

February 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8 Jefferson Closed	9	10 First Day at Jefferson EL Civics Packets to Jefferson (emergencies)	11	12	13
14	15 Jefferson Closed GCC Closed	16 First Day of Spring Semester GCC	17 Jefferson Book Sales Jefferson Staff Meeting 8:15 pm	18 EL Civics Packets to GCC (emergencies)	19 Jefferson Course Overviews Due	20
21	22 Student Technology Pre-Survey out	23	24 CASAS Pre-Test (Jefferson)	25	26 GCC Course Overviews Due	27
28	29					

March 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Division meeting 11:00 a.m.	2	3 Division meeting 8:15 p.m.	4 <i>Professional Development:</i> Social Media Workshop 10:00–12:00; ESL Book Club 12:00–1:30	5 <i>Professional Development:</i> Los Angeles CATESOL Regional Conference (Pomona)
6	7	8 CASAS Pre-Test (Garfield 8:30, 12:00, 3:30 classes)	9 CASAS Pre-Test (Garfield 6:00 classes & all MC classes)	10 CASAS Pre-Test (CVUMC)	11 <i>Professional Development:</i> Mobile Devices Workshop#1 12:00–3:00	12
13	14 CASAS Pre-Test Make-ups (Garfield)	15 CASAS Pre-Test Make-ups (Garfield)	16 CASAS Pre-Test Make-ups (Garfield)	17 CASAS Pre-Test Make-ups (Garfield)	18 <i>Professional Development:</i> ESL Book Club 12:00-1:30	19
20	21 CASAS Pre-Test Make-ups (Garfield) Jefferson closed	22 EL Civics Testing Levels 3 & 4 (GCC)	23 EL Civics Testing Levels 3 & 4 (GCC) Jefferson closed	24 EL Civics Testing Levels 3 & 4 (GCC)	25 <i>Professional Development:</i> ESL Book Club 12:00-1:30	26
27	28	29 <i>Professional Development:</i> Preventing “Spring Break Brain” 12:00–1:00 4:45–5:45	30	31 Cesar Chavez Day All sites closed		

April 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 <i>Professional Development:</i> Online Resources for ESL Activities Workshop 10:00 —12:00	2
3	4	5 EL Civics Testing Level 2 (GCC) Division meeting 11:00 a.m.	6 EL Civics Testing Level 2 (GCC)	7 EL Civics Testing Level 2 (GCC) Division meeting 8:15 p.m.	8	9
10	11 GCC Spring Break Jefferson open	12 GCC Spring Break	13 GCC Spring Break Jefferson open	14 GCC Spring Break	15 GCC Spring Break	16 GCC Spring Break
17	18	19	20	21	22 <i>Professional Development:</i> Mobile Devices Workshop#2 12:00—3:00	23
24	25	26 EL Civics Testing Level 1 (GCC)	27 EL Civics Testing Level 1 (GCC)	28 EL Civics Testing Level 1 (GCC) Certificate Ceremony 11:00 a.m.	29 <i>Professional Development:</i> ESL Book Club 12:00-1:30	30

May 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 Division meeting 11:00 a.m.	4	5 Division meeting 8:15 p.m.	6 <i>Professional Development:</i> ESL Book Club 12:00-1:30	7
8	9	10	11 CASAS Post-Test (Jefferson)	12	13	14
15	16 Student Technology Post Survey out	17 CASAS Post-Test (Garfield 8:30;12:00;3:30 classes)	18 Instructor Technology Use Survey out CASAS Post-Test (Garfield 6:00 classes and all MC classes)	19 CASAS Post-Test (CVUMC)	20	21
22	23 Verbal Assessment (Jefferson) CASAS Post-Test Make-ups (Garfield)	24 CASAS Post-Test Make-ups (Garfield)	25 Grammar Exit Exam (Jefferson) CASAS Post-Test Make-ups (Garfield)	26 CASAS Post-Test Make-ups (Garfield)	27	28
29	30 Memorial Day All sites closed	31 Student and instructor technology surveys due to CIVICS office				

June 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 Last Day of Classes (Jefferson) Verbal Assessment (GCC)	2 Written Assessment (GCC)	3	4
5	6 Grammar Exit Exam (GCC)	7 Exam Results to Students (GCC)	8 Last Day of Classes (GCC) Priority Registration	9 Open Registration	10 All paperwork due (attendance, online grades, Excel sheet, extra rec. forms, etc.)	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		