. Jeremiah Somers	Visual and Performing Arts Division	Theatre Adjunct	02/20/18 - 03/01/18	01 1000 0 100000 1395	as needed	\$291.00		100	Stipend KCACTF Coaching
Hovhannisyan, Miss Ani S.	Health and Physical Education Division	Visual and Performing Arts Adjunct	06/18/18 - 08/09/18	03 1000 0 640000 1395	1 hr/ wk	\$400.00		100	Stipend Leading the Zumba Workshop at Garfield Campus
Bueso, Mr. Arnold Roberto	Visual and Performing Arts Division	Theatre Instructor	02/20/18 - 04/05/18	01 1000 0 100000 1395	as needed	\$750.00		100	Stipend Lighting Design- Eurydice
MacLean, Ms. Megan M.	Visual and Performing Arts Division	Theatre Adjunct	02/20/18 - 05/03/18	01 1000 0 100000 1395	as needed	\$750.00		100	Stipend Marco Millions Costumes
Girardi, Mr. Ronald	Visual and Performing Arts Division	Theatre Adjunct	02/20/18 - 05/03/18	01 1000 0 100000 1395	as needed	\$750.00		100	Stipend Marco Millions Lighting Design
Girardi, Mr. Ronald	Visual and Performing Arts Division	Theatre Adjunct	02/20/18 - 05/03/18	01 1000 0 100000 1395	as needed	\$1,062.50		100	Stipend Marco Millions Set Design
Maier, Dr. Mark	Social Sciences Division	Economics Instructor	05/01/18 - 06/29/18	03 4021 0 602100 1395		\$13,213.00		100	Stipend NSF Project
Randel, Ms. Melissa R.	Visual and Performing Arts Division	Theatre Instructor	02/20/18 - 04/05/18	01 1000 0 100000 1395	as needed	\$500.00		100	Stipend Producer Eurydice
Foyer, Mr. Matt	Visual and Performing Arts Division	Theatre Adjunct	02/20/18 - 05/03/18	01 1000 0 100000 1395	as needed	\$500.00		100	Stipend Producer Marco Millions
Mc Murrey, Mr. Frank Lynn	Visual and Performing Arts Division	Dance Adjunct	02/20/18 - 05/31/18	01 0100 0 083400 1395	as needed	\$1,105.00		100	Stipend Production and Lighting for Show
Bueso, Mr. Arnold Roberto	Visual and Performing Arts Division	Theatre Instructor	02/20/18 - 04/05/18	01 1000 0 100000 1395	as needed	\$500.00		100	Stipend Production Supervisor- Eurydice
Bueso, Mr. Arnold Roberto	Visual and Performing Arts Division	Theatre Instructor	02/20/18 - 04/05/18	01 1000 0 100000 1395	as needed	\$1,062.50		100	Stipend Set Design - Eurydice
Sherman, Dr. Paul Jon	Visual and Performing Arts Division	Music Instructor	02/20/18 - 04/05/18	01 1000 0 100000 1395	as needed	\$2,282.15		100	Stipend Sound Design Eurydice

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Full Name	Location	Position	Dates	Account No	Hours	Rate	Fte	Acc%	Board Action
Krawczeniuk, Mr. Vsevolod G.	Visual and Performing Arts Division	Theatre Adjunct	02/20/18 - 05/30/18	01 1000 0 100000 1395	as needed	\$491.00		100	Stipend TA 100 Showcase
Randel, Ms. Melissa R.	Visual and Performing Arts Division	Theatre Instructor	02/20/18 - 05/31/18	01 1000 0 100000 1395	as needed	\$200.00		100	Stipend TA 103 Showcase
Randel, Ms. Melissa R.	Visual and Performing Arts Division	Theatre Instructor	02/20/18 - 06/01/18	01 1000 0 100000 1395	as needed	\$200.00		100	Stipend TA 111 Showcase
Acosta, Mrs. Gail A.	Visual and Performing Arts Division	Music Adjunct Instructor	02/20/18 - 05/20/18	01 1000 0 100000 1395	as needed	\$990.70		100	Stipend Vocal Ensemble
Acosta, Mrs. Gail A.	Visual and Performing Arts Division	Music Adjunct Instructor	02/20/18 - 05/20/18	01 1000 0 100000 1395	as needed	\$634.36		100	Stipend Vocal Jazz
Delto, Mr. Byron Daniel	Visual and Performing Arts Division	Music Instructor	02/20/18 - 05/25/18	01 1000 0 100000 1395	as needed	\$634.36		100	Stipend Vocal Jazz

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

CONSENT CALENDAR NO. 20

PERSONNEL REPORT NO. 12

TO: BOARD OF TRUSTEES

SUBMITTED: David Viar, Superintendent/President

REVIEWED BY: Teyanna Williams, Associate Vice President, Human Resources

PREPARED BY: Rima Tarverdian, Sr. Human Resources Generalist

SUBJECT: CLASSIFIED PERSONNEL REPORT

The Superintendent/President recommends that the various entries on the following report be approved as presented.

Full Name	Location	Position	Dates	Account No	Hours	Rate	Fte	Acc%	Board Action
Baza, Mr. Paul M.	Business Services	Mail Services Worker	04/24/18 - 06/18/18	01 1000 0 677200 2120	As needed	At established rate of pay		100	Additional Assignment
Milislavljevich, Mr. Nathan John	Visual and Performing Arts Division	Stage Manager	06/15/18 - 06/15/18	03 1000 0 100800 2120	8 hrs	At established rate of pay		100	Additional Assignment Additional Hours
Milislavljevich, Mr. Nathan John	Visual and Performing Arts Division	Stage Manager	05/18/18 - 05/18/18	03 1000 0 100800 2120	8 hours	At established rate of pay		100	Additional Assignment Additional Hours
Milislavljevich, Mr. Nathan John	Visual and Performing Arts Division	Stage Manager	06/01/18 - 06/01/18	03 1000 0 100800 2120	8 hrs	At established rate of pay		100	Additional Assignment Additional Hours
Milislavljevich, Mr. Nathan John	Visual and Performing Arts Division	Stage Manager	06/22/18 - 06/22/18	03 1000 0 100800 2120	8 hrs	At established rate of pay		100	Additional Assignment Additional Hours
Madlock, Mr. Calvin	Information and Technology Services	Chief Information Systems Officer	7/2/2018 - 06/30/20	01 1000 0 678800 2125	40 hrs/wk 12 mo	M46-6	1	100	Administrative Contract
Hirschhorn, Miss Ilana Maria	Visual and Performing Arts Division	Office Assitant III	05/18/18 -	01 0100 0 100700 2110				100	Change of Account Object Code
Rostamian Sharifabad, Fariborz	Information and Technology Services	Programmer Analyst		01 1000 0 678300 2110				100	Correction to the Board: 3/21/17 - Account Number
Chil-Gevorkyan, Mrs. Veganush	Student Services	Student Services Program Coordinator		03 4530 0 499900 2495				100	Correction to the Board: 4/17/18 - Title and Account number
Leung, Mr. Richmond W	Library and Learning Resources	Library Tech II	05/21/18 - 11/21/18						Leave of Absence Accepted Interim Public Services Manager - Library Position
Tosunyan, Ms. Anahit	Chemistry	Sr Instruct Lab Tech	05/21/18 - 06/29/18						Leave of Absence FMLA/CFRA
Stires, Mr. Andrew P	Library and Learning Resources	Student Serv Lab Manager	01/29/18 - 07/01/18						Leave of Absence FMLA/CFRA - Intermittent
Hernandez, Mrs. Lorena	Language Arts Division	Administrative Assistant	03/01/18 -						Leave of Absence Workers Comp Leave
Madlock, Mr. Calvin	Information and Technology Services	Chief Information Systems Officer	7/2/2018	01 1000 0 678800 2125	40 hrs/wk 12 mo	M46-6	1	100	New Hire

Rate Legend

MH = Management Hourly Rate
 R = Regular Classified Range/Row
 UH = Unclassified Range/Rate
 ND = Night Differential

Example: R - 1 = Range 1 of the Salary Schedule

Full Name	Location	Position	Dates	Account No	Hours	Rate	Fte	Acc%	Board Action
Trainor, Kevin T	Information and Technology Services	Computer System Administrator	05/31/18 -	01 1000 0 678700 2120	40 hrs/wk	R48-1	1	100	New Hire
Leung, Mr. Richmond W	Library and Learning Resources	Interim Library Public Services Manager	05/21/18 - 11/21/18	01 1000 0 612000 2125	40hrs/wk	M22-1 + 2 longevity	1	100	Promotion
Nour, Mr. Amir	Controller	Controller							Rescind Retirement: Board Action 4/17/18
Oliveira, Jr, Mr. Nelson	Facilities	Director of Facilities	9/30/2018						Resignation
Atanesyan, Ms. Mane	EOPS	Student Services Assistant	6/1/2018			\$50.00/mo			Stipend Bilingual II
Ghazaryan, Ms. Rubina	EOPS	Student Services Assistant	6/1/2018			\$50.00/mo			Stipend Bilingual II
Aguilar-Salazar, Ms. Luisa Esperanza	Credit ESL Division	Administrative Assistant	05/01/18 -	01 0100 0 150800 2110		\$200.00/mo		100	Stipend Classified Professional Growth
Allahverdi, Ms. Melina	Physical Science Division	Administrative Assistant	05/01/18 -	01 0100 0 190000 2110		\$40.00/mo		100	Stipend Classified Professional Growth
Avanesian, Mrs. Rozik	DSPS	Sr. Instruct Comp Lab Tech	05/01/18 -	03 2200 0 642000 2210		\$220.00/mo		70	Stipend Classified Professional Growth
Avanesian, Mrs. Rozik	DSPS	Sr. Instruct Comp Lab Tech	05/01/18 -	01 2200 0 642000 2210		\$220.00/mo		30	Stipend Classified Professional Growth
Briones, Mrs. Jennifer	Human Resources	HR Generalist	05/01/18 -	01 1000 0 673200 2110		\$60.00/mo		100	Stipend Classified Professional Growth
Davoodi, Ms. Sharis	Student Services	Student Services Technician	05/01/18 -	01 1000 0 647000 2110		\$120.00/mo		100	Stipend Classified Professional Growth
Grigoryan, Ms. Zaruhi	Visual and Performing Arts Division	Administrative Assistant	05/01/18 -	01 1000 0 100000 2110		\$100.00/mo		100	Stipend Classified Professional Growth
Henson, Ms. Villafe	Office of Instructional Services	Administrative Assistant III	05/01/18 -	01 1000 0 601100 2110		\$40.00/mo		100	Stipend Classified Professional Growth
Khudaverdyan, Mrs. Naira	Biology Division	Sr. Instruct Lab Tech	05/01/18 -	01 0100 0 040000 2210		\$120.00/mo		100	Stipend Classified Professional Growth
Silva, Ms. Virna	Facilities	Office Assistant III	12/20/15 - 06/30/16	01 1000 0 655000 2495		\$132.17/mo		100	Stipend Out-of-Class Stipend
Silva, Ms. Virna	Facilities	Office Assistant III	07/01/16 - 06/30/17	01 1000 0 655000 2495		\$132.17/mo		100	Stipend Out-of-Class Stipend
Silva, Ms. Virna	Facilities	Office Assitant III	07/01/17 - 05/11/18	01 1000 0 655000 2110		\$132.17/mo		100	Stipend Out-of-Class Stipend
Smith, Mr. Mark Edward	Visual and Performing Arts Division	Sr. Instruct Lab Tech	04/26/18 -						Termination Deceased

Rate Legend

MH = Management Hourly Rate
 R = Regular Classified Range/Row
 UH = Unclassified Range/Rate
 ND = Night Differential

Example: R - 1 = Range 1 of the Salary Schedule

Full Name	Location	Position	Dates	Account No	Hours	Rate	Fte	Acc%	Board Action
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Board Reporting Hourlies

From time to time the District may employ short-term hourly employees to replace an employee who is on leave, or to perform work that is of a short-term or seasonal nature. Short-term hourly employees may be assigned up to 280 hours and 45 days per assignment, not to exceed a total of 170 days and 800 hours per fiscal year. Short-term hourly employees hired to replace an employee on leave may be employed for up to 60 calendar days subject to the provisions of the current CSEA collective bargaining agreement. The following short-term hourly employees will not exceed 170 working days and 800 hours during the fiscal year without additional Board of Trustees approval.

Enriquez, Ms. Sheila	Campus Police	Police Cadet Corporal	04/24/18 -	01 1000 0 677000 2380	NTE 900 hrs/yr	\$14.58/hr +Wd +Nd		100	Change Title and Pay Increase
Nersesian, Mr. Brian	Campus Police	Police Cadet Senior Corporal	04/24/18 -	01 1000 0 677000 2380	NTE 900 hrs/yr	\$16.27/hr + Wd + Nd		100	Change Title and Pay Increase
Garcia, Silvia E	Facilities	General Worker	04/06/18 -						Correction to the Board: 4/17/18 - End Date
Ortega, Mr. Antelmo N	Campus Police	Police Cadet	05/04/18 -						Resignation
Allala, Miss Araceli	Child Development Center	CDC Relief Worker	04/02/18 - 06/29/18	03 8400 0 130502 2380	NTE 90 days/fisc yr	\$13.86/hr		100	Temporary Assignment
Andrews, Mr. Bryan Christopher	Technology and Aviation Division	Fire Academy Lab Tech	07/01/18 - 09/02/18	01 0100 0 213500 2410	NTE 90 days per fiscal year	\$42.18/hr		100	Temporary Assignment
Arshakyan, Mrs. Susan	Cafeteria	Food Services Worker	04/01/18 - 06/29/18	30 0100 0 694000 2120	NTE 40 hrs/wk	\$14.35/hr		100	Temporary Assignment
Babayan, Mr. Narek	Technology and Aviation Division	Fire Academy Lab Tech	07/01/18 - 09/02/18	01 0100 0 213500 2410	NTE 90 days per fiscal year	\$42.18/hr		100	Temporary Assignment
Becke, Mr. Byron I	Technology and Aviation Division	Fire Academy Lab Tech	07/01/18 - 09/02/18	01 0100 0 213500 2410	NTE 90 days per fiscal year	\$42.18/hr		100	Temporary Assignment
Brewington, Ms. Rosalinda	Controller	Registration Worker II	03/26/18 - 06/30/18	01 1000 0 672000 2380	NTE 90 DAYS/FY	\$16.11/HR		100	Temporary Assignment
Burroughs, Mr. Ricky D.	Technology and Aviation Division	Fire Academy Lab Tech	07/01/18 - 09/02/18	01 0100 0 213500 2410	NTE 90 days per fiscal year	\$42.18/hr		100	Temporary Assignment
Carlos, Mr. Sean Forrest	Visual and Performing Arts Division	Instructional Aide	05/01/18 - 06/30/18	03 1000 0 100800 2410	NTE 25 days or 200 hrs/fisc yr	\$15.84/hr		100	Temporary Assignment
Carlos, Mr. Sean Forrest	Visual and Performing Arts Division	Instructional Aide	05/01/18 - 06/30/18	01 0100 0 100600 2410	NTE 25 days or 200 hrs/fisc yr	\$15.84/hr		100	Temporary Assignment
Carlos, Mr. Sean Forrest	Visual and Performing Arts Division	Instructional Aide	05/01/18 - 06/30/18	01 0100 0 100600 2380	NTE 25 days or 200 hrs/fisc yr	\$15.84/hr		100	Temporary Assignment
Carlos, Mr. Sean Forrest	Visual and Performing Arts Division	Instructional Aide	05/01/18 - 06/30/18	01 1000 0 100800 2410	NTE 25 days or 200 hrs/fisc yr	\$15.84/hr		100	Temporary Assignment

Rate Legend

MH = Management Hourly Rate
 R = Regular Classified Range/Row
 UH = Unclassified Range/Rate
 ND = Night Differential

Example: R - 1 = Range 1 of the Salary Schedule

Full Name	Location	Position	Dates	Account No	Hours	Rate	Fte	Acc%	Board Action
Cayanan, Mr. Joenhel	Visual and Performing Arts Division	Instructional Aide	05/01/18 - 06/30/18	01 1000 0 100800 2410	NTE 25 days or 200 hrs/fisc yr	\$15.84/hr		100	Temporary Assignment
Cayanan, Mr. Joenhel	Visual and Performing Arts Division	Instructional Aide	05/01/18 - 06/30/18	03 1000 0 100800 2410	NTE 25 days or 200 hrs/fisc yr	\$15.84/hr		100	Temporary Assignment
Cayanan, Mr. Joenhel	Visual and Performing Arts Division	Instructional Aide	05/01/18 - 06/30/18	01 0100 0 100600 2410	NTE 25 days or 200 hrs/fisc yr	\$15.84/hr		100	Temporary Assignment
Ceballos, Miss Guadalupe	Visual and Performing Arts Division	Instructional Aide	05/01/18 - 06/30/18	03 1000 0 100800 2410	NTE 25 days or 200 hrs/fisc yr	\$15.84/hr		100	Temporary Assignment
Ceballos, Miss Guadalupe	Visual and Performing Arts Division	Instructional Aide	05/01/18 - 06/30/18	01 0100 0 100600 2410	NTE 25 days or 200 hrs/fisc yr	\$15.84/hr		100	Temporary Assignment
Ceballos, Miss Guadalupe	Visual and Performing Arts Division	Instructional Aide	05/01/18 - 06/30/18	03 1000 0 100800 2380	NTE 25 days or 200 hrs/fisc yr	\$15.84/hr		100	Temporary Assignment
Ceballos, Miss Guadalupe	Visual and Performing Arts Division	Instructional Aide	05/01/18 - 06/30/18	01 1000 0 100800 2410	NTE 25 days or 200 hrs/fisc yr	\$15.84/hr		100	Temporary Assignment
Conrad, Mr. Neil A	Technology and Aviation Division	Fire Academy Lab Tech	07/01/18 - 09/02/18	01 0100 0 213500 2410	NTE 90 days per fiscal year	\$42.18/hr		100	Temporary Assignment
Cook, Mrs. Peggy Annette	Child Development Center	Office Assistant I	04/02/18 - 06/29/18	03 8400 0 130502 2380	as needed	\$16.64/hr		100	Temporary Assignment
Dalir, Erina	Visual and Performing Arts Division	Instructional Aide	05/01/18 - 06/30/18	01 1000 0 100800 2380	NTE 25 days or 200 hrs/fisc yr	\$15.84/hr		100	Temporary Assignment
Dalir, Erina	Visual and Performing Arts Division	Instructional Aide	05/01/18 - 06/30/18	01 0100 0 100600 2410	NTE 25 days or 200 hrs/fisc yr	\$15.84/hr		100	Temporary Assignment
Dalir, Erina	Visual and Performing Arts Division	Instructional Aide	05/01/18 - 06/30/18	03 1000 0 100800 2410	NTE 25 days or 200 hrs/fisc yr	\$15.84/hr		100	Temporary Assignment
Dalir, Erina	Visual and Performing Arts Division	Instructional Aide	05/01/18 - 06/30/18	01 1000 0 100800 2410	NTE 25 days or 200 hrs/fisc yr	\$15.84/hr		100	Temporary Assignment
Frohmuth, Mrs. Debra	Child Development Center	Retiree Help	04/02/18 - 06/29/18	03 8400 0 130502 2380	NTE 90 days/fisc yr	\$27.91/hr		100	Temporary Assignment
Hayes, Ms. Brenda	Visual and Performing Arts Division	Stage Manager	05/01/18 - 06/30/18	03 1000 0 100800 2380	NTE 25 days or 200 hrs/fisc yr	\$25.66/hr		100	Temporary Assignment
Hayes, Ms. Brenda	Visual and Performing Arts Division	Stage Manager	05/01/18 - 06/30/18	01 0100 0 100600 2380	NTE 25 days or 200 hrs/fisc yr	\$25.66/hr		100	Temporary Assignment
Hayes, Ms. Brenda	Visual and Performing Arts Division	Stage Manager	05/01/18 - 06/30/18	01 1000 0 100800 2380	NTE 25 days or 200 hrs/fisc yr	\$25.66/hr		100	Temporary Assignment
Hoonanian, Mr. Ararat (Ara Hoonanian)	Technology and Aviation Division	Fire Academy Lab Tech	06/14/18 - 09/02/18	01 0100 0 213500 2410	NTE 90 days per fiscal year	\$42.18/hr		100	Temporary Assignment
Hovsepian Singerdi, Ms. Greta	Child Development Center	CDC Relief Worker	04/02/18 - 06/29/18	03 8400 0 130502 2380	NTE 90 days/fisc yr	\$13.86/hr		100	Temporary Assignment
Jackson, Mr. Chris Lee	Technology and Aviation Division	Fire Academy Lab Tech	06/14/18 - 06/30/18	01 0100 0 213500 2410	NTE 90 days per fiscal year	\$42.18/hr		100	Temporary Assignment

Rate Legend

MH = Management Hourly Rate
 R = Regular Classified Range/Row
 UH = Unclassified Range/Rate
 ND = Night Differential

Example: R - 1 = Range 1 of the Salary Schedule

Full Name	Location	Position	Dates	Account No	Hours	Rate	Fte	Acc%	Board Action
Jackson, Mr. Chris Lee	Technology and Aviation Division	Fire Academy Lab Tech	07/01/18 - 09/02/18	01 0100 0 213500 2410	NTE 90 days per fiscal year	\$42.18/hr		100	Temporary Assignment
Knight, Mr. Robert Norman	Visual and Performing Arts Division	Stage Manager	05/01/18 - 06/30/18	01 0100 0 100600 2380	NTE 25 days or 200 hrs/fisc yr	\$25.66/hr		100	Temporary Assignment
Knight, Mr. Robert Norman	Visual and Performing Arts Division	Stage Manager	05/01/18 - 06/30/18	01 1000 0 100800 2380	NTE 25 days or 200 hrs/fisc yr	\$25.66/hr		100	Temporary Assignment
Knight, Mr. Robert Norman	Visual and Performing Arts Division	Stage Manager	05/01/18 - 06/30/18	03 1000 0 100800 2380	NTE 25 days or 200 hrs/fisc yr	\$25.66/hr		100	Temporary Assignment
McCrank, Mr. Steven	Visual and Performing Arts Division	Photography Art Lab Tech-Temp	07/01/18 - 08/24/18	01 0100 0 101100 2370	NTE 40 hrs/wk, as needed	CH 28-1		100	Temporary Assignment
Meza, Mr. Marcus M.	Technology and Aviation Division	Fire Academy Lab Tech	07/01/18 - 09/02/18	01 0100 0 213500 2410	NTE 90 days per fiscal year	\$42.18/hr		100	Temporary Assignment
Moradian, Mrs. Naira	Health Services	Office Assistant I-temp	04/25/18 - 04/25/18	03 3100 0 644000 2380	8 hrs	\$16.64/hr + ND		100	Temporary Assignment
Munsey, Mr. Jeremiah Somers	Visual and Performing Arts Division	Stage Manager	05/01/18 - 06/30/18	01 0100 0 100600 2380	NTE 25 days or 200 hrs/fisc yr	\$25.66/hr		100	Temporary Assignment
Munsey, Mr. Jeremiah Somers	Visual and Performing Arts Division	Stage Manager	05/01/18 - 06/30/18	01 1000 0 100800 2380	NTE 25 days or 200 hrs/fisc yr	\$25.66/hr		100	Temporary Assignment
Munsey, Mr. Jeremiah Somers	Visual and Performing Arts Division	Stage Manager	05/01/18 - 06/30/18	03 1000 0 100800 2380	NTE 25 days or 200 hrs/fisc yr	\$25.66/hr		100	Temporary Assignment
Park, Ms. Ki Young	Visual and Performing Arts Division	Accompanist	06/18/18 - 07/23/18	01 0100 0 100400 2410	NTE 90 days/fisc yr	\$21.98/hr		100	Temporary Assignment
Rollins, Mr. Michael Donald	Visual and Performing Arts Division	Instruct Lab Tech-Temp	06/18/18 - 08/24/18	01 0100 0 100200 2370	NTE 90 days/fisc yr, as needed	\$23.51/hr		100	Temporary Assignment
Simonyan, Ms. Gayane A.	Visual and Performing Arts Division	Accompanist	06/18/18 - 07/23/18	01 0100 0 100400 2410	NTE 90 days/fisc yr	\$21.98/hr		100	Temporary Assignment
Sullivan, Mr. Benjamin C.	Technology and Aviation Division	Fire Academy Lab Tech	06/14/18 - 06/30/18	01 0100 0 213500 2410	NTE 90 days per fiscal year	\$42.18/hr		100	Temporary Assignment
Sullivan, Mr. Benjamin C.	Technology and Aviation Division	Fire Academy Lab Tech	07/01/18 - 09/02/18	01 0100 0 213500 2410	NTE 90 days per fiscal year	\$42.18/hr		100	Temporary Assignment
Towns, Mr. Lester III	Student Services	Student Services Technician	07/01/18 - 10/01/18	03 0600 0 630000 2380	NTE 40 hrs/wk	\$25.32/hr		100	Temporary Assignment
Towns, Mr. Lester III	Student Services	Student Services Technician	09/01/17 - 06/30/18	03 0600 0 630000 2380	NTE 40 hrs/wk	\$25.32/hr		100	Temporary Assignment
Zakarian, Mr. Ara	Technology and Aviation Division	Fire Academy Lab Tech	07/01/18 - 09/02/18	01 0100 0 213500 2410	NTE 90 days per fiscal year	\$42.18/h		100	Temporary Assignment
Gurgenyan, Mr. Henri	Library and Learning Resources	Library Assistant	5/11/2018-						Temporary Assignment End of Assignment
Aparicio, Ms. Silvia Rosa	Facilities	General Worker	04/06/18 -						Temporary Assignment End of Assignment

Rate Legend

MH = Management Hourly Rate
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Example: R - 1 = Range 1 of the Salary Schedule

Full Name	Location	Position	Dates	Account No	Hours	Rate	Fte	Acc%	Board Action
Tolani, Ms. Komal	Comm - Marketing - Foundation	Foundation Accountant Substitute	5/3/2018						Temporary Assignment End of Assignment
Wahnich, Michelle	Language Arts Division	Administrative Assistant - Sub	05/18/18 -						Temporary Assignment End of Assignment
Westbrook, Dilcy Lee	Cafeteria	Food Services Worker	04/13/18 - 04/25/18						Temporary Assignment End of Assignment
Akoob, Rita	Cafeteria	Food Services Worker	05/09/18 - 06/29/18	30 0100 0 694000 2120	NTE 30 hrs/wk	\$14.35/hr		100	Temporary Assignment New
Babayan, Ms. Roza	Controller	Accounting Clerk	04/16/18 - 06/30/18	01 1000 0 672000 2380	NTE 40hrs/wk	\$20.27/hr		100	Temporary Assignment New
Becke, Mr. Byron I	Technology and Aviation Division	Fire Academy Lab Tech	05/07/18 - 06/30/18	01 0100 0 213500 2410	NTE 90 days/fisc yr, as needed	\$42.18/hr + ND as needed		100	Temporary Assignment New
Cinnamon, Gary T.	Facilities	Interim Director Facilities	06/18/18 - 12/14/18	01 1000 0 655000 2125	NTE 960 hrs	\$14,900 /mo		100	Temporary Assignment New
Elden, Mr. William	Health and Physical Education Division	General Worker	04/10/18 - 06/30/18	01 0100 0 083500 2380	as needed	\$13.86/hr		100	Temporary Assignment New
Grimaldi, Mr. John L.	Health Sciences Division	EMT Temp	05/03/18 - 06/30/18	01 0100 0 125000 2380	NTE 90 days/fisc yr, as needed	\$21.83/hr + ND as needed		100	Temporary Assignment New
Melkomyans, Mrs. Roobina	Culinary Arts	General Worker	05/29/18 - 06/30/18	01 0100 0 300200 2380	NTE 90 days/fisc yr, as needed	\$13.86/hr		100	Temporary Assignment New
Obispo, Ariel D	Facilities	General Worker	05/01/18 - 06/30/18	01 1000 0 652000 2380	As needed	\$13.86/hr		100	Temporary Assignment New
Orozco, Henry	Facilities	General Worker	05/07/18 - 05/07/18	01 1000 0 652000 2380	As Needed	\$13.86/hr		100	Temporary Assignment New
Park, Deborah Soojin	Language Arts Division	Administrative Assistant - Sub	05/30/18 - 06/22/18	01 0100 0 150600 2380	NTE 40 hrs/wk	\$21.30/hr		100	Temporary Assignment New
Simonyan, Sevana	Facilities	Clerical Assistant	05/14/18 - 06/30/18	01 1000 0 652000 2380	NTE 19 hrs/wk	\$14.18/hr + ND		100	Temporary Assignment New
Wahnich, Michelle	Language Arts Division	Administrative Assistant - Sub	05/07/18 - 05/18/18	01 0100 0 150600 2380	NTE 40 hrs/wk	\$21.30/hr		100	Temporary Assignment New
O'Donnell, Mr. David Dee	Information and Technology Services	Sr. Programmer Analyst	11/01/17 - 03/30/18	03 0600 0 678800 2380	As Needed	M34-3		100	Temporary Assignment Retiree Help
O'Donnell, Mr. David Dee	Information and Technology Services	Sr. Programmer Analyst	04/01/18 - 06/30/18	03 0600 0 678800 2380	As Needed	M34-3		100	Temporary Assignment Retiree Help
O'Donnell, Mr. David Dee	Information and Technology Services	Sr. Programmer Analyst	07/01/18 - 09/30/18	03 0600 0 678800 2380	As Needed	M34-3		100	Temporary Assignment Retiree Help

Rate Legend

MH = Management Hourly Rate
 R = Regular Classified Range/Row
 UH = Unclassified Range/Rate
 ND = Night Differential

Example: R - 1 = Range 1 of the Salary Schedule

Full Name	Location	Position	Dates	Account No	Hours	Rate	Fte	Acc%	Board Action
Adams Falcon, Ms. Sapphire Lee	Library and Learning Resources	Library Technician II - Sub	06/04/18 - 09/04/18	01 1000 0 612000 2370	26 hrs/wk	\$28.83/hr	0.65	100	Temporary Assignment Substitute

Rate Legend

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Example: R - 1 = Range 1 of the Salary Schedule

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

CONSENT CALENDAR NO. 21

PERSONNEL REPORT NO. 12

TO: BOARD OF TRUSTEES

SUBMITTED: David Viar, Superintendent/President

REVIEWED BY: Teyanna Williams, Associate Vice President, Human Resources

PREPARED BY: Rima Tarverdian, Sr. Human Resources Generalist

SUBJECT: STUDENT REPORT

The Superintendent/President recommends that the various entries on the following report be approved as presented.

June 19, 2018

Student Report No. 12

06/04/18 4:00 PM

Job Title	Student Name	Asg Start Date	Asg End Date	Rate	Costing
STU. ASSIST. I	Adamyam, Hekhine	05/01/2018	06/30/2018	\$11.00	03 2200 0 642000 2360
STU. ASSIST. I	Araiza, Robert	05/01/2018	06/30/2018	\$11.00	01 0100 0 060300 2360
STU. ASSIST. I	Boquin, Jenny	05/01/2018	06/30/2018	\$11.00	03 0611 8 671100 2360
STU. ASSIST. I	Carapetian, Katya	05/01/2018	06/30/2018	\$11.00	03 1151 0 050600 2360
STU. ASSIST. I	Dagher, Fala	05/01/2018	06/30/2018	\$11.00	01 0100 0 100200 2360
STU. ASSIST. I	Davoodi Masihi, Emanooel	05/01/2018	06/30/2018	\$11.00	03 0700 0 649000 2360
STU. ASSIST. I	Deravanessian, Natalie	05/01/2018	06/30/2018	\$11.00	03 2200 0 642000 2360
STU. ASSIST. I	Ginosian, Eric	05/01/2018	06/30/2018	\$11.00	01 0100 0 079900 2360
STU. ASSIST. I	Gonzalez, Wania	05/01/2018	06/30/2018	\$11.00	03 2200 0 642000 2360
STU. ASSIST. I	Guandique, Maria	05/01/2018	06/30/2018	\$11.00	03 0610 8 601003 2360
STU. ASSIST. I	Hayrapetyan, Nonna	05/01/2018	06/30/2018	\$11.00	01 2110 0 051400 2360
STU. ASSIST. I	Hayrapetyan, Nonna	05/01/2018	06/30/2018	\$11.00	03 2110 0 051400 2360
STU. ASSIST. I	Hovhannisyan, Narine	05/01/2018	06/30/2018	\$11.00	01 2110 0 603000 2360
STU. ASSIST. I	Hovhannisyan, Narine	05/01/2018	06/30/2018	\$11.00	03 2110 0 603000 2360
STU. ASSIST. I	Lambarri, Alicia	05/01/2018	06/30/2018	\$11.00	03 2200 0 642000 2360
STU. ASSIST. I	Lopes, Lusina	05/01/2018	06/30/2018	\$11.00	03 2200 0 642000 2360
STU. ASSIST. I	Mailyan, Karine	05/01/2018	06/30/2018	\$11.00	01 2110 0 672000 2360
STU. ASSIST. I	Mailyan, Karine	05/01/2018	06/30/2018	\$11.00	03 2110 0 672000 2360
STU. ASSIST. I	Markarian, Brianna	05/01/2018	06/30/2018	\$11.00	03 2200 0 642000 2360
STU. ASSIST. I	Martinez-Jain, Raul	05/01/2018	06/30/2018	\$11.00	03 0611 8 671100 2360
STU. ASSIST. I	Nazloomian, Alan	05/01/2018	06/30/2018	\$11.00	03 1151 0 050600 2360
STU. ASSIST. I	Santamaria, Jasmine	05/01/2018	06/30/2018	\$11.00	03 0610 8 601003 2360
STU. ASSIST. I	Shain, Allen	05/01/2018	06/30/2018	\$11.00	03 2200 0 642000 2360
STU. ASSIST. I	Tirado, Angel	05/01/2018	06/30/2018	\$11.00	03 0611 8 671100 2360
STU. ASSIST. III	Maia Silveira De Castro, Julia	05/01/2018	06/30/2018	\$11.50	01 1000 0 630300 2360
STU. ASSIST. III	Maia Silveira De Castro, Julia	05/01/2018	06/30/2018	\$11.50	03 1100 0 499911 2360
STU. ASSIST. III	Zhao, Zichen	05/01/2018	06/30/2018	\$11.50	01 1000 0 611000 2360
STU. ASSIST. III	Zhao, Zichen	05/01/2018	06/30/2018	\$11.50	03 1100 0 499911 2360
STU. ASSIST. IV	Ball, Avery	05/01/2018	06/30/2018	\$12.50	03 1280 8 092500 2360
STU. ASSIST. IV	Grigoryan, Mariam	05/01/2018	06/30/2018	\$12.50	03 1280 8 092500 2360
STU. ASSIST. IV	Lee, Sung Bum	05/01/2018	06/30/2018	\$12.50	03 1280 8 092500 2360

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

CONSENT CALENDAR NO. 22

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: APPROVAL OF TRAVEL OUTSIDE OF THE UNITED STATES – BAJA FIELD STATION

DESCRIPTION OF HISTORY / BACKGROUND

As per Board Policy 7400: *Travel*, all travel outside the United States must be approved in advance by the Board of Trustees.

The Glendale Community College District employees listed below are scheduled to travel to the Baja Field Station (Estación del Mar Cortés) during the Summer Intersession from July 2, 2018 to July 29, 2018. The State Department has issued a travel warning for American citizens to exercise increased caution in the Baja and Baja California Sur region.

Dr. Javier Gago	Biology 125 and 126
Dr. Maria Kretzmann	Station Director
Mr. Greg Meyer	Biology 131
Mr. Guy Van Cleave	Teaching Assistant

COMMITTEE HISTORY

College Executive Committee June 12, 2018

FISCAL IMPACT

There is no travel cost to the District.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve Dr. Javier Gago, Dr. Maria Kretzmann, Mr. Greg Meyer and Mr. Guy Van Cleave to travel to the Baja Field Station (Estación del Mar Cortés) during the Summer Intersession from July 2, 2018 to July 29, 2018.

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

NEW BUSINESS REPORT NO. 1

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Anthony Culpepper, Executive Vice President
Administrative Services

SUBJECT: ADOPTION OF 2018-19 TENTATIVE BUDGET

DESCRIPTION OF HISTORY / BACKGROUND

A 2018-19 budget must be approved by the Board of Trustees before any funds can be expended in the new year. Although the Tentative Budget reflects preliminary projections for both revenue and appropriations its adoption is necessary to provide authority to begin expending funds on July 1st. This Tentative Budget will continue to be discussed and updated as new information is available and presented for Board discussion on July 16, 2018, August 2, 2018 and August 21, 2018, prior to Final Budget action on September 11, 2018. A public hearing on the budget is scheduled for August 21, 2018.

OVERVIEW

The 2018-19 GCC Tentative Budget is based on the appropriations for community colleges contained in the Governor's Budget as amended in May (May Revise). The details of the Governor's January proposal and the May Revise are discussed below. The GCC Unrestricted General Fund, which accounts for the college's primary operating costs, is based on a best estimate of how the State's budget will affect college revenues.

2018-2019 TENTATIVE BUDGET BACKGROUND

STATE FINANCES

May Revise:

On May 11, 2018, Governor Brown released his May Revision budget proposal. The Governor is proposing two major initiatives to the community colleges; Student -Focused Funding Formula (SFFF) and 100% Online College. The SFFF has three components; 60% percent for base funding, 20% for supplemental funding, and 20% for student success. The \$120 million Online College initiative is structured to offer educational opportunities to working adults without a postsecondary credential. The two pathways offered by the Online College are a credential in information technology and medical coding.

The Governor continues to emphasize the need for fiscal restraint and increasing the state's Rainy Day Fund. Currently, the Rainy Day Fund is \$9.4 billion (71% of targeted amount). The Governor's Budget reflects a strong projection of the major state revenue increase in resources (i.e. Personal Income Tax, Sales and Use Tax, and Corporation Tax) totaling approximately \$8 billion in 2018-19.

Major changes from the January proposal included the following:

On-going implications (unrestricted):

- Community Colleges will receive increase of approximately \$68 million Proposition 98 funding guarantee; this is 10.93% required by statute
- \$21.9 million increase in COLA being changed from 2.51% to 2.71%.
- Growth funding is 1.0%.
- Online College \$20 million

One-time implications (restricted):

- The \$143M Deferred Maintenance/Instructional Equipment allocation.
- Online College \$100 million

Joint Senate/Assembly Budget Conference Committee

The Budget Conference Committee met to resolve the differences between the two chambers and advanced the budget bill for action by June 15. For community colleges the Conference Committee supported the major recommendations of the Governor's May Revise. The one major change is a reduction of the Deferred Maintenance and Instructional Equipment fund from \$275.2M (January) to \$143M (May Revise), and finally \$23M Conference Committee Agenda.

Following is a chart that summarizes these 2018-19 budget proposals and the increased revenue projected for GCC:

2018-19 State Budget Proposals (in \$ millions)

<u>Item</u>	<u>January</u>	<u>May</u> <u>Revise</u>	<u>Conference</u>	<u>Glendale</u> <u>College</u>	<u>Usage</u>
COLA (2.51%) May (2.71%)	\$161.2M	\$183.1M	\$183.1M	\$2.23M	U/O
Growth	\$60M	\$59.7M	\$59.7M	\$0M	U/O
Base Allocation			\$151M	\$1.84M	U/O
Total Unrestricted On-Going				\$4.07M	U/O
Discretionary Funding			\$34M	\$4.15M	U/OT
Hold Harmless	\$0M	\$104M	\$24M	U/K	2yrs*
Total Unrestricted One-Time				\$4.15M	U/OT
Total Unrestricted				\$4.485M	U
Transition to new SFFF	\$175M				
Full-Time Faculty			\$50M	\$6.10M	R/O
Student Success Completion Program			\$40.7M	\$4.97M	R/O
Total Restricted On-Going				\$1.107M	R/O
Part-Time Faculty			\$50M	\$6.10M	R/OT
Deferred Maintenance/Instructional Equipment	\$275.2M	\$143M**	\$23M**	\$2.81M	R/OT*
Total Restricted One-Time				\$8.91M	R/OT
Total Restricted				\$2.998M	R

*Assumes GCC will receive its proportionate share of these programs.

U=Unrestricted; O=On-going; R=Restricted; OT=One-Time; U/K= Unknown

**\$131.7 million was shifted to support the Online College initiative

GCC BUDGET

Development Process

The 2018-19 GCC Tentative Budget was developed following the guidelines of Administrative Regulation 6200, District's Budget. These guidelines include the following:

- 1) Each functional unit (President's Office, Instruction, College Services, Administrative Services, Human Resources, and Information Technology) receives an allocation based on the preliminary revenue projections developed by staff and reviewed with the Budget Review Committee. After funding a five percent (5%) General Reserve and adjusting the "Exempt Cost" line items (expenses that benefit the entire college and cannot be controlled by the TOPS manager e.g. utilities, insurance and benefits (currently estimated at \$3.417M for 2018-19), a Rollover Budget (the "turn-around" document) is distributed to the TOPS managers. TOPS managers can transfer funds between accounts as long as their total budget fits within their allocation.

- 2) A step in the process was developed to address the Accreditation Report and to strengthen the link between planning and resource allocation. Items that need additional funding are initiated through a Program Review report or College plan. These requests are reviewed by either the Institutional Planning Coordinating Committee (IPCC) or Program Review for validation. After validation, the requests are forwarded to their respective Governance Committee (Academic Affairs, Student Affairs, Administrative Affairs, and CCCC's). The prioritized requests are then forwarded to the Budget Committee for review and inclusion in the tentative budget.
- 3) The Budget Committee reviews all requests to determine which ones are "Must Do" requests and which ones may qualify for alternative funding.
- 4) An expanded Budget Committee then meets to review the other requests from each Governance committee to develop a consolidated list of budget requests in priority order.

The Strategic Master Plan Committee (Team A) has approved annual goals which are used by the Expanded Budget Committee to prioritize funding for new budget requests. These annual goals are not in priority order and are as follows:

- 1) Streamline the transition for students from Noncredit to Credit.
- 2) Formalize process for the use of assessment results in program improvement.
- 3) Develop clear strategies regarding the use of marketing and communication to increase enrollment and retention.
- 4) Develop and communicate a sustainability policy, and implement it in order to work toward reducing the use of paper and reducing the college's impact on the environment.
- 5) Enhance the total student experience, including elements such as a safe and effective learning environment, academic excellence, high standards and expectations, personal growth, global and social awareness, leadership and experiential opportunities, international experiences, a culture of participation (membership, voting, etc.), a role in decision-making, pride for the organization/institution, exposure to potential careers, and a personal intellectual and professional identity.

Tentative Budget- Revenues

Overall, the GCC Tentative Budget reflects approximately \$5.43M more revenue than in 2017-18. The projected ending fund balance is \$9.20M.

An analysis of the changes to the 2017-18 revenues is as follows:

- 1) **General Revenues:** General revenues consist of base, COLA, growth and the system-wide deficit in property taxes and enrollment fees. The general revenues have been increased approximately \$5.43M consisting of the base apportionment increase \$5.15M, apportionment for operations decrease <\$.43M>, the Cost of Living Adjustment increase (COLA) \$1.1M, and growth decrease <\$.39M>.
- 2) **Prior Year Adjustment:** An estimate is made for Prior-Year Adjustment. These funds are a result of a number of factors including how well other districts do in making their growth targets and the amount of property taxes and enrollment fees that are collected statewide. This number will be adjusted when we know more in February 2019; when we receive our First Principal Apportionment report.

- 3) **Other State Revenue:** The other state revenue category consists of the Board of Governor's grant and mandated cost revenue. No revenue is apportioned for this category in the 2018-19 budget.
- 4) **Non-Resident Tuition:** Non-Resident enrollment is projected to decline by 20%. In 2018-19. The budget for non-resident tuition decreased by \$940K.
- 5) **Interfund Transfers:** The Interfund Transfer revenue for the medical premium refund has been eliminated this fiscal year due to higher experience rates. The Blue Shield rebate is a return of premium paid into the plan to cover estimated expenditures. Based on calculations if the reserve premiums are more than estimated expenditures plus a percentage for retention, a rebate is issued to the college. In addition, in adherence to accounting practices, future rebates will be shown as a reduction to expenditures in Fund 18.
- 6) **Beginning Balance:** The 2018-19 Tentative Budget is based on a beginning fund balance of \$11.9M. This balance may change as a result of final transactions posted during the 2017-18 year end close. The audited final financial statements normally scheduled to be completed during the Fall of 2018 can provide a more accurate accounting of the year end operational activities.
- 7) **Enrollment Growth:** No enrollment growth is projected for 2018-19. The college has submitted to the state its P2 2017-18 CFS320 to reflect a total Full Time Equivalent Student (FTES) count requesting stability of approximately 15,540 FTES; this allows the college to receive base funding equivalent to 2016-17. This decision is a part of the college's overall financial enrollment management strategy to restart the state authorized stability funding cycle and provide more time for its enrollment strategy to result in an increased FTES growth.

The following chart provides details of projected revenues for the Unrestricted General Fund.

(in \$Millions)

	2016-17 Projected	2017-18 Budget	2018-19 Budget	Variance Budget/Budget
General Revenues:				
Base	\$83.244	\$83.431	\$88.579	\$5.15
COLA	\$0.000	\$1.302	\$2.400	\$1.10
Growth	\$0.000	\$0.387	\$0	(\$0.39)
Apportionment for Operations	\$1.070	\$2.273	\$1.842	(\$0.43)
Apportionment for FT Faculty	\$0.066	\$0.000	\$0.000	\$0.000
Deficit	<u>(\$1.080)</u>	<u>\$0.000</u>	<u>\$0.000</u>	<u>\$0.000</u>
Total	<u>\$83.300</u>	<u>\$87.393</u>	<u>\$92.821</u>	<u>\$5.430</u>
Prior Year Adjustment	\$0.200	\$0.070	\$0.00	\$0.070
Federal Funds	\$0.001	\$0.001	\$0.001	\$0.000
Lottery	\$2.050	\$2.050	\$2.050	\$0.000
Part-time Faculty Parity	\$0.320	\$0.320	\$0.305	(\$0.02)
Part-time Faculty Other	\$0.213	\$0.213	\$0.305	\$0.09
Other State	\$1.875	\$0.199	\$0.199	\$0.00
Other Local	\$0.141	\$0.141	\$0.120	(\$0.02)
Non-Resident	\$4.500	\$4.800	\$3.760	(\$1.04)
Other Student Fees	\$0.416	\$0.416	\$0.416	\$0.000
General Purpose Block Grant	<u>\$0.000</u>	<u>\$0.000</u>	<u>\$0.000</u>	<u>\$0.000</u>
Subtotal	<u>\$9.716</u>	<u>\$8.210</u>	<u>\$7.156</u>	<u>(\$1.05)</u>
Total Income	<u>\$93.016</u>	<u>\$95.603</u>	<u>\$99.977</u>	<u>\$4.37</u>
Incoming Transfers	\$0.487	\$0.000	\$0.000	\$0.000
Beginning Balance	<u>\$11.119</u>	<u>\$10.796</u>	<u>\$11.267</u>	<u>\$0.4710</u>
Beginning Fund Balance	\$11.606	\$10.796	\$11.267	\$0.4710
Total Unrestricted Funds Available	\$104.622	\$106.399	\$111.244	\$4.841
Projected Expenditures	<u>\$93.826</u>	<u>\$95.132</u>	<u>\$102.042</u>	<u>\$6.910</u>
Ending Fund Balance	<u>\$10.796</u>	<u>\$11.267</u>	<u>\$9.202</u>	<u>(\$2.069)</u>
Unrestricted Reserve Percentage	11.51%	11.84%	9%	

Tentative Budget - Expenditures

The GCC Tentative Budget includes approximately \$3.4M of increased exempt expenses. These increases include step and column salary increases for faculty and staff of \$689K (prior to any changes which may result from collective bargaining), faculty and staff health insurance \$1.2M, utilities \$100K, district contributions for employees' STRS and PERS retirement \$1.177M, workers compensation \$50K and retiree health benefits \$50K.

Exempt Costs: Exempt costs are defined as costs that benefit the college as a whole and for which a manager has no control over the amount. Examples would include employee benefits, collective bargaining changes, utilities etc. The major exempt cost items that were augmented in this budget are as follows:

Augmentation	Amount
Step & Column	\$689,569
Health Insurance	\$1,200,000
Utilities	100,000
STRS/PERS Retirement	1,177,044
Workers Compensation	50,000
Retiree Benefits	50,000
Contingency Reserve	50,000
Other Benefits (FICA/SUI/MEDICARE)	<u>100,000</u>
Total	<u>\$3,416,613</u>

- 1) **Step and Column Increases (\$689,569):** Step and column increases are the annual pay increases for all employees as they move to a higher step or range on the salary schedule. This shows approximately 44.6% of faculty, 32.7% of classified staff, and 22.7% of administrative staff receiving an increase in compensation prior to any possible adjustment in the salary schedule as a result of collective bargaining.
- 2) **Health Insurance (\$1,200,000):** The health plan renewal rates for 2019 have been received. The budget will accommodate a 20% increase in premiums.
- 3) **Utilities (\$100,000):** Utility expenditures consist of a \$100,000 augmentation. This adjustment is made based on rate increases for 2017-18 and additional building structures being brought online.
- 4) **STRS/PERS Retirement (\$1,177,044):** The State Teachers Retirement System (STRS) rate will increase by 1.85 percentage points to 16.28% and the Public Employees Retirement System (PERS) rate will increase by 1.60 percentage points to 17.10% in 2018-19.
- 5) **Workers Compensation (\$50,000):** The Schools Linked for Insurance Management (SLIM) Joint Powers Authority premium is pending for 2017-18. We are anticipating another increase in 2018-19; requiring a \$50,000 augmentation.
- 6) **Retiree Health Benefits (\$50,000):** The negotiated increase in retiree health benefits last year have resulted in increased retiree costs. There are at least 17 new retirees.
- 7) **Contingency Reserve (\$50,000):** The Board Directed contingency reserve has been augmented \$50,000 to work toward a goal of 1% of total expenditure level.
- 8) **Other Benefits (\$100,000):** The increase in last year's labor costs and other state economic uncertainties warrant an augmentation of FICA, SUI, and Medicare.

All other 2018-19 budget requests are in-process for funding. While the Restricted General Fund and other Funds (e.g. Categorical, Self-Insurance Fund, GO Bond 74, Professional Development Center, Cafeteria, Capital Projects, Student Financial Aid) are contained in the Tentative Budget so that authority may be given to begin expending funds, these budgets are still in development and, therefore, are not discussed at this time.

Tentative Budget - Reserves

The 2018-19 Tentative Budget is projecting a reserve balance of \$9.20M. These reserves consist of the following: 5% General Reserve (these monies are mandated by Board Policy as a compliance item for accreditation and best practice indicator for FCMAT) \$5.10M; Contingency Reserve (\$550K) (these monies are Board directed reserves for unforeseen operational needs); Reallocation Reserve (\$150K) and a Salary Stabilization Reserve (\$30K) (these monies have been allocated to fulfill CSEA collective bargaining agreement)

Following is a summary of estimated 2017-18 reserves:

Reserve	Total Funds
Mandatory Reserves:	
General Reserve (5.00%)	\$5,102,113
Contingency Reserve (0.51%)	550,000
Subtotal Mandatory (5.51%)	5,652,113
Salary Stabilization	30,000
Classified Reallocations	150,000
Other (reserve to support 2019-22 expenditures growth)	3,370,000
Total Reserves (9%)	<u>\$9,202,113</u>

Pending GCC Budget Actions

The GCC Tentative Budget allows the District to begin expending funds on July 1st. The Tentative Budget/Final Budget will be discussed further at the July 17, 2018, August 2, 2018, and August 21, 2018 Board meetings and acted on at the September board meeting. A public hearing on the budget will occur at the August 21, 2018 board meeting.

The following are the major issues that will impact the college final Budget:

- 1) **Adoption of State Budget:** The State is still working toward approving its 2018-19 budget. What is finally adopted may require additional adjustments to the college’s budget. The May Revise and Conference Agenda were used for the Tentative Budget.
- 2) **2019 Health Care Renewal:** The College has received its 2018 health care renewal rates. The Tentative Budget will accommodate a 20% premium increase.
- 3) **Funding of 2018-19 Budget Requests:** Other than the approval of full time faculty to meet the full time faculty obligation and the funding of “Exempt Cost” line items, the Budget Committee has not completed its prioritization and funding of the 2018-19 budget requests. This process is anticipated to be completed in the Fall 2018.
- 4) **Negotiation with Employee Groups:** The College has not engaged negotiating salary with the Guild and CSEA. No estimated amount has been placed in the tentative budget to account for current negotiation discussions.

GCC Budget Cautions

The primary concern with the Tentative Budget is enrollment. The College's enrollment has been relatively flat for the last four years. In 2014-15 the College shifted approximately 772 FTES from summer 2015 enrollment into the 2014-15 fiscal year. This strategic financial decision allows the College to continue its current operations through the state stability funding cycle for 3 years. The College continues to focus on enrollment growth as it develops its plans for 2018-19 and beyond.

The College has submitted its P2 2017-18 320CFS to initiate the request for stability funding.

The College apportionment is currently allocated using a base of 15,462 FTES. Therefore the College will need to grow to maintain its base funding level. If it does not, the college's apportionment funding will be reduced. In preparing for the development of the 2018-19 budget, the College anticipates accepting stability by the California Community Colleges Chancellor's Office. The College is planning to use COLA funds and base augmentation funds as new discretionary ongoing revenues. The fiscal planning process continues to focus on long-term sustainability using a five year projection model as the college must increase enrollment over the next three years to assure a stable fiscal position.

Funding Formula—The Conference Committee is negotiating a new funding formula that has been recommended by the Governor. The potential changes are noted below (extracted from CCCCCO):

- A three-year phase-in of the formula, with the model designed to provide 70 percent for the base allocation, 20 percent for the equity allocation, and 10 percent for the student success allocation in 2018-19 (a 70-20-10 split), with a 65-20-15 split in 2019-20 and a 60-20-20 split in 2020-21.
- As part of the equity and student success allocations, use of counts for all College Promise Grant recipients, rather than only College Promise Grant recipients age 25 and over (as was proposed in the May Revision).
- Extension of the discretionary funds to cover a three-year period, which guarantees that all districts would receive funding increases at least equal to the cost-of-living adjustment for those three transition years.
- Online Education—The budget agreement also includes funding for the online community college as proposed by the Governor—\$120 million in 2018-19 (with \$100 million one-time and \$20 million ongoing). Building on the provisions included in the Governor's May Revision, the agreement includes additional language to specify alignment between the online college and other community colleges. Further, the agreement also includes \$35 million one-time to support the Online Education Initiative—which will help us expand and improve online education at all of our colleges.

The Governor's final budget must be signed by June 15, 2018.

CONCLUSION

- The college will be faced with an additional \$3.4M of additional inflationary costs from salary increases automatically provided due to step and column, health plan renewals and retirement costs each year for the next five years.
- With COLA and growth funds traditionally the only new unrestricted ongoing revenue for the college, it is critical that the college increase its annual Full Time Equivalent Student (FTES) count. COLA funds alone will not cover the projected inflationary cost increases.
- The College is optimistic about its future as it develops Guided Pathway plans to support the retention and success of its students and continues its outreach to expand the number of students served by GCC; uses the Measure GC Bond to enhance the facilities and the College learning environment; and continues to celebrate its faculty, staff, and administration's commitment to the long-term and sustainable success of Glendale Community College as shown by the reaffirmation and seven year accreditation.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees adopt the 2018-2019 Tentative Budget, as presented, for the General Fund-Unrestricted, General Fund-Restricted, Student Financial Aid Fund, Capital Projects Fund, Self Insurance Fund, Cafeteria Fund, Professional Development Fund and GO Bond Fund.

The Superintendent/President also recommends that the District's proposed 2018-19 Final Budget be on file for public inspection during business hours on August 13, 2018 through August 20, 2018, in the Superintendents/President's Office, 1500 North Verdugo Road, Room AD 106, Glendale, California and that a public hearing on the budget be held at 5:00 p.m., Tuesday, August 21, 2018 in the San Rafael Building - Kreider Hall.

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

NEW BUSINESS REPORT NO. 2

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Anthony Culpepper, Executive Vice President
Administrative Services

SUBJECT: TENTATIVE AGREEMENTS AND AMENDMENTS TO THE
2018-2021 COLLECTIVE BARGAINING AGREEMENT
BETWEEN THE DISTRICT AND THE GUILD

DESCRIPTION OF HISTORY/BACKGROUND

The District and the Guild's negotiating teams reached tentative agreements on the attached Memoranda of Understanding and amendments to the Collective Bargaining Agreement of Glendale Community College District and Glendale College Guild—Local 2276. These items are ratified by the Guild membership.

COMMITTEE HISTORY

College Executive Committee June 12, 2018

FISCAL IMPACT

N/A

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the agreements and amendments to the 2018-2021 Collective Bargaining Agreement between the District and Guild.

Tentative Agreements, June 2018

#	Article	Section		Date signed
1	Glossary		Long-term Non-contract Substitute Instructor	3/22/18
2	VIII	7	Instructional Television (removed)	3/22/18
3	VIII	8	PACE (removed)	3/22/18
4	Appendix	B1	Delete reference to faculty working in PACE	3/22/18
5	VII	4	Teaching Loads	3/22/18
6	VIII	10	Advancement on the Salary Schedule (2x per year)	5/03/18
7	IX	9	Adjunct evaluation, 2 week notice of in class visit	5/03/18
8	III	3C	SLO Obligation	5/03/18
9	Side letter		Pool of load hours for Divisions to use for work	5/10/18
10	III	17C	90 day limit for involuntary paid leave	5/10/18
11	XIII	4	Doubling monies for Division for Conference/travel	5/10/18
12	VIII	2D	Adjuncts paid for 1 st week of canceled class	5/17/18
13	VI	3A	Faculty to have choice of PC or Mac	5.17/18
14	XV	1 & 2	Contract duration and schedule of future openers	5/17/18

District to Guild March 22, 2018

Glendale College Guild and the Glendale Community College District tentatively agree to amend the collective bargaining agreement in the following way, no change to Article I:

Glossary

...

Long-term Non-contract Substitute Instructor

The designation as a Long-term Non-contract Substitute begins as soon as it becomes clear that the person who is out will be gone longer than 2 weeks (i.e., before the 2 weeks begin, anytime during the two weeks, or once the two weeks are finished and the third week commences).

...

ARTICLE I
RECOGNITION

The District hereby recognizes the Guild as the exclusive representative of the employees specified herein:

Included:

All Academic employees specifically including: Instructor, Regular full-time College Credit; Instructor, part-time, College Credit; Instructor, Continuing Education/Noncredit; Instructor, long-term Contract Substitute; Instructor, Temporary Contract Substitute; Instructor, Long-term Non-contract Substitute (**greater than two weeks or more**) while on an extended assignment; College Specialist; Counselor; Student Personnel Worker; Nurse; Nurse, Part-time; Librarian; Division Chairpersons; Faculty Coordinators; and Faculty Facilitators.

...

ARTICLE VII
LEAVES OF ABSENCE

Section 4. Non-Discretionary Leaves

A. Sick and Personal Necessity Leave Faculty shall be granted Sick and Personal Necessity Leaves, with pay, within the following provisions:

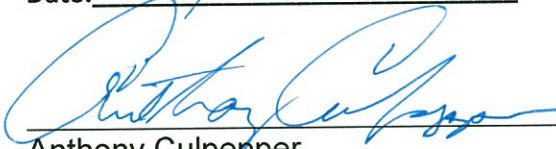
1. Sick Leave may be used for the following:

a. Personal Illness or Injury

...

vi. Long-term Non-contract Substitutes shall have the option to request sick leave when absent due to illness.

Date: 3/22/18



Anthony Culpepper
District Chief Negotiator
Glendale Community College District



Caroline DePiro
Guild Chief Negotiator
Glendale Community College Guild

District to Guild, March 22, 2018

The Glendale Community College Guild and the Glendale Community College District tentatively agree to delete the following section in their collective bargaining agreement:

Article VIII Salaries, Section 7 Instructional Television (**Intentionally Removed 3/22/2018**)

Section 7. Instructional Television

~~A. Telecourses~~

~~For the purposes of this Agreement, all courses offered on television for Credit shall be referred to as telecourses.~~

~~B. Compensation~~

~~Any probationary or tenured faculty may teach a telecourse as part of their contract assignment. Adjunct Instructors shall be paid from the hourly schedule, Appendix "B1". They shall be paid for eighteen (18) weeks of instruction. Such pay shall be the number of instruction per week as shown on the course outline for the particular course or its equivalent in the Glendale Community College curriculum.~~

~~C. Other~~

- ~~1. The Guild shall be advised of changes in the telecourse delivery system adopted by the District which shall result in work load increases. Such increases shall not be implemented until negotiated between the Guild and the District.~~
- ~~2. All telecourses must be approved in the usual manner, needing Division approval, Academic Senate approval, and Board approval.~~

Date: 3/22/18


Anthony Culpepper
District Chief Negotiator
Glendale Community College District


Caroline DePiro
Guild Chief Negotiator
Glendale Community College Guild

District to Guild, March 22, 2018

The Glendale College Guild and the Glendale Community College District tentatively agree to delete the following section in their collective bargaining agreement:

Article VIII Salaries, Section 8 Project for Adult College Education (PACE) Program
(Intentionally Removed 3/22/2018)

~~A. PACE Courses~~

~~For the purpose of this Agreement, all courses approved for the PACE curriculum and offered in the PACE format shall be referred to as PACE Courses.~~

~~B. Compensation~~

- ~~1. Regular contract employees may elect to teach a PACE Course as a portion of their in-contract load, or they may elect to teach a PACE course as an overload. Instructors electing to teach a PACE Course as an overload shall be paid according to the hourly Salary Schedule in Appendix "B." For the purposes of determining the instructor load, the PACE Course shall be treated as shown on the course outline for the particular course in the Glendale Community College curriculum.~~
- ~~2. Adjunct instructors shall be paid according to Adjunct Instructional Salary Schedule in Appendix "B1." For purposes of this agreement, the PACE Course shall be treated as shown on the course outline for the particular course in the Glendale Community College curriculum.~~

~~C. Other~~

~~The Guild shall be advised of possible changes in the PACE Course format or PACE curriculum adopted by the District which result in work load increases. Such increases shall not be implemented until agreed to by the Guild and the District.~~

Date: 3/22/18


Anthony Culppepper
District Chief Negotiator
Glendale Community College District


Caroline DePiro
Guild Chief Negotiator
Glendale Community College Guild

District to Guild, March 22, 2018

The Glendale College Guild and the Glendale Community College District tentatively agree to revise Appendix B1 to delete reference to the PACE program in their collective bargaining agreement:

**APPENDIX B1
ADJUNCT HOURLY SCHEDULE (WITH PARITY)
Effective July 1, 2016**

STEP	CLASS I	CLASS II	CLASS III	CLASS IV
1	56.39	58.83	61.43	64.02
2	58.83	61.43	64.02	66.75
3	61.43	64.02	66.75	69.61
4	64.02	66.75	69.61	72.57
6	66.75	69.61	72.57	75.64

Schedule B1 applies to part-time credit and non-credit instructional faculty during Fall and Spring semesters, hourly faculty teaching classes which are 6 weeks or longer, short-term and long-term substitutes, faculty working in the Verdugo Fire Academy, **and** faculty working in the Fitness Center, ~~and faculty working the PACE program.~~

Credit Adjunct Faculty Teaching Courses

Gross monthly teaching salary is determined by multiplying the hourly rate (based on step-column placement in Appendix B1) by the number of weekly credit hours as specified in the course catalogue (not contact hours since we are doing a compressed schedule of these hours) of the teaching assignment and further multiplying by 17.5 and dividing the total by 5.

Formula:

(Hourly rate x weekly assignment hours x 17.5) divided by 5 = monthly pay

Non-credit Adjunct Faculty Teaching Courses

Gross monthly teaching salary is determined by multiplying the hourly rate (based on step-column placement in Appendix B1) by the number of weekly non-credit hours of the teaching assignment and further multiplying by 15.5 and dividing the total by 5.

Formula:

(Hourly rate x weekly assignment hours x 15.5) divided by 5 = monthly pay

Date: 3/22/18


Anthony Culpepper
District Chief Negotiator
Glendale Community College District


Caroline DePiro
Guild Chief Negotiator
Glendale Community College Guild

District to Guild, March 22, 2018

The Glendale Community College Guild and the Glendale Community College District tentatively agree to delete "Television" from the list of Teaching Loads in their collective bargaining agreement:

Article VI Hours, Section 4 Teaching Loads

The normal basic teaching load for a full-time instructor is fifteen (15) lecture hours per week plus five (5) office hours (60-minute hour); however, there are many variations which are deemed to meet the fifteen (15) lecture hour standard load. The load value for online and hybrid courses shall be the same as for courses in traditional format. The faculty load for each discipline shall be:

SUBJECT	LOAD
Accounting	15
Administration of Justice	15
Adult Basic Secondary Education	24**
Alcohol & Drug Abuse	15*
Anthropology	15
Architecture	21
Art	16
Art History	15
Astronomy	15
Aviation and Transportation	24
Biology	15
Business Administration	15
Business Computers Continuing Education	24**
Business Office Skills Continuing Education	24**
Computer Applications and Business Office Technologies	15
Chemistry	15
Child Development	15*
Clothing and Textiles	21
Composition (English)	14
Computer Aided Manufacturing	21
Computer Integrated Manufacturing	21
Computer Science and Information Systems	15
Cooperative Education	21
Culinary Arts	18
Dance	16
Economics	15
Educational Media Technology	21
Electronics and Computer Technology	18

Emergency Medical Tech. - Ambulance or non-ambulance	24
Engineering	15
Engineering Technology	21
English (except Composition Courses)	15
English as a Second Language – Credit	15
English as a Second Language – Continuing Education	21**
Environmental Technology	15*
Ethnic Studies	15
Fashion	24
Fire Technology	15
Foreign Language	15
Geography	15
Geology	15
Health	15*
Health Information Technology	15
History	15
Home Arts – Continuing Education	24**
Hotel and Restaurant Management	18
Humanities	14
Industrial Technology	21
Kinesiology	15*
***Library	15
Lifelong Learning Continuing Education	24**
Machine Technology	21
Mass Communications	15
Materials and Processes	21
Mathematics	15
Media Arts	18
Medical Office Administration	15
Metallurgy and Metals	21
Music	15
Nursing Science	18
Oceanography	15
Paleontology	15
Parent Education – Continuing Education	24**
Philosophy	15
Photography	16
Physical Education	19
Physical Science	15
Physics	15

Political Science	15
Psychology	15
Quality Assurance and Quality Control	18
Real Estate	15
Recreation Leadership	19
Social Science	15
Sociology	15
Speech Communications	15
Student Development	15
Technical Education	21
Television	24
Theater Arts	15
Welding	21

* Lab lecture Hour Equivalent (LHE) is 2/3:1 Lab lecture hour
Compressed Load

**


*** The load listed is to be used solely for the purpose of computing load percentages for adjunct counselors and librarians teaching credit courses.

The above-mentioned teaching loads are approximate rather than strict limitations, and they are intended to refer to an overall load during the full academic year. Since the student demand for courses normally varies from semester to semester, it is understood that the guidelines shall result in a heavier than normal schedule in one semester followed by a reduced schedule the following semester. If an employee was assigned to teach more or less than the normal load during any particular academic year, the College shall, by the end of the following academic year, adjust the instructor's work load accordingly. The period of time in which to make such an adjustment may be extended, in exceptional circumstances, at the discretion of the College.

For State Teachers' Retirement System reporting, the following standards will be established for annual base hours for part-time employees:

Classification Code	Base Hours
01 – Lab Instructor	700 hours
02 – Lecturer/General Instructor	700 hours
03 – Adult Education Instructor	910 hours
04 – Librarian	1,050 hours
05 – Counselor	1,050 hours

Date: 3/22/18


Anthony Culpepper
District Chief Negotiator
Glendale Community College District


Caroline DePiro
Guild Chief Negotiator
Glendale Community College Guild

District to Guild May 3, 2018

Guild to District April 26, 2018

Glendale College Guild and the Glendale Community College District tentatively agree to amend the collective bargaining agreement in the following way:

**ARTICLE VIII
SALARIES**

...
Section 10. Advancement on the Salary Schedule

...

I. Filing Requirements

Employees who wish to qualify for a change in salary classification for the current fiscal year may file twice a year. For consideration in the Fall Semester the employee must file report forms of completed units with the Office of Human Resources by (October 15). Valid transcripts and/or official letters of certification for verification of reported work must be on file in the Office of Human Resources by (December 15). For the Spring Semester the employee must file report forms of completed units with the office of Human Resources by (April 15). Valid Transcripts and/or official letters of certification for verification of reported work must be on file in the Office of Human Resources by (June 15). If not on file by that date credit which may have been allowed on the basis of reports filed shall be canceled retroactively to the beginning of the school-year semester. The units shall not be credited toward advancement on the salary schedule for the year semester in which they were earned. Such units shall be credited for the succeeding year, but this shall not cause a reduction in the number that may be taken during that year.



Caroline DePiro
Guild Chief Negotiator



Anthony Culpepper
District Chief Negotiator

District to Guild May 3, 2018

Guild to District April 26, 2018

Glendale College Guild and the Glendale Community College District tentatively agree to amend the collective bargaining agreement in the following way:

**ARTICLE IX
EVALUATION PROCEDURES**

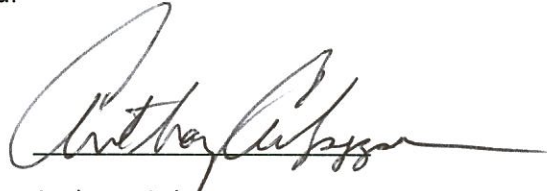
...

Section 9. Evaluation of Adjunct (Hourly) Instructional or Student Services Faculty Members

Evaluation schedules for the adjunct and hourly faculty members shall be coordinated by the Chief Human Resources Officer in cooperation with the appropriate Vice President or designee. Adjunct and hourly faculty members shall be evaluated in the first year of employment, and shall be done at least once every three (3) years of employment thereafter. If there is a break in service of two academic years, the faculty member shall be considered a new employee and shall be evaluated during the first semester of reemployment (or intersession, if the faculty member only works during intersessions). The employee shall maintain their salary placement after returning from a break in service. Evaluations culminate in a written rating report which is retained in the faculty member's personnel file. Adjunct faculty members to be evaluated during a semester shall be notified during the first academic month of that semester, **at least two weeks prior to the visit. Faculty to be evaluated shall notify the evaluators of dates that observations would not be appropriate due to scheduled tests, videos, or other such exercises.** Where the faculty member only works in intersessions, their evaluation shall be conducted in an intersession, and the faculty member shall be notified during the first week of the intersession in which they are being evaluated.



Caroline DePiro
Guild Chief Negotiator



Anthony Culpepper
District Chief Negotiator

District to Guild May 10, 2018

Guild to District May 3, 2018

Glendale College Guild and the Glendale Community College District tentatively agree to amend the collective bargaining agreement in the following way:

ARTICLE III
GUILD RIGHTS

...

Section 3. Responsibilities of Faculty Members

...

C. Assessing student learning outcomes (SLO's) and reporting the results are part of the obligations of all instructors, including adjunct instructors. Adjunct faculty shall not be required to ~~attend meetings to write~~ create, edit, discuss or explain results of SLO's, ~~or edit SLO's~~.



Caroline DePiro
Guild Chief Negotiator



Anthony Culpepper
District Chief Negotiator

The Glendale College Guild and the Glendale Community College District tentatively agree to the following:

A. To compensate for additional labor, the Guild proposes that, for the 2018-19 academic year, areas shall continue to receive a pool of load hours as indicated below (these hours may be used by contract faculty to fill out their loads, and equivalent value shall be provided to contract faculty in areas that don't have loads, as well as to adjunct faculty in all areas). These hours may also be used for assessment cycles, C&I Committee curriculum, program review and other projects:

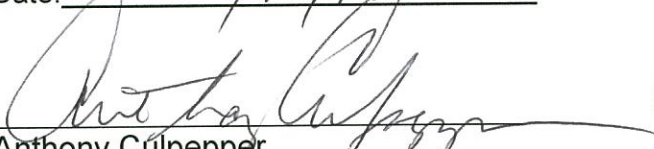
Biology	6
Business	12
Noncredit Business	8
Noncredit ESL	10
Credit ESL	9
English	10
Health/PE	10
Health Science	9
Language Arts	10
Library	4
Math	11
Physical Sciences	10
Social Sciences	16
Student Services	6
Tech/Aviation	10
Vice-President of Instruction	15
VPA	14
<hr/>	
TOTAL	170

B. Assignments will be recommended by the Division Chair and approved by the Vice President or designee. These assignments will be announced at a Division meeting.

C. Division Chairs proposing to assign hours to himself/herself must be approved by motion at an official division meeting where there is a quorum present.

D. This agreement will be re-evaluated after the 2018-19 academic year.

Date: 5/10/18


Anthony Cúlpepper
District Chief Negotiator
Glendale Community College District


Caroline DePiro
Guild Chief Negotiator
Glendale Community College Guild

District to Guild May 10, 2018

Guild to District May 3, 2018

Glendale College Guild and the Glendale Community College District tentatively agree to amend the collective bargaining agreement in the following way:

ARTICLE III
GUILD RIGHTS

...

Section 17. Right to Documents

A. In order for the Guild to discharge its legal duty to represent members of its bargaining unit against whom complaints have been made, the District shall provide the Guild with complete copies of all documents related to such complaints, although these documents may be partially redacted. Redactions shall not exceed the minimum that is legally necessary to protect the privacy rights of individuals.

B. If the Guild requests copies of such documents and if the faculty member in question gives their permission for these copies to be given, then they shall be given to the Guild within 5 working days. In such a case, no interview of the accused faculty member shall occur until there has been adequate time for preparation after these documents have been provided, unless the faculty member consents to be interviewed at an earlier date.

C.
1. At least two business days before he or she is placed on involuntary paid administrative leave (a temporary leave from a job assignment, with pay and benefits intact), each academic employee who is subject to ~~accusations~~ allegation or allegations of misconduct shall be notified in writing of the general nature of the accusations of misconduct upon which the decision to place the employee on involuntary paid administrative leave is based.

2. Within 90 days of placing an academic employee on involuntary paid administrative leave, the employer should complete its investigation of the accused misconduct and initiate disciplinary proceedings against, or reinstate, the employee.

D. The requirement in Section 17 C1 does not apply in the event of a serious risk of physical danger or other necessity arising from the specific allegations, in which case the employee may immediately be placed on involuntary paid administrative leave. However, in this case, the employee shall be provided with, at minimum, the general nature of the accusations made against him or her within five business days of the employee being placed on involuntary paid administrative leave.



Caroline DePiro
Guild Chief Negotiator



Anthony Culpepper
District Chief Negotiator

District to Guild March 29, 2018

Guild to District March 22, 2018

Glendale College Guild and the Glendale Community College District tentatively agree to amend the collective bargaining agreement in the following way:

...

**ARTICLE XIII
MISCELLANEOUS PROVISIONS**

...

Section 4. Conference and Travel

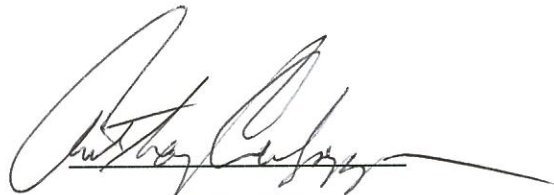
The District shall provide ~~\$100~~-\$200 per ~~faculty~~ full time equivalent faculty for conference attendance and travel. These funds shall be appropriated to all divisions on the basis of a calculated FTEF based on all full time and adjunct faculty within a division as determined by the current fall FTEF total. It is the intent of the Guild that these funds be made available to both full time and adjunct faculty.

5/10/18



Caroline DePiro

Guild Chief Negotiator



Anthony Culpepper

District Chief Negotiator

District to Guild May 17, 2018

Guild to District May 10, 2018 4:35pm

District to Guild May 10, 2018

Guild to District May 3, 2018

Glendale College Guild and the Glendale Community College District tentatively agree to amend the collective bargaining agreement in the following way:

ARTICLE VIII
SALARIES

...

Section 2. Adjunct Faculty

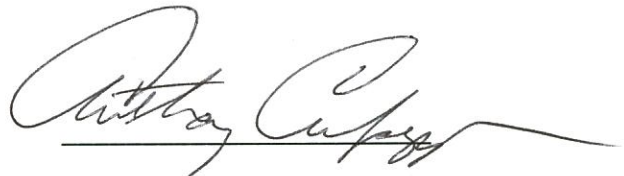
...

D. Adjunct faculty shall be paid for the first week of an assigned class, whenever that class is cancelled fewer than 2 weeks before the beginning of the term in which the class was to be offered.



Caroline DePiro

Guild Chief Negotiator



Anthony Culpepper

District Chief Negotiator

District to Guild May 17, 2018
Guild to District May 10, 2018

Glendale College Guild and the Glendale Community College District tentatively agree to amend the collective bargaining agreement in the following way:

ARTICLE VI HOURS

...

Section 3. Office Hours

A. Office Hours Full-Time Faculty

i. The District shall make available a secure personal storage space for faculty members. For adjunct faculty members, this may take the form of a locker or locked cabinet. For contract faculty members, this shall take the form of office space where each faculty member shall have their own desk and chair, their own computer choice of **(1) Windows or Macintosh computer in accordance with the standards established by the Campus Wide Computer Coordinating Committee** with Internet access, and their own telephone with voicemail.

Date: 5/17/18


Anthony Culpepper
District Chief Negotiator
Glendale Community College District


Caroline DePiro
Guild Chief Negotiator
Glendale Community College Guild

Guild to District May 17, 2018

Glendale College Guild and the Glendale Community College District tentatively agree to continue negotiations on all unfinished openers in Fall 2018, and to amend the collective bargaining agreement in the following way:

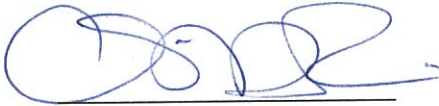
ARTICLE XV
DURATION, TERMINATION AND NEGOTIATIONS

Section 1. Duration

This Agreement shall become effective on or after July 1, ~~2015~~ **2018** once it is ratified by the Glendale College Guild, and adopted by the Board of Trustees of the Glendale Community College District, and shall remain in full force and effect until June 30, ~~2018~~ **2021**. On the day after the March ~~2018~~ **2021** board meeting, the negotiations for a successor Agreement may commence.

Section 2. Limited Reopeners

Negotiations of the agreement may be reopened at any time, by mutual agreement of the Guild and the District on the subject(s) to be negotiated. Negotiations shall be reopened on the day after the ~~October 2016 and March 2017~~ **March 2019 and March, 2020** board meeting. Salaries and stipends shall be considered a mutual reopener in each of these years. In addition, both the Guild and the District may bring up to four (4) new items to the negotiations table of their own choosing on each of those dates. Reopeners shall not affect the validity or duration of this Agreement.



Caroline DePiro
Guild Chief Negotiator



Anthony Culpepper
District Chief Negotiator

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

NEW BUSINESS REPORT NO. 3

TO: Board of Trustees
SUBMITTED BY: David Viar, Superintendent/President
PREPARED BY: Teyanna L. Williams, Associate Vice President, Human Resources
SUBJECT: EQUAL EMPLOYMENT OPPORTUNITY (EEO) FUND
CERTIFICATION FORM

DESCRIPTION OF HISTORY/BACKGROUND

The Chancellor's Office has developed an EEO Fund Multiple Method Allocation Model Certification Form. This form requires Districts to report the various activities that they are implementing to promote Equal Employment Opportunity for each of the nine (9) Multiple Methods of promoting diversity identified by the Chancellor. The College must comply with Multiple Method 1, and meet at least six (6) of the remaining eight (8) Multiple Methods to receive EEO Funding.

The EEO Certification Form must be considered by the Board and signed by the President/Chair of the District Board of Trustees, along with the date of the governing board's approval/certification.

COMMITTEE HISTORY

EEO Advisory Committee	May 31, 2018
College Executive Committee	June 12, 2018

FISCAL IMPACT

EEO initiatives, including the Faculty Diversity Internship Program and Title IX Coordinator training, are funded by the EEO Allocation Fund.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the EEO Plan and Certification Form as presented.

**Equal Employment Opportunity Fund Multiple Method Allocation Model
Certification Form, Fiscal Year 2017-2018**

District Name: GLENDALE COMMUNITY COLLEGE DISTRICT

Does the District meet Method #1 (District has EEO Advisory Committee, EEO Plan, and submitted Expenditure/Performance reports for prior year) (All mandatory for funding).

- Yes
 No

The district met at least 6 of the remaining 8 Multiple Methods? (Please mark your answers.)

- Yes
 Method 2 (Board policies and adopted resolutions)
 Method 3 (Incentives for hard-to-hire areas/disciplines)
 Method 4 (Focused outreach and publications)
 Method 5 (Procedures for addressing diversity throughout hiring steps and levels)
 Method 6 (Consistent and ongoing training for hiring committees)
 Method 7 (Professional development focused on diversity)
 Method 8 (Diversity incorporated into criteria for employee evaluation and tenure review)
 Method 9 (Grow-Your-Own programs)
 No

I CERTIFY THAT THIS REPORT FORM IS COMPLETE AND ACCURATE. Please attach meeting agenda showing district EEO Advisory Committee's certification of this report form.

Chair, Equal Employment Opportunity Advisory Committee

Name: Cynthia Howard Pollack Title: Training & Compliance Coordinator
Signature: Cynthia Howard - Pollack Date: 5/31/18

Chief Human Resources Officer

Name: Teyanna Williams Title: Assoc. Vice Pres, Human Resources
Signature: Teyanna Williams Date: 5/31/18

Chief Executive Officer (Chancellor or President/Superintendent)

Name: David Vior Title: Superintendent/President
Signature: David Vior Date: 5-31-18

President/Chair, District Board of Trustees

Date of governing board's approval/certification: _____, 2018

Name: _____ Title: President/Chair, Board of Trustees
Signature: _____ Date: _____

Date Due at the Chancellor's Office: June 1, 2018

Return to: legalaffairs@cccco.edu; Office of the General Counsel
California Community Colleges; 1102 Q Street, Ste. 4400, Sacramento, CA 95811

Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form, Fiscal Year 2017-2018

This form requires districts to report the various activities that they are implementing to promote Equal Employment Opportunity for each of the 9 Multiple Methods.

When providing explanation(s) and evidence of your district's success in implementing the Multiple Methods, please keep narrative to no more than one page per Multiple Method. If you reference an attachment, please ensure it is attached to your submittal.

Nine (9) Multiple Methods

Mandatory for Funding

1. District's EEO Advisory Committee, EEO Plan, and submittal of Expenditure/Performance reports for prior year.

Pre-Hiring

2. Board policies & adopted resolutions
3. Incentives for hard-to-hire areas/disciplines
4. Focused outreach and publications

Hiring

5. Procedures for addressing diversity throughout hiring steps and levels
6. Consistent and ongoing training for hiring committees

Post-Hiring

7. Professional development focused on diversity
8. Diversity incorporated into criteria for employee evaluation and tenure review
9. Grow-Your-Own programs

Does District meet Multiple Method #1 (District has EEO Advisory Committee, EEO Plan, and submitted Expenditure/Performance reports for prior year)?

Yes

No

Under the Multiple Method allocation model, districts must minimally have an operational district EEO Advisory Committee, and an updated EEO Plan. Additionally, districts are required to annually report on the use of EEO funds.

- In order to qualify for receipt of the EEO Fund, districts are required to submit a board-adopted EEO plan every three years to the Chancellor's Office. (Title 5, section 53003).
- EEO Plans are considered active for three years from the date of when the district's Board of Trustees approved the plan.
- The districts are required to establish an EEO Advisory Committee to assist in the development and implementation of the EEO Plan. (Title 5, section 53005).
- The districts are required to annually submit a report on the use of Equal Employment Opportunity funds. (Title 5, section 53034).

Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form, Fiscal Year 2017-2018

Please provide an explanation and evidence of meeting this Multiple Method, #1.

GCC's maintains an active, diversely represented EEO Advisory Committee. The Committee has been in place for over 20 years. In accordance with GCC Administrative Regulation 2511, members of the committee are appointed by each campus constituency (Faculty, Classified Staff, Managers and Administrators). The EEO Advisory Committee meets between 12pm - 1pm on the 4th Thursday of every month during the school year. The mission of the EEO Advisory Committee is to find ways to promote diversity and ensure equitable treatment of all applicants and employees through education and compliance with federal/state laws, board policies, and established hiring procedures. The committee sponsors EEO-related trainings on campus, reviews College progress towards College EEO and diversity goals, and monitors College recruitment efforts and the assignment of EEO Representatives to hiring committees. This school year, the Committee approved an updated EEO Plan, which includes more targeted strategies for increasing diversity and inclusion. The Committee's Agendas and minutes since 2008 are currently available on GCC's website.

To receive funding for this year's allocation amount, districts are also required to meet 6 of the remaining 8 Multiple Methods.

Does the District meet Method #2 (Board policies and adopted resolutions)?

Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #2.

**Equal Employment Opportunity Fund Multiple Method Allocation Model
Certification Form, Fiscal Year 2017-2018**

GCC maintains relevant Board Policies and Administrative Regulations that demonstrate a commitment to diversity, inclusion and the elimination of bias in the workplace. GCC's Equal Employment Opportunity regulations are set forth in the following policies and regulations:

Board Policies

BP 7100 (Commitment to Diversity),
BP 3410 (Nondiscrimination and Equal Opportunity Policy),
BP 3420 (EEO Noncompliance Complaints), and
BP 3430 (Prohibition of Harassment)

Administrative Regulations

AR 3420 (Equal Employment Opportunity Non-Compliance Complaints) ,
AR 3430 (Prohibition of Harassment) ,
AR 7103 (Title IX Complaint Procedures),
AR 3435 (Discrimination and Harassment Investigations), and
AR 3540 (Sexual Other Assaults on Campus).

The District's mission statement, which was updated through the campus planning and shared governance processes in 2017, conveys the College commitment to diversity and inclusion:

"Glendale Community College is a public community college granting certificates and associate degrees. The college serves people from a variety of geographical areas but primarily serves a diverse population of the Greater Los Angeles region that is capable of benefiting from instruction in credit, noncredit, and community education programs."

Does the District meet Method #3 (Incentives for hard-to-hire areas/disciplines)?

- Yes
 No

Please provide an explanation and evidence of meeting this Multiple Method, #3.

**Equal Employment Opportunity Fund Multiple Method Allocation Model
Certification Form, Fiscal Year 2017-2018**

Does the District meet Method #4 (Focused outreach and publications)?

- Yes**
 No

Please provide an explanation and evidence of meeting this Multiple Method, #4.

1. GCC provides Cultural Awareness Training to members of the campus community. The training was created by Cindy Pollack, the EEO Advisory Committee Chair. Ms. Pollack has successfully conducted the training throughout the 2017-18 academic year. The training is now available to be accessed by the public on our EEO website:

<https://www.glendale.edu/about-gcc/employment/eo-title-ix>

2. In Fall 2017, the District began a comprehensive audit and job description review study, hiring CPS-HR (formerly Ewing HR Consultants) for a complete review and update of 140 job descriptions on campus.

Does the District meet Method #5 (Procedures for addressing diversity throughout hiring steps and levels)?

- Yes**
 No

Please provide an explanation and evidence of meeting this Multiple Method, #5.

**Equal Employment Opportunity Fund Multiple Method Allocation Model
Certification Form, Fiscal Year 2017-2018**

GCC appoints non-voting EEO Representatives to every hiring committee convened at GCC by the Office of Human Resources. EEO Reps, who receive continuous and ongoing training for the position from the Office of Human Resources, are required to be present for all hiring committee meetings. EEO Reps monitor the committee's recruitment and selection work and ensure that our College principles of diversity and inclusion are honored throughout the process. EEO Reps also ensure compliance with applicable campus policies, and California and Federal laws regarding the hiring process. The EEO Rep appointed to the hiring committee conducts the hiring committee's required initial hiring committee training, and is present for all interviews and deliberations regarding candidates to assist the hiring committee chair in holding committee members accountable for maintaining best practices.

GCC timely and thoroughly investigates all discrimination, harassment and/or bias complaints filed with our College. For the 2017-18 year, GCC received 6 complaints, and took appropriate corrective action and provided training as needed.

Does the District meet Method #6 (Consistent and ongoing training for hiring committees)?

- Yes**
 No

Please provide an explanation and evidence of meeting this Multiple Method, #6.

**Equal Employment Opportunity Fund Multiple Method Allocation Model
Certification Form, Fiscal Year 2017-2018**

All employees appointed to any hiring committee receive training on the following at the first hiring committee meeting:

- 1) The requirements of Title 5 of the California Code of Regulations, Section 53000 et seq.;
- 2) The requirements of all applicable federal, state, and local nondiscrimination laws;
- 3) The requirements of the District's Equal Employment Opportunity Plan;
- 4) The District's policies on nondiscrimination, recruitment, and hiring;
- 5) The educational benefits of workforce diversity;
- 6) The elimination of bias in hiring decisions; and
- 7) Best practices recommendations.

Employees who do not complete this training may not serve on any hiring committee. In addition to this training, GCC provides Bias and Diversity Training for EEO Advisory Committee members, Managers, Division Chairs and Administrators.

Does the District meet Method #7 (Professional development focused on diversity)?

- Yes**
 No

Please provide an explanation and evidence of meeting this Multiple Method, #7.

**Equal Employment Opportunity Fund Multiple Method Allocation Model
Certification Form, Fiscal Year 2017-2018**

The College's Professional Development Program includes a variety of training and discussion opportunities available to our entire College community. Our program is designed to expand our understanding of cultural identity and its impact on the student education's experience.

Beginning in the Fall 2015 semester, the college created a Faculty Cultural Diversity Coordinator position. The Coordinator organizes events throughout the academic year to explore and celebrate the diverse cultures of the GCC community. Our Coordinator has organized and facilitated a variety of interesting topics, and the program has been very well received. Events for this year included the third annual "Unity Through Faith" prayer breakfast honoring Dr. Martin Luther King, and a Latinx celebration held in September 2017. Additional topics for the 2017-18 year included two workshops on developing cultural sensitivity in the classroom, and the *Cultural Diversity: The Road to Social Change*, Lecture series. Lectures topics presented during the series this year include "Darwinism and White Supremacy", and "Racism Beyond Black and White: Understanding racial bias towards Latino Americans".

The College maintains a Cultural Diversity focused Webpage, located at the following link:
<http://www.glendale.edu/index.aspx?page=5931>

The webpage includes a calendar of the dates and times of cultural diversity related events for the entire year.

Does the District meet Method #8 (Diversity incorporated into criteria for employee evaluation and tenure review)?

Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #8.

**Equal Employment Opportunity Fund Multiple Method Allocation Model
Certification Form, Fiscal Year 2017-2018**

Does the District meet Method #9 (Grow-Your-Own programs)?

Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #9.

GCC has two internship programs, the Faculty Development Internship Program and the Graduate Counseling Intern Program. The Faculty Diversity Internship Program trains and prepares interns interested in teaching at a community college for faculty employment opportunities. The intent of the program is to increase the pool of potential candidates from traditionally underrepresented groups in order to reflect the diversity of our student population and the local community. The counseling internship program is for students who have completed their first year of graduate school in counseling, psychology, social work, marriage and family counseling, or career counseling.

Our College is in the process of creating a new Manager and Division Chair Academy, which will begin its initial cohort Summer 2018. The academy will provide soft skills, leadership development, and other training specifically designed to facilitate the transition from rank and file employee to management and supervision of employees at the College.

The EEO Advisory Committee is funding comprehensive Title IX Coordinator training to the newly hired Vice President of Student Services, in order to support the Vice President's duties as the College's Title IX Coordinator.

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

NEW BUSINESS REPORT NO. 4

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: CHANGE ORDER NO. 003 – COLLEGE POLICE
RENOVATION PROJECT

DESCRIPTION OF HISTORY/BACKGROUND

The Bid Proposal from USTA Construction, Inc. for the College Police Renovation Project was received on November 30, 2017 and was accepted on December 19, 2017. Most of the changes in the changes orders are due to unforeseen field conditions and design changes This change order adds as set forth below.

COMMITTEE HISTORY

College Executive Committee June 12, 2018

FISCAL IMPACT

The cost for Change Order No. 003 is \$260,387.00. Funds are available in Measure GC allocated for this project.

Estimated Construction Cost	\$ 855,600.00
Original contract price	\$ 769,000.00
New change by previous change orders	\$ 141,442.00
Contract price prior to this change order	\$ 744,000.00
Amount contract price increased by this C/O	\$ 260,387.00
New contract price	\$1,170,929.00
Balance Remaining in Contingency Reserves	\$ 0.00

SCHEDULE IMPACT

Change in Project Schedule: Change Order No. 001 included 16 days to contract for additional work and Change Order 002 contain zero added days. Change Order No. 003 adds 22 calendar days. The Contract Completion Date July 20, 2018.

PROJECT SCOPE IMPACT

Change in Project Scope: For the expenses exceeding the statutory amount, approving Change Orders in lieu of procuring through the competitive process will serve the best interest of the district.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve Change Order No. 003 for the College Police Renovation Project and that the contract price be amended to reflect an increase of \$260,387.00.

CHANGE ORDER NO. 003 SUMMARY

1. 003A - USTA COP #18: Added scope to include construct the ceiling with the same UL 419 design rating matching the corridor, added framing, drywall, electrical, data, and plumbing to accommodate CPD requirements. Costs includes removing new work and re-installing. RFC 69. Design Change. \$20,000.00
2. 003B - USTA COP #19: Added Scope to include labor and materials to box out cabinetry at northeast corner of cabinet where existing pipes occur, to the minimum extent necessary to clear the pipes. Verify in field the precise extent of required box out. RFC Response 71. Unforeseen conditions. \$12,000.00
3. 003C - USTA COP #20: Added Scope to include revising room 104, west wall, exiting sewer pipe will conflict with new furring wall with 6" studs. RFC Response 74. \$11,000.00
4. 003D - USTA COP #21: Added Scope to revise fire rate access panels. RFC Response 77. Code and Design. \$2,620.00
5. 003E - USTA COP #22: Added Scope to include provide to comply with RFC 51 and 52, the original locations for outlets installed per plans conflicted with cabinet layout. RFC Response 51 & 52. Unforeseen Condition. \$5,000.00

6. 003F - USTA COP #23: Added Scope to include wall to accommodate fire rated opening and window. RFC Response 58 (2 Days Added)
\$15,000.00
7. 003G - USTA COP #24: Added Scope to include remove unknown ductwork/ unforeseen duct work in conflict with new duct design. RFC Response 64. Design.
\$2,500.00
8. 003H - USTA COP #25: Added Scope to include Roll up door operation switch installation. The operating switch for drop down window. East wall section in reception area, above the reception desk. RFC Response 65. Design.
\$1,828.00
9. 003I - USTA COP #30: Added Scope to include installing new furring, 3/4" with 5/8" drywall on two walls in room 104 due to existing wall condition. RFC Response 79. Design.
\$15,000.00
- 10.003J - USTA COP #32: Added Scope to include installing per jobsite to determine the location of the access panels to make sure they provide access to service the ac unit in public bathroom, valves in corridor and all electrical boxes needed. RFC Response 70 & 70.1. Unforeseen Condition.
\$5,994.00
- 11.003K - USTA COP #33: Added Scope to include installing upper floor security gate reconstruction due to originally provided plans conflicted with existing doors and fire regulations. Due to existing wall condition. RFC Response 86. Design.
\$8,500.00
- 12.003L - USTA COP #34: Added Scope to include installing 9 new camera locations w/seismic supports, 4 speaker locations with supports, 2 Wi-Fi spots requested by GCC (original plans indicated 4 camera, no speakers and no wi-fi spots) 14 GA backing for fixture and seismic support. Conduit runs for cameras, speakers and Wi-Fi. 4" or two 2" conduit pathways at 3 locations for low voltage. RFC Response 88.1. Owner Requested.
\$23,000.00
- 13.003M - USTA COP #35: Added Scope to include provide two rows of 14GA backing installation. Conduit runs, electrical boxes for data and electrical for 11 TV locations. RFC Response 88.1 (3 Days). Owner Requested.
\$25,000.00
- 14.003N - USTA COP #36: Added Scope to include providing connection to emergency power to TV monitors through all operations and issues. RFC Response 93. Owner Requested.
\$4,963.00

- 15.003O - USTA COP #37: Added Scope to include and provide furred wall at a minimum of 1-1/2" to accommodate required and future conduits to address existing conditions. RFC Response 94. Design. \$13,000.00
- 16.003P - USTA COP #39: Added Scope to include Room 107 (women's locker) : All walls room 107 after demolition have thick layer of thin-set, reconstruction plans do not require any type of furring for walls in that area. Glue drywall to walls or construct furring channel walls with drywall to receive smooth finish. RFC Response 98. Design. \$10,000.00
- 17.003Q - USTA COP #40: Added Scope to include providing temp signage, delineation and protection. Owner requested due to Unforeseen Condition. \$2,500.00
- 18.003R - USTA COP #42: Added Scope to revise lockers. Owner Requested. \$24,062.00
- 19.003S - USTA COP #43: Added Scope to include revising the door opening for unforeseen conditions, the conditions include extreme amount of undocumented concrete openings. The building as calculated is possibly compromised, to meet the requirements within CCD #5 the following has been performed. Demo existing framing and steel plating, scabble opening, drill to a depth of 11" at 12" on center and apply epoxy and rebar, form and support opening, pump and place concrete as directed. CCD #5 (5 Days). Unforeseen Condition. \$32,248.00
- 20.003T - USTA COP #44: Added Scope to include revising framing and apply multiple smoke fire dampers within the new constructed fire rated dog house. Demo specific existing conditions, drill and attached framing channel, frame, drywall and fire caulk to meet fire rated code requirement. CCD #7 (5 Days). Design and Unforeseen Condition. \$25,666.00

TOTAL FOR CHANGE ORDER NO. 003

\$260,387.00

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

NEW BUSINESS REPORT NO. 5

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: CHANGE ORDER NO. 001 – PE GYM REPLACEMENT
INCREMENT 1 PROJECT

DESCRIPTION OF HISTORY/BACKGROUND

The PE Gym Replacement Increment 1 Project includes utility and site work in preparation for the PE Gym Replacement construction phase of the project. On March 15, 2018 bids were received for the PE Gym Replacement Increment 1 Project. The Bid Proposal from Access Pacific was accepted on April 17, 2018. This change order adds as set forth below.

COMMITTEE HISTORY

College Executive Committee June 12, 2018

FISCAL IMPACT

The cost for Change Order No. 001 is \$52,051.43. Funds are available in Measure GC allocated for this project.

Estimated Construction Cost	\$7,700,000.00
Original contract price	\$4,944,075.00
New change by previous change orders	\$ 0.00
Contract price prior to this change order	\$ 744,000.00
Amount contract price increased by this C/O	\$ 52,051.43
New contract price	\$4,996,126.43
Balance Remaining in Contingency Reserves	\$2,703,873.57

SCHEDULE IMPACT

Change in Project Schedule: Change Order No. 001 zero days. The Contract Completion Date remains December 15, 2018.

PROJECT SCOPE IMPACT

Change in Project Scope: For the expenses exceeding the statutory amount, approving Change Orders in lieu of procuring through the competitive process will serve the best interest of the district.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve Change Order No. 001 for the PE Gym Replacement Increment 1 Project and that the contract price be amended to reflect an increase of \$52,051.43.

CHANGE ORDER NO. 001 SUMMARY

1. 001A - Access Pacific COP #1: Added scope to include directional boring and place approximately 360 LF of 1-3" PVC or SDR11 conduit. Excavate all necessary pits for the proposed bores and (2) intercept pits. Locate all existing utilities in the bore path. Pothole all existing utilities in the bore path. Furnish and assemble all necessary conduits for the proposed bores and to provide certified trench shoring competent person training.

TOTAL FOR CHANGE ORDER NO. 001

\$52,051.43

GLENDALE COMMUNITY COLLEGE DISTRICT

June 19, 2018

COLLEGE LEADERS REPORTS

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Office of the Superintendent/President

ACADEMIC SENATE REPRESENTATIVE TO THE BOARD

Ms. Piper Rooney, Academic Senate President

- The Senate awarded the Exceptional Adjunct Faculty Award (EAFA) to Kate Martin-Rowe, adjunct faculty in English. The Parker Award was presented to Paul Mayer, Noncredit ESL. Dr. Asmik Oganesyanyan, Chemistry, received the Distinguished Faculty Award (DFA) for 2018.
- The Senate received the recommendations of the Academic Rank Advancement Committee and approved the academic rank advancement of 32 faculty members; 2018 will be the first year that adjunct faculty have the opportunity to attain ranks above “assistant professor.”
- The Distance Education Handbook was brought to Senate for a second reading and was approved.
- The Senate also approved the addition of a Library representative to the Academic Senate to serve as a non-voting resource.
- The creation of a task force to review the point-system used by the Instructional Hiring Allocations Committee (IHAC) was approved by Senate.
- The election of the new Academic Senate Executive Committee, and the appointment of the Senate’s Budget representative was completed: Budget representative: Kevin Mack, Secretary: Roger Dickes, Treasurer, Robert Mauk, Second Vice President, Cindy Pollack, First Vice President, Elizabeth Kronbeck, President: Piper Rooney.
- Summer recess for the Academic Senate began.

GUILD REPRESENTATIVE TO THE BOARD

Mr. Roger Bowerman, Guild President

- This Day in Labor History, June 19, 1953 - The ILWU organized a four-day strike of sugar, pineapple, and allied workers to protest convictions under the anti-communist Smith Act of seven activists, “the Hawai’i Seven.” The convictions were later overturned by a federal appeals court.
- The Guild Membership voted to ratify the Tentative Agreements that appear in this agenda, awaiting Board approval.

CSEA REPRESENTATIVE TO THE BOARD

Mr. Narbeh Nazari, CSEA President

- Congratulations to following newly hired classified employee:
 - Tatevik Atalyan - Instructional Aide - Continuing and Community Education Center

VICE PRESIDENTS

Dr. Anthony Culpepper, Executive Vice President, Administrative Services

- No written report provided.

Dr. Paul Schlossman, Vice President, Student Services

- No written report provided.

Dr. Michael Ritterbrown, Vice President, Instructional Services

- No written report provided.

ASSOCIATED STUDENTS OF GLENDALE COMMUNITY COLLEGE

Mr. David Khechumyan, Student Trustee

- ASGCC had its campus-wide elections and the new executive team was chosen for the upcoming school year.
- ASGCC and club members played against our very own GCC staff at the annual basketball game.
- ASGCC Activity Committee hosted its first ever Trivia Night for Clubs and the winning team won extra funds for their club. Also, the committee hosted Puppy Day to help students reduce stress during finals.
- ASGCC will be hosting graduation and will be setting everything up for the reception that follows.
- ASGCC senator applications are due on June 28th. We extended the deadline in order to allow more students to apply.

BOARD OF TRUSTEES

Ms. Yvette Davis, Member

- Attended:
 - Chief Carl Povilaitis Swearing-In Ceremony 05/31
 - City of Glendale Memorial Day Event 05/28
 - Glendale Sunrise Rotary Field of Honor Event 05/26
 - LACSTA – Awards Banquet 05/17
 - Glendale Latino Association Scholarship/Awards breakfast 05/24
 - GUSD - Hoover High School graduation ceremony 06/06
 - GCC Golf Tournament dinner 06/11
 - GCC Commencement 06/13
 - GCC Honors and Awards Banquet 06/18

BOARD OF TRUSTEES - continued

Dr. Armine Hacopian, Member

- Attended:
 - GCC Restorative Justice Center certification completion event 06/05
 - GUSD - Clark Magnet High School graduation ceremony 06/06
 - GCC Golf Tournament dinner 06/11
 - GCC Garfield Campus Noncredit ESL Certification completion event 06/12
 - GCC Commencement 06/13
 - GCC Nursing Pinning ceremony 06/15
 - GCC Honors and Awards Banquet 06/18

Ms. Ann Ransford, President

- Attended:
 - Guided Pathway Advisory Committee in Sacramento 05/18
 - Legislators Lobby Day in Sacramento - community college budget 05/21
 - Community College League of California webinar - State budget 05/29
 - Glendale Latino Association Scholarship/Awards breakfast 05/24
 - GUSD – Allan F. Daily High School graduation ceremony 06/06
 - GCC Commencement 06/13
 - GCC Honors and Awards Banquet 06/18