

**Glendale Community College  
Curriculum & Instruction Committee**

**Minutes  
Wednesday, March, 2015  
1:40p.m., AT 107 A**

**Co-Chairs Mary Mirch and Sarah McLemore** called the meeting to order at 1:40p.m.

**Voting Members Present:** Marcus Afshar, Erin Calderone, Susie Chin, Maria Czech, Daphne Dionisio, Glenn Gardner, Gabriel Rivas Gomez, Susan Hoehn, Stacy Jazan, Kohar Kesian, Maria Kretzmann, Scott Rubke, Mike Scott, David Yamamoto, Yvette Ybarra, Karen Hamilton, Carol Paxton

**Resources Present:** Edward Karpp, Jenny McMahon, Michael Ritterbrown, Tom Voden, Terrence Yu, Nancy Traynor

**Guests Present:** Liz Russell

February 25, 2015 Curriculum & Instruction Committee Minutes

March 11, 2015 Curriculum & Instruction Committee Minutes

**MSC (Dionisio/Gardner)** to approve the minutes of the February 25 and March 11 meetings.

**I. Announcements**

1. Review of C & I Schedule

Sarah McLemore reviewed the schedule and reminded the committee of the distinction between “preliminary review” and “technical review”

2. Computer check out procedures

Sarah McLemore reminded the committee that when checking out PC laptops from Connie Lantz a mouse should also be checked out to do work in SharePoint

## II. Old Business (Curriculum Action Items)

Item #	Next Stage	DIV	DEPT	Course#	LevelofChange	Name	Motion	First&Second
1	2ndR	BUSAD	ACCTG	ACCTG 102	Substantial (2readings)	ACCTG102_032515.docx	Carried Unanimous	Scott/Gardner
	2ndR	BUSAD	ACCTG	ACCTG 102		ACCTG102CRF_032515.docx		
	2ndR	BUSAD	ACCTG	ACCTG 102		ACCTG102MATRIX_032515.docx		
	2ndR	BUSAD	ACCTG	ACCTG 102		ACCTG102ORIG_032515.docx		
2	AA	VPAD	ART	ART 109	New Course (2readings)	Art 109_Revision_November 2013.docx	Carried Unanimous	Yamamoto/Gardner
3	2ndR	VPAD	ART	Art 138	Substantial (2readings)	ART138_032515.docx	Carried Unanimous	Yamamoto/Gardner
	2ndR	VPAD	ART	ART 138		ART138CRF_032515.docx		
	2ndR	VPAD	ART	ART 138		ART138ORIG_032515.docx		
4	2ndR	VPAD	ART	ART 194	Substantial (2readings)	ART194_032515.docx	Carried Unanimous	Yamamoto/Gardner
	2ndR	VPAD	ART	ART 194		ART194CRF_032515.docx		
	2ndR	VPAD	ART	ART 194		ART194ORIG_032515.docx		
5	PS	BIOD	BIOL	BIOL 121	NonSubstantial A	BIOL121_032515.docx	Carried Unanimous	Kretzman/Gardner
	PS	BIOD	BIOL	BIOL 121		BIOL121CRF_032515.docx		
	PS	BIOD	BIOL	BIOL 121		BIOL121ORIG_032515.pdf		
6	PS	PSD	CHEM	CHEM101	NonSubstantial A	CHEM101_032515.docx	Carried Unanimous	Afshar/Gardner
	PS	PSD	CHEM	CHEM101		CHEM101CRF_032515.docx		
	PS	PSD	CHEM	CHEM 101		CHEM101ORIG_032515.docx		
7	PS	PSD	CHEM	CHEM102	NonSubstantial A	CHEM102_032515.docx	Carried Unanimous	Afshar/Gardner
	PS	PSD	CHEM	CHEM102		CHEM102CRF_032515.docx		

	PS	PSD	CHEM	CHEM 102		CHEM102ORIG_032515.docx		
8	CE	SSD	CHLDV	CHLDV 150	Technical/Info	CHLDV150_032515.docx		
As this item was a technical change it did not receive a vote by committee								
	CE	SSD	CHLDV	CHLDV 150		CHLDV150CRF_032515.docx		
	CE	SSD	CHLDV	CHLDV 150		CHLDV150ORIG_032515.docx		
9	2ndR	KIN	7KIN		Substantial (2readings)	FitnessSpecialistPRF_032515.docx	Carried Unanimous	Calderone/Gardner
10	PS	MATHD	MATH	MATH 104	NonSubstantial A	MATH104_032515.docx		
	PS	MATHD	MATH	MATH 104		MATH104CRF_032515.docx		
11	PS	MATHD	MATH	MATH 104H	NonSubstantial A	MATH104H_032515.docx	Carried Unanimous	Paxton/Gardner
	PS	MATHD	MATH	MATH 104H		MATH104HCRF_032515.docx		
	PS	MATHD	MATH	MATH 104H		MATH104HORIG_032515.pdf		
	PS	MATHD	MATH	MATH 104		MATH104ORIG_032515.pdf		
12	2ndR	MATHD	MATH	MATH 105	NonSubstantial B (2readings)	Math105_032515.docx	Carried Unanimous	Paxton/Gardner
	2ndR	MATHD	MATH	MATH 105		Math105CRF_032515.docx		
13	2ndR	MATHD	MATH	MATH 105H	NonSubstantial B (2readings)	Math105H_032515.docx	Carried Unanimous	Paxton/Gardner
	2ndR	MATHD	MATH	MATH 105H		Math105HCRF_032515.docx		
	2ndR	MATHD	MATH	MATH 105H		MATH105HORIG_032515.pdf		
	2ndR	MATHD	MATH	MATH105		MATH105ORIG_032515.pdf		
14	PS	MATHD	MATH	MATH 107	NonSubstantial A	MATH107_032515.docx	Carried Unanimous	Paxton/Gardner

	PS	MATHD	MATH	MATH 107		MATH107CRF_032515.docx		
15	PS	MATHD	MATH	MATH 107H	NonSubstantial A	MATH107H_032515.docx	Carried Unanimous	Paxton/Gardner
	PS	MATHD	MATH	MATH 107H		MATH107HCRF_032515.docx		
	PS	MATHD	MATH	MATH 107H		MATH107HORIG_032515.pdf		
	PS	MATHD	MATH	MATH 107		MATH107ORIG_032515.pdf		
16	PS	MATHD	MATH	MATH 136	NonSubstantial A	MATH136_032515.docx	Carried Unanimous	Paxton/Gardner
	PS	MATHD	MATH	MATH 136		MATH136CRF_032515.docx		
	PS	MATHD	MATH	MATH 136		MATH136ORIG_032515.pdf		
17	2ndR	VPAD	MUSIC	MUSIC 156	Substantial (2readings)	MUSIC156_032515.docx	Carried Unanimous	Yamamoto/Gardner
	2ndR	VPAD	MUSIC	MUSIC 156		MUSIC156CRF_032515.docx		
	2ndR	VPAD	MUSIC	MUSIC 156		MUSIC156ORIG_032515.docx		
18	2ndR	VPAD	MUSIC	MUSIC 157	Substantial (2readings)	MUSIC157_032515.docx	Carried Unanimous	Yamamoto/Gardner
	2ndR	VPAD	MUSIC	MUSIC 157		MUSIC157CRF_032515.docx		
	2ndR	VPAD	MUSIC	MUSIC 157		MUSIC157ORIG_032515.docx		
19	2ndR	VPAD	MUSIC	MUSIC 158	Substantial (2readings)	MUSIC158_032515.docx	Carried Unanimous	Yamamoto/Gardner
	2ndR	VPAD	MUSIC	MUSIC 158		MUSIC158CRF_032515.docx		
	2ndR	VPAD	MUSIC	MUSIC 158		MUSIC158ORIG_032515.docx		
20	2ndR	VPAD	MUSIC	MUSIC 170	Substantial (2readings)	MUSIC170_032515.docx	Carried Unanimous	Yamamoto/Gardner

	2ndR	VPAD	MUSIC	MUSIC 170		MUSIC170CRF_032515.docx			
	2ndR	VPAD	MUSIC	MUSIC 170		MUSIC170ORIG_032515.docx			
21	2ndR	VPAD	MUSIC	MUSIC 176	Substantial (2readings)	MUSIC176_032515.docx	Carried Unanimous	Yamamoto/Gardner	
	2ndR	VPAD	MUSIC	MUSIC 176		MUSIC176CRF_032515.docx			
	2ndR	VPAD	MUSIC	MUSIC 176		MUSIC176ORIG_032515.docx			
22	2ndR	HSD	NS	NS 200	NonSubstantial B (2readings)	NS200_032515.docx	Carried Unanimous	Kesian/Gardner	
	A recommended preparation was added to the course of LIB 191. The item will receive a second reading.								
	2ndR	HSD	NS	NS 200		NS200CRF_032515.docx			
	2ndR	HSD	NS	NS 200		NS200ORIG_032515.pdf			
23	5ONLYR	HSD	NS	NS 205	NonSubstantial A	NS205_032515.docx	Carried Unanimous	Kesian/Gardner	
	5ONLYR	HSD	NS	NS 205		NS205CRF_032515.docx			
	5ONLYR	HSD	NS	NS 205		NS205ORIG_032515.pdf			
	2ndR	HSD	NS	NS 217	NonSubstantial B (2readings)	NS217_032515.docx	Carried Unanimous	Kesian/Gardner	
24	A recommended preparation was added to the course of LIB 191. The itemw will receive a second reading.								
	2ndR	HSD	NS	NS 217		NS217CRF_032515.docx			
	2ndR	HSD	NS	NS 217		NS217ORIG_032515.doc			

### III. Old Business (Other)

1. Six year cycle of curriculum review  
**MSC (McLemore/Gardner)** to approve a six year cycle of curriculum reiew
2. Textbook recency proposal  
**MSC (Ybarra/Calderone)** to approve the textbook recency proposal