

## GLENDALE COMMUNITY COLLEGE DISTRICT

### **4100**

#### Administrative Regulation

### **GRADUATION REQUIREMENTS FOR DEGREES AND CERTIFICATES OF ACHIEVEMENT**

The student must satisfactorily complete at least 60 semester units or 90 quarter units of college work to receive an Associate Degree. Twelve (12) semester units must be completed in residency.

A definition of “college work” provides that courses acceptable toward the associate degree include those that have been approved pursuant to Title 5, Section 55002(a) and 55062, or, if completed at other than a California community college, would reasonably be expected to meet the standards of that section.

For the Associate in Arts or Associate in Science degree, a student must demonstrate competence in reading, in written expression, and in mathematics.

The work must include at least 18 semester units or 27 quarter units in general education and at least 18 semester units or 27 quarter units in a major listed in the Community Colleges “Taxonomy of Programs.”

(Programs with a vocational TOP code should be coded as CTE or CTE and Transfer. Without an existing Articulation Agreement by Major (AAM), a degree must be categorized as Local rather than as Transfer.)

An Associate of Science (A.S.) is strongly recommended for any Science, Technology, Engineering or Mathematics (STEM) field and for all career technical education programs. An Associate of Arts (A.A.) is strongly recommended for all other disciplines.

The general education requirements for a degree must include a minimum of work in the natural sciences, the social and behavioral sciences, humanities, and language and rationality.

District policies and procedures regarding general education and degree requirements must be published in the college catalog and must be filed with the State Chancellor’s Office.

For a certificate of achievement, a student must successfully complete a course of study or curriculum that consists of 18 or more semester units or 27 or more quarter units of degree applicable credit coursework. Six (6) semester units must be completed in residency. The certificate of achievement shall be designed to demonstrate that the student has completed coursework and developed capabilities relating to career or general education.

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Shorter credit programs that lead to a certificate may be established by the District.

Content and assessment standards for certificates shall ensure that certificate programs are consistent with the mission of Glendale Community College, meet a demonstrated need, are feasible, and adhere to guidelines on academic achievement.

Certificates for which the California Community College Chancellor's approval is not sought may be given any name or designation deemed appropriate except certificate of achievement, certificate of completion, or certificate of competency.

#### The Awarding of Multiple Degrees

At Glendale Community College, a student is allowed to petition for one Associate in Arts **or** Associate in Arts for Transfer degree (**AA or AA-T**) and one Associate in Science **or** Associate in Science for Transfer degree (**AS or AS-T**) for a total of two Associate degrees. However, if a student seeks to earn additional degrees for employment purposes, or for four-year university admission requirements, he or she may do so if:

- (1) he or she has met the minimum requirements for the proposed major/certificate; and
- (2) at least **12** required units in this proposed major are separate and distinct from the required units of his or her first and second degrees earned at GCC; and
- (3) he or she has achieved a minimum grade point average of 2.0 for all units attempted in pursuit of the degree.
- (4) he or she has completed a graduation petition with an academic counselor preferably during the beginning of the final semester.

If all of the above requirements are met, the student may be able to petition for more than one degree during the same semester.

#### Reference

- ACCJC Standards: I.A.3, I.C.2, II.A.1, & II.A.5

Adopted: 1/30/13

Revised: 9/5/17, 9/4/18