

**Template for College Plans
Institutional Planning Coordination Committee**

The following template for college plans is provided by the Institutional Planning Coordination Committee as an example of components that should be included in each college plan.

General Information

Plan Title: _____

Plan Author or Committee: _____

Period Covered by Plan (e.g., 2011-2016): _____

Goals and Action Items

Each plan should include goals and action items organized under each goal. The action items should be linked to the plan goal and also to the college's Educational Master Plan (EMP) and, where appropriate, to GCC's core competencies (institutional student learning outcomes).

Goal	Action Items	Action Item Links to EMP Goal (list goals)	Action Item Links to GCC Core Competency (list core competencies)	Measurable Outcomes	Responsible Person/Committee	Completion Deadline

College Plan Approval Record

In order to be considered official, each college plan must be approved by the Campus Executive Committee. College plans should also be approved by the appropriate governance committees. Use the table below to record the approval history of the plan.

Committee	Approval Date
<i>Note: Campus Executive must approve each plan.</i>	